AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
September 17, 2013
9:00 am

1. Informational Item: Roll Call

2. Action Item: Approval of Agenda
   Announcement: Next Regular Meeting Tuesday, October 15, 2013

3. Action Item: Approval of Minutes: July 17, 2013 (Special Meeting)

EMERGENCY FUND BALANCES
Presenter: Stephanie Schardin Clarke, Director

4. Informational Item: Emergency Balances – September 2013
   Operating Reserve Fund $ 1,905,150.00
   Emergency Water Fund $ 118,400.00

PROPERTY DISPOSITIONS
Presenter: Ted Burr, Associate Superintendent of Finance

5. Action Item: Deming Public School District – Requests Approval of Sale of Real Property to the Village of Columbus (in exchange for 50 acre feet of water per year for 99 years)

Presenters: Douglas A. Echols, Deputy Attorney; Craig Daugherty, Deputy Fire Chief

6. Action Item: San Juan County – Requests Approval of the Option to Lease Real Property to Skyway Towers, LLC ($2,500 payment for two-year Option term, $10,200 annual rent if Option is exercised)

Meetings will start at 9:00 am MT unless otherwise noted. In the event a delay is put into effect for all state offices located in Santa Fe due to severe weather conditions on the day of the meeting, the start time for the scheduled meeting will also be delayed by the same amount of time as for state offices located in Santa Fe. In the event all state offices located in Santa Fe are closed due to severe weather conditions on the date of the meeting, the meeting will be cancelled and rescheduled for the earliest possible day in which a quorum can be established, consistent with the procedures for noticing a special meeting.
7. **Action Item**: Luna County – Requests Approval of the Lease of Real Property to Home Education Livelihood Program, Inc. (services in lieu of cash rent)

8. **Action Item**: Luna County – Requests Approval of Sale of Real Property to the City of Deming ($724,000)

9. **WITHDRAWN**

10. **Action Item**: Los Alamos Public School Board – Requests Approval of Lease of Real Property with Paul Parker Construction Company to Two Acres of Unimproved Land ($2,327.15 per month)

11. **Action Item**: Santa Fe County – Requests Approval of Lease of Real Property with Christus St. Vincent Medical Center at 2052 Galisteo Street, Santa Fe ($103,024 per year)

12. **Action Item**: Doña Ana County – Requests Approval of Lease Agreement with Angel Peralta for Airport Space ($0.16 per square foot noncommercial operations, $0.10 per square foot per year plus 2 percent of gross receipts and $0.06 per gallon fuel flowage fee if used for commercial operation)

13. **Action Item**: Doña Ana County – Requests Approval of Lease Agreement with Francis Aviation for Airport Space ($0.16 per square foot noncommercial operations, $0.10 per square foot per year plus 2 percent of gross receipts and $0.06 per gallon fuel flowage fee if used for commercial operation)

14. **Action Item**: Loving Municipal Schools – Requests Approval of the Sale of Real Property to Jason Holland ($156,000)

15. **Action Item**: Otero County – Requests Approval of Lease of Real Property to the Otero County Fair Association, Inc. (services in lieu of cash rent)

**HIGHER EDUCATION DEPARTMENT**

16. **Informational Item**: Presentation on Higher Education Capital Project Planning Process

17. **Action Item**: New Mexico Military Institute – Requests Approval of Boilers and Chillers Replacement Project ($1,200,000)

18. **Action Item**: New Mexico Military Institute – Requests Approval of Tennis Courts Replacement Project ($850,000)

19. **Action Item**: Eastern New Mexico University – Requests Approval of Administration Building Piping ($1,610,000)
Presenters: Glen Haubold, Assistant Vice President for Facilities; Greg Walke, University Architect

20. **Action Item:** New Mexico State University – Requests Approval of Golf Course Irrigation Systems Upgrades ($1,500,000)

21. **Action Item:** New Mexico State University – Requests Approval for Institute for Public Policy Budget Increase ($15,279,718)

22. **Informational Item:** Western New Mexico University – Quarterly Report on Residential Building Construction

**GENERAL SERVICES DEPARTMENT**

Presenter: Pamela Nicosin, Acting Deputy Director

23. **Informational Item:** Capitol Buildings Repair Fund Financial Status Report for Month-Ended June 30, 2013

24. **Informational Item:** Capitol Buildings Repair Fund Financial Status Report for Month-Ended July 31, 2013

**DEPARTMENT OF FINANCE AND ADMINISTRATION**

Presenter: Ricky Bejarano, Deputy Secretary and State Controller

25. **Informational Item:** Presentation on Fiscal Year 2012 Comprehensive Annual Financial Report (CAFR)

**STATE TREASURER’S OFFICE**

Presenter: Linda T. Roseborough, Chief Investments Officer; Treasurer James B. Lewis

26. **Informational Item:** Monthly Investment Reports for Months-Ended June 30, 2013 and July 31, 2013

27. **Informational Item:** Quarterly Investment Report for Quarter Ended June 30, 2013

**STAFF ITEMS**

Presenter: Stephanie Schardin Clarke, Director

28. **Action Item:** Approval of Financial Advisor Contract Extension

29. **Action Item:** Recommendation of Selection of Contractor to Begin Negotiations of an Agreement with Staff for Custody Bank Services

30. **Action Item:** Approval of Proposed Changes to Rule: Procedures for Designating a Fiscal Agent of New Mexico

Presenter: Jeff Primm, Deputy Director

31. **Action Item:** Approval of Agreement for Fiscal Agent Banking Services and Recommendation to State Purchasing Agent for Approval and Final Award of Agreement with Wells Fargo

Presenter: Stephanie Schardin Clarke, Director

32. **Action Item:** Approval of New Rule: Distribution of Qualified Energy Conservation Bond Allocations
33. **Action Item**: Approval of Proposed Changes to Rule: Policy on Capital Expenditures by State Educational Institutions

34. **Informational Item**: Fiscal Agent / Custodial Bank Fees

35. **Informational Item**: Joint Powers Agreements