STATE OF NEW MEXICO
DEPARTMENT OF FINANCE AND ADMINISTRATION
BOARD OF FINANCE
BATAAN MEMORIAL BUILDING, SUITE 181, SANTA FE, NM 87501
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GOVERNOR SUSANA MARTINEZ
PRESIDENT

LT. GOVERNOR JOHN A. SANCHEZ
BOARD MEMBER

THOMAS E. CLIFFORD, PhD
EXECUTIVE OFFICER

STEPHANIE SCHARDIN CLARKE
DIRECTOR

AGENDA
BOARD OF FINANCE MEETING
Governor's Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
May 22, 2013
9:00 am

1. Informational Item: Roll Call

2. Action Item: Approval of Agenda
   Next Regular Meeting: Tuesday, June 18, 2013

3. Action Item: Approval of Minutes: April 16, 2013 (Regular Meeting)

EMERGENCY FUND BALANCES
Presenter: Stephanie Schardin Clarke, Director

4. Informational Item: Emergency Balances – May 2013
   Operating Reserve Fund $ 1,018,987.87
   Emergency Water Fund $ 0.00

EMERGENCY FUNDING REQUEST
Presenters: Lorenzo Emilio, District Manager; Jennifer Sena, Chief Financial Officer

5. Action Item: Tenth Judicial District Attorney’s Office – Requests Emergency Funding
   for Costs of Expert Witness Testimony in Murder Trial ($6,000)

SEVERANCE TAX BONDS
Presenters: David Buchholtz and Jill Sweeney, Brownstein Hyatt Farber Schreck, Bond Counsel and Disclosure Counsel; David Paul, Financial
   Advisor, Fiscal Strategies Group

6. Action Item: Approval of Severance Tax Note Resolution, Series 2013S-A

7. Action Item: Approval of Supplemental Severance Tax Note Resolution, Series
   2013S-B

Meetings will start at 9:00 am MT unless otherwise noted. In the event a delay is put into effect for all state offices
located in Santa Fe due to severe weather conditions on the day of the meeting, the start time for the scheduled
meeting will also be delayed by the same amount of time as for state offices located in Santa Fe. In the event all
state offices located in Santa Fe are closed due to severe weather conditions on the date of the meeting, the
meeting will be cancelled and rescheduled for the earliest possible day in which a quorum can be established,
consistent with the procedures for noticing a special meeting.
8. **Action Item:** West Las Vegas Schools – Requests Approval of Sale of Trementina School Property to Trementina Cemetery Association ($31,055.50)

Presenter: Charlotte Andrade, Community Development Coordinator

9. **Action Item:** Chaves County – Requests Approval to Donate the Fisk Building in Roswell to the City of Roswell (In Exchange for Improvements at County Juvenile Detention Center and Free Rent for Two Years for County DWI Office in Fisk Building)

Presenter: Kelly Kuenstler, County Manager

10. **Action Item:** Luna County – Requests Approval of Sale of Real Property at Columbus International Industrial Park to CattleMex, LLC ($200,000 cash at closing and $150,000 paid on April 30, 2014)

**HIGHER EDUCATION DEPARTMENT**

Presenters: Henry Mignardot, Capital Projects Coordinator, Higher Education Department; Dr. Daniel H. Lopez, President; Miguel Hidalgo, Director of Special Projects

11. **Action Item:** New Mexico Institute of Mining and Technology – Requests Approval of President’s Student Residence Hall Renovation ($1,502,096)

Presenter: Lt. Governor John Sanchez, Subcommittee Chair

12. **Action Item:** Report of State Board of Finance Subcommittee – New Mexico Highlands University Student Union Building Construction and Legal Issues

**GENERAL SERVICES DEPARTMENT**

Presenter: Pamela Nicosin, Programs Operations Manager, Property Control Division

13. **Informational Item:** Capitol Buildings Repair Fund Financial Status Report for Month-Ended March 31, 2013

14. **Action Item:** Property Control Division – Requests Approval of Contract with ESA Construction, Inc. to Remodel the Dorm at the Law Enforcement Academy in Santa Fe ($2,374,508.75)

15. **Action Item:** Property Control Division – Requests Approval of Contract with Albuquerque Asphalt, Inc. for Paving at the Law Enforcement Academy in Santa Fe ($1,252,202.47)

**STATE TREASURER’S OFFICE**

Presenter: Linda T. Roseborough, Chief Investment Officer

16. **Informational Item:** Monthly/Quarterly Investment Reports for Month-Ended March 31, 2013

17. **Informational Item:** Quarterly Investment Report of Davidson Advisors

**STAFF ITEMS**

Presenter: Jeff Primm, Deputy Director and Procurement Manager

18. **Action Item:** Final Award of Contract to Perform Bond Counsel Services

Presenter: Stephanie Schardin Clarke, Director

19. **Action Item:** Adoption of Open Meetings Resolution 13-03
20. Action Item: Approval of Proposed Changes to Rule on Bond Project Disbursement


22. Informational Item: Update on Qualified Energy Conservation Bond Legislation (SB 101)

23. Action Item: Approval of Publication of Notice of Proposed Rule Amendment – Procedures for Designating a Fiscal Agent of New Mexico

24. Informational Item: Fiscal Agent / Custodial Bank Fees

25. Informational Item: Joint Powers Agreements