AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
September 20, 2011
9:00 am

1. Informational Item: Roll Call

2. Action Item: Approval of Agenda
   Next Regular Meeting October 18, 2011

3. Action Item: Approval of Minutes: July 19, 2011 (Regular Meeting)

STATE TREASURER’S OFFICE
Presenters: James B. Lewis, State Treasurer; Sheila Duffy, Chief Investment Officer
4. Informational Item: Monthly Investment Reports for Month-Ended July 31, 2011


6. Action Item: Approval of Broker/Dealer List

GENERAL SERVICES DEPARTMENT
Presenter: Charles Gara, Director, Property Control Division

In the event a delay is put into effect for all state offices located in Santa Fe due to severe weather conditions on the day of the meeting, the start time for the scheduled meeting will also be delayed by the same amount of time as for state offices located in Santa Fe. In the event all state offices located in Santa Fe are closed due to severe weather conditions on the date of the meeting, the meeting will be cancelled and rescheduled for the earliest possible day in which a quorum can be established, consistent with the procedures for noticing a special meeting.
8. **Informational Item:** Capitol Buildings Repair Fund (CBRF) Financial Status Report for Month-Ended July 31, 2011

9. **Action Item:** Property Control Division Requests Approval to Enter into a Contract with White Sands Construction, Inc. to Construct a Forensic Sally Port Building at the New Mexico Behavioral Health Institute in Las Vegas ($1,612,859)

**PROPERTY DISPOSITIONS**

10. **WITHDRAWN**

11. **WITHDRAWN**

**Presenter:** Armando Cordero, Facilities and Parks Director, Doña Ana County

12. **Action Item:** Doña Ana County – Requests Approval of Donation of Old Cemetery and Adjacent Real Property to the City of Las Cruces

**Presenters:** Deanna Miglio, Right of Way Manager; Susannah Burke, Executive Director, PB&J Family Services

13. **Action Item:** Bernalillo County – Requests Approval of Lease of Real Property to PB&J Family Services ($78,750 annually, services in lieu of cash rent)

**HIGHER EDUCATION DEPARTMENT**

14. **Informational Items:** Presentation of Higher Educational Institutions’ Five-Year Plans and Master Plans

**Presenters:** Glenn Walters, NMHED Deputy Secretary; Dr. Jim Fries, President; Dr. David West. Program Author: Dr. Margaret Young, Dean, School of Business, Media and Technology

A. New Mexico Highlands University

**Presenters:** Glen Haubold, Associate Vice President for Facilities; Jack Kirby, (Executive Director for Facilities Design & Construction) and Greg Walke, University Architect and Campus Planning Officer

B. New Mexico State University

C. University of New Mexico

**Presenters:** Andrew Cullen, Associate Vice President for Planning, Budget and Analysis; Mary Kenney, University Planning Officer; Dale Dekker, Principal, Dekker/Perich/Sabatini Architects

i. Master/Five-Year Plan

**Presenters:** Andrew Cullen, Associate Vice President for Planning, Budget and Analysis; Ava Lovell, HSC Senior Executive Financial Officer & University Controller

ii. University Financial Overview

**Presenters:** Dr. Steve Gamble, President, ENMU; Scott Smart, Vice President of Business Affairs; John Madden, President, ENMU-Roswell, Dr. Martyn Clay, Provost, ENMU-Roswell

D. Eastern New Mexico University

i. Eastern New Mexico-Roswell Five-Year Plan
ii. Eastern New Mexico-Portales Master Plan

**Presenters:** Glenn Walters, Deputy Secretary, Higher Education Department, Dr. Jim Fries, President, NMHU

15. **Action Item:** New Mexico Highlands University – Requests Approval of Master’s of Science, Software-Driven System Designs
16. **Action Item**: New Mexico State University, Alamogordo Campus – Requests Approval of Classroom Building Renovations ($927,645)

17. **Action Item**: New Mexico State University, Alamogordo Campus – Requests Approval of Pro-Tech Building Re-Roofing and HVAC Upgrades ($1,380,365)

Presenters: Andrew Cullen, AVP of Planning, Budget and Analysis; Chris Vallejos, Associate Vice President for Institutional Support Services

18. **Action Item**: University of New Mexico – Requests Approval of Law School Steam and Chilled Water Piping Replacement Project ($1,500,000)

19. **Action Item**: University of New Mexico – Requests Approval of Lobo Field Renovation ($3,275,000)

Presenters: John Madden, President, ENMU-Roswell; Dr. Martyn Clay, Provost; Matt McKim, Dekker, Perich and Sabatini

20. **Action Item**: Eastern New Mexico University, Roswell – Requests Approval of Educational Center ($4,800,000)

### PRIVATE ACTIVITY BONDS

Presenters: Jay Czar, Executive Director; Gina Hickman, Deputy Director of Finance and Administration

21. **Action Item**: Mortgage Finance Authority – Requests 2011 Private Activity Bond Cap for Single Family Housing Purpose Bonds ($62,000,000)

22. WITHDRAWN

### EMERGENCY FUND BALANCES

Presenter: Stephanie Schardin Clarke, Interim Director

23. **Informational Item**: Emergency Balances – September 2011

- Operating Reserve Fund $1,500,000.00
- Emergency Water Fund $118,400.00

### EMERGENCY FUNDING REQUEST

Presenter: Kathy Romero, Secretary/Treasurer

24. **Action Item**: North San Isidro Mutual Domestic Water Consumers Association – Requests Appearance to Address Past Due Emergency Water Loan, Including Possible Extension of Payment Schedule or Conversion to Grant ($100,000)

### STAFF ITEMS

Presenter: Stephanie Schardin Clarke, Interim Director

25. **Action Item**: Approval of Sixth Amendment to Fiscal Agent Agreement with Wells Fargo to Incorporate Reloadable Debit Card Services for the Children, Youth and Families Department and Contemplating Extension Through October 31, 2012

27. *Action Item*: Adoption of Emergency Funding Policy

28. *Informational Item*: Fiscal Agent / Custodial Bank Fees

29. *Informational Item*: Joint Powers Agreement