AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
Tuesday, February 16, 2010
9:30 am

1. **Informational Item:** Roll Call

2. **Informational Item:** Examination of Bids for Severance Tax Bonds
   A. Senior Severance Tax Bonds, Series 2010A (9:30)
   B. Supplemental Severance Tax Bonds, Series 2010B (10:30)

3. **Action Item:** Approval of Agenda
   Next Regular Meeting: **March 16, 2010**

4. **Action Item:** Approval of Minutes – January 13, 2010 (Special Meeting)

5. **Action Item:** Approval of Minutes – January 20, 2010 (Regular Meeting)

**STATE TREASURER’S OFFICE**
Presenter: Sheila Duffy, Chief Investment Officer

6. **Informational Items:**
   A. Monthly Investment Report for Month-ended January 31, 2010
   B. Quarterly Investment Portfolio Analysis for Quarter-ended December 31, 2009

**SEVERANCE TAX BONDS**
Presenter: Robbie Heyman, Bond Counsel, Sutin, Thayer & Browne

7. **Action Item:** Acceptance of Bids and Adoption of Severance Tax Bond Resolution, Senior Severance Tax Bond Series 2010A

8. **Action Item:** Acceptance of Bids and Adoption of Severance Tax Bond Resolution, Supplemental Severance Tax Bond Series 2010B

**PROPERTY DISPOSITIONS**
Presenters: Dennis Manzanares, Santa Fe County

9. Action Item: Santa Fe County – Requests Approval of Restructuring of Land Sale from Santa Fe County to Santa Fe Studios/La Luz Holding Co., LLC ($2,620,000 with interest over Six Years)

Presenter: John F. Kennedy, Cuddy McCarthy Law Firm

10. Action Item: Gadsden Schools – Requests Approval of Lease Agreement as Amended with Anthony Charter School ($4,445.83 Monthly)

Presenters: Gregg Epperson, Superintendent; Byron Manning, Business Manager

11. Action Item: Central Consolidated School District – Requests Approval to Transfer Real Property Interests in Riverview Golf Course to San Juan County

Presenter: Alan Morel, County Attorney

12. Action Item: Lincoln County – Requests Approval of Sale of Property and Grant of Easement to Sherry Barrow Strategies, LLC ($340,000)

Presenter: Eric Zamora, County Manager

13. Action Item: Valencia County – Requests Approval of Transfer of Property to the Town of Tome Land Grant-Merced

HIGHER EDUCATION DEPARTMENT

Presenters: Tino Pestalozzi, Deputy Secretary and Dr. Ronald J. Stern, Superintendent and Richard Gorman, Projects Manager, NMSD

14. Action Item: New Mexico School for the Deaf – Requests Approval of Physical Education Field and Track ($1,415,566)

Presenters: Tino Pestalozzi, Deputy Secretary and Dr. Jim Fries, President and Lawrence Trujillo, Assoc VP for Finance and Administration

15. Action Item: New Mexico Highlands University – Requests Approval of Property Acquisition and Acceptance of Certain Special Exceptions - 1106 Columbia Street ($48,500)

ENERGY, MINERALS AND NATURAL RESOURCES DEPARTMENT

Presenter: David J. Simon, Director, New Mexico State Parks, Charles Ulm, Business Enterprise Coordinator


18. Action Item: Energy, Minerals and Natural Resources Department – Requests Approval of Amendment to Concessions Contract with Joseph Hahn for the Conchas North Dock Marina at Conchas Lake State Park (7 Percent of Net Receipts of Marina Sales and Service; 4 Percent of Net Receipts of All Other Sales)

EMERGENCY FUND BALANCES

   Operating Reserve Fund   $ 1,425,000.00
   Operating Reserve Fund State Agency Shortfall  $538,812.45
   Emergency Water Fund     $150,000.00

EMERGENCY FUND REQUEST

Presenter: Joseph Zebrowski
20. Action Item:  El Creston Mutual Domestic Water Consumers Association - Requests Approval of an Emergency Loan for Purchase of a Water Delivery Vehicle and Water Storage Tanks ($20,000)

GENERAL SERVICES DEPARTMENT

Presenter: Bill Taylor, Property Control Division Director

22. Action Item:  Property Control Division – Requests Approval to Enter into a Contract with Longhorn Construction Services Inc for Improvements to the Existing Food Service Building at the New Mexico Behavioral Health Institute in Las Vegas, New Mexico ($844,348)

STAFF ITEMS

23. WITHDRAWN

Presenters: Olivia Padilla-Jackson, Director; Stephanie Schardin Clarke, Deputy Director
24. Action Item:  Approval of Thirteenth Amendment to the Fiscal Agent Agreement to Incorporate Changes Related to Health Insurance Portability and Accountability Act Changes

25. WITHDRAWN

26. Action Item:  Bond Counsel Services Contract Extension/Request for Proposals

27. Action Item:  Disclosure Counsel Services Contract Extension/Request for Proposals


29. Action Item:  Approval of Proposed Changes to Rule on Real Property Acquisitions, Sales, Trades or Leases

30. Action Item:  Adoption of Open Meetings Resolution 10-01

31. Action Item:  Adoption of Interest Rate Policy 10-02

32. Action Item:  Election of Secretary of the State Board of Finance
33. Action Item: Approval of Amendment to Lease Purchase Agreements that Transfers Voting Machine Support Equipment and Forgive Outstanding Balances of Doña Ana County

34. Informational Item: Fiscal Agent / Custodial Bank Fees

35. Informational Item: Joint Powers Agreements