AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
June 21, 2011
9:00 am

1. Informational Item: Roll Call

2. Action Item: Approval of Agenda
Next Regular Meeting July 19, 2011

3. Action Item: Approval of Minutes: May 17, 2011 (Regular Meeting)

SEVERANCE TAX BONDS
Presenter: Robbie Heyman and Rachel King, Sutin Thayer & Browne, Bond Counsel
4. Action Item: Approval of Resolution Reauthorizing Certain Severance Tax Bond Projects

STATE TREASURER’S OFFICE
Presenters: James B. Lewis, State Treasurer; Sheila Duffy, Chief Investment Officer
5. Informational Item: Monthly Investment Reports for Month-Ended May 31, 2011

6. Action Item: Approval of Proposed Changes to State Treasurer’s Investment Policy

In the event a delay is put into effect for all state offices located in Santa Fe due to severe weather conditions on the day of the meeting, the start time for the scheduled meeting will also be delayed by the same amount of time as for state offices located in Santa Fe. In the event all state offices located in Santa Fe are closed due to severe weather conditions on the date of the meeting, the meeting will be cancelled and rescheduled for the earliest possible day in which a quorum can be established, consistent with the procedures for noticing a special meeting.
GENERAL SERVICES DEPARTMENT

Presenter: Charles Gara, Director, Property Control Division


8. Action Item: General Services Department, Property Control Division – Requests Approval to Adopt July-December 2011 Schedule of Repairs for Buildings in Santa Fe ($4,393,241)

PROPERTY DISPOSITIONS

9. WITHDRAWN

Presenter: Jerry Maestas, Project Manager

10. Action Item: West Las Vegas School District – Requests Approval of Sale of Real Property at 105 Bridge Street to Historic Kiva Theatre ($56,502)

Presenter: David Edington, District Manager

11. Action Item: Alto Lakes Water & Sanitation District – Requests Approval of Sale Real Property to Mr. Frank James ($100,002)

Presenters: Thomas Figart, Legal Counsel; Brian Haines, County Manager; Sue Padilla, Assistant County Manager

12. Action Item: Doña Ana County – Requests Approval of Donation of Water and Wastewater Facilities, Improvements, Real Property and Easements to the Camino Real Regional Utility Authority

13. WITHDRAWN

HIGHER EDUCATION DEPARTMENT

Presenters: Dr. David Hadwiger, Director of Institutional Finance; Chris Vallejos, Associate Vice President for Institutional Support Services; Vahid Staples, Budget Officer

14. Action Item: University of New Mexico – Requests Approval of Chemistry Department Renovations ($2,500,000)

15. Action Item: University of New Mexico – Requests Approval of Tri-Services Center for Molecular Discovery ($9,586,673)

16. Action Item: University of New Mexico – Requests Approval of Tri-Services Emergency Medicine ($4,623,316)

17. Action Item: University of New Mexico – Requests Approval of Tri-Services 3rd Floor Lab Renovation ($2,187,105)
EMERGENCY FUND BALANCES
Presenter: Stephanie Schardin Clarke, Interim Director
   Operating Reserve Fund (Laws 2010) $1,221,200.00
   Operating Reserve Fund (Laws 2011) $750,000.00
   Emergency Water Fund $88,800.00

EMERGENCY FUNDING REQUESTS
Presenter: Arthur W. Pepin, Director
   of Loans to Grants or Payment Extension for Six Emergency Loans
   (Total of $1,478,000)

Presenter: J. Dee Dennis, Superintendent
20. Action Item: Regulation and Licensing Department – Requests Approval of
   Emergency Funding for to Automate Tracking of Recycled Metal Dealer
   Reporting ($257,210)

Presenters: Dianna Duran, Secretary of State; Ken Ortiz, Chief of Staff; Ellie Ortiz, Director of Finance and Administration
21. Action Item: Secretary of State’s Office – Requests Approval of Conversion of Loans
   to Grants or Payment Extension for Six Emergency Loans (Total of
   $636,378.08)

22. Action Item: Secretary of State’s Office – Requests Approval of Emergency Funding
   for Past Due Maintenance and Support Due to Election Systems and
   Software (up to $575,000)

SECRETARY OF STATE’S OFFICE
Presenters: Dianna Duran, Secretary of State; Ken Ortiz, Chief of Staff; Ellie Ortiz, Director of Finance and Administration
23. Action Item: Secretary of State’s Office – Requests Approval for Purchase of
   Tabulator and Support Equipment for Bernalillo County ($4,295)

STAFF ITEMS
24. WITHDRAWN
Presenter: Stephanie Schardin Clarke, Interim Director
25. Informational Item: Discussion of Board of Finance Contracts

26. Informational Item: Fiscal Agent / Custodial Bank Fees

27. Informational Item: Joint Powers Agreement