AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
June 18, 2013
9:00 am

1. Informational Item: Roll Call
Presenter: David Paul, Financial Advisor, Fiscal Strategies Group

2. Informational Item: Examination of Bids, Severance Tax Bond Series 2013A

3. Action Item: Approval of Agenda
Next Regular Meeting: Tuesday, July 16, 2013

4. Action Item: Approval of Minutes: May 22, 2013 (Regular Meeting)

EMERGENCY FUND BALANCES
Presenter: Stephanie Schardin Clarke, Director

5. Informational Item: Emergency Balances – June 2013

   Operating Reserve Fund       $ 1,012,987.87
   Emergency Water Fund         $       0.00

EMERGENCY FUNDING REQUESTS
Presenters: Bobbye Rose, Community Development Director; Debi Lee, Village Manager

6. Action Item: Village of Ruidoso – Requests Approval of Conversion of Emergency Loan to Grant ($433,990)

   Presenter: Nita Taylor, County Manager

7. Action Item: Lincoln County – Requests Approval of Conversion of Emergency Loan to Grant ($254,421.52)

Meetings will start at 9:00 am MT unless otherwise noted. In the event a delay is put into effect for all state offices located in Santa Fe due to severe weather conditions on the day of the meeting, the start time for the scheduled meeting will also be delayed by the same amount of time as for state offices located in Santa Fe. In the event all state offices located in Santa Fe are closed due to severe weather conditions on the date of the meeting, the meeting will be cancelled and rescheduled for the earliest possible day in which a quorum can be established, consistent with the procedures for noticing a special meeting.
8. WITHDRAWN

SEVERANCE TAX BONDS AND NOTES

Presenters: David Buchholtz and Jill Sweeney, Brownstein Hyatt Farber Schreck, Bond Counsel and Disclosure Counsel; David Paul, Financial Advisor, Fiscal Strategies Group

9. Action Item: Approval of Amendment to Severance Tax Note Resolution, Series 2013S-A

10. Action Item: Approval of Resolution Reauthorizing Certain Severance Tax Bond Projects

11. Action Item: Acceptance of Bids and Adoption of Bond Resolution, Including Form of Official Statement, Severance Tax Bond Series 2013A

12. Informational Item: Disclosure Counsel Presentation on Recent Securities and Exchange Commission Actions

PROPERTY DISPOSITIONS

Presenter: Charlotte Andrade, Community Development Coordinator

13. Action Item: Chaves County – Requests Approval to Donate the Fisk Building in Roswell to the City of Roswell (In Exchange for Improvements at County Juvenile Detention Center and Free Rent for Two Years for County DWI Office in Fisk Building)

Presenter: Kelly Kuenstler, County Manager

14. Action Item: Luna County – Requests Approval of Sale of Real Property at Columbus Industrial Park to CattleMex, LLC ($350,000)

Presenter: Agnes Leyba-Cruz, Projects Specialist

15. Action Item: Santa Fe County – Requests Approval of Amendments #1 and #2 to Lease with Women’s Health Services, Inc, now Southwest CARE Center, for 901 West Alameda ($148,710 per year services and cash rent plus $6,000 in common area maintenance charges)

HIGHER EDUCATION DEPARTMENT

Presenters: Henry Mignardot, Capital Projects Coordinator, Higher Education Department; Glen Haubold, Assistant Vice President for Facilities, NMSU; Andy Burke, Vice President for Business and Finance, DACC

16. Action Item: New Mexico State University, Dona Ana Community College – Requests Approval of Sunland Park Phase 3 ($4,000,000)

Presenters: Steven Gamble, President; Scott Smart, Vice President for Business Affairs

17. Action Item: Eastern New Mexico University – Requests Approval of Jack Williamson Liberal Arts Renovation ($13,000,000)

Presenters: Glen Haubold, Assistant Vice President for Facilities; Greg Walke, University Architect

18. Action Item: New Mexico State University – Requests Approval of Jett Hall Fire Damage Repair ($1,200,000)

GENERAL SERVICES DEPARTMENT

Presenter: Ed Burckle, Cabinet Secretary, General Services Department

19. Informational Item: Presentation on Recent Procurement Reforms and Update on Work of the Procurement Reform Task Force
20. **Informational Item:** Capitol Buildings Repair Fund Financial Status Report for Month-Ended April 30, 2013

21. **Action Item:** Property Control Division – Requests Approval to Adopt July – December 2013 Schedule of Repairs

### DISBURSEMENT OF FUNDS

**Presenters:** Hanna Skandera, Cabinet Secretary Designate; Paul Aguilar, Deputy Secretary

22. **Action Item:**
   a) Requests Approval of Transfer and Distribution of Funds from Other State Funds and the Appropriation Contingency Fund (up to $20,000,000)
   
   **Action Item:**
   b) Requests Approval of Transfer and Distribution of Funds from the State Equalization Guarantee (up to $20,000,000)
   
   **Informational Item:**
   c) Presents Certification to State Board of Finance Pursuant to Laws 2013, Chapter 191 (up to $20,000,000)

### STATE TREASURER’S OFFICE

23. WITHDRAWN

**Presenter:** Linda T. Roseborough, Chief Investment Officer; James B. Lewis, State Treasurer

24. **Action Item:** Approval of Broker/Dealer List

25. WITHDRAWN

26. **Informational Item:** Monthly Investment Reports for Month-Ended April 30, 2013

**Presenters:** Ricky Bejarano, Deputy Cabinet Secretary/State Controller, DFA; Sam Collins, State Cash Manager, STO; David Holmes, SHARE Director, DOIT

27. **Informational Item:** Update on Cash Reconciliation Remediation Project and Discussion of Joint Reconciliation Policies and Procedures between Agencies

### STAFF ITEMS

**Presenter:** Stephanie Schardin Clarke, Director

28. **Action Item:** Approval of Notice of Publication of New Board of Finance Rule: Distribution of Qualified Energy Conservation Bond Allocations

29. **Informational Item:** Notification of Request for Proposals for Custody Bank Services

30. **Informational Item:** Fiscal Agent / Custodial Bank Fees

31. **Informational Item:** Joint Powers Agreements