AGENDA

BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
April 19, 2016
9:00 a.m.

1. **Informational Item:** Roll Call

2. **Action Item:** Approval of Agenda
   Announcement: Next Regular Meeting – Tuesday, May 17, 2016

3. **Action Item:** Approval of Minutes: March 15, 2016 (Regular Meeting)

4. **Action Item:** Approval of Minutes: March 25, 2016 (Special Meeting)

**EMERGENCY FUND BALANCES**

Presenter: Leila Kleats, Director

5. **Informational Item:** Emergency Balances – April 2016
   - Operating Reserve Fund: $1,629,453.40
   - Emergency Water Fund: $118,100.00

**SEVERANCE TAX BONDS**

Presenters: David Buchholtz and Luis Carrasco, Co-Bond Counsel, Rodey, Dickason, Sloan, Akin & Robb P.A.; Jill Sweeney, Co-Bond Counsel, Sherman & Howard, L.L.C; David Paul, Financial Advisor, Fiscal Strategies Group

6. **Action Item:** Approval of Form of Preliminary Official Statement and Notice of Sale Resolution, Severance Tax Bonds, Series 2016A and Refunding Series 2016B
   *Series 2016A and Refunding Series 2016B to be sold pursuant to a single bid

7. **Action Item:** Approval of Form of Preliminary Official Statement and Notice of Sale Resolution, Severance Tax Bonds, Series 2016A
8. **Action Item:** Approval of Form of Preliminary Official Statement and Notice of Sale Resolution, Taxable Severance Tax Bonds, Series 2016C

**PROPERTY DISPOSITIONS**

Presenters: Doug Echols, County Attorney; Liza Gomez, Board of Directors Member, Northwest New Mexico Seniors, Inc.

9. **Action Item:** San Juan County – Requests Approval of Lease of Real Property, Blanco Senior Center, Located at 7338 Highway 64 in Blanco to Northwest New Mexico Seniors, Inc. ($20,360 per year in-kind services in lieu of cash)

10. **Action Item:** San Juan County – Requests Approval of Lease of Real Property, Lower Valley Senior Center, Located at 17 Road 6668 in Kirtland to Northwest New Mexico Seniors, Inc. ($20,268 per year in-kind services in lieu of cash)

Presenters: Erin K. McSherry, General Counsel, Department of Cultural Affairs; Rebecca Avitia, Executive Director, National Hispanic Cultural Center; Christopher Saucedo, President, National Hispanic Cultural Center Board of Directors; Edward Lujan, Board Member, National Hispanic Cultural Center Foundation; Anna Sanchez, Director, National Hispanic Cultural Center Foundation

11. **Action Item:** Department of Cultural Affairs, National Hispanic Cultural Center – Requests Approval of Lease of Real Property Located at 1701 4th Street, SW in Albuquerque to the National Hispanic Cultural Center Foundation ($31,965 per year cash or in-kind services)

Presenters: Martin W. Eckert, Real Estate Director; Ruben Hendrickson, Chief Operations Officer; Ruth Schifani and Art Melendres, Legal Counsel, Modrall Sperling Law Firm

12. **Action Item:** Albuquerque Public Schools – Requests Approval of Lease of Real Property Located at 4000 Osuna Road, NE in Albuquerque to Wagner Equipment Company ($504,000 per year)

Presenters: Shirley McDougall, Property Asset Manager; Charlotte H. Hetherington, Legal Counsel, Cuddy & McCarthy, LLP

13. **Action Item:** Santa Fe Public Schools – Requests Approval of Sale of Improvements and Ground Lease of Real Property at 1409 Monterey Drive in Santa Fe to United Way of Santa Fe County, Inc. ($3,072,000 for sale of improvements, $50,000 annual ground lease payment)

**HIGHER EDUCATION DEPARTMENT**

Presenters: Ronald James, Capital Projects Director, New Mexico Higher Education Department; Brenda Findley, Vice President of Business Affairs; Stan Pena, Assistant Vice President of Facilities and Operations

14. **Action Item:** Western New Mexico University – Requests Approval of Fleming Hall/Museum Renovation ($3,200,000)

15. **Action Item:** Western New Mexico University – Requests Approval of Acquisition of Real Property Located at 901 West 12th Street in Silver City from Dana Weatherford and Carrie Tomlinson and Acceptance of Certain Special Exceptions ($163,810)

16. **Action Item:** Western New Mexico University – Requests Approval of Acquisition of Real Property Located at 1201 North Mississippi in Silver City from Alan Wagman and Anne Owen McCormick and Acceptance of Certain Special Exceptions ($175,350)
STATE TREASURER’S OFFICE

Presenter: Vikki Hanges, General Fund Investment Pool Portfolio Manager

Presenter: Georgie Ortiz, Managing Principal of Office, CliftonLarsonAllen Wealth Advisors, LLC
18. Informational Item: Presentation of Fiscal Year 2015 Audit

GENERAL SERVICES DEPARTMENT

Presenters: George D. Morgan, Director; Pamela Nicosin, Deputy Director

20. Informational Item: Facilities Management Division – Inventory of Buildings Report including an Approved Checklist of Conditions

STAFF ITEMS

Presenter: Leila Kleats, Director
21. Action Item: Bond Counsel Services Contract RFP – Evaluation Committee Selection Recommendation and Authorization to Staff

22. Action Item: Disclosure Counsel Services Contract RFP – Evaluation Committee Selection Recommendation and Authorization to Staff

23. Informational Item: Dashboard Report

24. Informational Item: Fiscal Agent / Custodial Bank Fees


ADJOURNMENT