ACTION PURSUANT TO THE
BOARD OF FINANCE MEETING
Tuesday, January 13, 2004
9:30 am

ROLL CALL

APPROVED 1. Approval of Agenda/Next Meeting

Next regular meeting: Tuesday, February 10, 2004 – 9:30 am
Request deadline for next meeting: January 21, 2004

APPROVED 2. Approval of Minutes - November 13, 2003
December 16, 2003

November 30, 2003

GENERAL SERVICES DEPARTMENT


REPORTED 5. Property Control Division – Inventory of Property Control Division
Buildings as of January 13, 2004

REPORTED 6. Property Control Division – Status Report of Previously Approved
Capitol Buildings Repair Fund Projects

DEFERRED 7. Property Control Division - Proposed Schedule of Repairs for Property
Control Division Buildings – January to December 2004

DEFFERED 8. Property Control Division – CBRF Funding Request – Critical Projects –
January to December 2004 ($500,000)

APPROVED 9. Property Control Division – CBRF Funding Request – Emergency
Repairs – January to June 2004

APPROVED 10. Property Control Division – Request Contract Approval – Laundry
Facility Equipment - Las Vegas Medical Center ($319,081)

APPROVED 11. Property Control Division – Contract Approval – Casitas Project Facelift
($30,886)

Action Pursuant to the
State Board of Finance Meeting
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January 13, 2004
COMMISSION ON HIGHER EDUCATION

APPROVED 12. University of New Mexico – Approval to Renovate Psychiatric Emergency Services – Psychiatric Center – North Campus, ($900,000)

APPROVED 13. University of New Mexico – Approval of Real Property Acquisition ($107,000)

APPROVED 14. Western New Mexico University – Approval of Project to Expand University Weight Room ($172,000)

APPROVED* 15. Western New Mexico University – Approval of Project to Eliminate Handicapped Barriers and add Interior Improvements to the School of Education ($1,584,000)

*ONLY FOR PURPOSES OF RECEIVING BIDS; UNIVERSITY TO RETURN TO BOARD FOR FINAL APPROVAL PRIOR TO AWARDING CONTRACT.

PROPERTY DISPOSITION

APPROVED 16. Bernalillo County – Request Approval for Sale of Real Property to Jayeff Construction ($339,114)

DEPARTMENT OF GAME AND FISH

NOT APPROVED 17. Department of Game and Fish – Request Approval for the Transfer Funds from the Bond Interest and Retirement Fund to the Capital Outlay Fund and Expenditure of Funds on the Building – Conservation Education Center – Game and Fish Headquarters, Santa Fe ($400,000)

SECRETARY OF STATE

APPROVED 18. Approval of Voting Machine Acquisitions – Dona Ana and Valencia County ($390,668)

EMERGENCY FUND BALANCES

REPORTED 19. Emergency Balances

   Operating Reserve Fund $500,000
   Less Loan/Grant -50,000
   Operating Reserve Balance $450,000
   Emergency Water Fund $100,000

EMERGENCY FUND REQUESTS

APPROVED* 20. Hidden Valley Estates MDWCA – Clarification of Payment Terms and Balance Due ($34,000)

*5,000 GRANT $1,000 PYMT RECEIVED, $28,000 REMAINING AS LOAN WITH PAYMENTS OF $1,450 FOR 1ST 4 FOUR YEARS AND $2,018.18 FOR REMAINING 11 YEARS. PAYMENTS DUE JANUARY 31ST OF EACH YEAR.

APPROVED* 21. Indian Affairs Department – Request Emergency Funds for Taos Pueblo to Address Damage caused by the Ensebado Fire ($70,000)

*AS GRANT
APPROVED* 22. Indian Affairs Department – Request Emergency Funds for Nambe Pueblo to Address Damage caused by the Molina Complex Fire ($100,000)
*AS GRANT

APPROVED* 23. State Treasurer – Request Emergency Funds for Lease – January through March 2004 ($84,117)
*AS LOAN; PAYMENT OF FULL AMOUNT DUE APRIL 1, 2004.

STAFF ITEMS

ELECTED* 24. Election of Secretary to the Board of Finance
*PAUL BLANCHARD ELECTED SECRETARY

APPROVED 25. Adoption of Open Meetings Resolution – 04-01

APPROVED 26. Annual Approval: Interest Rate Policy – 04-02

DEFERRED 27. Final Award for and Approval of Legal Services as Bond Counsel

APPROVED 28. Custody Bank – Reduction in Fee Schedule – Northern Trust

REPORTED 29. Fiscal Agent/Custody Bank Fees

RECORDED 30. Joint Powers Agreements