STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
BOARD OF FINANCE
BATAAN MEMORIAL BUILDING, SUITE 181, SANTA FE, NM 87501
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GOVERNOR SUSANA MARTINEZ
PRESIDENT

LT. GOVERNOR JOHN A. SANCHEZ
BOARD MEMBER

THOMAS E. CLIFFORD, PhD
EXECUTIVE OFFICER

STEPHANIE SCHARDIN CLARKE
DIRECTOR

AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
April 16, 2013
9:00 am

1. **Informational Item:** Roll Call

2. **Action Item:** Approval of Agenda
   Next Regular Meeting: Wednesday, May 22, 2013

3. **Action Item:** Approval of Minutes: March 19, 2013 (Regular Meeting)

**EMERGENCY FUND BALANCES**
Presenter: Stephanie Schardin Clarke, Director
4. **Informational Item:** Emergency Balances – April 2013

   - Operating Reserve Fund $ 1,018,987.87
   - Emergency Water Fund $ 0.00

**SEVERANCE TAX BONDS**
Presenter: Stephanie Schardin Clarke, Director
5. **Action Item:** Approval of Notice of Bond Sale Resolution Including Form of
   Preliminary Official Statement, Severance Tax Bond Series 2013A

**EMERGENCY FUNDING REQUEST**
Presenter: Victor Harp, Vice President
6. **Action Item:** Big Mesa Mutual Domestic Water Consumers’ Association – Requests
   Emergency Funding for Water Pumping Emergency (up to $42,000)

Meetings will start at 9:00 am MT unless otherwise noted. In the event a delay is put into effect for all state offices located in Santa Fe due to severe weather conditions on the day of the meeting, the start time for the scheduled meeting will also be delayed by the same amount of time as for state offices located in Santa Fe. In the event all state offices located in Santa Fe are closed due to severe weather conditions on the date of the meeting, the meeting will be cancelled and rescheduled for the earliest possible day in which a quorum can be established, consistent with the procedures for noticing a special meeting.
PROPERTY DISPOSITIONS

Presenter: David Shaw, CEO and Administrator

7. Action Item: Nor-Lea Special Hospital District—Requests Approval of Sale of Real Property to Robert W. Keener, dba KM Partners ($71,000)

Presenters: Dominique Work, Pecos Bureau Staff Attorney; Amy Haas, General Counsel; Emile Sawyer, Pecos Bureau Hydrologist

8. Action Item: New Mexico Interstate Stream Commission—Requests Approval for the Sale of 1,080.8 Acres in De Baca County ($65,700)

HIGHER EDUCATION DEPARTMENT

Presenters: Dr. Joseph Shepard, President; Sherri Bays, Vice President of Business Affairs; Stan Pena, Director of Facilities and Maintenance; Paul Cassidy, Financial Advisor, RBC Capital Markets; Katherine Creagan, Legal Advisor, Modrall Sperling; Duane Brown, Legal Advisor, Modrall Sperling

9. Action Item: Western New Mexico University—Requests Approval of System Refunding and Improvement Revenue Bonds Series 2013 (up to $8,000,000)

10. Action Item: Western New Mexico University—Requests Approval of Student Residential Apartment Complex – Building C ($3,543,274)

Presenters: Andrew Cullen, Associate Vice President for Planning Budget and Analysis; Tim Cass, Associate Athletic Director

11. Action Item: University of New Mexico – Requests Approval of First Phase of McKinnon Family Tennis Center Construction Project ($1,266,000)

Presenters: Dr. James Fries, President; Max Baca, Director of Information Technology Services & Government Relations Liaison and Special Project Manager

12. Informational Item: New Mexico Highlands University Student Union Building Quarterly Project Status Report

GENERAL SERVICES DEPARTMENT

Presenter: Pamela Nicosin, Programs Operations Manager, Property Control Division


STATE TREASURER’S OFFICE

Presenter: Joel Blackman, Manager, CPA, CliftonLarsonAllen

14. Informational Item: Presentation of Fiscal Year 2012 State Treasurer’s Audit

Presenter: Linda T. Roseborough, Chief Investment Officer


STAFF ITEMS

Presenter: Jeff Primm, Deputy Director and Procurement Manager

16. Action Item: Tentative Award of Contract to Perform Bond Counsel Services

Presenter: Stephanie Schardin Clarke, Director

17. Informational Item: Board of Finance Dashboard Report

18. Informational Item: Fiscal Agent / Custodial Bank Fees

19. Informational Item: Joint Powers Agreements