AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
Tuesday, January 13, 2004
9:30 am

ROLL CALL

1. Action Item: Approval of Agenda/Next Meeting
   Next regular meeting: Tuesday, February 10, 2004 – 9:30 am
   Request deadline for next meeting: January 21, 2004

2. Action Item: Approval of Minutes November 13, 2003
   December 16, 2003

   November 30, 2003

GENERAL SERVICES DEPARTMENT


5. Information Item: Property Control Division – Inventory of Property Control Division Buildings as of January 13, 2004


7. Action Item: Property Control Division - Proposed Schedule of Repairs for Property Control Division Buildings – January to December 2004

8. Action Item: Property Control Division – CBRF Funding Request – Critical Projects – January to December 2004 ($500,000)


10. Action Item: Property Control Division – Request Contract Approval – Laundry Facility Equipment - Las Vegas Medical Center ($319,081)
11. Action Item: Property Control Division – Contract Approval – Casitas Project Facelift ($30,886)

COMMISSION ON HIGHER EDUCATION

12. Action Item: University of New Mexico – Approval to Renovate Psychiatric Emergency Services – Psychiatric Center – North Campus, ($900,000)

13. Action Item: University of New Mexico – Approval of Real Property Acquisition ($107,000)

14. Action Item: Western New Mexico University – Approval of Project to Expand University Weight Room ($172,000)

15. Action Item: Western New Mexico University – Approval of Project to Eliminate Handicapped Barriers and add Interior Improvements to the School of Education ($1,584,000)

PROPERTY DISPOSITION

16. Action Item: Bernalillo County – Request Approval for Sale of Real Property to Jayeff Construction ($334,114)

DEPARTMENT OF GAME AND FISH

17. Action Item: Department of Game and Fish – Request Approval for the Transfer Funds from the Bond Interest and Retirement Fund to the Capital Outlay Fund and Expenditure of Funds on the Building – Conservation Education Center – Game and Fish Headquarters, Santa Fe ($400,000)

SECRETARY OF STATE

18. Action Item: Approval of Voting Machine Acquisitions – Dona Ana and Valencia County ($390,668)

EMERGENCY FUND BALANCES

19. Information Item: Emergency Balances

Operating Reserve Fund $500,000
Less Loan/Grant $50,000
Operating Reserve Balance $450,000

Emergency Water Fund $100,000

EMERGENCY FUND REQUESTS

20. Action Item: Hidden Valley Estates MDWCA – Clarification of Payment Terms and Balance Due ($34,000)

21. Action Item: Indian Affairs Department – Request Emergency Funds for Taos Pueblo to Address Damage caused by the Ensebado Fire ($70,000)

22. Action Item: Indian Affairs Department – Request Emergency Funds for Nambe Pueblo to Address Damage caused by the Molina Complex Fire ($100,000)
23. **Action Item:** State Treasurer – Request Emergency Funds for Lease – January through March 2004 ($84,117)

**STAFF ITEMS**

24. **Action Item:** Election of Secretary to the Board of Finance

25. **Action Item:** Adoption of Open Meetings Resolution – 04-01

26. **Action Item:** Annual Approval: Interest Rate Policy – 04-02

27. **Action Item:** Final Award for and Approval of Legal Services as Bond Counsel

28. **Action Item:** Custody Bank – Reduction in Fee Schedule – Northern Trust

29. **Information Item:** Fiscal Agent/Custody Bank Fees

30. **Information Item:** Joint Powers Agreements