AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
November 15, 2016
9:00 a.m.

1. Informational Item: Roll Call
   Announcement: Next Regular Meeting – Tuesday, December 20, 2016

2. Action Item: Approval of Agenda
   Presenter: David Paul, Financial Advisor, Fiscal Strategies Group

3. Informational Item: Examination of Bids: Severance Tax bonds, Series 2016D and Taxable Severance Tax Bonds, Series 2016E

CONSENT AGENDA (Items 4 – 16)

4. Action Item: Approval of Minutes: October 18, 2016 (Regular Meeting)
   Submitted by: Julie Morgas Baca, County Manager

5. Action Item: Bernalillo County – Requests Approval of Extension of Private Activity Bond Allocation for the La Vida Nueva Project ($18,000,000)
   Submitted by: Donna Maestas, Deputy Director

6. Action Item: Bernalillo County – Requests Approval of Extension of Private Activity Bond Allocation for the Sterling Downtown Project ($10,000,000)
   Submitted by: Adren Nance, County Attorney; Adrienne Kozacek, Assistant County Attorney

Meetings will start at 9:00 am MT unless otherwise noted. In the event a delay is put into effect for all state offices located in Santa Fe due to severe weather conditions on the day of the meeting, the start time for the scheduled meeting will also be delayed by the same amount of time as for state offices located in Santa Fe. In the event all state offices located in Santa Fe are closed due to severe weather conditions on the date of the meeting, the meeting will be cancelled and rescheduled for the earliest possible day in which a quorum can be established, consistent with the procedures for noticing a special meeting.
9. **Action Item:** Jemez Mountain Public School District – Requests Approval of Sale of Real Property Located in the Community of Coyote in Rio Arriba County, known as the Old Coyote School ($85,000)

Submitted by: Tom Sullivan, Superintendent

10. **Action Item:** Moriarty-Edgewood School District – Requests Approval of Lease of Real Property Located at 285 Dinkle Road in Edgewood to Presbyterian Medical Services d/b/a Head Start/Early Head Start ($650/per month for 9 months per year, August through May)

11. **Action Item:** Moriarty-Edgewood School District – Requests Approval of Lease of Real Property Located at 285 Dinkle Road in Edgewood to Smarty Pants Pre-School ($24,996/per year)

Submitted by: Joan Ahlers, Chief Operations Officer

12. **Action Item:** Los Alamos Public School District – Requests Approval of Lease of Real Property Located at 2101 Trinity Drive, Suite P, in Los Alamos to Just for Grins ($22,344/per year)

Submitted by: Leigh Brunner, Attorney; Jennifer Salazar, General Counsel; Scott Canning, Horticulture and Special Projects Director, Santa Fe Botanical Garden

13. **Action Item:** Department of Cultural Affairs – Requests Approval of Amendment No. 2 to Lease of Real Property Located off Camino Lejo in Santa Fe to Santa Fe Botanical Garden ($9,892.20/per year)

Submitted by: Pamela Nicosin, Acting Director

14. **Action Item:** General Services Department, Facilities Management Division – Requests Approval of the Acquisition of Real Property by Donation Located on East Fiesta Road in Carlsbad from the City of Carlsbad and Acceptance of Certain Special Exceptions

15. **Action Item:** General Services Department, Facilities Management Division – Requests Approval of the Acquisition of Real Property by Donation Located on Oñate Road in Angel Fire from the Village of Angel Fire and Acceptance of Certain Special Exceptions

Submitted by: Rick Lopez, Director

16. **Action Item:** Department of Finance and Administration, Local Government Division – Requests Approval of E-911 Program Funding for Fiscal Years 2016 and 2017 ($912,372)

**EMERGENCY FUND BALANCES**

Presenter: Leila Kleats, Director

17. **Informational Item:** Emergency Balances – November 2016

- Operating Reserve Fund: $1,850,000.00
- Emergency Water Fund: $106,421.56
- Emergency Hardship Fund: $1,000,000.00
SEVERANCE TAX BONDS AND NOTES

Presenters: David Buchholtz, Co-Bond Counsel, Rodey, Dickason, Sloan, Akin & Robb, P. A.; Jill Sweeney, Co-Bond Counsel, Sherman & Howard, LLC; Kenneth A. Guckenberger, Disclosure Counsel, Kutak Rock, LLP; David Paul, Financial Advisor, Fiscal Strategies Group

18. **Action Item:** Acceptance of Bids and Adoption of Bid Resolution, Including Form of Official Statement, Severance Tax Bonds, Series 2016D

19. **Action Item:** Acceptance of Bids and Adoption of Bid Resolution, Including Form of Official Statement, Taxable Severance Tax Bonds, Series 2016E

20. **Action Item:** Approval of Supplemental Severance Tax Note Resolution, Series 2016S-D

21. **Action Item:** Approval of Amending Resolutions Relating to the Issuance of Severance Tax Bonds to Reflect the De-Authorization of Certain Severance Tax Bond Projects and the Re-Appropriation of Severance Tax Bond Proceeds for Other Projects

PRIVATE ACTIVITY BONDS

Presenter: Jay Czar, Executive Director

22. **Informational Item:** New Mexico Mortgage Finance Authority – Report of Projected Need for Private Activity Bond Volume Cap

QUALIFIED ENERGY CONSERVATION BONDS

Presenter: Donna Maestas, Deputy Director

23. **Informational Item:** Announcement of Return of Allocation

24. **Informational Item:** Report of New Mexico Higher Education Institutions Eligibility

HIGHER EDUCATION DEPARTMENT

Presenters: Dr. Harrison Rommel, Interim Institutional Finance Director, New Mexico Higher Education Department; Glen Haubold, Associate Vice President, Facilities and Services; Heather Zack Watenpaugh, University Architect and Campus Planning Officer; Alton Looney, Executive Director, Project Development and Engineering, Facilities and Services

25. **Action Item:** New Mexico State University – Requests Approval of the Alumni and Visitor Center Addition ($570,000)

STATE TREASURER’S OFFICE

Presenter: Vikki Hanges, General Fund Investment Pool Portfolio Manager

26. **Informational Item:** Monthly Investment Reports for Month-Ended September 30, 2016

27. **Informational Item:** Quarterly Investment Reports for Quarter-Ended September 30, 2016

GENERAL SERVICES DEPARTMENT

Presenter: Pamela Nicosin, Acting Director

28. **Informational Item:** Capitol Buildings Repair Fund Financial Status Report for Month-Ended September 30, 2016

29. **Informational Item:** Facilities Management Division – Inventory of Buildings Report including an Approved Checklist of Conditions

TAX INCREMENT DEVELOPMENT DISTRICTS

Presenter: Leila Kleats, Director
31. Informational Item: November 1 Annual Reports: Las Cruces Downtown; Taos Ski Valley; Western Albuquerque Land Holdings (WAHL); Winrock Town Center

32. Informational Item: (A) Hearing on Western Albuquerque Land Holding’s (WAHL’s) Petition to Amend 2.61.3.9(D) NMAC, Dedication of a Portion of the State’s Gross Receipts Tax Increment (the TIDD Rule)

Action Item: (B) Deliberation and Possible Decision of WALH’s Petition to Amend 2.61.3.9(D) NMAC, Dedication of a Portion of the State’s Gross Receipts Tax Increment

STAFF ITEMS

Presenter: Leila Kleats, Director
33. Action Item: Approval of Amendment Number 3 to Fiscal Agent Banking Services Agreement to Incorporate New Exhibit F (the Card Acceptance Agreement with American Express, Incorporated, dated effective December 1, 2016)

34. Action Item: Approval of Staff to Issue Request for Proposals for Bond Counsel

35. Informational Item: Fiscal Agent / Custodial Bank Fees

36. Informational Item: Joint Powers Agreements for Month-Ended October 2016

ADJOURNMENT