AGENDA
BOARD OF FINANCE MEETING
Governor’s Cabinet Room – Fourth Floor
State Capitol Building – Santa Fe, NM 87501
July 19, 2016
9:00 a.m.

1. **Informational Item:** Roll Call
   Announcement: Next Regular Meeting – Tuesday, September 20, 2016

2. **Action Item:** Approval of Agenda

**CONSENT AGENDA**

Presenter: Stephanie Schardin Clarke, Deputy Cabinet Secretary and Acting Director

Submitted by: Stephanie Schardin Clarke, Deputy Cabinet Secretary and Acting Director

3. **Action Item:** Approval of Minutes: June 21, 2016 (Regular Meeting)

Submitted by: Odie Chapman, President; Lloyd Ayliffe, Representative; Karen Pereira, Rural Development Specialist, Rural Community Assistance Corporation

4. **Action Item:** Lybrook Mutual Domestic Water Consumers’ Association – Requests Approval of One-Year Extension of Emergency Water Loan Repayment Schedule

Submitted by: Dr. Lillian Torrez, Superintendent; Debra Baca, Vice President, Early Childhood Education; Tony Ortiz, Legal Counsel, Ortiz & Zamora, Attorneys at Law, LLC

5. **Action Item:** Taos Municipal School District – Requests Approval of Lease of Real Property Located at Enos Garcia Elementary School, 305 Don Fernando in Taos to Youth Development, Inc. Early Head Start Program ($2,000 per month in-kind services in lieu of cash)

Submitted by: Joan Ahlers, Chief Operations Officer; Nancy Nieto, Legal Counsel, Cuddy & McCarthy, LLP

6. **Action Item:** Los Alamos Public Schools – Requests Approval of Lease of Real Property Located at 1900 Diamond Drive in Los Alamos to High Flyers Gymnastics ($51,381 per year)

Meetings will start at 9:00 am MT unless otherwise noted. In the event a delay is put into effect for all state offices located in Santa Fe due to severe weather conditions on the day of the meeting, the start time for the scheduled meeting will also be delayed by the same amount of time as for state offices located in Santa Fe. In the event all state offices located in Santa Fe are closed due to severe weather conditions on the date of the meeting, the meeting will be cancelled and rescheduled for the earliest possible day in which a quorum can be established, consistent with the procedures for noticing a special meeting.
7. **Action Item:** Los Alamos Public Schools – Requests Approval of Lease of Real Property Located at 2101 Trinity Drive, Suites Q and R, in Los Alamos to Vista Control Systems ($45,066 per year)

Submitted by: H. Ronald James, Capital Projects Director, New Mexico Higher Education Department; Colonel David West, Chief of Staff; Colonel Judy Scharmer, Chief Financial Officer; Kent Taylor, Director of Facilities

8. **Action Item:** New Mexico Military Institute – Requests Approval of Restoration of the Alumni Memorial Chapel Faceted Glass Windows and HVAC Repairs ($349,690)

Submitted by: Stephanie Schardin Clarke, Deputy Cabinet Secretary and Acting Director

9. **Action Item:** First Amendment to Financial Advisor Services Agreement with Fiscal Strategies Group, Inc. to Provide for a Two-Year Extension

**EMERGENCY FUND BALANCES**

**Presenter:** Stephanie Schardin Clarke, Deputy Cabinet Secretary and Acting Director

10. **Informational Item:** Emergency Balances – July 2016

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Operating Reserve Fund</td>
<td>$2,000,000.00</td>
</tr>
<tr>
<td>Emergency Water Fund</td>
<td>$ 118,100.00</td>
</tr>
</tbody>
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**EMERGENCY FUNDING REQUEST**

**Presenters:** Justice Judith K. Nakamura; Joey D. Moya, Building Manager, Clerk of Court and Chief Counsel

11. **Action Item:** Supreme Court Building Commission – Requests Approval of Emergency Funding for Completion of the Supreme Court Building Re-Stucco Project Currently Underway at 237 Don Gaspar Avenue in Santa Fe ($78,000)

**PRIVATE ACTIVITY BONDS**

**Presenters:** Karen Byrum, Interim Treasurer; Mayra De La Canal, Economic Development Coordinator

12. **Action Item:** City of Las Cruces – Requests Approval of Private Activity Bond Volume Cap Allocation for F & A Dairy Products, Inc. ($5,000,000)

**PROPERTY DISPOSITIONS**

**Presenters:** German Martinez, Director of Budget and Finance; R. Daniel Castille, Legal Counsel, Cuddy & McCarthy, LLP

13. **Action Item:** Grants-Cibola County Schools – Requests Approval of Option to Lease and Lease of Real Property Located within Kerr McGee Park in Grants to Verizon Wireless, LLC ($18,000 per year)

**Presenters:** John Heaton, Chairman; Alan Hall, Legal Counsel, Rodey Law Firm

14. **Action Item:** Eddy-Lea Energy Alliance, LLC – Requests Approval of Land Purchase Option Agreement for Real Property Located in Lea County to Holtec International, a Delaware Corporation

**Presenters:** Deanna Miglio, Right of Way Manager; Tina Cummins, Contractor

15. **Action Item:** Bernalillo County – Requests Approval of Sale of Real Property Located at 3234 Isleta Boulevard, SW in Albuquerque to TP-Isleta, LLC ($82,000)
HIGHER EDUCATION DEPARTMENT

Presenters: Dr. Barbara Damron, Cabinet Secretary, New Mexico Higher Education Department; Dr. Bridgette Noonen, Senior Policy Analyst, New Mexico Higher Education Department; Lorie Liebrock, Dean of Graduate Studies; Tom Krieff, Professor of Biology; Snezna Rogelj, Professor of Biology

16. Action Item: New Mexico Institute of Mining and Technology – Requests Approval of Doctorate of Philosophy in Biotechnology

Presenters: Kevin Wedeward, Dean of Engineering; Jamie Kimberley, Assistant Professor of Mechanical Engineering; Andrei Zagrai, Associate Professor of Mechanical Engineering

17. Action Item: New Mexico Institute of Mining and Technology – Requests Approval of Doctorate of Philosophy in Mechanical Engineering with Dissertation in Intelligent Energetic Systems

Presenters: Chaouki Abdullah, Provost and Executive Vice President for Academic Affairs; Julie Coonrod, Dean of Graduate Studies; Loo Traxler, Assistant Professor of Anthropology

18. Action Item: University of New Mexico – Requests Approval of Master of Arts and Master of Science in Museum Studies

STATE TREASURER’S OFFICE

Presenter: Stephanie Schardin Clarke, Deputy Cabinet Secretary and Acting Director

19. Action Item: Approval of Appointment of State Treasurer’s Investment Committee Private Sector Member

Presenter: Vikki Hanges, General Fund Investment Pool Portfolio Manager


GENERAL SERVICES DEPARTMENT

Presenter: Pamela Nicosin, Deputy Director, Facilities Management Division


STAFF ITEMS

Presenter: Stephanie Schardin Clarke, Deputy Cabinet Secretary and Acting Director

23. Informational Item: Dashboard Report

24. Informational Item: Fiscal Agent / Custodial Bank Fees


ADJOURNMENT