



# CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT 2018

New Mexico Mortgage Finance Authority and  
Department of Finance and Administration  
Local Government Division



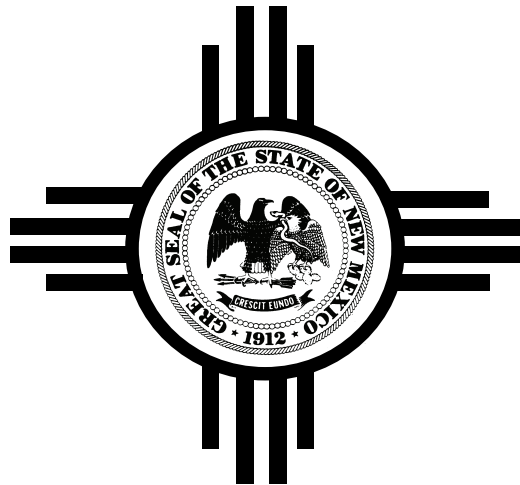
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## 2018 CAPER Attachments

Acronyms for CAPER

Attachment A – 2018 CDBG Applications Funded

Attachment B – ESG Match Source 2018

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## CR-05 - Goals and Outcomes

### Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This New Mexico Consolidated Annual Performance and Evaluation Report (CAPER) describes progress on implementation of New Mexico's Consolidated Plan during 2018. The Consolidated Plan covers the use of five formula grants; Community Development Block Grants (CDBG), HOME Investment Partnerships Program (HOME), Emergency Solutions Grant (ESG), Housing Opportunities for Persons With AIDS (HOPWA), the National Housing Trust Fund (HTF), and leveraged funds for the period of January 1, 2018 through December 31, 2018. During 2018 the New Mexico Mortgage Finance Authority (MFA) administered HOME, ESG, HOPWA and HTF. The New Mexico Department of Finance and Administration, Local Government Division, administered CDBG.

#### HOME Highlights:

During 2018, the New Mexico Mortgage Finance Authority (MFA) disbursed HOME funds to nine separate multifamily developments across the state. One was completed, six remain under construction, one project is in the pipeline, and one project was cancelled.

HOME funds were used to meet the following goals:

- Goal 1: Encourage the Development of Special Needs Housing, where HUD funds produced 13 completed special needs units, compared to a target of 42 units. Goal 1 is currently 78 percent complete; however, 28 HOME-funded special needs units remain under construction and have not yet been reported toward this goal, which only includes completed projects.
- Goal 3a: Expand Housing for Special Needs Populations/Rental Units Constructed, where HOME funds produced 31 units, compared to a target of 31 units. Goal 3a is currently 532 percent complete.
- Goal 4: Finance Multifamily Rental Acquisition and Rehab, where HOME funds produced 47 units, including 28 special needs units, compared to a combined target for HTF and HUD-funded units of 16 units. Goal 4 is currently 190 percent complete.
- Goal 5: Finance Multifamily Rental New Construction, where HOME funds produced 13 units, compared to a target of 10 HOME-funded units. Goal 5 is currently 116 percent complete.
- Goal 10: Provide Resources for Owner-Occupied Rehab, where HOME funds produced 40 units, compared to a target of 27 units. Goal 10 is currently 78 percent complete.
- No progress is reported for Goal 9a: Provide Financial Assistance to Eligible Homebuyer/Homeowner Housing Added, which is 700 percent complete. In 2018, MFA launched a new single family development program and is currently processing an application which is expected to produce approximately 40 new homebuyer units in 2019.
- No progress is reported for Goal 9b: Provide Financial Assistance to Eligible Homebuyer/Direct Financial Assistance to Homebuyers because MFA is no longer using HOME funds for down payment assistance. MFA is using its own funds and federal Capital Magnet Funds for down payment assistance instead. Goal 9b is 75 percent complete.

#### ESG Highlights:

Serving homeless and special needs populations by expanding housing for targeted populations and increasing services through overnight shelter and homelessness prevention were the focus of MFA's Emergency Housing Assistance Program (EHAP), Continuum of Care Match (CoC) and Rental Assistance Program (RAP) programs in 2018. MFA funded 46 agencies (includes EHAP, RAP and CoC agencies without duplicates) with approximately \$2.3 million using a combination of ESG and state homeless funding for 7,540 individuals.

ESG funds were used to meet the following goals:

- Goal 3b: Expand Housing for Special Needs Populations/Rapid Rehousing, where ESG and state funds assisted 346 homeless households with Rapid Rehousing, compared to a target of 360 households. Goal 3b is currently 241percent complete.
- Goal 8a: Increase Services for People Experiencing Homelessness/Overnight Shelter where ESG and state funds assisted 7,540 persons, compared to a target of 6,452 persons. Goal 7 is currently 63 percent complete.
- Goal 8b: Increase Services for People Experiencing Homelessness/Homelessness Prevention where ESG and state funds assisted prevented homelessness for 439 persons using rental assistance, compared to a target of 470 persons. Goal 8b is currently 35 percent complete.
- No progress is reported for Goal 7: Increase Living Environments for Homeless Persons, which is currently 520 percent complete. MFA is not using ESG and state funds to develop emergency shelter as these sources are insufficient to support construction activities. ESG and state funds are now being used exclusively for emergency shelter and homelessness prevention, as reflected in Goal 8.

### **HOPWA Highlights:**

The 2018 goal for the HOPWA program encompassed providing funding for housing operations to 199 individuals. For 2018, a total of 241 HOPWA-eligible individuals were assisted with HOPWA funding for tenant-based rental assistance (TBRA), short-term rent, mortgage and utilities (STRMU) and permanent housing placement (PHP) or to provide supportive services to client households.

HOPWA funds were used to meet the following goals:

- Goal 6b: Fund Services for Persons Living with HIV/AIDS/Housing Operations, where HOPWA funds assisted 241 households, compared to a target of 199 households. Goal 6b is currently 89 percent complete.
- No progress is reported for Goal 6a: Fund Services for Persons Living with HIV/AIDS/Housing Added. Goal 6a is currently 20 percent complete. MFA is not using HOPWA funds to develop housing because this source is insufficient to support construction activities. Other sources are utilized for new construction and acquisition/rehabilitation for special needs households, including households living with HIV/AIDS.

### **CDBG Highlights:**

The strategic focus of the CDBG program for non-entitlement communities is to enhance the quality of New Mexico's community development activities by improving the quality of New Mexico's infrastructure. The Community Development Council (CDC) as part of the Department of Finance and Administration (DFA) was successful in meeting this strategic goal by awarding funds to 20 qualified CDBG applications during the 2018 review period. **See Attachment A - 2018 CDBG Applications Funded.** The majority of the applications were for infrastructure projects, with additional funding set aside for planning and economic development. Through these projects, DFA exceeded its target for number of low-and moderate-households served in 2018. According to the IDIS PR- 23 CDBG Summary of Accomplishments for 2018, CDBG projects assisted 54,542 persons for open projects and 64,086 persons for completed projects. DFA funded the only eligible application that was received for the Colonias for a total of \$623,960.

CDBG funds were used to meet the following goals:

- Goal 2a: Enhance Infrastructure, Public Facilities and Housing/Public Facilities, where CDBG funds assisted 11,458 households, compared to a target of 4,300 households. Goal 2a is currently 113 percent complete.
- No progress was reported on Goal 2c: Enhance Infrastructure, Public Facilities and Housing/Jobs created and retained. While CDBG fell below the target of 5 jobs, Goal 2c is currently 572 percent complete.

- No progress was reported on Goal 2b: Enhance Infrastructure, Public Facilities and Housing/Homeowner Housing Rehabilitated. There is no target or completed activities for this goal.

**HTF Highlights:**

MFA has received three annual HTF allocations of \$3,000,000 for 2016, 2017 and 2018. MFA published a Notice of Funding Availability (NOFA) for HTF in 2017. Applications are accepted on a rolling basis. In 2018, MFA awarded \$5,950,000 in HTF funds to four projects and approved expenditures on three of the four projects.

HTF funds were used to meet the following goals:

- Goal 4: Finance Multifamily Rental Acquisition and Rehab, where HTF funds produced 7 units, compared to a combined target for HTF and HUD-funded units of 16 units. Goal 4 is currently 190 percent complete.
- Goal 5: Finance Multifamily Rental New Construction, where HTF funds produced 10 units, compared to a target of 42 HTF units. While HTF-funded units fell below the target, Goal 5 also includes HOME-funded units and is currently 116 percent complete.
- Goal 1: Encourage the Development of Special Needs Housing anticipates the use of HTF funds. One 42-unit special needs project was awarded HTF funds in 2018. However, because no expenditures occurred for this project in 2018, no HTF units are reported for Goal 1.

**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

	Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
1	Encourage the development of special needs housing	Non-Homeless Special Needs	HOME: \$118,047 HTF: \$3,000,000	Housing for Homeless added	Household Housing Unit	50	39	78.00%	42	13	30.95%
2a	Enhance infrastructure, public facilities, housing	Non-Housing Community Development	CDBG:\$8,114,734	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	43,000	48,588	113.00%	4,300	11,458	266.47%
2b		Non-Housing Community Development	CDBG: \$	Homeowner Housing Rehabilitated	Household Housing Unit	0	0	0.00%	0	0	-
2c		Non-Housing Community Development	CDBG: \$	Jobs created/retained	Jobs	25	143	572.00%	5	0	0.00%
3a	Expand housing for special needs populations	Non-Homeless Special Needs	HOME: \$59,024	Rental units constructed	Household Housing Unit	25	133	532.00%	31	31	100.00%
3b		Non-Homeless Special Needs	ESG: \$195,136 State: \$195,196	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	500	1,204	240.80%	360	346	96.11%
4	Finance Multifamily Rental Acquisition and Rehab	Affordable Housing	HOME: \$1,571,968 HTF: \$2,400,000	Rental units rehabilitated	Household Housing Unit	50	95	190.00%	16	HOME:47 HTF:7	337.50%
5	Finance multifamily rental new construction	Affordable Housing	HOME: \$224,171 HTF: \$3,270,000	Rental units constructed	Household Housing Unit	50	58	116.00%	HOME: 10 HTF:42	HOME:13 HTF:10	44.23%

6a	Fund services for and persons living with HIV/AIDS	Non-Homeless Special Needs	HOPWA: \$	Housing for People with HIV/AIDS added	Household Housing Unit	20	4	20.00%	0	0	-
6b	Fund services for and persons living with HIV/AIDS	Non-Homeless Special Needs	HOPWA: \$561,553	HIV/AIDS Housing Operations	Household Housing Unit	1,000	887	88.70%	199	241	121.11%
7	Increase living environments for homeless persons	Homeless	ESG: \$578,705	Overnight/ Emergency Shelter/ Transitional Housing Beds added	Beds	50	260	520.00%	0	0	-
8a	Increase services people experiencing homelessness	Homeless	ESG: \$267,302 State: \$708,527	Homeless Person Overnight Shelter	Persons Assisted	43,375	27,330	63.01%	6,452	7,540	116.86%
8b		Homeless		Homelessness Prevention	Persons Assisted	4,600	1,616	35.13%	470	439	93.40%
9a	Provide Financial Assistance to Eligible Homebuyer	Affordable Housing	HOME: \$350,000	Homeowner Housing Added (sfd)	Household Housing Unit	5	35	700.00%	30	0	0.00%
9b		Affordable Housing		Direct Financial Assistance to Homebuyers (dpa)	Households Assisted	20	15	75.00%	0	0	-
10	Provide Resources for Owner-Occupied Rehab	Affordable Housing	HOME: \$3,000,000 CDBG: \$750,000	Homeowner Housing Rehabilitated	Household Housing Unit	200	157	78.50%	27	40	148.15%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**



**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Based upon information reported in the Consolidated Plan, the highest needs were affordable rentals for low- and moderate-income households, development of housing for the elderly and frail elderly, persons with disabilities, HIV/AIDS, chronic substance abuse, victims of domestic violence and providing services and housing for people experiencing homelessness. Rehabilitation of owner-occupied housing was highly ranked as a need, as was infrastructure, public facility and public service improvements.

The overall goal of each formula grant program is to provide safe, decent and affordable housing and community development to low- income New Mexicans. As shown in Table 1, formula grant programs are distributing funds and completing projects in a timely manner. The programs are constantly reevaluated to make sure they are run in the most efficient manner possible to serve the greatest number of New Mexicans with the most serious needs. All of the formula grant programs work in collaboration with partners statewide, including citizens, local housing providers, units of local government and the private sector to maximize program accessibility. The information presented in Table 1 was drawn from goals set during the Consolidated Plan/Action Plan process that have since been updated to more closely reflect the production capacity.

**CDBG:** DFA's objectives in the distribution of housing and community development resources are to create suitable living environments and to create economic opportunities within the state. The highest priorities for the CDBG program translated into three primary goals: (1) Fund improvements to CDBG non-entitlement area water/wastewater systems and streets, (2) Fund infrastructure improvements in designated Colonias areas and (3) Encourage planning that includes the entities' comprehensive plans, asset management, preliminary engineering reports and any other studies. CDBG goals and objectives for both the strategic and action plan were met:

- All twenty of the applications awarded were for projects that would improve water/wastewater systems or improve street and drainage for a total of \$13,210,051,
- One Colonias area project was awarded a total of \$623,960, and
- Planning is encouraged by CDBG program. No eligible planning applications were received in 2018. Although Infrastructure projects were given points during the application process for comprehensive plans, asset management, and preliminary engineering reports.

**ESG:** MFA assists the greatest number of people experiencing homelessness through MFA's Emergency Housing Assistance Program, funded with ESG and state homeless funding. ESG assistance includes operating and supportive service costs for emergency shelter facilities, rental assistance, housing relocation and stabilization services for people experiencing homelessness and those at imminent risk of homelessness that need to be re-housed. The source amount for ESG is \$1,041,143.

**HOME:** The largest dollar amount of HOME funding addresses one of the priority needs, owner-occupied rehabilitation of homes with a high percentage of units on tribal lands. The source amount for HOME is \$5,323,210.

**HOPWA:** HOPWA funding was used primarily to address the continuing need for assistance with short term rental, mortgage and utilities and rental assistance to secure permanent housing for clients diagnosed with HIV/AIDS. Additionally, HOPWA was used to provide supportive services for clients. The source amount for HOPWA is \$561,553.

**HTF:** A NOFA for our National Housing Trust Fund Program was posted in June of 2017 and was revised in July 2017. HTF funding was used to address the priorities of Rental New Construction and Development of Special Needs Housing, specifically for extremely low-income households whose incomes do not exceed the higher of 30 percent AMI or the federal poverty level. One project awarded HTF in 2018 is targeted to people experiencing homelessness. The source amount for HTF is \$8,670,000.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	HOPWA	ESG	HTF
White	649	10	194	5114	7
Black or African American	3	0	19	458	0
Asian	0	0	0	31	0
American Indian or American Native	110	24	18	1374	0
Native Hawaiian or Other Pacific Islander	0	0	0	39	0
American Indian/American Native & White	0	0	5	0	0
American Indian/American Native & Black	0	3	0	0	0
Black African American & White	0	1	5	0	0
Other Multi-Racial	0	3	0	396	0
Data Not Collected/Client Refused	0	0	0	128	0
<b>Total</b>	<b>762</b>	<b>41</b>	<b>241</b>	<b>7540</b>	<b>7</b>
Hispanic	398	9	107	3732	7
Not Hispanic	364	32	134	3808	0

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

Table 2 above has been modified to include additional definitions of race that were collected during 2018 by MFA and DFA. CDBG data is for beneficiaries or individuals shown on the PR-23 CDBG Summary of Accomplishments for Program Year 2018 for Program Year 2018. CDBG Beneficiaries by Racial/Ethnic Category, used in the table CR 10, is derived from IDIS report PR 23. The “direct beneficiary” data for projects completed in 2018 only applies to projects using the LMI methodologies LMC, LMH, and LMJ. For the purposes of 2018 we only had LMC project close. Projects qualifying using LMI methodology LMA does not require race and ethnicity data in IDIS thus not included in the PR 23. However, this information is kept on file at the state as required by HUD.

HTF data has no demographics reported because three out of four of the projects are under construction and not occupied. The fourth project which is an acquisition rehab project, has demographic data to report at this time.

ESG data is from ESG CAPER reports uploaded into SAGE.

HOPWA data is extracted from the Homeless Management Information System (HMIS).

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available (IDIS Report)	Amount Expended During Program Year
CDBG	CDBG	11,086,607	6,415,790
HOME	HOME	8,021,768	2,921,019
HOPWA	HOPWA	808,226	651,089
ESG	ESG	1,122,034	1,122,034
HTF	HTF	5,500,000	1,172,500
LIHTC	LIHTC	5,607,266	5,607,266
Other	Mortgage Bond & Other	378,050,000	227,178,249
Other	State Budget Allocation	1,215,700	1,215,700

**Table 3 - Resources Made Available**

### Narrative

CDBG funding includes the total amount allocated to the State of New Mexico for FY 2018. HOME funding includes the 2018 allocation, program income and carryover. HOPWA funding includes the federal 2018 HOPWA allocation. ESG funding includes MFA's EHAP and RAP activities. The state budget allocation reflects the actual allocation and reports expenditures for MFA's Emergency Housing Assistance Program, Rental Assistance Program and Continuum of Care Match activities made from state funds. The mortgage bond and other financing data represents all mortgage and down payment assistance production for calendar year 2018. The HTF funding includes eligible activities attributable to HTF projects, as well as MFA Admin.

### Identify the geographic distribution and location of investments

CDBG Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
COLONIAS NEIGHBORHOOD	10	4.72%	CDBG awarded the one eligible Colonias applicant, for a project of \$623,960.
Statewide	90	95.28%	The state does not prioritize funds geographically. Funds are available statewide, awarded \$12,586,091.

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

DFA funded the only eligible application that was received for the Colonias for a total of \$623,960. DFA has actively promoted Colonias projects to increase the likelihood of Colonias eligible projects during the next program year.

HOME, ESG, HOPWA and HTF do not prioritize funding geographically.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

**HOME:** New Mexico has qualified for match reductions for many years, 100 percent in 2015, 100 percent in 2016 and 100 percent in 2017. In 2018, for a state to qualify as distressed based on the personal income growth rate, the state per capita income growth rate must have been less than 2.72 percent, which is 75 percent of the average national personal income growth rate of 3.63 percent. New Mexico’s average percentage of income growth is 1.98 percent for 2018. However, the 2017 match reduction applies for two years, meaning that New Mexico has a 100 percent match reduction for 2018.

**ESG:** Leveraged sources included cash from other federal funds, state government, local government, private sources, fundraising events and charitable organizations included in “other” along with in-kind donations such as rent for office space, case management services and volunteer services. ESG Match data for 2018 is \$773,097 with details contained in **Attachment B - ESG Match Source 2018**.

**CDBG:** All CDBG infrastructure projects funded by DFA require a minimum cash match by the respective county or municipality. In New Mexico, “rural” communities are required to contribute 5 percent of the CDBG grant award and “non-rural” communities are required to contribute 10 percent of the CDBG grant award. Rural communities are defined as counties with population less than 25,000 and incorporated municipalities with a population less than 3,000. “Non-rural” communities consist of counties and municipalities with a population greater than the rural definitions. Any additional contribution toward the project in excess of the cash match requirement is considered leveraged funding. In 2018, the total matching fund contribution was \$2,258,719, which consisted of \$902,105 in cash match and \$1,356,614 in leveraging.

**HOPWA:** HOPWA funds can be leveraged with housing assistance through Ryan White funds, or by City of Albuquerque emergency and transitional housing funds. More information on those sources can be found in **Attachment H - HOPWA CAPER 2018**.

**HTF:** HTF funds can be leveraged with HOME and other rental financing sources. There is no match requirement for HTF.

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	\$8,276,186
2. Match contributed during current Federal fiscal year	\$0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$8,276,186
4. Match liability for current Federal fiscal year	\$0
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$8,276,186

**Table 5 – Fiscal Year Summary - HOME Match Report**

HOME Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
n/a	n/a	0	0	0	0	0	0	0

Table 6 – Match Contribution for the Federal Fiscal Year

HOME Report				
Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period	Amount received during reporting period	Total amount expended during reporting period	Amount expended for TBRA	Balance on hand at end of reporting period
\$	\$	\$	\$	\$
1,730,283.39	781,556.67	434,601.18	0.00	2,077,238.88

Table 7 – Program Income

<b>MBE/WBE Report</b>						
<b>Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period</b>						
	<b>Total</b>	<b>Minority Business Enterprises</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
<b>Contracts</b>						
Number	1					1
Dollar Amount	400,000					400,000
<b>Sub-Contracts</b>						
Number						
Dollar Amount						
	<b>Total</b>	<b>Women Business Enterprises</b>	<b>Male</b>			
<b>Contracts</b>						
Number	1	0	1			
Dollar Amount	400,000	0	400,000			
<b>Sub-Contracts</b>						
Number						
Dollar Amount						

**Table 8 - Minority Business and Women Business Enterprises**

<b>Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted</b>						
	<b>Total</b>	<b>Minority Property Owners</b>				<b>White Non-Hispanic</b>
		<b>Alaskan Native or American Indian</b>	<b>Asian or Pacific Islander</b>	<b>Black Non-Hispanic</b>	<b>Hispanic</b>	
Number	0					
Dollar Amount	0					

**Table 9 – Minority Owners of Rental Property**

<b>Relocation and Real Property Acquisition</b> – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
Parcels Acquired						
Businesses Displaced						
Nonprofit Organizations Displaced						
Households Temporarily Relocated, not Displaced						
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number						
Cost						

**Table 10 – Relocation and Real Property Acquisition**



## CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	42	13
Number of Non-Homeless households to be provided affordable housing units	83	100
Number of Special-Needs households to be provided affordable housing units	73	44
<b>Total</b>	<b>198</b>	<b>157</b>

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	83	57
Number of households supported through Rehab of Existing Units	43	87
Number of households supported through Acquisition of Existing Units	16	47
<b>Total</b>	<b>142</b>	<b>191</b>

Table 12 – Number of Households Supported

**Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

For **Tables 11 and 12** the one-year goals were taken from the 2018 Action Plan and reflect only HOME goals.

The actual numbers are HOME program production numbers from 2018.

**Discuss how these outcomes will impact future annual action plans.**

MFA will evaluate production and adjust goals accordingly. MFA is evaluating new single family development activity. Additionally, production from the National Housing Trust Fund is projected to increase in 2019.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>	<b>HTF Actual</b>
Extremely Low-income	0	11	7
Low-income	762	13	0
Moderate-income	0	17	0
<b>Total</b>	<b>762</b>	<b>41</b>	<b>7</b>

**Table 13 – Number of Households Served**

### **Narrative Information**

CDBG actual numbers of persons served by income was taken from IDIS PR23 CDBG Summary of Accomplishments for 2018. When census data is used for national benefit qualification, IDIS does not have a screen to populate beneficiary race, ethnicity or LMA income specifics.

HOME numbers are compared against the PR23 HOME Summary of Accomplishment report for Program Year 2018. Both MFA’s HOME numbers and the PR23 numbers match.

HTF does not have any data for three out of four awarded projects in number of households served because they have not been placed in service. The fourth project which is an acquisition rehab project, does have the number of households served at this time.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

### **Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The New Mexico Coalition to End Homelessness (NMCEH) launched a statewide coordinated assessment project in June 2014 and has assessed over 16,000 individuals to date. Coordinated assessment uses the Vulnerability Index - Service Prioritization Decision Assistance Tool (VI-SPDAT) which helps to determine each applicant's vulnerabilities, relative need for housing, and the type of housing that would be most appropriate. The assessments are done at the NMCEH as well as Continuum of Care (CoC) and ESG-funded agencies, health centers, veteran programs and at several outreach sites.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

NMCEH manages the New Mexico Coordinated Assessment System, connecting people at risk of, or experiencing homelessness, to housing and supportive programs. NMCEH uses a federally required database, HMIS, to identify who is most in need of supportive housing based on the results of the assessment tool and which programs have openings.

### **Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

The State of New Mexico Human Services Department has discharge planning policies in place for people exiting mental health facilities, health care facilities and foster care. In New Mexico MFA works with a network of providers to administer the rental assistance program (RAP), funded with ESG and state funding. It provides short-term rental assistance for people experiencing homelessness and those at risk of homelessness.

### **Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

To reach these goals, NMCEH manages the HMIS database to complete housing needs assessments, identify needs, and make referrals and work collaboratively to coordinate support and services across the state. The coordinated assessment is central in identifying the needs of all applicants – inclusive of

veterans, families, youth and those identified as chronically homeless. Coupled with assessing vulnerability, the data collected from the coordinated assessment shows how long people are waiting for housing and when they have been placed in housing. Among the 3,856 total number of applicants assessed in 2018, there were 345 veterans and 1,366 chronically homeless. Furthermore, among the 1,313 total number of 2018 applicants placed into housing or supportive housing programs, there were 296 veterans and 488 chronically homeless.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

There are a total of 27 Public Housing Authorities (PHAs) in New Mexico, 22 of which are located outside of metropolitan areas and within the jurisdiction of the Consolidated Plan. There are three Regional Housing Authorities (RHAs) that serve large rural regions of the state. MFA has oversight responsibility for the RHAs pursuant to state statute and provides the RHAs with training, technical assistance and review and approval of board members and certain contracts and expenditures. However, neither DFA nor MFA operate public housing or directly plan resident initiatives.

### **Actions taken to encourage public housing residents to become more involved in management and participate in homeownership**

DFA and MFA do not operate public housing or plan resident initiatives.

### **Actions taken to provide assistance to troubled PHAs**

In 2009, MFA was mandated by the New Mexico legislature to restructure and to provide oversight for the state's RHAs. MFA also provides technical assistance to enhance the organizational and financial capacity of RHAs. This assistance helps the RHAs to preserve and enhance public housing, retain vouchers and expand affordable housing services and programs in rural communities where they are critically needed.

MFA has no oversight authority over PHAs but can assist troubled PHAs to consolidate with larger RHAs which operate at more sustainable economies of scale. In 2018, two PHAs (Maxwell and Raton) consolidated, although no PHAs consolidated with RHAs. Prior to 2018, MFA has assisted with the following consolidations: Cimarron and Grants PHAs with the Northern Regional Housing Authority and Lovington, Eunice and Vaughn PHAs with Eastern Regional Housing Authority. These consolidations and corresponding transfers of public housing assets and vouchers are the primary tool used to assist troubled PHAs.

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

Passed in General Election of 2004, the New Mexico State Legislature, created the Affordable Housing Act which exempts affordable housing from the anti-donation clause of the New Mexico State Constitution.

By reviewing and approving the affordable housing plans of local governments under the Affordable Housing Act, MFA performs a comprehensive review of community and housing needs, land use policies, zoning, and makes recommendations to the local government for modifying policies to mitigate barriers to affordable housing. Pursuant to the Affordable Housing Act, MFA also supports local governments in drafting and adopting ordinances that maximize contributions to affordable housing development.

### **Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

MFA oversees the Affordable Housing Act and approves affordable housing donations, plans and ordinances that target underserved housing needs. The Affordable Housing Act is pivotal to developing new affordable housing, addressing housing needs of cost-burdened households and advancing structural rehabilitation and preservation initiatives. MFA provides comprehensive technical training and assistance on an ongoing basis to affordable housing projects as needed, and collaborates with communities and local governments in fostering affordable housing, as well as economic development in New Mexico communities statewide. To date, 32 local governments have affordable housing ordinances, and 37 have affordable housing plans. As of 2018, local governments have contributed over 50 million to affordable housing development.

DFA recognizes that community development needs far exceed the available resources to address those needs. DFA actively participates in conferences and workshops sponsored and attended by other federal and state agencies and affiliates who also have funding for Colonias, infrastructure and economic development projects. This cross-agency collaboration informs and educates all involved and can be of great benefit to our municipalities. By leveraging multiple funding streams, New Mexico's local government areas can plan and successfully complete large infrastructure projects.

### **Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

MFA continues to set aside a percentage of the state's formula HOME allocation for eligible lead-based paint assessment and remediation activities. In 2018, MFA paid \$10,060 toward those activities. **See Attachment D – HOME - LBP Expended.** These additional funds for lead hazard remediation and abatement have encouraged additional businesses and organizations to obtain appropriate training in order to provide remediation services. MFA encourages service providers and professionals statewide to receive formal training and any applicable lead-based paint certifications in an effort to improve the efficiency of the rehabilitation services delivery system.

### **Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

Having safe and affordable housing is the foundation for reducing poverty. Reducing housing costs gives families more money to spend on necessities like food and medicine as well as providing the security and stability needed to achieve economic wellbeing. Overall, it is an improvement in the quality of life. As outlined in the Consolidated Plan, MFA has allocated the resources below to try to reach those families living below the poverty line:

1. Low-interest mortgages for first-time homebuyers,
2. Pre-purchase housing counseling,
3. Down payment and closing cost assistance,
4. NM EnergySmart Program (weatherization) serving households with income below 200 percent of poverty,
5. Additional points in the LIHTC Qualified Allocation Plan (QAP) for projects that house lower-income tenants and special needs households. To receive additional points for special needs units, developers must commit to rents of 30 percent Area Median Income for at least half of the units.
6. Collaborative work with other agencies whose goals and objectives support New Mexicans living below the poverty line, such as the New Mexico Coalition to End Homelessness and the Behavioral Health Collaborative,
7. Rehabilitation of owner occupied homes, and
8. Development of affordable rental units.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

MFA administers the HOME, HOPWA, ESG and HTF programs. For each of these programs, MFA provides training, makes funding available through a Request for Proposal and/or NOFA process and manages Integrated Disbursement and Information System (IDIS). Examples of how MFA develops institutional infrastructure include: utilizing its own general funds to provide training and technical assistance to grantees; publishing a statewide housing resource directory which includes all housing providers in the state; holding New Mexico's only Housing Summit which provides training, information sharing and networking for housing professionals across the full continuum of housing; and providing financial support to the New Mexico Coalition to End Homelessness to administer the HMIS data management system.

DFA is the administering agency for CDBG, the Neighborhood Stabilization Program (NSP) and legislative capital outlay projects. Some of the capital outlay projects, if appropriate, provide leveraged funds to CDBG projects. DFA provides training and technical assistance, makes CDBG funding available through an application process, provides monitoring and programmatic oversight and manages US Department of Housing and Urban Development (HUD) data systems (IDIS for CDBG and Disaster Recovery Grant Reporting system for NSP).

### **Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

Many of MFA's programs and projects, including those using HOPWA, ESG, HOME and HTF directly involve social service agencies in assisting residents to obtain and maintain their housing. Social services

are provided within the HOPWA program and MFA's two homeless prevention programs that utilize ESG funds (EHAP: Emergency Homeless Assistance Program and RAP: Rental Assistance Program). To the extent HTF and HOME funds are utilized for special needs housing, social and supportive services are often provided on-site for special needs residents. MFA also administers a state-funded voucher program called Linkages, in which we partner with the New Mexico Human Services Department (HSD). MFA's sub-grantees that utilize Linkages vouchers are required to have a housing administrator and a qualified services provider because the Linkages program serves persons with severe mental illness who are precariously housed or experiencing homelessness.

MFA is a member of the Behavioral Health Collaborative, which is led by HSD and includes the cabinet secretaries of 15 state agencies and the Governor's office. The Collaborative enables broad, state-level collaboration for behavioral health prevention, treatment and recovery work to improve mental health and substance abuse issues in New Mexico. MFA also serves on the Colonias Infrastructure Board, is a member of the City of Albuquerque Affordable Housing Committee and participates in numerous initiatives, including HUD initiatives, to enhance coordination among public and private housing entities and social service agencies. MFA also works directly with local communities and agencies to identify new service providers and partners, particularly in rural areas where fewer providers and services exist.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

MFA and DFA have incorporated the Analysis of Impediments (AI) in agency operations and are striving to address impediments identified in the analysis. Please note that **Attachment C – Fair Housing Impediments Tasks Accomplished 2018** follows the original list of impediments in the 2015-2019 New Mexico Consolidated Plan.

While MFA and DFA have no enforcement capacity, it is the policy and commitment of MFA to ensure that fair and equal housing opportunities are granted to all persons, in all housing opportunities and development activities funded by MFA. MFA has a designated Fair Housing Officer who is responsible for assisting the public with housing complaints, which are referred to the Office of Fair Housing and Equal Opportunity, U.S. Department of Housing and Urban Development. MFA works with the public to assist in navigating the process for filing fair housing discrimination complaints.

MFA requires that Equal Housing Opportunity logos are displayed appropriately at properties and building sites, and on our advertising and marketing materials. MFA distributes fair housing information and ensures that information and resources are available on MFA's website, housingnm.org. On an annual basis, MFA also provides funding to New Mexico Legal Aid to print rental guides which direct people to fair housing resources. In 2018, New Mexico Legal Aid was redesigning the renter guides; therefore, funding for printing of guides will begin again in 2019.



## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

MFA's Community Development staff conducts contract-based program compliance monitoring for HOME, ESG, HOPWA, DOE, and HSD programs. MFA program managers prepare and use risk assessments at the beginning of every program year as a tool to develop their monitoring schedules for the various programs. MFA's Asset Management Department staff conducts long-term compliance monitoring for HOME-funded multifamily rentals in accordance with the guidelines set out in 24 CFR Part 92, including income eligibility, certification and recertification and habitability.

All CDBG service providers are required to be monitored once a year for the life of the project and each CDBG project has two years to be completed. To ensure that all federal and state requirements are being followed, DFA staff conducts both interim monitoring and close-out monitoring using both desk reviews and on-site monitoring reviews.

At <http://www.housingnm.org/developers/relevant-federal-regulations1>, MFA's "Developer" submenu for "Federal Regulations" explains that there are a variety of federal regulations that apply to federal loan programs, and direct the attention of the applicant to the listings of forms and reference materials from Environmental Review to Section 3, Affirmative Marketing and Equal Employment Opportunity, along with a Minority Business Directory.

As required by regulations, MFA provides a certification of compliance with the Consolidated Plan to those public housing authorities (PHAs) who qualify. If the required background information is provided MFA supplies the certification. Forms are located on MFA's web page.

**See Attachment F – Monitoring Process 2018** for a full explanation of the processes used by both MFA and DFA.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

**Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

MFA and DFA invite public comments on all planning and reporting activities pursuant to the New Mexico Citizen Participation Plan. For the 2018 CAPER, the public comment period ran from **March 13, 2019** through **March 28, 2019**. A draft of the 2018 CAPER was made available on MFA and DFA's web pages on **March 13, 2019**. The CAPER will remain available on those web pages for a minimum of five years. Printed copies of the CAPER were available at the MFA office (344 Fourth St. SW Albuquerque, New Mexico 87102) or at the offices of the DFA Community Development Bureau (Bataan Memorial Building, Room 202, Santa Fe, New Mexico 87501) upon request. Public notices, in English and Spanish, announcing the public comment period for the CAPER and the public hearing on **Wednesday, March 20, 2019** at 12:30 pm, office of MFA at 344 Fourth Street SW, Albuquerque, NM 87102, were placed in the Albuquerque and Santa Fe newspapers. Copies of those notices are included as **Attachment H - Public Notice Publication Certifications.**

Comments received during the public hearing and MFA's responses will be reflected here.

NMCEH commented: Among the 3,856 total number of applicants assessed in 2018, there were 345 veterans and 1,366 chronically homeless. Furthermore, among the 1,313 total number of 2018 applicants placed into housing or supportive housing programs, there were 296 veterans and 488 chronically homeless.

For CDBG, DFA follows a detailed citizen participation plan that provides for and encourages citizen participation. This integral process emphasizes participation by persons of low- and moderate-income, particularly residents of predominantly low- and moderate-income neighborhoods, slum or blighted areas and areas in which DFA proposes to use CDBG funds. The plan provides citizens with the following: reasonable and timely access to local meetings, an opportunity to review proposed activities and program performance, timely written answers to grievances and written complaints and a description of how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. DFA also requires all grantees seeking CDBG funds to develop and adopt by resolution a Citizen Participation Plan.

MFA conducts a public hearing to obtain citizens' views on the data being presented and to respond to questions. Information about the time, location and subject of each hearing will be provided to citizens at least 14 calendar days in advance through adopted public notice and outreach procedures. This notification will be disseminated to local governments and other interested parties via e-mail. The public hearing conforms to applicable New Mexico open meetings laws. However, MFA and DFA may, at their discretion, actively solicit input on housing and community development issues during the course of the year with regional forums, town hall meetings and other venues, as they may present themselves. Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act prohibits discrimination on the basis of disability in the programs of a public agency. Persons that need the information contained in the CAPER in an alternate format can call MFA's Policy and Planning Department, 505-843-6880 or in-state toll free at 800-444-6880.

**CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

There were no changes in program objectives in 2018, nor will there be for 2019.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants? [BEDI grantees] Describe accomplishments and program outcomes during the last year.**

This jurisdiction does not have any open Brownfields Economic Development Initiative (BEDI) grants.

## **CR-50 - HOME 91.520(d)**

### **Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

MFA's multifamily portfolio encompasses HOME, LIHTC, Risk Sharing, bond funded, Tax Credit Exchange Program, Tax Credit Assistance Program, Resolution Trust Corporation (RTC), Section 811 PRA and Project Based Section 8 properties. In most instances, the monitoring visits are not just for HOME units, but for all funding sources used at a particular property. See **Attachment E - Asset Management HOME Inspections 2018** for results of on-site inspections for affordable rental units.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

In accordance with the applicable statutes and regulations pertaining to the CAPER, MFA certifies that it does and will affirmatively further fair housing. Our commitment and multiple efforts to affirmatively further fair housing are being actively tracked as was demonstrated in **Attachment C - Fair Housing Impediments Tasks Accomplished 2018**. The 2018 activities are:

- Housing counseling was provided to 3,284 homebuyers,
- Worked with nine owners on Affirmative Fair Housing Marketing Plans (AFHMP),
- MFA's Asset Management Department hosted our annual training on AFHMP and affirmative fair housing requirements in 2018 for regional supervisors statewide,
- MFA conducted property visits to confirm general FHEO compliance on property (site signage, FHEO poster, AFHMP on-site) for 160 programs; 107 of which are HUD programs; and 28 of which are HOME programs,
- Assisted three individuals with referrals from MFA to the Office of FHEO, HUD,
- Included Section 504 certifications for 13 of MFA's Community Development Department HOME contracts,
- Approved six LIHTC awards in 2018, two LIHTC projects quarterly inspections began in 2018, and
- Provided the *Contract and Subcontract Activity 2516* form to HUD.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

The total amount of program income for 2017 was \$1,730,283. Due to changes in grant accounting rules, MFA began using this program income in 2018. Uses of the program income include \$144,079 for admin and \$355,522 for one rental project, Mission La Posada, for a total of \$499,601. Mission La Posada is an acquisition/rehab project with 3 home funded units.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)**

MFA's most competitive program is the nine percent federal Low-Income Housing Tax Credit (LIHTC) program, which has one annual competitive round for the new construction and acquisition/rehabilitation of multifamily projects. Many of these projects also receive gap financing in the form of low-interest loans funded through HOME, USDA, state and MFA sources, and grants from the HTF. In 2018, MFA awarded nine percent LIHTCs to six projects throughout New Mexico, for a total of 446 units, 97 percent of which are reserved for low-income families earning 60 percent AMI or less. MFA also administers the noncompetitive four percent LIHTC program on a rolling basis. Four percent projects may utilize the same types of gap financing as nine percent projects but also include a bond financing component.

## CR-55 - HOPWA 91.520(e)

### Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments	98	104
Tenant-based rental assistance	54	90
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds	0	0
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	0
<b>Total</b>	<b>152</b>	<b>194</b>

Table 14 – HOPWA Number of Households Served

### Narrative

HOPWA short-term rent, mortgage and utilities (STRMU) and tenant-based rental assistance (TBRA) are used statewide to provide housing assistance for eligible clients. HOPWA service providers continue to prioritize housing stability and will make every effort to increase the number of clients receiving HOPWA TBRA, depending upon funding.

**See Attachment I - HOPWA CAPER 2018.** The HOPWA CAPER was reviewed and approved by the Cloudburst Group before submission of this CAPER. The HOPWA CAPER will be submitted to HUD HOPWA Headquarters and sent via e-mail to the local HUD Office in Albuquerque on, or before, **March 31, 2019**.

**CR-56 - HTF 91.520(h)**

**Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.**

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	7	0	0	0	0	0
Homebuyer	0	0	0	0	0	0

**Table 15 - CR-56 HTF Units in HTF activities completed during the period**

Three out of the four awarded projects do not have data for units in HTF activities completed because they have not been placed in service. The fourth project is an acquisition rehab project.

## CR-60 - ESG 91.520(g) (ESG Recipients only)

### ESG Supplement to the CAPER in *e-snaps* For Paperwork Reduction Act

#### 1. Recipient Information—All Recipients Complete

##### Basic Grant Information

Recipient Name	NEW MEXICO
Organizational DUNS Number	808561567
EIN/TIN Number	850252748
Identify the Field Office	ALBUQUERQUE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Albuquerque CoC

##### ESG Contact Name

Prefix	Ms
First Name	Jackie
Middle Name	0
Last Name	Garrity
Suffix	0
Title	Program Manager

##### ESG Contact Address

Street Address 1	344 Fourth Street SW
Street Address 2	0
City	Albuquerque
State	NM
ZIP Code	-
Phone Number	5058436880
Extension	0
Fax Number	0
E-mail Address	jgarrity@housingnm.org

##### ESG Secondary Contact

Prefix	Ms
First Name	Natalie
Last Name	Michelback
Suffix	0
Title	Program Manager
Phone Number	5057672277
Extension	0
E-mail Address	nmichelback@housingnm.org

#### 2. Reporting Period—All Recipients Complete

Program Year Start Date	01/01/2018
Program Year End Date	12/31/2018



**3a. Subrecipient Form – Complete one form for each subrecipient**

**Subrecipient or Contractor Name:** LA CASA, INC

**City:** Las Cruces

**State:** NM

**Zip Code:** 88004, 2463

**DUNS Number:** 184816833

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 53430.52

**Subrecipient or Contractor Name:** THE LIFE LINK

**City:** Santa Fe

**State:** NM

**Zip Code:** 87502, 6094

**DUNS Number:** 610653909

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 39743.97

**Subrecipient or Contractor Name:** CENTER OF PROTECTIVE ENVIRONMENT (COPE)

**City:** Alamogordo

**State:** NM

**Zip Code:** 88310, 5307

**DUNS Number:** 182581579

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 19267.42

**Subrecipient or Contractor Name:** ST. ELIZABETH SHELTER

**City:** Santa Fe

**State:** NM

**Zip Code:** 87505, 3040

**DUNS Number:** 038507351

**Is subrecipient a victim services provider:** N

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 37185.01

**Subrecipient or Contractor Name:** El Refugio

**City:** Silver City

**State:** NM

**Zip Code:** 88061, 5284

**DUNS Number:** 106612260

**Is subrecipient a victim services provider:** Y

**Subrecipient Organization Type:** Other Non-Profit Organization

**ESG Subgrant or Contract Award Amount:** 15249.17

**Subrecipient or Contractor Name:** Carlsbad Battered Families Shelter  
**City:** Carlsbad  
**State:** NM  
**Zip Code:** 88221, 2396  
**DUNS Number:** 963267372  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 9157.42

**Subrecipient or Contractor Name:** Family Crisis Center  
**City:** Farmington  
**State:** NM  
**Zip Code:** 87401, 6904  
**DUNS Number:** 182379107  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 28034.7

**Subrecipient or Contractor Name:** People Assisting the Homeless  
**City:** Farmington  
**State:** NM  
**Zip Code:** 87401, 5961  
**DUNS Number:** 120580753  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 23247.92

**Subrecipient or Contractor Name:** Hartley House  
**City:** Clovis  
**State:** NM  
**Zip Code:** 88102, 1732  
**DUNS Number:** 165090697  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 18971.19

**Subrecipient or Contractor Name:** Battered Families Services  
**City:** Gallup  
**State:** NM  
**Zip Code:** 87301, 6105  
**DUNS Number:** 556546570  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 16333.53

**Subrecipient or Contractor Name:** Interfaith Community Shelter  
**City:** Santa Fe  
**State:** NM  
**Zip Code:** 87502, 2653  
**DUNS Number:** 037575262  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Faith-Based Organization  
**ESG Subgrant or Contract Award Amount:** 38418.02

**Subrecipient or Contractor Name:** New Day Youth and Family Services (A New Day)  
**City:** Albuquerque  
**State:** NM  
**Zip Code:** 87110, 6749  
**DUNS Number:** 021242524  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 17425.15

**Subrecipient or Contractor Name:** Option, Inc.  
**City:** Hobbs  
**State:** NM  
**Zip Code:** 88240, 8427  
**DUNS Number:** 061437281  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 19299.58

**Subrecipient or Contractor Name:** Enlace Comunitario  
**City:** Albuquerque  
**State:** NM  
**Zip Code:** 87198, 8919  
**DUNS Number:** 801555603  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 48168.87

**Subrecipient or Contractor Name:** San Juan County Partnership  
**City:** Farmington  
**State:** NM  
**Zip Code:** 87402, 8820  
**DUNS Number:** 805200433  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 44759.5

**Subrecipient or Contractor Name:** Samaritan House, Inc.  
**City:** Las Vegas  
**State:** NM  
**Zip Code:** 87701, 1687  
**DUNS Number:** 182570606  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 21997.83

**Subrecipient or Contractor Name:** St. Martin's Hospitality Center  
**City:** Albuquerque  
**State:** NM  
**Zip Code:** 87125, 7258  
**DUNS Number:** 182589663  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 32800.76

**Subrecipient or Contractor Name:** Catholic Charities  
**City:** Albuquerque  
**State:** NM  
**Zip Code:** 87107, 1965  
**DUNS Number:** 147263594  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Faith-Based Organization  
**ESG Subgrant or Contract Award Amount:** 49585.44

**Subrecipient or Contractor Name:** Valencia Shelter Services  
**City:** Los Lunas  
**State:** NM  
**Zip Code:** 87031, 9277  
**DUNS Number:** 611988007  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 29275.67

**Subrecipient or Contractor Name:** Heading Home  
**City:** Albuquerque  
**State:** NM  
**Zip Code:** 87107, 2122  
**DUNS Number:** 789188872  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 35411.47

**Subrecipient or Contractor Name:** Community Against Violence  
**City:** Taos  
**State:** NM  
**Zip Code:** 87571, 0169  
**DUNS Number:** 940672629  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 17673.71

**Subrecipient or Contractor Name:** Haven House  
**City:** Rio Rancho  
**State:** NM  
**Zip Code:** 87174, 0611  
**DUNS Number:** 128906877  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 11502.68

**Subrecipient or Contractor Name:** Youth Shelters & Family Services  
**City:** Santa Fe  
**State:** NM  
**Zip Code:** 87592,  
**DUNS Number:** 795320761  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 13173.82

**Subrecipient or Contractor Name:** Assurance Home  
**City:** Roswell  
**State:** NM  
**Zip Code:** 88201, 7532  
**DUNS Number:** 182362855  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 9237.25

**Subrecipient or Contractor Name:** The Healing House  
**City:** Deming  
**State:** NM  
**Zip Code:** 88031, 1223  
**DUNS Number:** 095487208  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Unit of Government  
**ESG Subgrant or Contract Award Amount:** 18203.52

**Subrecipient or Contractor Name:** Crisis Center of Northern NM  
**City:** Espanola  
**State:** NM  
**Zip Code:** 87532, 2911  
**DUNS Number:** 962865424  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 25664.97

**Subrecipient or Contractor Name:** Southwestern Regional Housing & CDC  
**City:** Deming  
**State:** NM  
**Zip Code:** 88030, 3747  
**DUNS Number:** 145793332  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 37280.11

**Subrecipient or Contractor Name:** Mesilla Valley Community of Hope  
**City:** Las Cruces  
**State:** NM  
**Zip Code:** 88005, 2739  
**DUNS Number:** 040944659  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 24974.04

**Subrecipient or Contractor Name:** Help End Abuse for Life (HEAL)  
**City:** Ruidoso Downs  
**State:** NM  
**Zip Code:** 88346, 9153  
**DUNS Number:** 611081386  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 23098.37

**Subrecipient or Contractor Name:** Youth Development, Inc.  
**City:** Albuquerque  
**State:** NM  
**Zip Code:** 87105, 2036  
**DUNS Number:** 002286946  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 21492.07

**Subrecipient or Contractor Name:** Dream Tree Project, Inc.  
**City:** Taos  
**State:** NM  
**Zip Code:** 87571, 1677  
**DUNS Number:** 004827353  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 11102.79

**Subrecipient or Contractor Name:** GRAMMY'S HOUSE  
**City:** Artesia  
**State:** NM  
**Zip Code:** 88211, 0654  
**DUNS Number:** 024712072  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 17682.91

**Subrecipient or Contractor Name:** S.A.F.E. HOUSE  
**City:** Albuquerque  
**State:** NM  
**Zip Code:** 87125, 0363  
**DUNS Number:** 602115305  
**Is subrecipient a victim services provider:** Y  
**Subrecipient Organization Type:** Other Non-Profit Organization  
**ESG Subgrant or Contract Award Amount:** 46339.11

**Subrecipient or Contractor Name:** WESTERN REGIONAL HOUSING AUTHORITY  
**City:** Silver City  
**State:** NM  
**Zip Code:** 88062,  
**DUNS Number:**  
**Is subrecipient a victim services provider:** N  
**Subrecipient Organization Type:** Unit of Government  
**ESG Subgrant or Contract Award Amount:** 32995.32

## CR-65 - Persons Assisted

All data in this section is covered in the attached ESG CAPER downloaded from SAGE, see *Attachment J – ESG CAPER from SAGE 2018*

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

Table 18 – Shelter Information



**4d. Street Outreach**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 19 – Household Information for Street Outreach**

**4e. Totals for all Persons Served with ESG**

<b>Number of Persons in Households</b>	<b>Total</b>
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 20 – Household Information for Persons Served with ESG**

**5. Gender—Complete for All Activities**

	<b>Total</b>
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 21 – Gender Information**

**6. Age—Complete for All Activities**

	<b>Total</b>
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
<b>Total</b>	

**Table 22 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

<b>Subpopulation</b>	<b>Total</b>	<b>Total Persons Served – Prevention</b>	<b>Total Persons Served – RRH</b>	<b>Total Persons Served in Emergency Shelters</b>
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
<b>Persons with Disabilities:</b>				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

**Table 23 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nights available	311,345
Total Number of bed - nights provided	196,759
Capacity Utilization	63.2%

Table 24 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

This CAPER is submitted with the ESG CAPER from SAGE attached. Data from family and domestic violence service providers who receive ESG funding is included. Inconsistencies with the comparable database vs. HMIS still continue to be addressed.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	252,078	268,964	267,000
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	29,939	28,757	43,016
Expenditures for Housing Relocation & Stabilization Services - Services	60,557	54,488	58,982
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>342,574</b>	<b>352,209</b>	<b>368,998</b>

Table 25 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Expenditures for Rental Assistance	216,100	273,156	273,870
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	58,084	73,113	75,362
Expenditures for Housing Relocation & Stabilization Services - Services	62,442	83,161	58,118
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>336,626</b>	<b>429,430</b>	<b>407,350</b>

Table 26 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2016	2017	2018
Essential Services	148,979	165,638	111,238
Operations	617,740	770,475	660,345
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>766,719</b>	<b>936,113</b>	<b>771,583</b>

Table 27 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	<b>Dollar Amount of Expenditures in Program Year</b>		
	<b>2016</b>	<b>2017</b>	<b>2018</b>
Street Outreach	0	0	0
HMIS	120,049	108,360	178,133
Administration	133,683	140,535	98,404

**Table 28 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

<b>Total ESG Funds Expended</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	1,669,651	1,966,647	1,824,468

**Table 29 - Total ESG Funds Expended**

**11f. Match Source**

	<b>2016</b>	<b>2017</b>	<b>2018</b>
Other Non-ESG HUD Funds	89,035	23,263	0
Other Federal Funds	81,332	89,045	25,135
State Government	178,879	172,450	128,479
Local Government	270,248	319,615	379,148
Private Funds	294,342	104,137	86,254
Other	319,272	615,003	179,215
Fees	0	0	0
Program Income	1,164	0	0
<b>Total Match Amount</b>	<b>1,234,272</b>	<b>1,323,513</b>	<b>798,231</b>

**Table 30 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

<b>Total Amount of Funds Expended on ESG Activities</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>
	2,933,923	3,290,160	2,622,699

**Table 31 - Total Amount of Funds Expended on ESG Activities**

## **2018 CAPER Attachments**

Acronyms for CAPER

Attachment A – 2018 CDBG Applications Funded

Attachment B – ESG Match Source 2018

Attachment C – Fair Housing Impediments Tasks Accomplished 2018

Attachment D – HOME LBP Expended

Attachment E – Asset Management HOME inspections 2018

Attachment F – Monitoring Process 2018

Attachment G – Consolidated Plan Certifications of Consistency

Attachment H - Public Notice Publication Certifications

Attachment I – HOPWA CAPER 2018

Attachment J – ESG CAPER from SAGE 2018

Attachment K – Section 3 Report from SPEARS

Attachment L – CDBG PR-28

**List of Acronyms for CAPER 2018**

Admin	Administrative
ADSN	Areas of demonstrated statistical need
AG	Attorney General
AMI	Area Median Income
ARRA	American Recovery and Reinvestment Act
BoS	Balance of State
CAPER	Consolidated Annual Performance and Evaluation Report
CDBG	Community Development Block Grants
CDC	Community Development Council
CFL	Compact fluorescent light bulb
CFR	Code of Federal Regulations
CHDO	Community Housing Development Organization
COC	Continuum of Care
COP	CHDO Operating Funds
DFA	Department of Finance and Administration
DOE	Department of Energy
DPA	Down Payment Assistance
DRGR	Disaster Recovery Grant Reporting
DV	Domestic Violence
EHAP	Emergency Housing Assistance Program
ESG	Emergency Solutions Grant
FHEO	Fair Housing and Economic Opportunity
HMA	Health Management Alliance (HMA)
HMIS	Homeless Management Information System
HOME	HOME Investment Partnership
HOPWA	Housing Opportunities for Persons with AIDS
HOR	Homeowner Rehab
HTF	National Housing Trust Fund
HUD	US Department of Housing and Urban Development
IDIS	Integrated Disbursement and Information System
IRS	Internal Revenue Service
LGBTQ	Lesbian, Gay, Bisexual, Transgender, Queer and/or Questioning
LIHEAP	Low Income Home Energy Assistance Program
LIHTC	Low Income Housing Tax Credits
MBE	Minority Business Enterprise
MFA	New Mexico Mortgage Finance Authority
MRB	Mortgage Revenue Bonds
MSA	Metropolitan Statistical Area
NAHRO	National Association of Housing and Redevelopment Officials
NMCEH	New Mexico Coalition to End Homelessness
NSP	Neighborhood Stabilization Program
PFS	Pay for Success Program
PHA	Public Housing Authority
PHP	Permanent Housing Placement
PSH	Permanent Supportive Housing
QAP	Qualified Allocation Plan
RAP	Rental Assistance Program
Rehab	Rehabilitation
REN	Rental
RFP	Request for Proposals
RHA	Regional Housing Authority
RTC	Resolution Trust Corporation
S+C	Shelter Plus Care
SFD	Single Family Development
SHP	Supportive Housing Program
SPEARS	Section 3 - Performance Evaluation and Registry System
STRMU	Short Term Rent, Mortgage and Utilities
T&TA	Training and Technical Assistance
TBRA	Tenant Based Rental Assistance
UPCS	Uniform Physical Condition Standards
VAWA	Violence Against Women Act
VI/SPDAT	Vulnerability Index - Service Prioritization Decision Assistance Tool
WAP	Weatherization Assistance Program
WBE	Women's Business Enterprise

**Attachment A - 2018 CDBG Award Allocations**

<b>2018 CDBG Allocations CR-15 Table 4</b>			
	<b>Entity</b>	<b>Project</b>	<b>Funding</b>
1	Chaves County	County Courthouse Elevator	\$ 238,528.04
2	City of Bayard	Maple and Elm Street Improvements	\$ 682,964.94
3	City of Carlsbad	San Jose Senior Center	\$ 500,000.00
4	City of Deming	All-Inclusive Park	\$ 675,000.00
5	City of Espanola	Ranchitos Pool and Park Improvements	\$ 420,000.00
6	City of Roswell	Boys & Girls Club Facility Improvements	\$ 749,894.00
7	Guadalupe County	Rivera MDWUA Water System Improvements	\$ 750,000.00
8	Lincoln County	New Hondo Senior Center	\$ 513,747.00
9	Quay County	Quay Road Street and Drainage Improvements	\$ 750,000.00
10	Taos County	Old Courthouse Renovations	\$ 750,000.00
11	Town of Silver City	Chihuahua Hills Neighborhood Street Improvements	\$ 748,638.25
12	Town of Taos	Well Production and Storage Improvements	\$ 750,000.00
13	Town of Tatum	Water System Improvements	\$ 744,304.81
14	Village of Cimarron	Wastewater System Improvements	\$ 750,000.00
15	Village of Cloudcroft	Senior Center Facility Improvements	\$ 623,960.00
16	Village of Columbus	Multi-Purpose Facility Improvements	\$ 750,000.00
17	Village of Corona	Water System Improvements	\$ 571,323.00
18	Village of Hope	Drainage and Sidewalk Improvements	\$ 741,691.00
19	Village of Maxwell	Wastewater System Improvements	\$ 750,000.00
20	Village of Questa	Water System Improvements	\$ 750,000.00
	<b>Total Funded</b>		<b>\$ 13,210,051.04</b>

<b>Geographic Distribution and Location of Investments</b>		
<b>Target Area</b>	<b>Allocation Percentage</b>	<b>Funding</b>
<b>Colonias</b>	<b>4.72%</b>	<b>\$ 623,960.00</b>
<b>Statewide (Non-Colonias)</b>	<b>95.28%</b>	<b>\$ 12,586,091.04</b>



**Attachment B - ESG Match Source 2018**

<b>Row Labels</b>	<b>Sum of Match Amount</b>
City of Albuquerque	98,216.60
City of Hobbs	25,349.15
City of Las Vegas	14,192.36
City of Santa Fe	103,387.70
Donated building rent, City of Alamogordo	47,250.00
Donated building rent, City of Las Cruces	58,011.89
Donations: cash or in-kind	157,070.71
Fundraising	16,780.25
McKinley County Liquor Excise Tax	32,740.26
NM Children Youth and Families Department (CYFD)	128,479.43
OSNIUM Support	5,364.00
San Juan United Way	65,345.24
United Way of Northern NM	20,908.97
United Way SNM	-
<b>VOCA</b>	<b>25,135.26</b>
<b>Grand Total</b>	<b>798,231.82</b>

Other Non-ESG HUD Funds	
<b>Other Federal Funds</b>	<b>25,135.26</b>
State Government	128,479.43
Local Government	379,147.96
Private Funds	86,254.21
Other	179,214.96
Fees	
Program Income	
<b>Total Match Amount</b>	<b>798,231.82</b>

**FAIR HOUSING IMPEDIMENTS AND SOLUTIONS  
2018 – 4th year actions accomplished**

Impediment	Suggested Action	Actions	Measurable Objectives	Accomplishment Count
<b>Home loan denials to minority homebuyers</b>	Home purchase counseling	MFA will produce fair housing informational brochures in English and Spanish, giving information and references to applicable rules, regulations and HUD contact information.	No. of activities each year, materials, participants	MFA printed 1,500 11x14 fair housing posters in 2018, 1,000 in English and 500 in Spanish. These were distributed in Fair Housing Month (April 2018) to more than 300 property owners/managers and more than 50 MFA service provider agencies statewide.
<b>Predatory lending to minority homebuyers</b>	Home purchase training	MFA will produce and prominently display signage for project sites to provide notice of fair housing (Equal Opportunity Housing Logo) to attract potential renters (or homeowners in projects with homeownership) from minority and non-minority groups regardless of protected status.	No. of activities each year, materials, participants	MFA confirmed site signage with the Equal Housing Opportunity logo at 160 affordable housing properties.  In 2018, MFA redesigned its signage for introduction in 2019. The redesign includes the Equal Housing Opportunity logo.
<b>Discriminatory terms in rental housing</b>	Landlord/property management training	Staff will participate in MFA-sponsored fair housing trainings to better monitor compliance at MFA-funded housing projects. Developers, agencies and managers will be invited to attend.	No. of activities each year, materials, participants	MFA sponsored 1 fair housing training with MFA staff and 45 agencies and property managers in attendance. The training was held at the biennial New Mexico Housing Summit in September 2018.  To avoid concentration of assisted housing, MFA reviewed all 2018 HOME applications for site and neighborhood standards as part of the Environmental Review process. Site and neighborhood standards were covered in MFA's 2018 training for Low Income Housing Tax Credit developers, which attracted 60 attendees.

Impediment	Suggested Action	Actions	Measurable Objectives	Accomplishment Count
<b>Discriminatory refusal to rent</b>	Landlord/property management training	MFA will ensure that contracts and award letters alert recipients to fair housing requirements using separate information with reference to applicable rules, regulations and HUD contact information.	No. of activities each year, materials, participants	MFA's Community Development Department issued 13 HOME contracts and award letters in 2018 with fair housing requirements included.
<b>Failure of reasonable accommodation</b>	Inspection of newly constructed MFA financed housing units	As part of the annual update to the Consolidated Plan, MFA will conduct an annual review of housing statewide to ascertain shortfalls in location, availability, and accessibility in a range of unit sizes (per HUD Table 2a).	Number of inspection each year and outcome of inspections	<p>MFA conducted property visits to confirm general FHEO compliance on property (site signage, FHEO poster, AFHMP on-site) for 160 properties, 107 of which are HUD funded and 28 of which are HOME funded.</p> <p>MFA conducted inspections at 10 homeless shelters. MFA identified 2 shelters where the minimum livability standards were not being met and worked with those shelters to bring them into compliance.</p> <p>MFA reviewed and verified housing demand and need in 8 market studies for Low Income Housing Tax Credit projects.</p>
<b>Lack of understanding of fair housing laws</b>	<p>Meeting/outreach in Fair Housing Month</p> <p>Distribution of fair housing materials</p>	MFA will investigate and potentially produce an online housing dashboard providing interactive analytical data on housing, demographics and economics for New Mexico which will enable local jurisdictions to be more thorough in preparing their Affordable Housing Plans.	<p>No. of activities each year, materials, participants</p> <p>No. of materials distributed each year</p>	In 2018, MFA hosted its biennial New Mexico Housing Summit. In partnership with the Realtors Association of NM, MFA organized a plenary session celebrating the 50th anniversary of the Fair Housing Act, which was attended by approximately 550 participants. MFA also provided a training on Fair Housing across the housing spectrum (homeless assistance and prevention, rental and homeownership) which was attended by 45 participants and MFA staff.

Impediment	Suggested Action	Actions	Measurable Objectives	Accomplishment Count
				<p>In 2018, MFA completed its New Mexico Affordable Housing Needs Assessment, an interactive report of housing, demographics and economics, which will be downloadable from the MFA website in April 2019.</p> <p>See Home Denials to Minority Homebuyers for distribution of fair housing materials.</p>
<p><b>Limited fair housing infrastructure</b></p>	<p>Support local FHIP applicant(s)</p>	<p>Continue to participate in statewide forums for housing such as the New Mexico Coalition to End Homelessness (NMCEH) that includes advocates for special needs populations. In partnering with these organizations, MFA is better able to understand and assist in a number of fair housing-related issues including: people experiencing homelessness, housing for veterans, housing for people with co-occurring disorders, housing for those previously incarcerated, housing for refugees, housing for youth in need, housing for the disabled and elderly; address disposition and repairs for public housing, provide assistance to troubled housing authorities, identify homeownership in lower income areas; and eviction and foreclosure prevention;</p>	<p>Record of outreach, organizations contacted, correspondence each year.</p>	<p>MFA staff partnered with the NMCEH for 21 trainings and informational sessions on best practice in Housing First to direct service providers of emergency shelter, transitional housing, and permanent supportive housing statewide.</p> <p>MFA is a member of and actively participates in the state’s Behavioral Health Collaborative, Continuum of Care Board of Directors, Independent Review Committee and partners with NMCEH to administer the annual Point in Time Count statewide.</p> <p>In 2018, MFA collaborated with the New Mexico Department of Corrections and Legislative Finance Committee to propose \$2.5 million for a pilot project to house previously incarcerated individuals. This funding was approved by the 2019 New Mexico Legislature and is awaiting approval from the Governor.</p>

Impediment	Suggested Action	Actions	Measurable Objectives	Accomplishment Count
				<p>MFA received \$3.6 million in Capital Magnet funding in 2018, which requires a targeted 10% set aside for rural housing. MFA is meeting this set-aside threshold. MFA conducted a 6-month promotion of this program in non-MSA areas of the State.</p> <p>MFA hosted two annual lender forums with New Mexico lenders and realtors, providing information and training related to MFA's programs to assist low-income homebuyers.</p> <p>MFA sponsored, promoted and participated in the 2018 Annual Apartment Conference and Trade Show, which included fair housing training.</p> <p>MFA service providers participate in the Emergency Shelter Grant and Continuum of Care programs, addressing diverse housing needs.</p>
<p><b>Lack of oversight of manufactured home lenders</b></p>	<p>Outreach/education to lending institutions</p> <p>Outreach/education to mobile home buyers</p>	<p>MFA will incorporate into monitoring procedures and checklists a verification that project managers are affirmatively furthering fair housing, assess what percentage of occupancy is utilized by protected classes (disability, familial status) through set-aside tracking, verify that fair housing signage is adequately displayed and that efforts are ongoing to market to residents from certain protected classes (to fill the corresponding set-aside). A formal set-aside policy is included in the MFA Program Rules and Guidelines to ensure existing set-aside units are being filled with</p>	<p>No. of activities each year, materials, participants</p> <p>No. of activities each year, materials, participants</p>	<p>In 2018, MFA conducted 12 monthly trainings with its lender partners, all of whom provide mortgages for manufactured housing.</p> <p>As part of its strategic plan, MFA began researching how to expand its footprint in manufactured home lending, particularly in rural areas. MFA financed 142 manufactured home mortgages in 2018.</p> <p>MFA service providers participate in the HOME Rehab program which</p>

Impediment	Suggested Action	Actions	Measurable Objectives	Accomplishment Count
		the appropriate demographic.		offers manufactured home replacement opportunities where rehabilitation of an existing home is not feasible. Service providers replaced 5 homes with manufactured homes in 2018.
<b>NIMBYism</b>	Meetings/outreach in Fair Housing month	MFA/DFA's use of HUD funds will provide outreach for funded activities to minorities, women and businesses owned by minorities and women including real estate firms, construction firms, appraisal firms, management firms, underwriters, accountants and providers or legal services. Section 3 guidelines will also be followed and maintained.	Records of meetings each year, presentation and marketing materials	<p>MFA routinely follows and maintains Section 3 guidelines.</p> <p>In 2018, one HUD-funded project was completed; however, that project did not report hiring minority or women-owned businesses.</p> <p>In 2018, MFA assisted 13 local governments to develop and implement affordable housing plans and ordinances. This process includes a review of local land use policies and recommendations to prevent NIMBYism and ensure all a full range of housing opportunities.</p>

**Attachment D HOME - Lead Based Paint Activity Summary Report**

Reporting Range: 1/1/18 - 12/31/18

IDIS #	Draw Date	Amount	Address	City	County
9066	7/25/2018	\$665.54	TP 800, House #89	Santa Fe	Santa Fe
9061	7/11/2018	\$675.00	210 Pueblo Rd.	San Felipe Pueblo	Sandoval
8960	1/30/2018	(\$59.63)	28 Broken Arrow	Cochiti Pueblo	Sandoval
8974	1/24/2018	\$295.00	2515 Westminster Ave	Alamogordo	Otero
8986	2/28/2018	\$540.00	421 Manhattan St.	Ohkay Owingeh	Rio Arriba
8988	1/10/2018	\$795.00	San Ildefonso Street #2	Santo Domingo Pueblo	Sandoval
8989	1/31/2018	\$525.00	62 Windmill Road	Cochiti Pueblo	Sandoval
8989	2/21/2018	\$270.00	62 Windmill Road	Cochiti Pueblo	Sandoval
9002	1/10/2018	\$689.40	078 Turquoise Street	Cochiti Lake	Sandoval
9060	7/11/2018	\$675.00	82 Pueblo Rd.	San Felipe Pueblo	Sandoval
9059	7/11/2018	\$675.00	6 Evergreen Rd.	San Felipe Pueblo	Sandoval
9057	12/12/2018	\$325.08	16 Camino de Pastores	Santa Fe	Santa Fe
9057	11/28/2018	\$745.38	16 Camino de Pastores	Santa Fe	Santa Fe
9048	10/10/2018	\$700.00	2 Angie Court	Alamogordo	Otero
9005	3/21/2018	\$675.00	7 Wind Mesa Court	San Felipe Pueblo	Sandoval
9002	1/10/2018	\$163.73	078 Turquoise Street	Cochiti Pueblo	Sandoval
8974	1/24/2018	\$1,705.00	2515 Westminster Ave	Alamogordo	Otero
<b>Total Amount</b>		<b>\$10,059.50</b>			

Attachment E - Asset Management Home Inspections 2018

<b>Property:</b> <u>Casa Rufina</u>	<b>Total Home Units:</b> <u>5</u>
<b>Inspection Date:</b> <u>5/8/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Above Average: 3/5 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>Pending</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>4/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 6/29/2018</u>	

<b>Property:</b> <u>Casa Rufina II</u>	<b>Total Home Units:</b> <u>2</u>
<b>Inspection Date:</b> <u>5/8/2018</u>	<b>Home Units Inspected:</b> <u>2</u>
<b>Physical Review Rating:</b> <u>Above Average: 0/2 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>1/2 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 6/29/2018</u>	

<b>Property:</b> <u>Casamera</u>	<b>Total Home Units:</b> <u>5</u>
<b>Inspection Date:</b> <u>8/21/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 1/5 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>1: 1 improper storage in gas utility closet</u>	
<b>AFHMP:</b> <u>Yes</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>5/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 10/23/2018</u>	



<b>Property:</b> <u>Chuska</u>	<b>Total Home Units:</b> <u>3</u>
<b>Inspection Date:</b> <u>6/19/2018</u>	<b>Home Units Inspected:</b> <u>2</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 1/2 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>1: 1 missing fire extinguisher</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>2/2 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 12/17/2018</u>	

<b>Property:</b> <u>Cottonwood Commons</u>	<b>Total Home Units:</b> <u>3</u>
<b>Inspection Date:</b> <u>10/16/2018</u>	<b>Home Units Inspected:</b> <u>3</u>
<b>Physical Review Rating:</b> <u>Above Average: 3/3 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>1/3 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 01/04/2019</u>	

<b>Property:</b> <u>Desert Sun II</u>	<b>Total Home Units:</b> <u>4</u>
<b>Inspection Date:</b> <u>12/11/2018</u>	<b>Home Units Inspected:</b> <u>4</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 3/4 units have deficiencies; 1 common area deficiency</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>3/4 files had findings</u>	
<b>Review Closed:</b> <u>Open</u>	

<b>Property:</b> <u>Domingo Housing Project</u>	<b>Total Home Units:</b> <u>2</u>
<b>Inspection Date:</b> <u>11/27/2018</u>	<b>Home Units Inspected:</b> <u>2</u>
<b>Physical Review Rating:</b> <u>Above Average: 1/2 units have deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>N/A</u>
<b>Files:</b> <u>2/2 files had findings</u>	
<b>Review Closed:</b> <u>Open</u>	

<b>Property:</b> <u>El Cerrito</u>	<b>Total Home Units:</b> <u>3</u>
<b>Inspection Date:</b> <u>11/16/2018</u>	<b>Home Units Inspected:</b> <u>3</u>
<b>Physical Review Rating:</b> <u>REAC: 78C</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>0/3 files had findings</u>	
<b>Review Closed:</b> <u>Open</u>	

<b>Property:</b> <u>Franklin Vista VI</u>	<b>Total Home Units:</b> <u>4</u>
<b>Inspection Date:</b> <u>4/17/2018</u>	<b>Home Units Inspected:</b> <u>2</u>
<b>Physical Review Rating:</b> <u>Above Average: 1 common area deficiency</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>1: 1 Fire Safety Equipment inspection tag expired</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>1/2 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 08/09/2018</u>	

<b>Property:</b> <u>Franklin Vista VII</u>	<b>Total Home Units:</b> <u>4</u>
<b>Inspection Date:</b> <u>4/18/2018</u>	<b>Home Units Inspected:</b> <u>1 unit; 2 files</u>
<b>Physical Review Rating:</b> <u>Above Average: 1/1 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>1: 1 Fire Safety Equipment inspection tag expired</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>1/2 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 07/12/2018</u>	

<b>Property:</b> <u>Gallinas Valley</u>	<b>Total Home Units:</b> <u>3</u>
<b>Inspection Date:</b> <u>9/18/2018</u>	<b>Home Units Inspected:</b> <u>2-1 vacant</u>
<b>Physical Review Rating:</b> <u>Above Average: 0/2 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>0/2 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 11/26/2018</u>	

<b>Property:</b> <u>Hidden Valley Village</u>	<b>Total Home Units:</b> <u>4</u>
<b>Inspection Date:</b> <u>6/21/2018</u>	<b>Home Units Inspected:</b> <u>4-2 vacant</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 2/2 units had deficiencies; 3 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>2/2 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 9/4/2018</u>	

<b>Property:</b> <u>La Pradera</u>	<b>Total Home Units:</b> <u>4</u>
<b>Inspection Date:</b> <u>7/18/2018</u>	<b>Home Units Inspected:</b> <u>4</u>
<b>Physical Review Rating:</b> <u>Above Average: 4/4 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>1: 1 blocked egress</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>2/4 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 9/10/2018</u>	

<b>Property:</b> <u>La Terraza (The Cannery)</u>	<b>Total Home Units:</b> <u>4</u>
<b>Inspection Date:</b> <u>6/6/2018</u>	<b>Home Units Inspected:</b> <u>4</u>
<b>Physical Review Rating:</b> <u>Above Average: 2/2 units had deficiencies; 2 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u></u>
<b>Files:</b> <u>4/4 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 7/24/2018</u>	

<b>Property:</b> <u>La Villa Elena</u>	<b>Total Home Units:</b> <u>10</u>
<b>Inspection Date:</b> <u>3/20/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 5/5 units had deficiencies; 1 common area deficiency</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>6: 6 expired fire extinguishers</u>	
<b>AFHMP:</b> <u>Yes</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>1/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 4/27/2018</u>	

<b>Property:</b> <u>Lolomas</u>	<b>Total Home Units:</b> <u>5</u>
<b>Inspection Date:</b> <u>10/10/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 2/5 units had deficiencies; 6 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>1:1 Emergency Exit/window blocked</u>	
<b>AFHMP:</b> <u>No</u>	<b>Tenant Selection Plan in place:</b> <u>No</u>
<b>Files:</b> <u>5/5 files had findings</u>	
<b>Review Closed:</b> <u>Open</u>	

<b>Property:</b> <u>Mundo Ranch</u>	<b>Total Home Units:</b> <u>7</u>
<b>Inspection Date:</b> <u>7/5/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Below Average: 5/5 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>1: 1 inoperable smoke detector</u>	
<b>AFHMP:</b> <u>Exempt</u>	<b>Tenant Selection Plan in place:</b> <u>N/A</u>
<b>Files:</b> <u>5/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 10/15/2018</u>	

<b>Property:</b> <u>Park Place (Casa Hermosa)</u>	<b>Total Home Units:</b> <u>6</u>
<b>Inspection Date:</b> <u>9/26/2018</u>	<b>Home Units Inspected:</b> <u>4</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 4/4 units had deficiencies; 2 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>Pending</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>4/4 files had findings</u>	
<b>Review Closed:</b> <u>Open</u>	

<b>Property:</b> <u>Roselawn Manor</u>	<b>Total Home Units:</b> <u>3</u>
<b>Inspection Date:</b> <u>8/7/2018</u>	<b>Home Units Inspected:</b> <u>2-1 vacant</u>
<b>Physical Review Rating:</b> <u>Above Average: 2/2 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>N/A</u>
<b>Files:</b> <u>2/2 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 11/6/2018</u>	

<b>Property:</b> <u>Sedona Village</u>	<b>Total Home Units:</b> <u>10</u>
<b>Inspection Date:</b> <u>8/7/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 2/5 units had deficiencies; 2 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>Yes</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>5/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 1/10/2019</u>	

<b>Property:</b> <u>Silver Cliffs</u>	<b>Total Home Units:</b> <u>7</u>
<b>Inspection Date:</b> <u>4/24/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Above Average: 2/5 units had deficiencies; 1 common area deficiency</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>Yes</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>1/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 6/29/2018</u>	

<b>Property:</b> <u>Southview Apartments</u>	<b>Total Home Units:</b> <u>6</u>
<b>Inspection Date:</b> <u>7/19/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 3/5 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>Yes</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>4/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 10/26/2018</u>	

<b>Property:</b> <u>Sunset Hills</u>	<b>Total Home Units:</b> <u>4</u>
<b>Inspection Date:</b> <u>8/14/2018</u>	<b>Home Units Inspected:</b> <u>4</u>
<b>Physical Review Rating:</b> <u>Above Average: 0/4 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>3/4 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 10/23/2018</u>	

<b>Property:</b> <u>Tsigo Bugeh</u>	<b>Total Home Units:</b> <u>4</u>
<b>Inspection Date:</b> <u>10/16/2018</u>	<b>Home Units Inspected:</b> <u>4</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 3/4 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>4/4 files had findings</u>	
<b>Review Closed:</b> <u>Open</u>	

<b>Property:</b> <u>Villa Mentmore</u>	<b>Total Home Units:</b> <u>9</u>
<b>Inspection Date:</b> <u>10/17/2018</u>	<b>Home Units Inspected:</b> <u>7</u>
<b>Physical Review Rating:</b> <u>Satisfactory: 1/7 units had deficiencies; 3 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>Yes</u>	<b>Tenant Selection Plan in place:</b> <u>No</u>
<b>Files:</b> <u>4/7 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 2/7/19</u>	

<b>Property:</b> <u>White Sands II</u>	<b>Total Home Units:</b> <u>2</u>
<b>Inspection Date:</b> <u>11/8/2018</u>	<b>Home Units Inspected:</b> <u>1- 1 HOME not designated</u>
<b>Physical Review Rating:</b> <u>Below Average: 1/1 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>N/A</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>1/1 files had findings</u>	
<b>Review Closed:</b> <u>Open</u>	

<b>Property:</b> <u>Wilshire Gardens</u>	<b>Total Home Units:</b> <u>6</u>
<b>Inspection Date:</b> <u>9/19/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Above Average: 1/5 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>0</u>	
<b>AFHMP:</b> <u>Yes</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>2/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 11/27/2018</u>	



<b>Property:</b> <u>YSFS</u>	<b>Total Home Units:</b> <u>5</u>
<b>Inspection Date:</b> <u>6/27/2018</u>	<b>Home Units Inspected:</b> <u>5</u>
<b>Physical Review Rating:</b> <u>Above Average: 2/5 units had deficiencies; 0 common area deficiencies</u>	
<b>No. of EH&amp;S Deficiencies:</b> <u>1: 1 smoke detector</u>	
<b>AFHMP:</b> <u>Yes</u>	<b>Tenant Selection Plan in place:</b> <u>Yes</u>
<b>Files:</b> <u>5/5 files had findings</u>	
<b>Review Closed:</b> <u>Closed: 9/24/2018</u>	

## **ATTACHMENT F: Monitoring Process**

### **MFA HOME, ESG and HOPWA Monitoring**

MFA's **Community Development** staff conducts contract-based program compliance monitoring for HOME, ESG, HOPWA, DOE, and weatherization programs. Staff is highly skilled in monitoring all program requirements, including beneficiary income qualification, habitability standards, financial capability and adherence to program regulations. The staff continues to increase skills by participating in program specific training provided by HUD, including passing scores in the Certified HOME Specialist - Regulations, Certified HOME Specialist - Administration and Certified HOME Specialist - Rental. MFA ensures that monitoring requirements are carried out in accordance with the HUD rules for HOME, ESG, HOPWA, and DOE by using a program specific monitoring tool and a database specifically designed for tracking monitoring visits.

Program managers prepare and use risk assessments at the beginning of every program year, as a tool to develop their monitoring schedules for the next program year. These assessments help determine whether a service provider is a high, moderate, or low-risk agency.

In general, agencies will be monitored in accordance with their risk rating however a Program Manager may change the suggested level of monitoring based on information they may have about an agency that is outside of the risk assessment. The considerations used to determine a different level of Monitoring will be noted on the Program Assessment Tool.

Level of Risk	Suggested Level of Monitoring To Take Place
Low Risk	Optional desk or no monitoring suggested
Moderate Risk	Mandatory Desk, Option on-site suggested, or no monitoring due to full agency monitoring the previous year
High Risk	Mandatory on-site suggested

MFA's **Asset Management** staff conducts long-term compliance monitoring for HOME-funded single family and multifamily rentals in accordance with the guidelines set out in 24 CFR Part 92, including income eligibility, certification and recertification, and habitability. The database assists in tracking the timeliness of those monitoring visits so that all monitoring frequency requirements are met. The on-site monitoring visits must occur within 12 months after project completion and at least once every 3 years thereafter during the period of affordability. Inspections must be based on a statistically valid sample of units appropriate for the size of the HOME-assisted project, as set forth by HUD through notice. For projects with one-to-four HOME-assisted units, participating jurisdiction must inspect 100 percent of the HOME-assisted units and the inspectable items (site, building exterior, building systems, and common areas) for each building housing HOME-assisted units. MFA staff notifies the project manager and owner at least two weeks in advance of a scheduled monitoring visit, providing a listing of the items for the audit. When staff arrives at the project, they will monitor, at a minimum, five tenant files and will perform physical inspections on the same units. Reports of the monitoring visit are sent to the manager and owner within 30 days of the monitoring, setting out all observations, concerns and findings, and providing information on how the results can be resolved.

The goal of the formal monitoring review is to ensure compliance with and provide technical assistance relating to federal regulations, state policies and program procedures. During the review, the following information is documented:

- Financial records/program income
- Tenant Selection Plan
- Marketing plan, procedures
- Tenant file reviews
- Physical Inspection

After each review, MFA provides letters to each manager and owner. The reports take the form of findings, concerns and observations of each project's operations. If necessary, remedial actions are part of the report, and must be addressed by the owner, in writing, to MFA within 30 days of the date of the letter. Remedies for the property nonperformance and noncompliance status include corrective and probationary action, suspension, and termination. Based on the review, MFA awards funding to entities that show successful capacity through adherence to federal regulations and MFA policies and procedures.

### ***DFA CDBG Monitoring***

The purpose of monitoring CDBG grantees is to ensure compliance with all applicable federal and state requirements governing the program, in addition to providing technical assistance. All CDBG grantees are monitored by DFA staff starting on the 1 year anniversary of the grant execution and annually thereafter. CDBG grant agreements are effective for a period of 2 years unless formally amended, thus monitoring generally takes place twice for each grant. The first "interim" monitoring is conducted on or before the anniversary date of the grant execution. The second "closeout" monitoring is conducted on the second anniversary of the grant execution or once the project is once construction is complete, whichever comes first.

DFA staff uses 2 forms of monitoring for compliance with CDBG program requirements, desk audits and on site monitoring reviews. Desk audits consist of reviewing the project files to ensure compliance and identify concerns. Desk audits are typically conducted for interim monitoring of high performing CDBG grantees. On site monitoring is generally conducted for closeout reviews to ensure that the project scope of work was completed as awarded and to ensure proper maintenance of the project files. Additionally, on site monitoring is conducted during the interim reviews on the basis of administrative capacity at the local level and project complexity. On site monitoring incorporates everything in a desk audit in addition to providing technical assistance as well as construction site inspections as appropriate.

DFA staff use detailed monitoring checklists to determine if there are any concerns and/or findings that must be addressed by the CDBG grantee to ensure successful project completion. Staff review numerous processes such as the environmental assessment, procurement of professional services and construction contracting, financial management and the timeliness of grant fund utilization. In addition to procedural oversight, staff ensure compliance with federal requirements for Citizen Participation, Section 3, Minority Business Outreach, Fair Housing, Anti-displacement and Relocation, and Equal Employment Opportunity. As part of monitoring, DFA staff also review quarterly progress reports signed by the grantee's local elected official. These progress reports document project accomplishments and are utilized to report updates into the Integrated Disbursement and Information System. Desk audits and on site reviews include a comprehensive monitoring of overall program administration, a review of the project files, and satisfy CDBG monitoring criteria.

DFA staff provides five basic elements to assist in monitoring reviews:

1. Grantees are notified in writing the purpose of the monitoring, date and time the monitoring will take place, as well as all areas to be reviewed. DFA staff are encouraged to assess the project file to assist CDBG grantees in the gathering outstanding documentation (as appropriate) prior to the monitoring review.
2. For on-site reviews, DFA staff schedule an entrance conference with the CDBG grantee's chief elected official or other managing member of the unit of local government to provide a clear understanding of the purpose of the monitoring.
3. DFA staff will review all necessary documentation using CDBG monitoring checklists. CDBG grantees receive copies of these checklists during the implementation workshop prior to grant execution and utilize them throughout the project. During all monitoring reviews, DFA staff ensure all necessary documents are contained in the project files. Details of the review as well as any findings/concerns are reflected in the monitoring letter. For on-site reviews, DFA staff inspect the CDBG grantee's files, provide technical assistance and construction site inspections as appropriate.
4. For on-site reviews, an exit conference is held at the end of the monitoring visit to discuss the results of the monitoring. CDBG grantees are given 10 days from the date of the monitoring (desk audit and on-site) to provide DFA with documentation that may not have been provided during the monitoring visit.
5. DFA staff will provide CDBG grantees with a letter reflecting the results of the monitoring review and any unresolved issues within 45 days of the review. Unresolved issues that violate program or statutory requirements are classified as concerns or findings. A concern is defined as a deficiency in program performance not based on statutory, regulatory or other program requirements. A finding is defined as a deficiency in program performance based on statutory, regulatory or program requirements for which corrective actions are required. Upon receipt of documentation confirming that corrective action has taken place, DFA staff will clear all findings and concerns.

Depending on the results of the monitoring, DFA takes appropriate actions when performance problems arise. There are three stages of intervention that DFA conducts depending on the seriousness of the problem.

1. Low-level intervention, DFA may implement all or some of the following items: identify problem areas, which may require corrective actions, plan a strategy with grantees that include technical assistance or training, or require more frequent monitoring.
2. Moderate-level intervention, DFA may implement all or some of the following items: restrict payment, disallow certain expenses or require repayment of funding, or require probationary status.
3. High-level intervention, DFA may implement all or some of the following items: temporarily suspend the grantee from participating in the CDBG program, request the community hire a grants administrator, terminate grantee for the current program year and revert funding, or require legal action.

In order to ensure projects are completed according to all CDBG and NSP requirements, any findings and concerns identified during monitoring must be cleared by DFA in order for grantee to apply for funds in the future. CDBG grantees are also evaluated on Uniform Grant Guidance and assessed about future risk potential based on a variety of factors, one of which is performance during interim and closeout monitoring reviews.

## Attachment G

### Consolidated Plan Certifications of Consistency 2018

Requesting Entity	Grant Applications
Artesia Housing Authority	5 Year and Annual PHA Plan
Bernalillo County Housing Department	5 Year and Annual PHA Plan
Clovis Housing and Redevelopment Agency	5 Year and Annual PHA Plan
Clayton Housing Authority	5 Year and Annual PHA Plan
Eastern Regional Housing Authority	5 Year and Annual PHA Plan
El Camino Real Housing Authority	5 year and Annual PHA Plan
Gallup Housing Authority	5 Year and Annual PHA Plan
Mesilla Valley Public Housing Authority	5 Year and Annual PHA Plan
Northern Regional Housing Authority	5 Year and Annual PHA Plan
Raton, Housing Authority of the City of	5 Year and Annual PHA Plan
Rio Arriba County Housing Authority	5 Year and Annual PHA Plan
San Miguel County Housing Authority	5 Year and Annual PHA Plan
Tucumcari Housing Authority	5 Year and Annual PHA Plan
Western Regional Housing Authority	5 Year and Annual PHA Plan

# SANTA FE NEW MEXICAN

Founded 1849

NM MORTGAGE FINANCE AUTHORITY.  
344 4TH ST SW  
ALBUQUERQUE, NM 87102

ACCOUNT:	2041		
AD NUMBER:	0000250358		
LEGAL NO	85503	P.O. #:	AI
1 TIME(S)	382.41		
AFFIDAVIT	10.00		
TAX	33.11		
TOTAL	425.52		

### AFFIDAVIT OF PUBLICATION

STATE OF NEW MEXICO  
COUNTY OF SANTA FE

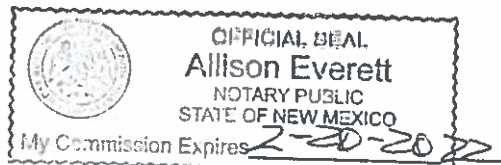
I, L. Harding, being first duly sworn declare and say that I am Legal Advertising Representative of THE SANTA FE NEW MEXICAN, a daily newspaper published in the English language, and having a general circulation in the Counties of Santa Fe, Rio Arriba, San Miguel, and Los Alamos, State of New Mexico and being a newspaper duly qualified to publish legal notices and advertisements under the provisions of Chapter 167 on Session Laws of 1937; that the Legal No 85503 a copy of which is hereto attached was published in said newspaper 1 day(s) between 03/11/2019 and 03/11/2019 and that the notice was published in the newspaper proper and not in any supplement; the first date of publication being on the 11th day of March, 2019 and that the undersigned has personal knowledge of the matter and things set forth in this affidavit.

ISI L. Harding  
LEGAL ADVERTISEMENT REPRESENTATIVE

Subscribed and sworn to before me on this 11th day of March, 2019

Notary Allison Everett

Commission Expires: 2-20-2022



LEGAL # 85503

**Public Notice  
Draft 2018 New  
Mexico Consolidated  
Annual Performance  
and Evaluation  
Report**

The New Mexico Mortgage Finance Authority (MFA) and the Department of Finance and Administration, Local Government Division (DFA) are seeking public comment on the DRAFT State of New Mexico 2018 Consolidated Annual Performance and Evaluation Report (CAPER). The U.S. Department of Housing and Urban Development (HUD) requires MFA and DFA to report on activities during the previous program year using the state's formula funding allocations. Such federal funding includes the following programs; HOME Investment Partnerships (HOME), Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA) and the National Housing Trust Fund (NHTF). The HOME, ESG, HOPWA and NHTF programs are administered by the MFA and the CDBG program is administered by DFA.

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Citizens, interested agencies, and non-profit organizations may attend the Public Hearing at this location or via webcast at [www.housingnm.org](http://www.housingnm.org) to provide their input in person and provide comments.

March 20, 2019, 12:30 pm  
New Mexico Mortgage Finance Authority (MFA)  
Board Room  
344 4th Street SW  
Albuquerque, NM 87102

Citizens, interested agencies, and non-profit organizations may review the CAPER and provide comments during a fifteen-day public comment period, which begins on March 13, 2019, and will end at 5:00 p.m. MST, March 28, 2019. Written comments and/or questions may be directed to Dimitri Florez. Phone: (505) 767-2276 or toll free 1-800-444-6880 or Fax: (505) 243-3289 or [dflorez@housingnm.org](mailto:dflorez@housingnm.org). Mail: New Mexico Mortgage Finance Authority, 344 Fourth St. SW, Albuquerque NM 87102. After receipt of public comments, MFA staff will prepare a summary of all comments received in writing and in cases where an citizens' views are not included, provide reasons for the decision. This documentation will be attached to the CAPER which will be available to the public as submitted to HUD on or before March 31, 2019.

Accommodations can be made within 48 hours notice for non-English speaking participants and individuals with disabilities by calling 505-843-6880. All facilities are wheelchair accessible.

**Aviso Pública  
Borrador Reporte  
Anual Consolidado de  
Rendimiento y  
Evaluación**

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Board Room  
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Albuquerque, NM 87102

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Se podrá hacer arreglos con 48 horas de notificación anterior para participantes que no hablen inglés y personas con discapacidades llamando al 505-843-6880. Todas las instalaciones son accesibles para silla de ruedas.

Pub.: Mar. 11, 2019

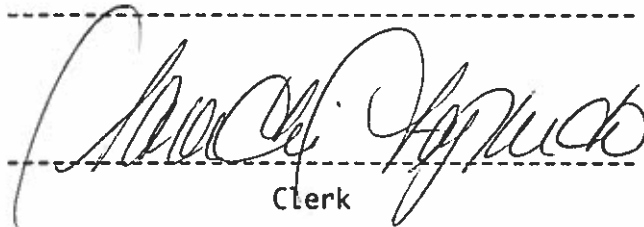
AFFIDAVIT OF PUBLICATION  
STATE OF NEW MEXICO

I, Saralei Fajardo  
Legals Clerk

Of the Roswell Daily Record, a daily newspaper published at Roswell, New Mexico do solemnly swear that the clipping hereto attached was published in the regular and entire issue of said paper and not in a supplement thereof for a period of:

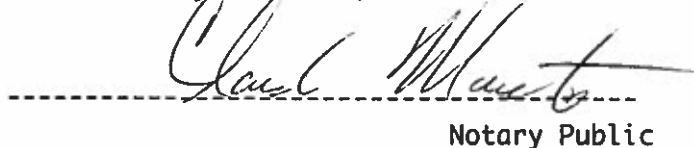
One time with the issue dated

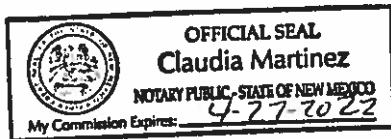
March 10th, 2019

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Clerk

Sworn and subscribed to before me

this 12th day of March, 2019

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Notary Public



**Public Notice...**

Publish March 10, 2019

Aviso Pública  
Borrador Reporte Anual Consolidado de Rendimiento  
y Evaluación

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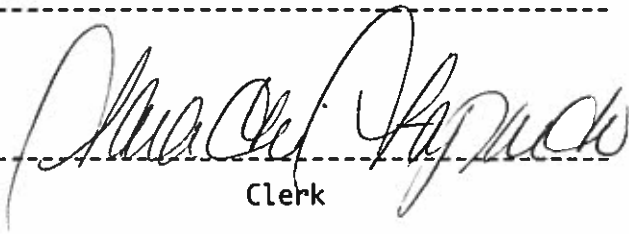
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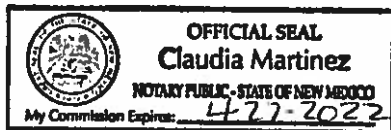
March 10th, 2019

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Clerk

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Notary Public



*Public Notice...*

Publish March 10, 2019

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New Mexico Mortgage Finance Authority (MFA)  
Board Room  
344 4th Street SW  
Albuquerque, NM 87102  
Citizens, interested agencies, and for-profit and non-profit organizations may review the CA

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# THE DAILY TIMES

## AFFIDAVIT OF PUBLICATION

Ad No.  
0001279638

NEW MEXICO MORTGAGE FINANCE AU  
344 4TH ST SW

ALBUQUERQUE NM 87102

I, being duly sworn say: THE DAILY TIMES, a daily newspaper of general circulation published in English at Farmington, said county and state, and that the hereto attached Legal Notice was published in a regular and entire issue of the said DAILY TIMES, a daily newspaper duly qualified for the purpose within the State of New Mexico for publication and appeared in the internet at The Daily Times web site on the following days(s):

03/10/19

*[Handwritten Signature]*

Legal Clerk

Subscribed and sworn before me this  
11th of March 2019.

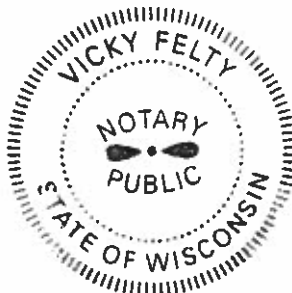
*[Handwritten Signature]*

State of W., County of Brown  
NOTARY PUBLIC

*9-19-21*

My Commission Expires

Ad# 0001279638  
P O : CAPER Notice  
# of Affidavits : 0.00



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Se podrá hacer arreglos con 48 horas de notificación anterior para participantes que no hablen inglés y personas con discapacidades llamando al 505-843-6880. Todas las instalaciones son accesibles para silla de ruedas.

Legal No. 1279638 published in The Daily Times on Mar. 10, 2019.

D.F.

# LAS CRUCES SUN-NEWS

## AFFIDAVIT OF PUBLICATION

Ad No.  
0001279639

Al A. Radicioni  
NEW MEXICO MORTGAGE FINANCE - ALBUQUERQUE  
344 4TH ST SW

ALBUQUERQUE NM 87102

I, a legal clerk of the **Las Cruces Sun-News**, a newspaper published daily at the county of Dona Ana, state of New Mexico and of general paid circulation in said county; that the same is a duly qualified newspaper under the laws of the State wherein legal notices and advertisements may be published; that the printed notice attached hereto was published in the regular and entire edition of said newspaper and not in supplement thereof on the date as follows, to wit:

03/10/19

Despondent further states this newspaper is duly qualified to publish legal notice or advertisements within the meaning of Sec. Chapter 167, Laws of 1937.



Legal Clerk

STATE OF WISCONSIN      SS.  
County of Brown

Subscribed and sworn before me this  
11th of March 2019.



NOTARY PUBLIC in and for  
Brown County, Wisconsin

9-19-21

My Commission Expires

Ad# 0001279639  
P O 2019 public hearing notice  
# of Affidavits 0.00



**Public Notice  
Draft 2018 New Mexico  
Consolidated Annual  
Performance and  
Evaluation Report**

The New Mexico Mortgage Finance Authority (MFA) and the Department of Finance and Administration, Local Government Division (DFA) are seeking public comment on the DRAFT State of New Mexico 2018 Consolidated Annual Performance and Evaluation Report (CAPER). The U.S. Department of Housing and Urban Development (HUD) requires MFA and DFA to report on activities during the previous program year using the state's formula funding allocations. Such federal funding includes the following programs; HOME Investment Partnerships (HOME), Community Development Block Grant (CDBG), Emergency Solutions Grants (ESG), Housing Opportunities for Persons with AIDS (HOPWA) and the National Housing Trust Fund (NHTF). The HOME, ESG, HOPWA and NHTF programs are administered by the MFA and the CDBG program is administered by DFA.

Beginning March 13, 2019, a copy of the draft 2018 CAPER can be found on MFA's web page at <http://www.housingnm.org/resources/caper>. If you are unable to download the CAPER, please contact the Mortgage Finance Authority to request a copy (505-843-6880) or toll free 1-800-444-6880. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign

language interpreter, or any other form of auxiliary aid or service, please contact Dimitri Florez (contact information below). The draft 2018 CAPER may be provided in alternative accessible formats (i.e., Braille/large print, audio tape) and may also be translated into Spanish for limited-English proficient (LEP) Spanish speaking persons upon request. Dial 7-1-1 to use Hamilton Relay in New Mexico or call one of the toll free numbers: TTY: 800-659-8331, Voice: 800-659-1779, VCO (Voice Carry Over): 877-659-4174, Mobile Caption Service: 800-855-8111, Speech-to-Speech: 888-659-3952, Spanish: 800-327-1857 (Includes Spanish-to-Spanish and translation from English to Spanish).

Citizens, interested agencies, and for-profit and non-profit organizations may attend the Public Hearing at this location or via webcast at [www.housingnm.org](http://www.housingnm.org) to provide their input in person and provide comments.

March 20, 2019, 12:30 pm  
New Mexico Mortgage Finance Authority (MFA)  
Board Room  
344 4th Street SW  
Albuquerque, NM 87102

Citizens, interested agencies, and for-profit and non-profit organizations may review the CAPER and provide comments during a fifteen-day public comment period, which begins on March 13, 2019, and will end at 5:00 p.m. MST, March 28, 2019. Written comments

and/or questions may be directed to Dimitri Florez. Phone: (505) 767-2276 or toll free 1-800-444-6880 or Fax: (505) 243-3289 or e-mail:

dflorez@housingnm.org  
Mail: New Mexico Mortgage Finance Authority, 344 Fourth St. SW, Albuquerque, NM 87102. After receipt of public comments, MFA staff will prepare a summary of all comments received in writing and, in cases where any citizens' views are not included, provide reasons for the decision. This documentation will be attached to the CAPER, which will be available to the public and submitted to HUD on or before March 30, 2019.

Accommodations can be made within 48 hours notice for non-English speaking participants and individuals with disabilities by calling 505-843-6880. All facilities are wheelchair accessible.

**Aviso Pública  
Borrador Reporte Anual  
Consolidado de  
Rendimiento y  
Evaluación**

La Autoridad Financiera Hipotecaria de Nuevo México (MFA por sus siglas en inglés) y el Departamento de Finanzas y Administración, División Local Gubernamental (DFA por sus siglas en inglés) están solicitando comentarios del público sobre el BORRADOR del Reporte Anual Consolidado de Rendimiento y Evaluación de 2018 de Nuevo México (CAPER por sus siglas en inglés). Esta financiación



federal incluye los siguientes programas: Colaboraciones para Invertir en Casas (HOME por sus siglas en inglés), Subvención en Bloque para el Desarrollo de la Comunidad (CDBG por sus siglas en inglés), Subvención para Soluciones de Urgencia (ESG por sus siglas en inglés), Oportunidades de Vivienda para Personas con SIDA (HOPWA por sus siglas en inglés) y Fondo Fiduciario Nacional para la Vivienda (NHTF por sus siglas en inglés). Los programas HOME, ESG, HOPWA y NHTF son administrados por la MFA, y el programa CDBG es administrado por la DFA.

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o sin cargo 1-800-444-  
6880 o por fax: (505)  
243-3289 o por correo  
electrónico:

dflorez@housingnm.org.  
Correo: New Mexico  
Mortgage Finance Author-  
ity, 344 Fourth St., SW,  
Albuquerque, NM 87102.  
Después de recibir los  
comentarios públicos, el  
personal de la MFA  
preparará un resumen de  
todos los comentarios  
recibidos en forma  
escrita, y en el caso en el  
cual el comentario de un  
ciudadano no sea  
aceptado, se proveerá  
motivos para la decisión.  
Esta documentación será  
adjuntada a la enmienda  
principal, que será  
disponible al público y  
sometida al HUD  
(Departamento Federal de  
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fecha del 30 de marzo  
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participantes que no  
hablen inglés y personas  
con discapacidades  
llamando al 505-843-  
6880. Todas las  
instalaciones son  
accesibles para silla de  
ruedas.

Pub#1279639 Run Date:  
Mar. 10, 2019

AFFIDAVIT OF LEGAL PUBLICATION

LEGAL #8019

STATE OF NEW MEXICO  
COUNTIES OF CURRY  
AND ROOSEVELT:

The undersigned, being dully sworn, says:  
That she is a Legal Clerk of  
The Eastern New Mexico News  
Newspaper of general circulation,  
Published in English at Clovis and Portales,  
said counties and state, and that the  
hereto attached

Public Notice English/Spanish  
Legal #8019

was published in The Eastern New Mexico News  
a daily newspaper duly qualified for that purpose  
within the meaning of Chapter 167 of the 1937  
Session Laws of the State of New Mexico for  
1 Days/weeks on the same days as follows:

First Publication: March 10, 2019  
Second Publication  
Third Publication:  
Fourth Publication

*Tammy Flewby*  
\_\_\_\_\_  
Legal Clerk

Subscribed and sworn to before me,  
March 10, 2019

*Leslie Nig*  
\_\_\_\_\_  
Notary Public



OFFICIAL SEAL  
LESLIE NIG  
NOTARY PUBLIC STATE OF NEW MEXICO

My commission expires on ~~May 24, 2019~~

March 10, 2019

**PUBLIC NOTICE**

Draft 2018 New Mexico Consolidated Annual Performance and Evaluation Report

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# **Housing Opportunities for Persons With AIDS (HOPWA) Program**

## **Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outcomes**

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**OMB Number 2506-0133 (Expiration Date: 01/31/2021)**

The CAPER report for HOPWA formula grantees provides annual information on program accomplishments that supports program evaluation and the ability to measure program beneficiary outcomes as related to: maintain housing stability; prevent homelessness; and improve access to care and support. This information is also covered under the Consolidated Plan Management Process (CPMP) report and includes Narrative Responses and Performance Charts required under the Consolidated Planning regulations. Reporting is required for all HOPWA formula grantees. The public reporting burden for the collection of information is estimated to average 41 hours per manual response, or less if an automated data collection and retrieval system is in use, along with 60 hours for record keeping, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Grantees are required to report on the activities undertaken only, thus there may be components of these reporting requirements that may not be applicable. This agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless that collection displays a valid OMB control number.

**Overview.** The Consolidated Annual Performance and Evaluation Report (CAPER) provides annual performance reporting on client outputs and outcomes that enables an assessment of grantee performance in achieving the housing stability outcome measure. The CAPER fulfills statutory and regulatory program reporting requirements and provides the grantee and HUD with the necessary information to assess the overall program performance and accomplishments against planned goals and objectives.

HOPWA formula grantees are required to submit a CAPER demonstrating coordination with other Consolidated Plan resources. HUD uses the CAPER data to obtain essential information on grant activities, project sponsors, housing sites, units and households, and beneficiaries (which includes racial and ethnic data on program participants). The Consolidated Plan Management Process tool (CPMP) provides an optional tool to integrate the reporting of HOPWA specific activities with other planning and reporting on Consolidated Plan activities.

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1. Sources of Leveraging
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- A. Information on Individuals, Beneficiaries and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, PHP, Facility Based Units, Master Leased Units ONLY)
- B. Facility-Based Housing Assistance

**Continued Use Periods.** Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation of a building or structure are required to operate the building or structure for HOPWA-eligible beneficiaries for a ten (10) years period. If no further HOPWA funds are used to support the facility, in place of completing Section 7B of the CAPER, the grantee must submit an Annual Report of Continued Project Operation throughout the required use periods. This report is included in Part 6 in CAPER. The required use period is three (3) years if the rehabilitation is non-substantial.

**Record Keeping.** Names and other individual information must be kept confidential, as required by 24 CFR 574.440. However, HUD reserves the right to review the information used to complete this report for grants management oversight purposes, except for recording any names and other identifying information. **In the case that HUD must review client-level data, no client names or identifying information will be retained or recorded. Information is reported in aggregate to HUD without personal identification. Do not submit client or personal information in data systems to HUD.**

In connection with the development of the Department’s standards for Homeless Management Information Systems (HMIS), universal data elements are being collected for clients of HOPWA-funded homeless assistance projects. These project sponsor records would include: Name, Social Security Number, Date of Birth, Ethnicity and Race, Gender, Veteran Status, Disabling Conditions, Residence Prior to Program Entry, Zip Code of Last Permanent Address, Housing Status, Program Entry Date, Program Exit Date, Personal Identification Number, and Household

Identification Number. These are intended to match the elements under HMIS. The HOPWA program-level data elements include: Income and Sources, Non-Cash Benefits, HIV/AIDS Status, Services Provided, Housing Status or Destination at the end of the operating year, Physical Disability, Developmental Disability, Chronic Health Condition, Mental Health, Substance Abuse, Domestic Violence, Medical Assistance, and T-cell Count. Other HOPWA projects sponsors may also benefit from collecting these data elements. HMIS local data systems must maintain client confidentiality by using a closed system in which medical information and HIV status are only shared with providers that have a direct involvement in the client’s case management, treatment and care, in line with the signed release of information from the client.

**Operating Year.** HOPWA formula grants are annually awarded for a three-year period of performance with three operating years. The information contained in this CAPER must represent a one-year period of HOPWA program operation that coincides with the grantee’s program year; this is the operating year. More than one HOPWA formula grant awarded to the same grantee may be used during an operating year and the CAPER must capture all formula grant funding used during the operating year. Project sponsor accomplishment information must also coincide with the operating year this CAPER covers. Any change to the period of performance requires the approval of HUD by amendment, such as an extension for an additional operating year.

**Final Assembly of Report.** After the entire report is assembled, number each page sequentially.

**Filing Requirements.** Within 90 days of the completion of each program year, grantees must submit their completed CAPER to the CPD Director in the grantee’s State or Local HUD Field Office, and to the HOPWA Program Office: at [HOPWA@hud.gov](mailto:HOPWA@hud.gov). Electronic submission to HOPWA Program office is preferred; however, if electronic submission is not possible, hard copies can be mailed to: Office of HIV/AIDS Housing, Room 7248, U.S. Department of Housing and Urban Development, 451 Seventh Street, SW, Washington, D.C., 20410.

**Definitions**

**Adjustment for Duplication:** Enables the calculation of unduplicated output totals by accounting for the total number of households or units that received more than one type of HOPWA assistance in a given service category such as HOPWA Subsidy Assistance or Supportive Services. For example, if a client household received both TBRA and STRMU during the operating year, report that household in the category of HOPWA Housing Subsidy Assistance in Part 3, Chart 1, Column [1b] in the following manner:

HOPWA Housing Subsidy Assistance		[1] Outputs: Number of Households
1.	Tenant-Based Rental Assistance	1
2a.	Permanent Housing Facilities: Received Operating Subsidies/Leased units	
2b.	Transitional/Short-term Facilities: Received Operating Subsidies	
3a.	Permanent Housing Facilities: Capital Development Projects placed in service during the operating year	
3b.	Transitional/Short-term Facilities: Capital Development Projects placed in service during the operating year	
4.	Short-term Rent, Mortgage, and Utility Assistance	1
5.	Adjustment for duplication (subtract)	1
6.	TOTAL Housing Subsidy Assistance (Sum of Rows 1-4 minus Row 5)	1

**Administrative Costs:** Costs for general management, oversight, coordination, evaluation, and reporting. By statute, grantee administrative costs are limited to 3% of total grant award, to be expended over the life of the grant. Project sponsor administrative costs are limited to 7% of the portion of the grant amount they receive.

**Beneficiary(ies):** All members of a household who received HOPWA assistance during the operating year including the one individual who qualified the household for HOPWA assistance as well as any other members of the household (with or without HIV) who benefitted from the assistance.

**Chronically Homeless Person:** An individual or family who : (i) is homeless and lives or resides individual or family who: (i) Is homeless and lives or resides in a place not meant for human habitation, a safe haven, or in an emergency shelter; (ii) has been homeless and living or residing in a place not meant for human habitation, a safe haven, or in an emergency shelter continuously for at least 1 year or on at least 4 separate occasions in the last 3 years; and (iii) has an adult head of household (or a minor head of household if no adult is present in the household) with a diagnosable substance use disorder, serious mental illness, developmental disability (as defined in section 102 of the Developmental Disabilities Assistance and Bill of Rights Act of 2000 (42 U.S.C. 15002)), post traumatic stress disorder, cognitive impairments resulting from a brain injury, or chronic physical illness or disability, including the co-occurrence of 2 or more of those conditions. Additionally, the statutory definition includes as chronically homeless a person who currently lives or resides in an institutional care facility, including a jail, substance abuse or mental health treatment facility, hospital or other similar facility, and has resided there for fewer than 90 days if such person met the other criteria for homeless prior to entering that facility. (See 42 U.S.C. 11360(2)) This does not include doubled-up or overcrowding situations.

**Disabling Condition:** Evidencing a diagnosable substance use disorder, serious mental illness, developmental disability, chronic physical illness, or disability, including the co-occurrence of two or more of these conditions. In addition, a disabling condition may limit an individual's ability to work or perform one or more activities of daily living. An HIV/AIDS diagnosis is considered a disabling condition.

**Facility-Based Housing Assistance:** All eligible HOPWA Housing expenditures for or associated with supporting facilities including community residences, SRO dwellings, short-term facilities, project-based rental units, master leased units, and other housing facilities approved by HUD.

**Faith-Based Organization:** Religious organizations of three types: (1) congregations; (2) national networks, which include national denominations, their social service arms (for example, Catholic Charities, Lutheran Social Services), and networks of related organizations (such as YMCA and YWCA); and (3) freestanding religious organizations, which are incorporated separately from congregations and national networks.

**Grassroots Organization:** An organization headquartered in the local community where it provides services; has a social services budget of \$300,000 or less annually, and six or fewer full-time equivalent employees. Local affiliates of national organizations are not considered "grassroots."

**HOPWA Eligible Individual:** The one (1) low-income person with HIV/AIDS who qualifies a household for HOPWA assistance. This person may be considered "Head of Household." When the CAPER asks for information on eligible individuals, report on this individual person only. Where there is more than one person with HIV/AIDS in the household, the additional PWH/A(s), would be considered a beneficiary(s).

**HOPWA Housing Information Services:** Services dedicated to helping persons living with HIV/AIDS and their families to identify, locate, and acquire housing. This may also include fair housing counseling for eligible persons who may encounter discrimination based on race, color, religion, sex, age, national origin, familial status, or handicap/disability.

**HOPWA Housing Subsidy Assistance Total:** The unduplicated number of households receiving housing subsidies (TBRA, STRMU, Permanent

Housing Placement services and Master Leasing) and/or residing in units of facilities dedicated to persons living with HIV/AIDS and their families and supported with HOPWA funds during the operating year.

**Household:** A single individual or a family composed of two or more persons for which household incomes are used to determine eligibility and for calculation of the resident rent payment. The term is used for collecting data on changes in income, changes in access to services, receipt of housing information services, and outcomes on achieving housing stability. Live-In Aides (see definition for Live-In Aide) and non-beneficiaries (e.g. a shared housing arrangement with a roommate) who resided in the unit are not reported on in the CAPER.

**Housing Stability:** The degree to which the HOPWA project assisted beneficiaries to remain in stable housing during the operating year. See *Part 5: Determining Housing Stability Outcomes* for definitions of stable and unstable housing situations.

**In-kind Leveraged Resources:** These are additional types of support provided to assist HOPWA beneficiaries such as volunteer services, materials, use of equipment and building space. The actual value of the support can be the contribution of professional services, based on customary rates for this specialized support, or actual costs contributed from other leveraged resources. In determining a rate for the contribution of volunteer time and services, use the criteria described in 2 CFR 200. The value of any donated material, equipment, building, or lease should be based on the fair market value at time of donation. Related documentation can be from recent bills of sales, advertised prices, appraisals, or other information for comparable property similarly situated.

**Leveraged Funds:** The amount of funds expended during the operating year from non-HOPWA federal, state, local, and private sources by grantees or sponsors in dedicating assistance to this client population. Leveraged funds or other assistance are used directly in or in support of HOPWA program delivery.

**Live-In Aide:** A person who resides with the HOPWA Eligible Individual and who meets the following criteria: (1) is essential to the care and well-being of the person; (2) is not obligated for the support of the person; and (3) would not be living in the unit except to provide the necessary supportive services. See *24 CFR 5.403 and the HOPWA Grantee Oversight Resource Guide* for additional reference.

**Master Leasing:** Applies to a nonprofit or public agency that leases units of housing (scattered-sites or entire buildings) from a landlord, and subleases the units to homeless or low-income tenants. By assuming the tenancy burden, the agency facilitates housing of clients who may not be able to maintain a lease on their own due to poor credit, evictions, or lack of sufficient income.

**Operating Costs:** Applies to facility-based housing only, for facilities that are currently open. Operating costs can include day-to-day housing function and operation costs like utilities, maintenance, equipment, insurance, security, furnishings, supplies and salary for staff costs directly related to the housing project but not staff costs for delivering services.

**Outcome:** The degree to which the HOPWA assisted household has been enabled to establish or maintain a stable living environment in housing that is safe, decent, and sanitary, (per the regulations at 24 CFR 574.310(b)) and to reduce the risks of homelessness, and improve access to HIV treatment and other health care and support.

**Output:** The number of units of housing or households that receive HOPWA assistance during the operating year.

**Permanent Housing Placement:** A supportive housing service that helps establish the household in the housing unit, including but not limited to reasonable costs for security deposits not to exceed two months of rent costs.

**Program Income:** Gross income directly generated from the use of HOPWA funds, including repayments. See grant administration



requirements on program income at 2 CFR 200.307.

**Project-Based Rental Assistance (PBRA):** A rental subsidy program that is tied to specific facilities or units owned or controlled by a project sponsor. Assistance is tied directly to the properties and is not portable or transferable.

**Project Sponsor Organizations: Per HOPWA regulations at 24 CFR 574.3,** any nonprofit organization or governmental housing agency that receives funds under a contract with the grantee to provide eligible housing and other support services or administrative services as defined in 24 CFR 574.300. Project Sponsor organizations are required to provide performance data on households served and funds expended.

**SAM:** All organizations applying for a Federal award must have a valid registration active at sam.gov. SAM (System for Award Management) registration includes maintaining current information and providing a valid DUNS number.

**Short-Term Rent, Mortgage, and Utility (STRMU) Assistance:** A time-limited, housing subsidy assistance designed to prevent homelessness and increase housing stability. Grantees may provide assistance for up to 21 weeks in any 52-week period. The amount of assistance varies per client depending on funds available, tenant need and program guidelines.

**Stewardship Units:** Units developed with HOPWA, where HOPWA funds were used for acquisition, new construction and rehabilitation that no longer receive operating subsidies from HOPWA. Report information for the units is subject to the three-year use agreement if rehabilitation is non-substantial and to the ten-year use agreement if rehabilitation is substantial.

**Tenant-Based Rental Assistance (TBRA):** TBRA is a rental subsidy program similar to the Housing Choice Voucher program that grantees can provide to help low-income households access affordable housing. The TBRA voucher is not tied to a specific unit, so tenants may move to a different unit without losing their assistance, subject to individual program rules. The subsidy amount is determined in part based on household income and rental costs associated with the tenant's lease.

**Transgender:** Transgender is defined as a person who identifies with, or presents as, a gender that is different from his/her gender at birth.

**Veteran:** A veteran is someone who has served on active duty in the Armed Forces of the United States. This does not include inactive military reserves or the National Guard unless the person was called up to active duty.

# Housing Opportunities for Person With AIDS (HOPWA) Consolidated Annual Performance and Evaluation Report (CAPER) Measuring Performance Outputs and Outcomes

OMB Number 2506-0133 (Expiration Date: 01/31/2021)

## Part 1: Grantee Executive Summary

As applicable, complete the charts below to provide more detailed information about the agencies and organizations responsible for the administration and implementation of the HOPWA program. Chart 1 requests general Grantee Information and Chart 2 is to be completed for each organization selected or designated as a project sponsor, as defined by 24 CFR 574.3.

*Note: If any information does not apply to your organization, please enter N/A. Do not leave any section blank.*

### 1. Grantee Information

<b>HUD Grant Number</b> NMH18F999	<b>Operating Year for this report</b> From (mm/dd/yy) 01/01/2018 To 12/31/2018			
<b>Grantee Name</b> New Mexico Mortgage Finance Authority (MFA)				
<b>Business Address</b>		344 Fourth Street SW		
<b>City, County, State, Zip</b>		Albuquerque	Bernalillo	NM 87105
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		85-0252748		
<b>DUN &amp; Bradstreet Number (DUNS):</b>		08-321-4742	<b>System for Award Management (SAM)::</b> Is the grantee's SAM status currently active? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, provide SAM Number:	
<b>Congressional District of Grantee's Business Address</b>		NM1		
<b>*Congressional District of Primary Service Area(s)</b>		NM1 NM2 NM3		
<b>*City(ies) and County(ies) of Primary Service Area(s)</b>		cities: Albuquerque, Rio Rancho, Farmington, Santa Fe, Taos, Gallup, Clayton, Las Cruces, Roswell	Counties: Sandoval, San Juan, Santa Fe, Taos, Bernalillo, McKinley, Rio Arriba, Union, Doña Ana, Chavez	
<b>Organization's Website Address</b>  <a href="http://www.housingnm.org">www.housingnm.org</a>		Is there a waiting list(s) for HOPWA Housing Subsidy Assistance Services in the Grantee Service Area? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, explain in the narrative section what services maintain a waiting list and how this list is administered.		

\* Service delivery area information only needed for program activities being directly carried out by the grantee.

## 2. Project Sponsor Information

Please complete Chart 2 for each organization designated or selected to serve as a project sponsor, as defined by 24 CFR 574.3. Use this section to report on organizations involved in the direct delivery of services for client households.

**Note:** If any information does not apply to your organization, please enter N/A.

Project Sponsor Agency Name Southwest CARE Center		Parent Company Name, if applicable	
Name and Title of Contact at Project Sponsor Agency		Eric Garrison, Director of Finance, Planning, and Analysis	
Email Address		<a href="mailto:egarrison@southwestcare.org">egarrison@southwestcare.org</a>	
Business Address		810 W San Mateo Road, Suite 202	
City, County, State, Zip,		Santa Fe, Santa Fe County, NM 87505	
Phone Number (with area code)		505-989-8200	505-216-0327
Employer Identification Number (EIN) or Tax Identification Number (TIN)		85-0397444	Fax Number (with area code)
DUN & Bradstreet Number (DUNs):		927493556	
Congressional District of Project Sponsor's Business Address		NM3	
Congressional District(s) of Primary Service Area(s)		NM3 and NM1	
City(ies) and County(ies) of Primary Service Area(s)		cities: Rio Rancho, Farmington, Santa Fe, Taos, Gallup, Espanola, Clayton, Albuquerque	counties: Bernalillo, Sandoval, San Juan, Taos, McKinley, Rio Arriba, Union
Total HOPWA contract amount for this Organization for the operating year		\$692,083 for program year July 1, 2017 to June 30, 2018 \$642,256 for program year July 1, 2018 to June 30, 2019	
Organization's Website Address		<a href="http://www.SouthwestCARE.org">www.SouthwestCARE.org</a>	
Is the sponsor a nonprofit organization? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  Please check if yes and a faith-based organization. <input type="checkbox"/> Please check if yes and a grassroots organization. <input type="checkbox"/>		Does your organization maintain a waiting list? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  If yes, explain in the narrative section how this list is administered.	

<b>Project Sponsor Agency Name</b> El Camino Real Housing Authority		<b>Parent Company Name, if applicable</b>	
<b>Name and Title of Contact at Project Sponsor Agency</b>	Maryann Chavez-Lopez      Executive Director		
<b>Email Address</b>	maryann@socorrohousing.org		
<b>Business Address</b>	301 Otero Ave.		
<b>City, County, State, Zip,</b>	Socorro, NM 87801		
<b>Phone Number (with area code)</b>	575-835-0196		
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>	85-0252997	<b>Fax Number (with area code)</b> 575-835-3461	
<b>DUN &amp; Bradstreet Number (DUNs):</b>	61-2436097		
<b>Congressional District of Project Sponsor's Business Address</b>	NM2		
<b>Congressional District(s) of Primary Service Area(s)</b>	NM2		
<b>City(ies) and County(ies) of Primary Service Area(s)</b>	Cities: Roswell, Estancia, Socorro, Ruidoso, Clovis, Portales, Silver City, T or C, Alamogordo, Deming, Carlsbad and Hobbs.	Counties: Torrance, Grant, Catron, Sierra, Socorro, Otero, Lincoln, Hidalgo, De Baca, Luna, Curry, Eddy, Roosevelt, Lea	
<b>Total HOPWA contract amount for this Organization for the operating year</b>	\$69,044.31 for program year July 1, 2018 to June 30, 2019		
<b>Organization's Website Address</b>	<a href="http://www.elcaminohousing.org">www.elcaminohousing.org</a>		
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No  <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

<b>Project Sponsor Agency Name</b> Southwestern Regional Housing and Community Development Corporation		<b>Parent Company Name, if applicable</b> N/A	
<b>Name and Title of Contact at Project Sponsor Agency</b>		Veronika Molina, Executive Director Aziza Espinoza, HOPWA Program Manager	
<b>Email Address</b>		<a href="mailto:veronika@swnm.org">veronika@swnm.org</a> aziza@swnm.org	
<b>Business Address</b>		109 E. Pine	
<b>City, County, State, Zip,</b>		Deming, Luna County, NM 88030	
<b>Phone Number (with area code)</b>		575-546-4181	
<b>Employer Identification Number (EIN) or Tax Identification Number (TIN)</b>		31-1788086	<b>Fax Number (with area code)</b> 575-546-4243
<b>DUN &amp; Bradstreet Number (DUNs):</b>		145-793-332	
<b>Congressional District of Project Sponsor's Business Address</b>		NM 2	
<b>Congressional District(s) of Primary Service Area(s)</b>		NM 2	
<b>City(ies) and County(ies) of Primary Service Area(s)</b>		Cities: Las Cruces	Counties: <b>Dona Ana</b>
<b>Total HOPWA contract amount for this Organization for the operating year</b>		\$72,678.22 for program year July 1, 2018 to June 30, 2019	
<b>Organization's Website Address</b>		<b>Swnm.org</b>	
<b>Is the sponsor a nonprofit organization?</b> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No <i>Please check if yes and a faith-based organization.</i> <input type="checkbox"/> <i>Please check if yes and a grassroots organization.</i> <input type="checkbox"/>		<b>Does your organization maintain a waiting list?</b> <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No  <b>If yes, explain in the narrative section how this list is administered.</b>	

## **5. Grantee Narrative and Performance Assessment**

### **a. Grantee and Community Overview**

Provide a one to three page narrative summarizing major achievements and highlights that were proposed and completed during the program year. Include a brief description of the grant organization, area of service, the name(s) of the program contact(s), and an overview of the range/type of housing activities provided. This overview may be used for public information, including posting on HUD's website. *Note: Text fields are expandable.*

The State of New Mexico HOPWA grant is a formula grant program based on a renewable funding source pursuant to the number of AIDS diagnoses, as reported to the Center for Disease Control (CDC), by the State of New Mexico. There are two (2) HOPWA formula grants: (1) Balance of State and (2) City of Albuquerque.

Since 1997, MFA has administered the HOPWA program statewide. Beginning in fiscal year 2011, the City of Albuquerque reported enough HIV/AIDS cases to qualify for their own, separate HOPWA entitlement grant from HUD. MFA has been administering the City of Albuquerque grant since 2011.

MFA supports HUD's primary goals for the HOPWA program including housing stability, reducing the risk of homelessness and increased access to HIV treatment and other healthcare. New Mexico HOPWA Project Sponsors provide the following HOPWA activities:

- Tenant Based Rental Assistance (TBRA)
- Short Term Rental Mortgage Utility Assistance (STRMU)
- Permanent Housing Placement (PHP)
- Administrative expenses
  - 3% for the Grantee (MFA)
  - 7% for Project Sponsors

Supportive Services are paid through funding with the New Mexico Department of Health (HIV Services Department)

In program years 2016 and 2017 the HOPWA program was administered by two service providers, Southwest CARE Center and NM AIDS Services. In April 2017 NM AIDS Services informed MFA they would not be administering the HOPWA program for the next program year (July 1, 2017 to June 30, 2018) due to funding cutbacks. Because this notice was given with such short notice, MFA was not able to publish a HOPWA RFP for this program year. Based on discussions with the HIV Services with the New Mexico Department of Health and Southwest CARE Center, the HOPWA award was granted to Southwest CARE Center for the entire state of New Mexico for program year July 1, 2017 to June 30, 2018.

In April 2018 MFA published the HOPWA RFP for program year July 1, 2018 to June 30, 2019. In May 2018 MFA received three responses to the RFP and in June three HOPWA service providers were selected, Southwest CARE Center, El Camino Real Housing and Southwestern Regional Housing. El Camino Real Housing and Southwestern Regional Housing both have experience in rental assistance but are new to the HOPWA program. Part of MFA's 2018-2022 Strategic Plan, Goal 3, Objective 1 is "Expand access to MFA products and services in underserved and high-need areas". This goal was met by bringing in two new HOPWA service providers.

Southwest CARE Center has submitted HOPWA client information for the entire state from January 1 to June 30; they submitted HOPWA client information for their current service areas from July 1 to December 31, 2018. El Camino Real Housing and Southwestern Regional Housing submitted HOPWA client information for their service areas from July 1 to December 31, 2018.

The success of New Mexico's HOPWA program is contributed to the hard work and commitment of the program managers at Southwest CARE Center, El Camino Real Housing and Southwestern Regional Housing.

HOPWA program contacts:

(Program year 2018-2019) Eric Garrison, Director of Finance, Planning and Analysis and Michael Kargas, Case Manager. [egarrison@southwestcare.org](mailto:egarrison@southwestcare.org) or 505-989-8200 and [mkargas@southwestcare.org](mailto:mkargas@southwestcare.org) or 505-218-8472

(Program year 2018-2019) Maryann Chavez, Executive Director and Geraldine Maldonado, HOPWA Coordinator. [maryann@socorrohousing.org](mailto:maryann@socorrohousing.org) or 575-835-0196 and [geraldine@socorrohousing.org](mailto:geraldine@socorrohousing.org) or 575-835-0196

(Program year 2018-2019) Veronika Molina, Executive Director and Aziza Espinoza, Case Manager. [veronika@swnm.org](mailto:veronika@swnm.org) or 575-546-4181 and [aziza@swnm.org](mailto:aziza@swnm.org) or 575-546-4181

## **b. Annual Performance under the Action Plan**

Provide a narrative addressing each of the following four items:

**1. Outputs Reported.** Describe significant accomplishments or challenges in achieving the number of housing units supported and the number households assisted with HOPWA funds during this operating year compared to plans for this assistance, as approved in the Consolidated Plan/Action Plan. Describe how HOPWA funds were distributed during your operating year among different categories of housing and geographic areas to address needs throughout the grant service area, consistent with approved plans.

### **Southwest CARE Center:**

Southwest CARE provided 200 unique households with HOPWA assistance in 2018. Until June 30, 2018 Southwest CARE provided HOPWA services to the entire state. Effective July 1, 2018, Southwest CARE relinquished HOPWA contracts for the southern portion of the state. Currently Southwest CARE provides HOPWA services to the city of Albuquerque and the northern region of New Mexico. Southwest CARE provided TBRA, STRMU and PHP assistance to the full state during the first half of 2018. Southwest Care provided TBRA, STRMU and PHP assistance to both Albuquerque and the northern region of the state during the last half of the 2018 calendar year.

Finding FMR compliant apartments for certain household sizes has been the greatest challenge. In particular, finding vacant one bedroom apartments in Santa Fe that are within FMR has been a challenge.

### **El Camino Real Housing:**

ECRH has maintained the 3 clients that were transferred from Southwest CARE Center and is working diligently with Alianza (HIV Service Provider) to assist more households that are in need of rental assistance.

One of the accomplishments for ECRH is that Geraldine Maldonado has obtained the three required HOPWA certifications.

ECRH has faced many challenges in housing clients; one of the barriers was the distance between ECRH office and the service areas. Now ECRH and HIV Service providers are working together and the distance gap has closed. Communication was a barrier and now we are communicating with weekly phone meetings as well as emails and this problem has worked itself out.

### **Southwestern Regional Housing:**

SWRH has maintained the 6 clients that were transferred from Southwest Care Center. SWRH has acquired 2 new clients working with the NM Department of Health Southwest Community Collaborative Care Program (HIV service provider).

One of the accomplishments for SWRH is that Aziza Espinoza has obtained the three required HOPWA certifications. She has learned to assist difficult clients, input data, calculate income/rent, understands lease agreements and is learning HOPWA policies and procedures. She has established solid relationships with other social supportive agencies, landlords and clients.

**2. Outcomes Assessed.** Assess your program's success in enabling HOPWA beneficiaries to establish and/or better maintain a stable living environment in housing that is safe, decent, and sanitary, and improve access to care. Compare current year results to baseline results for clients. Describe how program activities/projects contributed to meeting stated goals. If program did not achieve expected targets, please describe how your program plans to address challenges in program implementation and the steps currently being taken to achieve goals in next operating year. If your program exceeded program targets, please describe strategies the program utilized and how those contributed to program successes.

### **Southwest CARE Center:**

The ability to assist our most economically vulnerable clients with housing costs unquestionably helps these individuals focus on their health. We further see that the ability to respond to need quickly helps us help our clients avert potential financial crises that could prevent them from focusing on their health.

### **El Camino Real Housing:**

ECRH is working with Alianza (HIV service provider) to continue providing quality service to all clients in need in the upcoming year.

### **Southwestern Regional Housing:**

Our program has been very successful in assisting low income HOPWA clients obtain and sustain affordable housing that is safe, affordable and decent, as described by HUD standards.

**3. Coordination.** Report on program coordination with other mainstream housing and supportive services resources, including the use of committed leveraging from other public and private sources that helped to address needs for eligible persons identified in the Consolidated Plan/Strategic Plan.

**Southwest CARE Center:**

Southwest CARE coordinates with and refers clients to the Housing Trust in Santa Fe and New Mexico AIDS Services' HIV specific housing program. Southwest CARE additionally accesses and/or refers clients to NM Department of Health Ryan White housing funds. Finally, Southwest CARE aggressively assists HOPWA participants with Section 8 HCV applications and onboarding.

**El Camino Real Housing:**

A weekly meeting has been set up so that several agencies are able to collaborate and assist individuals that are in need of TBRA, STRMU, and PHP in several counties

ECRH is working with the Eastern Regional Housing Authority, who is conducting unit inspections so that these are completed in a timely manner.

ECRH Housing and Program Manager also attends a monthly meeting put on by the New Mexico Coalition to End Homelessness. This allows for networking and sharing of information between ECRH and other housing agencies.

**Southwestern Regional Housing:**

SWRH coordinates with New Mexico Department of Health on a regular basis. SWRH also communicates and coordinates with Community of Hope, Alianza and Ben Archer which are medical providers.

**4. Technical Assistance.** Describe any program technical assistance needs and how they would benefit program beneficiaries.

**Southwest CARE Center:**

MFA program manager Natalie Michelback and HMIS program manager Ben Ofoma are both very responsive and helpful when technical assistance is required. Natalie at MFA has been very helpful in problem solving around program rules and regulations in order to address complex program participant situations.

**El Camino Real Housing:**

ECRH has not had any ongoing issues with technical assistance. Ben Ofoma has been incredibly helpful when issues arise.

**Southwestern Regional Housing:**

SWRH would like to have training and certification in Income Calculation. Also, any conferences that may assist the Program Manager to enhance our capacity would be of great interest to SWRH.

**c. Barriers and Trends Overview**

Provide a narrative addressing items 1 through 3. Explain how barriers and trends affected your program's ability to achieve the objectives and outcomes discussed in the previous section.

1. Describe any barriers (including regulatory and non-regulatory) encountered in the administration or implementation of the HOPWA program, how they affected your program's ability to achieve the objectives and outcomes discussed, and, actions taken in response to barriers, and recommendations for program improvement. Provide an explanation for each barrier selected.

**Southwest CARE Center:**

The largest barrier we encounter is the simple reality that those who are most vulnerable to homelessness are often also the most difficult to house. Background, rental history and credit issues limit available options for many of our clients. Oftentimes the only apartments available to these individuals are ones that cannot pass inspection or are above FMR. As a result, some of our most needy households have no access to the TBRA program. The primary action we take to address this issue is to work to cobble together resources from STRMU, Ryan White and other community resources.

The set FMR rates also can be a barrier. Some of the FMR rates seem to accurately reflect the actual housing market for a given community while others really don't. For example, in Santa Fe clients have had an extremely difficult time finding one bedroom units under the FMR. However, these same clients have often had more success finding 2 bedroom units that are FMR compliant. A higher FMR rate in Santa Fe for one bedroom units could actually save the program



money as some households who sought one bedroom units ended up having to move into a two bedroom unit in order to find an FMR compliant situation.

On more than one occasion we have successfully talked a landlord into reducing rent to a point under FMR in order to keep a program participant housed. However, there have also been multiple occurrences where FMR rates prevented a program participant from moving into an apartment and hence prolonged the period of housing insecurity for that household.

**El Camino Real Housing:**

As stated earlier, the main barrier ECRH faced was the distance between our office in Socorro, NM and the clients served in other areas of the state. This has been addressed by working closely with HIV service providers throughout the state.

**Southwestern Regional Housing:**

SWRH has not encountered any barriers thus far. This is our first year of administering HOPWA funds and we are committed to successful outcomes.

2. Describe any trends in the community that may affect the way in which the needs of persons living with HIV/AIDS are being addressed, and provide any other information important to the future provision of services to this population.

**Southwest CARE Center:**

NM DOH HIV services program has created a housing services program and budget that has made a significant difference in how much we can help our clients maintain stable housing. It has allowed us to leverage those funds to provide more intensive housing support to our most vulnerable clients.

Also, in 2018 both the Albuquerque and Santa Fe housing authorities moved away from an ongoing wait list for Section 8 in favor of an annual pre-application and lottery. We are finding that this system is far more user friendly for applicants. It also seems that more HOPWA users received a Section 8 voucher in 2018 than in recent years, which is not only good news for the recipients but also frees up resources for others who wish to use the program.

**El Camino Real Housing:**

The lack of affordable housing and gainful employment is a concern for our clients.

**Southwestern Regional Housing:**

Our clients are faced with a difficult rental market due to the fact that Las Cruces (Dona Ana) is a college town.

2. Identify any evaluations, studies, or other assessments of the HOPWA program that are available to the public.

**Southwest CARE Center: NA**

**El Camino Real Housing: NA**

**Southwestern Regional Housing: NA**

**End of PART 1**

<input type="checkbox"/> HOPWA/HUD Regulations	<input type="checkbox"/> Planning	<input type="checkbox"/> Housing Availability	<input type="checkbox"/> Rent Determination and Fair Market Rents
<input type="checkbox"/> Discrimination/Confidentiality	<input type="checkbox"/> Multiple Diagnoses	<input type="checkbox"/> Eligibility	<input type="checkbox"/> Technical Assistance or Training
<input type="checkbox"/> Supportive Services	<input type="checkbox"/> Credit History	<input type="checkbox"/> Rental History	<input type="checkbox"/> Criminal Justice History
<input type="checkbox"/> Housing Affordability	<input type="checkbox"/> Geography/Rural Access	<input type="checkbox"/> Other, please explain further	

**PART 2: Sources of Leveraging and Program Income**

**1. Sources of Leveraging**

Report the source(s) of cash or in-kind leveraged federal, state, local or private resources identified in the Consolidated or Annual Plan and used in the delivery of the HOPWA program and the amount of leveraged dollars. In Column [1], identify the type of leveraging. Some common sources of leveraged funds have been provided as a reference point. You may add Rows as necessary to report all sources of leveraged funds. Include Resident Rent payments paid by clients directly to private landlords. Do NOT include rents paid directly to a HOPWA program as this will be reported in the next section. In Column [2] report the amount of leveraged funds expended during the operating year. Use Column [3] to provide some detail about the type of leveraged contribution (e.g., case management services or clothing donations). In Column [4], check the appropriate box to indicate whether the leveraged contribution was a housing subsidy assistance or another form of support.

*Note: Be sure to report on the number of households supported with these leveraged funds in Part 3, Chart 1, Column d.*

**A. Source of Leveraging Chart**

[1] Source of Leveraging	[2] Amount of Leveraged Funds	[3] Type of Contribution	[4] Housing Subsidy Assistance or Other Support
Public Funding			
Ryan White-Housing Assistance	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Ryan White-Other	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Housing Choice Voucher Program	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Low Income Housing Tax Credit	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
HOME	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Continuum of Care	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Emergency Solutions Grant	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Public:	0		<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Private Funding			
Grants			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
In-kind Resources			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Private:			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Other Funding			
Grantee/Project Sponsor (Agency) Cash			<input type="checkbox"/> Housing Subsidy Assistance <input type="checkbox"/> Other Support
Resident Rent Payments by Client to Private Landlord			
<b>TOTAL (Sum of all Rows)</b>			

## 2. Program Income and Resident Rent Payments

In Section 2, Chart A, report the total amount of program income and resident rent payments directly generated from the use of HOPWA funds, including repayments. Include resident rent payments collected or paid directly to the HOPWA program. Do NOT include payments made directly from a client household to a private landlord.

*Note: Please see report directions section for definition of program income. (Additional information on program income is available in the HOPWA Grantee Oversight Resource Guide).*

### A. Total Amount Program Income and Resident Rent Payment Collected During the Operating Year

Program Income and Resident Rent Payments Collected		Total Amount of Program Income (for this operating year)
1.	Program income (e.g. repayments)	0
2.	Resident Rent Payments made directly to HOPWA Program	0
3.	<b>Total Program Income and Resident Rent Payments (Sum of Rows 1 and 2)</b>	0

### B. Program Income and Resident Rent Payments Expended To Assist HOPWA Households

In Chart B, report on the total program income and resident rent payments (as reported above in Chart A) expended during the operating year. Use Row 1 to report Program Income and Resident Rent Payments expended on Housing Subsidy Assistance Programs (i.e., TBRA, STRMU, PHP, Master Leased Units, and Facility-Based Housing). Use Row 2 to report on the Program Income and Resident Rent Payment expended on Supportive Services and other non-direct Housing Costs.

Program Income and Resident Rent Payment Expended on HOPWA programs		Total Amount of Program Income Expended (for this operating year)
1.	Program Income and Resident Rent Payment Expended on Housing Subsidy Assistance costs	0
2.	Program Income and Resident Rent Payment Expended on Supportive Services and other non-direct housing costs	0
3.	<b>Total Program Income Expended (Sum of Rows 1 and 2)</b>	0

**End of PART 2**

**PART 3: Accomplishment Data Planned Goal and Actual Outputs**

In Chart 1, enter performance information (goals and actual outputs) for all activities undertaken during the operating year supported with HOPWA funds. Performance is measured by the number of households and units of housing that were supported with HOPWA or other federal, state, local, or private funds for the purposes of providing housing assistance and support to persons living with HIV/AIDS and their families.

**1. HOPWA Performance Planned Goal and Actual Outputs**

<b>HOPWA Performance Planned Goal and Actual</b>		[1] Output: Households				[2] Output: Funding	
		HOPWA Assistance		Leveraged Households		HOPWA Funds	
		a.	b.	c.	d.	e.	f.
		Goal	Actual	Goal	Actual	HOPWA Budget	HOPWA Actual
<b>HOPWA Housing Subsidy Assistance</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
1.	Tenant-Based Rental Assistance	54	90	0	0	\$496,506.44	\$428,552.65
2a.	<b>Permanent Housing Facilities:</b> Received Operating Subsidies/Leased units (Households Served)	0	0	0	0	0	0
2b.	<b>Transitional/Short-term Facilities:</b> Received Operating Subsidies/Leased units (Households Served) (Households Served)	0	0	0	0	0	0
3a.	<b>Permanent Housing Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0	0	0	0	0
3b.	<b>Transitional/Short-term Facilities:</b> Capital Development Projects placed in service during the operating year (Households Served)	0	0	0	0	0	0
4.	Short-Term Rent, Mortgage and Utility Assistance	98	104	0	0	\$140,599.40	\$118,045.80
5.	Permanent Housing Placement Services	40	54	0	0	\$49,265.46	\$43,651.67
6.	Adjustments for duplication (subtract)	0	45	0	0		
7.	<b>Total HOPWA Housing Subsidy Assistance</b> (Columns a – d equal the sum of Rows 1-5 minus Row 6; Columns e and f equal the sum of Rows 1-5)	192	203	0	0	\$686,371.30	\$590,250.12
<b>Housing Development (Construction and Stewardship of facility based housing)</b>		<b>[1] Output: Housing Units</b>				<b>[2] Output: Funding</b>	
8.	Facility-based units; Capital Development Projects not yet opened (Housing Units)						
9.	Stewardship Units subject to 3- or 10- year use agreements						
10.	<b>Total Housing Developed</b> (Sum of Rows 8 & 9)	0	0	0	0	\$0	\$0
<b>Supportive Services</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
11a.	Supportive Services provided by project sponsors that also delivered HOPWA housing subsidy assistance	0	0			\$0	\$0
11b.	Supportive Services provided by project sponsors that only provided supportive services.	0	0			\$0	\$0
12.	Adjustment for duplication (subtract)	0	0				
13.	<b>Total Supportive Services</b> (Columns a – d equals the sum of Rows 11 a & b minus Row 12; Columns e and f equal the sum of Rows 11a & 11b)	0	0			\$0	\$0
<b>Housing Information Services</b>		<b>[1] Output: Households</b>				<b>[2] Output: Funding</b>	
14.	Housing Information Services	0	0			\$0	\$0
15.	<b>Total Housing Information Services</b>	0	0			\$0	\$0

The two new HOPWA service providers have been slow in expending their HOPWA award but are working diligently to provide rent and housing assistance to eligible clients in their service areas.

Grant Administration and Other Activities		[1] Output: Households				[2] Output: Funding	
16.	Resource Identification to establish, coordinate and develop housing assistance resources						
17.	Technical Assistance (if approved in grant agreement)						
18.	Grantee Administration (maximum 3% of total HOPWA grant)					\$22,825.71	\$19,933.84
19.	Project Sponsor Administration (maximum 7% of portion of HOPWA grant awarded)					\$51,660.00	\$40,905.27
20.	<b>Total Grant Administration and Other Activities (Sum of Rows 16 – 19)</b>					\$74,485.71	\$60,839.11
<b>Total Expended</b>						<b>[2] Outputs: HOPWA Funds Expended</b>	
						<b>Budget</b>	<b>Actual</b>
21.	<b>Total Expenditures for operating year (Sum of Rows 7, 10, 13, 15, and 20)</b>					\$760,857.01	\$651,089.23

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## 2. Listing of Supportive Services

Report on the households served and use of HOPWA funds for all supportive services. Do NOT report on supportive services leveraged with non-HOPWA funds.

**Data check:** Total unduplicated households and expenditures reported in Row 17 equal totals reported in Part 3, Chart 1, Row 13.

Supportive Services		[1] Output: Number of <u>Households</u>	[2] Output: Amount of HOPWA Funds Expended
1.	Adult day care and personal assistance	0	0
2.	Alcohol and drug abuse services	0	0
3.	Case management	0	0
4.	Child care and other child services	0	0
5.	Education	0	0
6.	Employment assistance and training	0	0
7.	Health/medical/intensive care services, if approved Note: Client records must conform with 24 CFR §574.310	0	0
8.	Legal services	0	0
9.	Life skills management (outside of case management)	0	0
10.	Meals/nutritional services	0	0
11.	Mental health services	0	0
12.	Outreach	0	0
13.	Transportation	0	0
14.	Other Activity (if approved in grant agreement). <b>Specify:</b>	0	0
15.	<b>Sub-Total Households receiving Supportive Services (Sum of Rows 1-14)</b>		
16.	<b>Adjustment for Duplication (subtract)</b>	0	
17.	<b>TOTAL Unduplicated Households receiving Supportive Services (Column [1] equals Row 15 minus Row 16; Column [2] equals sum of Rows 1-14)</b>	0	0

No HOPWA funds were used for supportive services. The NM Department of Health pays supportive service funds for the state.

### 3. Short-Term Rent, Mortgage and Utility Assistance (STRMU) Summary

In Row a, enter the total number of households served and the amount of HOPWA funds expended on Short-Term Rent, Mortgage and Utility (STRMU) Assistance. In Row b, enter the total number of STRMU-assisted households that received assistance with mortgage costs only (no utility costs) and the amount expended assisting these households. In Row c, enter the total number of STRMU-assisted households that received assistance with both mortgage and utility costs and the amount expended assisting these households. In Row d, enter the total number of STRMU-assisted households that received assistance with rental costs only (no utility costs) and the amount expended assisting these households. In Row e, enter the total number of STRMU-assisted households that received assistance with both rental and utility costs and the amount expended assisting these households. In Row f, enter the total number of STRMU-assisted households that received assistance with utility costs only (not including rent or mortgage costs) and the amount expended assisting these households. In row g, report the amount of STRMU funds expended to support direct program costs such as program operation staff.

**Data Check:** The total households reported as served with STRMU in Row a, column [1] and the total amount of HOPWA funds reported as expended in Row a, column [2] equals the household and expenditure total reported for STRMU in Part 3, Chart 1, Row 4, Columns b and f, respectively.

**Data Check:** The total number of households reported in Column [1], Rows b, c, d, e, and f equal the total number of STRMU households reported in Column [1], Row a. The total amount reported as expended in Column [2], Rows b, c, d, e, f, and g. equal the total amount of STRMU expenditures reported in Column [2], Row a.

Housing Subsidy Assistance Categories (STRMU)		[1] Output: Number of Households Served	[2] Output: Total HOPWA Funds Expended on STRMU during Operating Year
a.	Total Short-term mortgage, rent and/or utility (STRMU) assistance	104	\$118,045.80
b.	Of the total STRMU reported on Row a, total who received assistance with mortgage costs ONLY.	9	1,290.93
c.	Of the total STRMU reported on Row a, total who received assistance with mortgage and utility costs.	4	0
d.	Of the total STRMU reported on Row a, total who received assistance with rental costs ONLY.	78	99,046.61
e.	Of the total STRMU reported on Row a, total who received assistance with rental and utility costs.	6	5,239.22
f.	Of the total STRMU reported on Row a, total who received assistance with utility costs ONLY.	7	12,469.04
g.	Direct program delivery costs (e.g., program operations staff time)		0

End of PART 3

**Part 4: Summary of Performance Outcomes**

In Column [1], report the total number of eligible households that received HOPWA housing subsidy assistance, by type. In Column [2], enter the number of households that continued to access each type of housing subsidy assistance into next operating year. In Column [3], report the housing status of all households that exited the program.

**Data Check:** The sum of Columns [2] (Number of Households Continuing) and [3] (Exited Households) equals the total reported in Column[1].

**Note:** Refer to the housing stability codes that appear in Part 5: Worksheet - Determining Housing Stability Outcomes.

**Section 1. Housing Stability: Assessment of Client Outcomes on Maintaining Housing Stability (Permanent Housing and Related Facilities)**

**A. Permanent Housing Subsidy Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
<b>Tenant-Based Rental Assistance</b>	90	0	1 Emergency Shelter/Streets	2	<i>Unstable Arrangements</i>
			2 Temporary Housing	1	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
			3 Private Housing	13	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA	21	
			5 Other Subsidy	47	
			6 Institution	0	<i>Unstable Arrangements</i>
			7 Jail/Prison	0	
			8 Disconnected/Unknown	4	
<b>On Permanent Supportive Housing Facilities/ Units</b>	0	0	1 Emergency Shelter/Streets	0	<i>Unstable Arrangements</i>
			2 Temporary Housing	0	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
			3 Private Housing	0	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	<i>Unstable Arrangements</i>
			7 Jail/Prison	0	
			8 Disconnected/Unknown	0	

**B. Transitional Housing Assistance**

	[1] Output: Total Number of Households Served	[2] Assessment: Number of Households that Continued Receiving HOPWA Housing Subsidy Assistance into the Next Operating Year	[3] Assessment: Number of Households that exited this HOPWA Program; their Housing Status after Exiting		[4] HOPWA Client Outcomes
<b>Transitional/ Short-Term Housing Facilities/ Units</b>	0	0	1 Emergency Shelter/Streets	0	<i>Unstable Arrangements</i>
			2 Temporary Housing	0	<i>Temporarily Stable with Reduced Risk of Homelessness</i>
			3 Private Housing	0	<i>Stable/Permanent Housing (PH)</i>
			4 Other HOPWA	0	
			5 Other Subsidy	0	
			6 Institution	0	<i>Unstable Arrangements</i>
			7 Jail/Prison	0	
			8 Disconnected/unknown	0	

B1: Total number of households receiving transitional/short-term housing assistance whose tenure exceeded 24 months

**Section 2. Prevention of Homelessness: Assessment of Client Outcomes on Reduced Risks of Homelessness (Short-Term Housing Subsidy Assistance)**

Report the total number of households that received STRMU assistance in Column [1].

In Column [2], identify the outcomes of the households reported in Column [1] either at the time that they were known to have left the STRMU program or through the project sponsor’s best assessment for stability at the end of the operating year.

Information in Column [3] provides a description of housing outcomes; therefore, data is not required.

At the bottom of the chart:

- In Row 1a, report those households that received STRMU assistance during the operating year of this report, and the prior operating year.
- In Row 1b, report those households that received STRMU assistance during the operating year of this report, and the two prior operating years.

**Data Check:** The total households reported as served with STRMU in Column [1] equals the total reported in Part 3, Chart 1, Row 4, Column b.

**Data Check:** The sum of Column [2] should equal the number of households reported in Column [1].

**Assessment of Households that Received STRMU Assistance**

[1] Output: Total number of households	[2] Assessment of Housing Status		[3] HOPWA Client Outcomes
104	<b>Maintain Private Housing without subsidy</b> <i>(e.g. Assistance provided/completed and client is stable, not likely to seek additional support)</i>	83	<i>Stable/Permanent Housing (PH)</i>
	<b>Other Private Housing without subsidy</b> <i>(e.g. client switched housing units and is now stable, not likely to seek additional support)</i>	4	
	Other HOPWA Housing Subsidy Assistance	5	
	Other Housing Subsidy (PH)	12	
	<b>Institution</b> <i>(e.g. residential and long-term care)</i>	0	
	Likely that additional STRMU is needed to maintain current housing arrangements	0	<i>Temporarily Stable, with Reduced Risk of Homelessness</i>
	<b>Transitional Facilities/Short-term</b> <i>(e.g. temporary or transitional arrangement)</i>	0	
	<b>Temporary/Non-Permanent Housing arrangement</b> <i>(e.g. gave up lease, and moved in with family or friends but expects to live there less than 90 days)</i>	0	
	Emergency Shelter/street	0	<i>Unstable Arrangements</i>
	Jail/Prison	0	
	Disconnected	0	
	Death	0	<i>Life Event</i>
1a. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the prior operating year (e.g. households that received STRMU assistance in two consecutive operating years).			18
1b. Total number of those households that received STRMU Assistance in the operating year of this report that also received STRMU assistance in the two prior operating years (e.g. households that received STRMU assistance in three consecutive operating years).			8



### Section 3. HOPWA Outcomes on Access to Care and Support

#### 1a. Total Number of Households

Line [1]: For project sponsors that provided HOPWA housing subsidy assistance during the operating year identify in the appropriate row the number of households that received HOPWA housing subsidy assistance (TBRA, STRMU, Facility-Based, PHP and Master Leasing) and HOPWA funded case management services. Use Row c to adjust for duplication among the service categories and Row d to provide an unduplicated household total.

Line [2]: For project sponsors that did NOT provide HOPWA housing subsidy assistance identify in the appropriate row the number of households that received HOPWA funded case management services.

**Note:** These numbers will help you to determine which clients to report Access to Care and Support Outcomes for and will be used by HUD as a basis for analyzing the percentage of households who demonstrated or maintained connections to care and support as identified in Chart 1b below.

Total Number of Households	
1. For Project Sponsors that provided HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded services:	
a. Housing Subsidy Assistance (duplicated)-TBRA, STRMU, PHP, Facility-Based Housing, and Master Leasing	248
b. Case Management	0
c. Adjustment for duplication (subtraction)	0
d. Total Households Served by Project Sponsors with Housing Subsidy Assistance (Sum of Rows a and b minus Row c)	248
2. For Project Sponsors did NOT provide HOPWA Housing Subsidy Assistance: Identify the total number of households that received the following HOPWA-funded service:	
a. HOPWA Case Management	
b. Total Households Served by Project Sponsors without Housing Subsidy Assistance	

#### 1b. Status of Households Accessing Care and Support

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report the number of households that demonstrated access or maintained connections to care and support within the operating year.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report the number of households that demonstrated improved access or maintained connections to care and support within the operating year.

**Note:** For information on types and sources of income and medical insurance/assistance, refer to Charts below.

Categories of Services Accessed	[1] For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:	Outcome Indicator
1. Has a housing plan for maintaining or establishing stable on-going housing	197		Support for Stable Housing
2. Had contact with case manager/benefits counselor consistent with the schedule specified in client's individual service plan (may include leveraged services such as Ryan White Medical Case Management)	198		Access to Support
3. Had contact with a primary health care provider consistent with the schedule specified in client's individual service plan	191		Access to Health Care
4. Accessed and maintained medical insurance/assistance	199		Access to Health Care
5. Successfully accessed or maintained qualification for sources of income	151		Sources of Income

#### Chart 1b, Line 4: Sources of Medical Insurance and Assistance include, but are not limited to the following (Reference only)

<ul style="list-style-type: none"> <li>MEDICAID Health Insurance Program, or use local program name</li> <li>MEDICARE Health Insurance Program, or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>Veterans Affairs Medical Services</li> <li>AIDS Drug Assistance Program (ADAP)</li> <li>State Children's Health Insurance Program (SCHIP), or use local program name</li> </ul>	<ul style="list-style-type: none"> <li>Ryan White-funded Medical or Dental Assistance</li> </ul>
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**Chart 1b, Row 5: Sources of Income include, but are not limited to the following (Reference only)**

<ul style="list-style-type: none"> <li>• Earned Income</li> <li>• Veteran’s Pension</li> <li>• Unemployment Insurance</li> <li>• Pension from Former Job</li> <li>• Supplemental Security Income (SSI)</li> </ul>	<ul style="list-style-type: none"> <li>• Child Support</li> <li>• Social Security Disability Income (SSDI)</li> <li>• Alimony or other Spousal Support</li> <li>• Veteran’s Disability Payment</li> <li>• Retirement Income from Social Security</li> <li>• Worker’s Compensation</li> </ul>	<ul style="list-style-type: none"> <li>• General Assistance (GA), or use local program name</li> <li>• Private Disability Insurance</li> <li>• Temporary Assistance for Needy Families (TANF)</li> <li>• Other Income Sources</li> </ul>
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**1c. Households that Obtained Employment**

Column [1]: Of the households identified as receiving services from project sponsors that provided HOPWA housing subsidy assistance as identified in Chart 1a, Row 1d above, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or related case management/counseling services.

Column [2]: Of the households identified as receiving services from project sponsors that did NOT provide HOPWA housing subsidy assistance as reported in Chart 1a, Row 2b, report on the number of households that include persons who obtained an income-producing job during the operating year that resulted from HOPWA-funded Job training, employment assistance, education or case management/counseling services.

*Note: This includes jobs created by this project sponsor or obtained outside this agency.*

*Note: Do not include jobs that resulted from leveraged job training, employment assistance, education or case management/counseling services.*

Categories of Services Accessed	[1 For project sponsors that provided HOPWA housing subsidy assistance, identify the households who demonstrated the following:	[2] For project sponsors that did NOT provide HOPWA housing subsidy assistance, identify the households who demonstrated the following:
Total number of households that obtained an income-producing job	41	

**End of PART 4**

**PART 5: Worksheet - Determining Housing Stability Outcomes (optional)**

1. This chart is designed to assess program results based on the information reported in Part 4 and to help Grantees determine overall program performance. Completion of this worksheet is optional.

<b>Permanent Housing Subsidy Assistance</b>	<b>Stable Housing</b> (# of households remaining in program plus 3+4+5+6)	<b>Temporary Housing</b> (2)	<b>Unstable Arrangements</b> (1+7+8)	<b>Life Event</b> (9)
Tenant-Based Rental Assistance (TBRA)				
Permanent Facility-based Housing Assistance/Units				
Transitional/Short-Term Facility-based Housing Assistance/Units				
<b>Total Permanent HOPWA Housing Subsidy Assistance</b>				
<b>Reduced Risk of Homelessness: Short-Term Assistance</b>	<b>Stable/Permanent Housing</b>	<b>Temporarily Stable, with Reduced Risk of Homelessness</b>	<b>Unstable Arrangements</b>	<b>Life Events</b>
Short-Term Rent, Mortgage, and Utility Assistance (STRMU)				
<b>Total HOPWA Housing Subsidy Assistance</b>				

**Background on HOPWA Housing Stability Codes**  
**Stable Permanent Housing/Ongoing Participation**

- 3 = Private Housing in the private rental or home ownership market (without known subsidy, including permanent placement with families or other self-sufficient arrangements) with reasonable expectation that additional support is not needed.
- 4 = Other HOPWA-funded housing subsidy assistance (not STRMU), e.g. TBRA or Facility-Based Assistance.
- 5 = Other subsidized house or apartment (non-HOPWA sources, e.g., Section 8, HOME, public housing).
- 6 = Institutional setting with greater support and continued residence expected (e.g., residential or long-term care facility).

**Temporary Housing**

2 = Temporary housing - moved in with family/friends or other short-term arrangement, such as Ryan White subsidy, transitional housing for homeless, or temporary placement in institution (e.g., hospital, psychiatric hospital or other psychiatric facility, substance abuse treatment facility or detox center).

**Unstable Arrangements**

- 1 = Emergency shelter or no housing destination such as places not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station, or anywhere outside).
- 7 = Jail /prison.
- 8 = Disconnected or disappeared from project support, unknown destination or no assessments of housing needs were undertaken.

**Life Event**

9 = Death, i.e., remained in housing until death. This characteristic is not factored into the housing stability equation.

**Tenant-based Rental Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as reported under: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item: 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Permanent Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) remain in the housing and (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Transitional/Short-Term Facility-Based Housing Assistance:** Stable Housing is the sum of the number of households that (i) continue in the residences (ii) those that left the assistance as shown as items: 3, 4, 5, and 6. Other Temporary Housing is the number of households that accessed assistance, and left their current housing for a non-permanent housing arrangement, as reported under item 2. Unstable Situations is the sum of numbers reported under items: 1, 7, and 8.

**Tenure Assessment.** A baseline of households in transitional/short-term facilities for assessment purposes, indicate the number of households whose tenure exceeded 24 months.

**STRMU Assistance:** Stable Housing is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period and there is reasonable expectation that additional support is not needed in order to maintain permanent housing living situation (as this is a time-limited form of housing support) as reported under housing status: Maintain Private Housing with subsidy; Other Private with Subsidy; Other HOPWA support; Other Housing Subsidy; and Institution. Temporarily Stable, with Reduced Risk of Homelessness is the sum of the number of households that accessed assistance for some portion of the permitted 21-week period or left their current housing arrangement for a transitional facility or other temporary/non-permanent housing arrangement and there is reasonable expectation additional support will be needed to maintain housing arrangements in the next year, as reported under housing status: Likely to maintain current housing arrangements, with additional STRMU assistance; Transitional Facilities/Short-term; and Temporary/Non-Permanent Housing arrangements. Unstable Situation is the sum of number of households reported under housing status: Emergency Shelter; Jail/Prison; and Disconnected.

**End of PART 5**

**PART 6: Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY)**

The Annual Report of Continued Usage for HOPWA Facility-Based Stewardship Units is to be used in place of Part 7B of the CAPER if the facility was originally acquired, rehabilitated or constructed/developed in part with HOPWA funds but no HOPWA funds were expended during the operating year. Scattered site units may be grouped together on one page.

Grantees that used HOPWA funding for new construction, acquisition, or substantial rehabilitation are required to operate their facilities for HOPWA eligible individuals for at least ten (10) years. If non-substantial rehabilitation funds were used, they are required to operate for at least three (3) years. Stewardship begins once the facility is put into operation.

*Note: See definition of Stewardship Units.*

**1. General information**

HUD Grant Number(s)	<b>Operating Year for this report</b> <i>From (mm/dd/yy) To (mm/dd/yy)</i> <input type="checkbox"/> Final Yr  <input type="checkbox"/> Yr 1; <input type="checkbox"/> Yr 2; <input type="checkbox"/> Yr 3; <input type="checkbox"/> Yr 4; <input type="checkbox"/> Yr 5; <input type="checkbox"/> Yr 6;  <input type="checkbox"/> Yr 7; <input type="checkbox"/> Yr 8; <input type="checkbox"/> Yr 9; <input type="checkbox"/> Yr 10
Grantee Name	Date Facility Began Operations (mm/dd/yy)

**2. Number of Units and Non-HOPWA Expenditures**

Facility Name:	Number of Stewardship Units Developed with HOPWA funds	Amount of Non-HOPWA Funds Expended in Support of the Stewardship Units during the Operating Year
Total Stewardship Units (subject to 3- or 10- year use periods)		

**3. Details of Project Site**

Project Sites: Name of HOPWA-funded project	
Site Information: Project Zip Code(s)	
Site Information: Congressional District(s)	
Is the address of the project site confidential?	<input type="checkbox"/> Yes, protect information; do not list  <input type="checkbox"/> Not confidential; information can be made available to the public
<b>If the site is not confidential:</b> Please provide the contact information, phone, email address/location, if business address is different from facility address	

**End of PART 6**

**Part 7: Summary Overview of Grant Activities****A. Information on Individuals, Beneficiaries, and Households Receiving HOPWA Housing Subsidy Assistance (TBRA, STRMU, Facility-Based Units, Permanent Housing Placement and Master Leased Units ONLY)**

*Note: Reporting for this section should include ONLY those individuals, beneficiaries, or households that received and/or resided in a household that received HOPWA Housing Subsidy Assistance as reported in Part 3, Chart 1, Row 7, Column b. (e.g., do not include households that received HOPWA supportive services ONLY).*

**Section 1. HOPWA-Eligible Individuals Who Received HOPWA Housing Subsidy Assistance****a. Total HOPWA Eligible Individuals Living with HIV/AIDS**

In Chart a., provide the total number of eligible (and unduplicated) low-income individuals living with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance during the operating year. This total should include only the individual who qualified the household for HOPWA assistance, NOT all HIV positive individuals in the household.

<b>Individuals Served with Housing Subsidy Assistance</b>	<b>Total</b>
Number of individuals with HIV/AIDS who qualified their household to receive HOPWA housing subsidy assistance.	203

**Chart b. Prior Living Situation**

In Chart b, report the prior living situations for all Eligible Individuals reported in Chart a. In Row 1, report the total number of individuals who continued to receive HOPWA housing subsidy assistance from the prior operating year into this operating year. In Rows 2 through 17, indicate the prior living arrangements for all new HOPWA housing subsidy assistance recipients during the operating year.

**Data Check:** *The total number of eligible individuals served in Row 18 equals the total number of individuals served through housing subsidy assistance reported in Chart a above.*

<b>Category</b>		<b>Total HOPWA Eligible Individuals Receiving Housing Subsidy Assistance</b>
1.	<u>Continuing</u> to receive HOPWA support from the prior operating year	90
<b>New Individuals who received HOPWA Housing Subsidy Assistance support during Operating Year</b>		
2.	Place not meant for human habitation (such as a vehicle, abandoned building, bus/train/subway station/airport, or outside)	11
3.	Emergency shelter (including hotel, motel, or campground paid for with emergency shelter voucher)	8
4.	Transitional housing for homeless persons	0
5.	<b>Total number of new Eligible Individuals who received HOPWA Housing Subsidy Assistance with a Prior Living Situation that meets HUD definition of homelessness (Sum of Rows 2 – 4)</b>	19
6.	Permanent housing for formerly homeless persons (such as Shelter Plus Care, SHP, or SRO Mod Rehab)	1
7.	Psychiatric hospital or other psychiatric facility	0
8.	Substance abuse treatment facility or detox center	1
9.	Hospital (non-psychiatric facility)	0
10.	Foster care home or foster care group home	0
11.	Jail, prison or juvenile detention facility	0
12.	Rented room, apartment, or house	58
13.	House you own	14
14.	Staying or living in someone else's (family and friends) room, apartment, or house	15
15.	Hotel or motel paid for without emergency shelter voucher	1
16.	Other	4
17.	Don't Know or Refused	0
<b>18.</b>	<b>TOTAL Number of HOPWA Eligible Individuals (sum of Rows 1 and 5-17)</b>	<b>203</b>

**c. Homeless Individual Summary**

In Chart c, indicate the number of eligible individuals reported in Chart b, Row 5 as homeless who also are homeless Veterans and/or meet the definition for Chronically Homeless (See Definition section of CAPER). The totals in Chart c do not need to equal the total in Chart b, Row 5.

Category	Number of Homeless Veteran(s)	Number of Chronically Homeless
HOPWA eligible individuals served with HOPWA Housing Subsidy Assistance	2	4

**Section 2. Beneficiaries**

In Chart a, report the total number of HOPWA eligible individuals living with HIV/AIDS who received HOPWA housing subsidy assistance (*as reported in Part 7A, Section 1, Chart a*), and all associated members of their household who benefitted from receiving HOPWA housing subsidy assistance (resided with HOPWA eligible individuals).

*Note: See definition of HOPWA Eligible Individual*

*Note: See definition of Transgender.*

*Note: See definition of Beneficiaries.*

**Data Check:** The sum of each of the Charts b & c on the following two pages equals the total number of beneficiaries served with HOPWA housing subsidy assistance as determined in Chart a, Row 4 below.

**a. Total Number of Beneficiaries Served with HOPWA Housing Subsidy Assistance**

Individuals and Families Served with HOPWA Housing Subsidy Assistance	Total Number
1. Number of individuals with HIV/AIDS who qualified the household to receive HOPWA housing subsidy assistance (equals the number of HOPWA Eligible Individuals reported in Part 7A, Section 1, Chart a)	203
2. Number of ALL other persons <b>diagnosed</b> as HIV positive who reside with the HOPWA eligible individuals identified in Row 1 and who benefitted from the HOPWA housing subsidy assistance	6
3. Number of ALL other persons <b>NOT diagnosed</b> as HIV positive who reside with the HOPWA eligible individual identified in Row 1 and who benefited from the HOPWA housing subsidy	32
<b>4. TOTAL number of ALL <u>beneficiaries</u> served with Housing Subsidy Assistance (Sum of Rows 1, 2, &amp; 3)</b>	241

**b. Age and Gender**

In Chart b, indicate the Age and Gender of all beneficiaries as reported in Chart a directly above. Report the Age and Gender of all HOPWA Eligible Individuals (those reported in Chart a, Row 1) using Rows 1-5 below and the Age and Gender of all other beneficiaries (those reported in Chart a, Rows 2 and 3) using Rows 6-10 below. The number of individuals reported in Row 11, Column E, equals the total number of beneficiaries reported in Part 7, Section 2, Chart a, Row 4.

<b>HOPWA Eligible Individuals (Chart a, Row 1)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
1.	Under 18	0	1	0	0	1
2.	18 to 30 years	7	2	0	0	9
3.	31 to 50 years	71	25	4	1	101
4.	51 years and Older	79	12	1	0	92
5.	<b>Subtotal (Sum of Rows 1-4)</b>	157	40	5	1	203
<b>All Other Beneficiaries (Chart a, Rows 2 and 3)</b>						
		<b>A.</b>	<b>B.</b>	<b>C.</b>	<b>D.</b>	<b>E.</b>
		<b>Male</b>	<b>Female</b>	<b>Transgender M to F</b>	<b>Transgender F to M</b>	<b>TOTAL (Sum of Columns A-D)</b>
6.	Under 18	10	6	0	0	16
7.	18 to 30 years	6	0	0	0	6
8.	31 to 50 years	7	1	0	0	8
9.	51 years and Older	0	8	0	0	8
10.	<b>Subtotal (Sum of Rows 6-9)</b>	23	15	0	0	38
<b>Total Beneficiaries (Chart a, Row 4)</b>						
11.	<b>TOTAL (Sum of Rows 5 &amp; 10)</b>	180	55	5	1	241



**c. Race and Ethnicity\***

In Chart c, indicate the Race and Ethnicity of all beneficiaries receiving HOPWA Housing Subsidy Assistance as reported in Section 2, Chart a, Row 4. Report the race of all HOPWA eligible individuals in Column [A]. Report the ethnicity of all HOPWA eligible individuals in column [B]. Report the race of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [C]. Report the ethnicity of all other individuals who benefitted from the HOPWA housing subsidy assistance in column [D]. The summed total of columns [A] and [C] equals the total number of beneficiaries reported above in Section 2, Chart a, Row 4.

Category		HOPWA Eligible Individuals		All Other Beneficiaries	
		[A] Race [all individuals reported in Section 2, Chart a, Row 1]	[B] Ethnicity [Also identified as Hispanic or Latino]	[C] Race [total of individuals reported in Section 2, Chart a, Rows 2 & 3]	[D] Ethnicity [Also identified as Hispanic or Latino]
1.	American Indian/Alaskan Native	15	0	3	0
2.	Asian	0	0	0	0
3.	Black/African American	17	1	2	0
4.	Native Hawaiian/Other Pacific Islander	0	0	0	0
5.	White	164	76	30	23
6.	American Indian/Alaskan Native & White	5	5	0	0
7.	Asian & White	0	0	0	0
8.	Black/African American & White	2	0	3	2
9.	American Indian/Alaskan Native & Black/African American	0	0	0	0
10.	Other Multi-Racial	0	0	0	0
11.	Column Totals (Sum of Rows 1-10)	203	82	38	25

**Data Check:** Sum of Row 11 Column A and Row 11 Column C equals the total number HOPWA Beneficiaries reported in Part 3A, Section 2, Chart a, Row 4.

\*Reference (data requested consistent with Form HUD-27061 Race and Ethnic Data Reporting Form)

**Section 3. Households**

**Household Area Median Income**

Report the income(s) for all households served with HOPWA housing subsidy assistance.

**Data Check:** The total number of households served with HOPWA housing subsidy assistance should equal Part 3C, Row 7, Column b and Part 7A, Section 1, Chart a. (Total HOPWA Eligible Individuals Served with HOPWA Housing Subsidy Assistance).

**Note:** Refer to <https://www.huduser.gov/portal/datasets/il.html> for information on area median income in your community.

Percentage of Area Median Income		Households Served with HOPWA Housing Subsidy Assistance
1.	0-30% of area median income (extremely low)	157
2.	31-50% of area median income (very low)	31
3.	51-80% of area median income (low)	15
4.	<b>Total (Sum of Rows 1-3)</b>	203

**Part 7: Summary Overview of Grant Activities**

**B. Facility-Based Housing Assistance**

Complete one Part 7B for each facility developed or supported through HOPWA funds.

**Do not complete this Section for programs originally developed with HOPWA funds but no longer supported with HOPWA funds.** If a facility was developed with HOPWA funds (subject to ten years of operation for acquisition, new construction and substantial rehabilitation costs of stewardship units, or three years for non-substantial rehabilitation costs), but HOPWA funds are no longer used to support the facility, the project sponsor should complete Part 6: Continued Usage for HOPWA Facility-Based Stewardship Units (ONLY).

Complete Charts 2a, Project Site Information, and 2b, Type of HOPWA Capital Development Project Units, for all Development Projects, including facilities that were past development projects, but continued to receive HOPWA operating dollars this reporting year.

**1. Project Sponsor Agency Name (Required)**

--

**2. Capital Development**

**2a. Project Site Information for HOPWA Capital Development of Projects (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this reporting year)**

*Note: If units are scattered-sites, report on them as a group and under type of Facility write "Scattered Sites."*

	Type of Development this operating year	HOPWA Funds Expended this operating year (if applicable)	Non-HOPWA funds Expended (if applicable)	Name of Facility:
	<input type="checkbox"/> New construction	\$	\$	<b>Type of Facility [Check <u>only one</u> box.]</b> <input type="checkbox"/> Permanent housing <input type="checkbox"/> Short-term Shelter or Transitional housing <input type="checkbox"/> Supportive services only facility
	<input type="checkbox"/> Rehabilitation	\$	\$	
	<input type="checkbox"/> Acquisition	\$	\$	
	<input type="checkbox"/> Operating	\$	\$	
a.	Purchase/lease of property:			Date (mm/dd/yy):
b.	Rehabilitation/Construction Dates:			Date started: <span style="float: right;">Date Completed:</span>
c.	Operation dates:			Date residents began to occupy: <input type="checkbox"/> Not yet occupied
d.	Date supportive services began:			Date started: <input type="checkbox"/> Not yet providing services
e.	Number of units in the facility:			HOPWA-funded units = <span style="float: right;">Total Units =</span>
f.	Is a waiting list maintained for the facility?			<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If yes, number of participants on the list at the end of operating year</i>
g.	What is the address of the facility (if different from business address)?			
h.	Is the address of the project site confidential?			<input type="checkbox"/> Yes, protect information; do not publish list <input type="checkbox"/> No, can be made available to the public

**2b. Number and Type of HOPWA Capital Development Project Units (For Current or Past Capital Development Projects that receive HOPWA Operating Costs this Reporting Year)**

For units entered above in 2a, please list the number of HOPWA units that fulfill the following criteria:

	Number Designated for the Chronically Homeless	Number Designated to Assist the Homeless	Number Energy-Star Compliant	Number 504 Accessible
Rental units constructed (new) and/or acquired <u>with or without</u> rehab				
Rental units rehabbed				
Homeownership units constructed (if approved)				

**3. Units Assisted in Types of Housing Facility/Units Leased by Project Sponsor**

Charts 3a, 3b, and 4 are required for each facility. In Charts 3a and 3b, indicate the type and number of housing units in the facility, including master leased units, project-based or other scattered site units leased by the organization, categorized by the number of bedrooms per unit.

*Note: The number units may not equal the total number of households served.*

**Please complete separate charts for each housing facility assisted. Scattered site units may be grouped together.**

**3a. Check one only**

- Permanent Supportive Housing Facility/Units
- Short-term Shelter or Transitional Supportive Housing Facility/Units

**3b. Type of Facility**

Complete the following Chart for all facilities leased, master leased, project-based, or operated with HOPWA funds during the reporting year.

**Name of Project Sponsor/Agency Operating the Facility/Leased Units:**

Type of housing facility operated by the project sponsor		Total Number of <u>Units</u> in use during the Operating Year Categorized by the Number of Bedrooms per Units				
		SRO/Studio/0 bdrm	1 bdrm	2 bdrm	3 bdrm	4 bdrm
a.	Single room occupancy dwelling					
b.	Community residence					
c.	Project-based rental assistance units or leased units					
d.	Other housing facility <u>Specify:</u>					

**4. Households and Housing Expenditures**

Enter the total number of households served and the amount of HOPWA funds expended by the project sponsor on subsidies for housing involving the use of facilities, master leased units, project based or other scattered site units leased by the organization.

Housing Assistance Category: Facility Based Housing		Output: Number of Households	Output: Total HOPWA Funds Expended during Operating Year by Project Sponsor
a.	Leasing Costs		
b.	Operating Costs		
c.	Project-Based Rental Assistance (PBRA) or other leased units		
d.	Other Activity (if approved in grant agreement) <u>Specify:</u>		
e.	Adjustment to eliminate duplication (subtract)		
f.	<b>TOTAL Facility-Based Housing Assistance (Sum Rows a through d minus Row e)</b>		



HUD ESG CAPER

Grant: **ESG: New Mexico Nonentitlement - NM - Report** Type: **CAPER**

**Report Date Range**

1/1/2018 to 12/31/2018

**Q01a. Contact Information**

First name	Dimitri
Middle name	
Last name	Florez
Suffix	
Title	Management Trainee
Street Address 1	344 Fourth ST SW
Street Address 2	
City	Albuquerque
State	New Mexico
ZIP Code	87102
E-mail Address	dflorez@housingnm.org
Phone Number	(505)767-2276
Extension	
Fax Number	

**Q01b. Grant Information**

As of 1/25/2019

	<b>FISCAL YEAR</b>	<b>GRANT NUMBER</b>	<b>CURRENT AUTHORIZED AMOUNT</b>	<b>TOTAL DRAWN</b>	<b>BALANCE</b>	<b>OBLIGATION DATE</b>	<b>EXPENDITURE DEADLINE</b>
<b>ESG Information from IDIS</b>	2018	E18DC350001	\$1,122,034.00	\$433,471.26	\$688,562.74	8/7/2018	8/7/2020
	2017	E17DC350001	\$1,122,839.00	\$1,122,839.00	\$0	10/19/2017	10/19/2019
	2016	E16DC350001	\$1,105,350.00	\$1,105,350.00	\$0	7/14/2016	7/14/2018
	2015	E15DC350001	\$989,566.00	\$989,566.00	\$0	8/6/2015	8/6/2017
	2014	E14DC350001	\$897,007.00	\$897,007.00	\$0	7/21/2014	7/21/2016
	2013	E13DC350001	\$757,993.00	\$757,993.00	\$0	8/6/2013	8/6/2015
	2012	E12DC350001	\$1,311,996.00	\$1,311,996.00	\$0	7/10/2012	7/10/2014
	2011	E11DC350001	\$1,142,522.00	\$1,142,522.00	\$0	7/10/2012	7/10/2014
		<b>Total</b>		<b>\$8,449,307.00</b>	<b>\$7,760,744.26</b>	<b>\$688,562.74</b>	

**CAPER reporting includes funds used from fiscal year:**

**Project types carried out during the program year:**

*Enter the number of each type of projects funded through ESG during this program year.*

Street Outreach	0
Emergency Shelter	28
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	2
Rapid Re-Housing	14
Homelessness Prevention	14

**Q01c. Additional Information**

**HMIS**

**Comparable Database**

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

**Q04a: Project Identifiers in HMIS**

Organization Name	Grammys House Domestic Violence Shelter
Organization ID	LB2932
Project Name	ESGSHLTR - Shelter Operations - Grammys House
Project ID	LB29321007
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	jA17b1ZSCj
Project name (user-specified)	ESGSHLTR - Shelter Operations - Grammy's House
Project type (user-specified)	Emergency Shelter
Organization Name	Youth Shelters
Organization ID	120
Project Name	ESGSHLTR-Youth Emergency Shelter - Youth Shelters
Project ID	122
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	zQ5Y2G6iK7
Project name (user-specified)	ESGSHLTR-Youth Emergency Shelter - Youth Shelters
Project type (user-specified)	Emergency Shelter
Organization Name	Catholic Charities
Organization ID	18
Project Name	ESGRAP-HP-Albuquerque - Catholic Charities
Project ID	285
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	ON1Ww85Sbv
Project name (user-specified)	ESGRAP-HP-Albuquerque - Catholic Charities
Project type (user-specified)	Homelessness Prevention
Organization Name	Catholic Charities
Organization ID	18
Project Name	ESGRAP-HP-Bernalillo - Catholic Charities
Project ID	286
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	nI2JFwFvoU
Project name (user-specified)	ESGRAP-HP-Bernalillo - Catholic Charities

Project type (user-specified)	Homelessness Prevention
Organization Name	Catholic Charities
Organization ID	18
Project Name	ESGRAP-HP-Sandoval - Catholic Charities
Project ID	287
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	crJgbF5gFI
Project name (user-specified)	ESGRAP-HP-Sandoval - Catholic Charities
Project type (user-specified)	Homelessness Prevention
Organization Name	Catholic Charities
Organization ID	18
Project Name	ESGRAP-RRH-Albuquerque - Catholic Charities
Project ID	168
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	zndE9FOnKh
Project name (user-specified)	ESGRAP-RRH-Albuquerque - Catholic Charities
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Catholic Charities
Organization ID	18
Project Name	ESGRAP-RRH-Sandoval - Catholic Charities
Project ID	169
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	hqDQpWP6zm
Project name (user-specified)	ESGRAP-RRH-Sandoval - Catholic Charities
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Mesilla Valley Community of Hope
Organization ID	105
Project Name	ESGRAP-RRH - Mesilla Valley Community of Hope
Project ID	193
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	LkOKagH4P8
Project name (user-specified)	ESGRAP-RRH - Mesilla Valley Community of Hope

Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Mesilla Valley Community of Hope
Organization ID	105
Project Name	ESGRAP-HP - Mesilla Valley Community of Hope
Project ID	284
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	9xFTVemtQa
Project name (user-specified)	ESGRAP-HP - Mesilla Valley Community of Hope
Project type (user-specified)	Homelessness Prevention
Organization Name	Community Against Violence
Organization ID	ZK4101
Project Name	ESGSHLTR-Shelter Operations-Community Against Violence
Project ID	ZK41011005
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	LZHWzgCmbG
Project name (user-specified)	ESGSHLTR - Shelter Operations - Community Against Violence
Project type (user-specified)	Emergency Shelter
Organization Name	Assurance Home, Inc.
Organization ID	202
Project Name	ESGSHLTR-James Ranch Youth Shelter - Assurance Home, Inc.
Project ID	203
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	qx76tu2bTd
Project name (user-specified)	ESGSHLTR-James Ranch Youth Shelter-Assurance Home, Inc.
Project type (user-specified)	Emergency Shelter
Organization Name	SAFE House
Organization ID	LA7749
Project Name	ESGSHLTR - Shelter Operations - SAFE House
Project ID	LA77491012
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	vmMi9tgwho
Project name (user-specified)	ESGSHLTR - Shelter Operations - SAFE House



Project type (user-specified)	Emergency Shelter
Organization Name	St. Martin's Hospitality Center
Organization ID	134
Project Name	ESGRAP-RRH - St. Martin's Hospitality Center
Project ID	260
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	hX7ghiHCsX
Project name (user-specified)	ESGRAP-RRH - St. Martin's HopeWorks
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	St. Martin's Hospitality Center
Organization ID	134
Project Name	ESGRAP-HP - St. Martin's Hospitality Center
Project ID	259
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	KAq0MLiDLI
Project name (user-specified)	ESGRAP-HP - St. Martin's HopeWorks
Project type (user-specified)	Homelessness Prevention
Organization Name	Catholic Charities
Organization ID	18
Project Name	ESGRAP-RRH-Bernalillo - Catholic Charities
Project ID	170
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	gGsyf13Hhf
Project name (user-specified)	ESGRAP-RRH-Bernalillo - Catholic Charities
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Option, Inc.
Organization ID	TE7589
Project Name	ESGSHLTR-Shelter Operations - Option, Inc.
Project ID	TE75891017
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	Ag8mSL0cBV
Project name (user-specified)	ESGSHLTR - Shelter Operations - Option, Inc.

Project type (user-specified)	Emergency Shelter
Organization Name	HARTLEY HOUSE
Organization ID	QH4763
Project Name	ESGSHLTR - Shelter Operations - Hartley House
Project ID	QH47631008
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	ZISKgMoqWG
Project name (user-specified)	ESGSHLTR - Shelter Operations - Hartley House
Project type (user-specified)	Emergency Shelter
Organization Name	Haven House, Inc
Organization ID	HC7534
Project Name	ESGSHLTR - Shelter Operations – Haven House
Project ID	HC7534P1009
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	2cKZeACiHi
Project name (user-specified)	ESGSHLTR - Shelter Operations - Haven House
Project type (user-specified)	Emergency Shelter
Organization Name	A New Day, Inc.
Organization ID	54
Project Name	ESGSHLTR-The Shelter - A New Day, Inc.
Project ID	55
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	OyyJaiM1D2
Project name (user-specified)	ESGSHLTR-The Shelter - A New Day, Inc.
Project type (user-specified)	Emergency Shelter
Organization Name	Samaritan House Inc.
Organization ID	65
Project Name	ESGRAP-RRH - Samaritan House Inc.
Project ID	282
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	ITuQpAbVNZ
Project name (user-specified)	ESGRAP-RRH - Samaritan House Inc.

Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Samaritan House Inc.
Organization ID	65
Project Name	ESGESS-Day Shelter - Samaritan House Inc.
Project ID	268
HMIS Project Type	11
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	hDTVOGWsPQ
Project name (user-specified)	ESGESS-Day Shelter
Project type (user-specified)	Day Shelter
Organization Name	Samaritan House Inc.
Organization ID	65
Project Name	ESGRAP-HP - Samaritan House Inc.
Project ID	249
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	Rew4neLIAW
Project name (user-specified)	ESGRAP-HP - Samaritan House Inc.
Project type (user-specified)	Homelessness Prevention
Organization Name	Youth Development, Inc.
Organization ID	85
Project Name	ESGSHLTR-Amistad - Youth Development, Inc.
Project ID	86
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	6GJcgZd6FE
Project name (user-specified)	ESGSHLTR-Amistad - Youth Development, Inc.
Project type (user-specified)	Emergency Shelter
Organization Name	St. Elizabeth Shelter
Organization ID	72
Project Name	ESGSHLTR-Emergency Shelter Program (Alarid & Berry St.) - St. Elizabeth Shelter
Project ID	74
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	dXG0mRy2hA
Project name (user-specified)	ESGSHLTR-Emergency Shelter Program (Alarid & Berry St.) - St. Elizabeth Shelter

Project type (user-specified)	Emergency Shelter
Organization Name	St. Elizabeth Shelter
Organization ID	72
Project Name	ESGSHLTR-Casa Familia - St. Elizabeth Shelter
Project ID	78
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	XCNzRvghCd
Project name (user-specified)	ESGSHLTR-Casa Familia - St. Elizabeth Shelter
Project type (user-specified)	Emergency Shelter
Organization Name	Samaritan House Inc.
Organization ID	65
Project Name	ESGSHLTR-Casa de Samaritan - Samaritan House Inc.
Project ID	236
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	R1BNS3hHg9
Project name (user-specified)	ESGSHLTR - Emergency Shelter - Casa de Samaritan
Project type (user-specified)	Emergency Shelter
Organization Name	Cuidando Los Niños, Inc.
Organization ID	56
Project Name	ESGRAP-HP - Cuidando Los Niños, Inc.
Project ID	299
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	09qG3ECxbj
Project name (user-specified)	ESGRAP-HP - Cuidando Los Niños, Inc.
Project type (user-specified)	Homelessness Prevention
Organization Name	Cuidando Los Niños, Inc.
Organization ID	56
Project Name	ESGRAP-RRH - Cuidando Los Niños, Inc.
Project ID	300
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	3xpD3vuW4A
Project name (user-specified)	ESGRAP-RRH - Cuidando Los Niños, Inc.

Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Western Regional Housing Authority
Organization ID	158
Project Name	ESGRAP-RRH - Western Regional Housing Authority
Project ID	159
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	ptd3oieku4
Project name (user-specified)	ESGRAP-RRH - Western Regional Housing Authority
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Western Regional Housing Authority
Organization ID	158
Project Name	ESGRAP-HP - Western Regional Housing Authority
Project ID	290
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	ZhoplpWIO0
Project name (user-specified)	ESGRAP-HP - Western Regional Housing Authority
Project type (user-specified)	Homelessness Prevention
Organization Name	Crisis Center of Northern NM
Organization ID	DH4753
Project Name	ESGSHLTR-Shelter Operations - Crisis Center of Northern NM
Project ID	DH47531004
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	zCYc1WslGy
Project name (user-specified)	ESGSHLTR- Shelter Operations - CCNM
Project type (user-specified)	Emergency Shelter
Organization Name	Crisis Center of Northern NM
Organization ID	DH4753
Project Name	ESGRAP-HP-CCNM
Project ID	DH47531024
HMIS Project Type	12
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	7fZvvUtVz1
Project name (user-specified)	ESGRAP-HP - CCNM

Project type (user-specified)	Homelessness Prevention
Organization Name	Crisis Center of Northern NM
Organization ID	DH4753
Project Name	ESGRAP-RRH-CCNM
Project ID	DH47531014
HMIS Project Type	13
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	bbmNp5fw2Y
Project name (user-specified)	ESGRAP-RRH - CCNM
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	EI Refugio
Organization ID	EF3632
Project Name	ESGSHLTER-Shelter Operation- EI Refugio
Project ID	EF36321001
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	DEae3cjobC
Project name (user-specified)	ESGSHLTR - Shelter Operations - EI Refugio
Project type (user-specified)	Emergency Shelter
Organization Name	Enlace Comunitario
Organization ID	SA4162
Project Name	Default Homelessness prevention Location
Project ID	SA4162P10
HMIS Project Type	12
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	aAHmo1s7qP
Project name (user-specified)	ESGRAP-HP - Enlace
Project type (user-specified)	Homelessness Prevention
Organization Name	People Assisting the Homeless (PATH)
Organization ID	112
Project Name	ESGSHLTR-Emergency Shelter - People Assisting the Homeless (PATH)
Project ID	113
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	tJ6pU6Mhdb
Project name (user-specified)	ESGSHLTR-Emergency Shelter - People Assisting the Homeless (PATH)

Project type (user-specified)	Emergency Shelter
Organization Name	San Juan County Partnership
Organization ID	24
Project Name	ESGRAP-RRH - San Juan County Partnership
Project ID	179
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	GrgxYn1eRL
Project name (user-specified)	ESGRAP-RRH - San Juan County Partnership
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	San Juan County Partnership
Organization ID	24
Project Name	ESGRAP-HP - San Juan County Partnership
Project ID	288
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	E4IcHUticM
Project name (user-specified)	ESGRAP-HP - San Juan County Partnership
Project type (user-specified)	Homelessness Prevention
Organization Name	Enlace Comunitario
Organization ID	SA4162
Project Name	Default PH - Rapid re housing Location
Project ID	SA4162P11
HMIS Project Type	13
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	LWM0zJQgRT
Project name (user-specified)	ESGRAP-RRH - Enlace
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	[Parameters.OrganizationName]
Organization ID	PX2375
Project Name	ESGSHLTR - Shelter Operations – Valencia Shelter
Project ID	PX23751013
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	BnhEH2HowI
Project name (user-specified)	ESGSHLTR - Shelter Operations - Valencia Shelter

Project type (user-specified)	Emergency Shelter
Organization Name	Interfaith Community
Organization ID	301
Project Name	ESG-Day Svcs - Interfaith Community
Project ID	303
HMIS Project Type	11
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	Zkb4G61IBt
Project name (user-specified)	ESG-Day Svcs - Interfaith Community
Project type (user-specified)	Day Shelter
Organization Name	Interfaith Community
Organization ID	301
Project Name	ESGSHLTR-Night Bed Shelter - Interfaith Community
Project ID	302
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	gmgvWZUpm3
Project name (user-specified)	ESGSHLTR-Night Bed Shelter - Interfaith Community
Project type (user-specified)	Emergency Shelter
Organization Name	[Parameters.OrganizationName]
Organization ID	MR5792
Project Name	ESGSHLTR-Shelter Operations-Healing House
Project ID	MR57921010
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	aUNmt51gJk
Project name (user-specified)	ESGSHLTR - Shelter Operations - Healing House
Project type (user-specified)	Emergency Shelter
Organization Name	Family Crisis Center
Organization ID	WR3304
Project Name	ESGSHLTR - Shelter Operations – Family Crisis
Project ID	WR33041006
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	zhAMRcz4G3
Project name (user-specified)	ESGSHLTR - Shelter Operations - Family Crisis Center



Project type (user-specified)	Emergency Shelter
Organization Name	La Casa, Inc.
Organization ID	BX1251
Project Name	ESGSHLTR - Shelter Operations- La Casa
Project ID	BX12511016P01
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	TujDdtEuJc
Project name (user-specified)	ESGSHLTR- Shelter Operations - La Casa
Project type (user-specified)	Emergency Shelter
Organization Name	COPE
Organization ID	RM7649
Project Name	ESGSHLTR - Shelter Operations - Cope
Project ID	RM76491015
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	PbpvEaZ4BK
Project name (user-specified)	ESGSHLTR - Shelter Operations - COPE
Project type (user-specified)	Emergency Shelter
Organization Name	The Life Link
Organization ID	21
Project Name	ESGRAP-RRH - The Life Link
Project ID	205
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	ZWfmlHoOdE
Project name (user-specified)	ESGRAP-RRH - The Life Link
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	The Life Link
Organization ID	21
Project Name	ESGRAP-HP - The Life Link
Project ID	289
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	6jYcww4RSY
Project name (user-specified)	ESGRAP-HP - The Life Link

Project type (user-specified)	Homelessness Prevention
Organization Name	DreamTree Project, The
Organization ID	59
Project Name	ESGSHLTR-Emergency Youth Shelter - DreamTree Project, The
Project ID	204
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	jAhQ7uADJc
Project name (user-specified)	ESGSHLTR-Emergency Youth Shelter - DreamTree Project, The
Project type (user-specified)	Emergency Shelter
Organization Name	HEAL Help End Abuse for Life
Organization ID	17-02-HEAL-EHA-001
Project Name	HEAL Inc
Project ID	QP4811P01
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	ghl7hPhmrg
Project name (user-specified)	ESGSHLTR - Shelter Operations - HEAL
Project type (user-specified)	Emergency Shelter
Organization Name	Heading Home
Organization ID	91
Project Name	ESGSHLTR-Emergency Overnight Shelter for Men - Heading Home
Project ID	92
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	62bsvDw95o
Project name (user-specified)	ESGSHLTR-Emergency Overnight Shelter for Men - Heading Home
Project type (user-specified)	Emergency Shelter
Organization Name	[Parameters.OrganizationName]
Organization ID	DP9733
Project Name	Default Emergency shelter Location
Project ID	DP9733P01
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	W6jQgcWq9v
Project name (user-specified)	ESGSHLTR - Shelter Operations - Carlsbad Battered Families

Project type (user-specified)	Emergency Shelter
Organization Name	[Parameters.OrganizationName]
Organization ID	DH2210
Project Name	ESGSHLTR - Shelter Operations – Roswell Refuge
Project ID	DH22101011
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	IT0REeDnp6
Project name (user-specified)	ESGSHLTR - Shelter Operations - Roswell Refuge
Project type (user-specified)	Emergency Shelter
Organization Name	Southwestern Regional Housing & CDC
Organization ID	336
Project Name	ESGRAP-RRH - Southwestern Regional Housing & CDC
Project ID	337
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	6OsDG6gRNk
Project name (user-specified)	ESGRAP-RRH - Southwestern Regional Housing & CDC
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Southwestern Regional Housing & CDC
Organization ID	336
Project Name	ESGRAP-HP - Southwestern Regional Housing & CDC
Project ID	338
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	wlej3aDTDw
Project name (user-specified)	ESGRAP-HP - Southwestern Regional Housing & CDC
Project type (user-specified)	Homelessness Prevention
Organization Name	Valencia Shelter Services
Organization ID	PX2375
Project Name	Default Homelessness prevention Location
Project ID	PX2375P10
HMIS Project Type	12
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	WLFID2ekHc
Project name (user-specified)	ESGRAP-HP - Valencia Shelter

Project type (user-specified)	Homelessness Prevention
Organization Name	[Parameters.OrganizationName]
Organization ID	PX2375
Project Name	Default PH - Rapid re housing Location
Project ID	PX2375P11
HMIS Project Type	13
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	p19Ld97J3Y
Project name (user-specified)	ESGRAP-RRH - Valencia Shelter
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Battered Families Services
Organization ID	SX1647
Project Name	Default Emergency shelter Location
Project ID	SX1647P01
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	0
Identify the Project ID's of the Housing Projects this Project is Affiliated with	0
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Email unique ID record link	cpbqP5YoKA
Project name (user-specified)	ESGSHLTR - Shelter Operations - Battered Families Services
Project type (user-specified)	Emergency Shelter

**Q05a: Report Validations Table**

Total Number of Persons Served	7540
Number of Adults (Age 18 or Over)	4884
Number of Children (Under Age 18)	2624
Number of Persons with Unknown Age	32
Number of Leavers	6660
Number of Adult Leavers	4330
Number of Adult and Head of Household Leavers	4915
Number of Stayers	880
Number of Adult Stayers	554
Number of Veterans	292
Number of Chronically Homeless Persons	927
Number of Youth Under Age 25	1155
Number of Parenting Youth Under Age 25 with Children	140
Number of Adult Heads of Household	4708
Number of Child and Unknown-Age Heads of Household	621
Heads of Households and Adult Stayers in the Project 365 Days or More	59

**Q06a: Data Quality: Personally Identifying Information (PII)**

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
Name	185	21	17	2.96 %
Social Security Number	537	3095	88	49.34 %
Date of Birth	23	9	1	0.44 %
Race	71	50	0	1.60 %
Ethnicity	40	8	0	0.64 %
Gender	2	2	0	0.05 %
Overall Score				

**Q06b: Data Quality: Universal Data Elements**

	Error Count	% of Error Rate
Veteran Status	791	16.20 %
Project Start Date	0	0.00 %
Relationship to Head of Household	134	1.78 %
Client Location	18	0.34 %
Disabling Condition	189	2.51 %

**Q06c: Data Quality: Income and Housing Data Quality**

	Error Count	% of Error Rate
Destination	714	10.72 %
Income and Sources at Start	1394	26.16 %
Income and Sources at Annual Assessment	40	67.80 %
Income and Sources at Exit	1310	26.65 %

**Q06d: Data Quality: Chronic Homelessness**

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	4639	0	0	201	140	140	102.86 %
TH	0	0	0	0	0	0	--
PH (All)	205	0	18	15	5	4	1176.05 %
Total	4844	0	0	0	0	0	148.28 %

**Q06e: Data Quality: Timeliness**

	Number of Project Start Records	Number of Project Exit Records
0 days	3678	3462
1-3 Days	2085	1795
4-6 Days	583	559
7-10 Days	279	223
11+ Days	473	649

**Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter**

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

**Q07a: Number of Persons Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	4884	3786	1098	0	0
Children	2624	0	2020	604	0
Client Doesn't Know/ Client Refused	23	0	0	0	23
Data Not Collected	9	0	4	0	5
Total	7540	3786	3122	604	28

**Q08a: Households Served**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	5329	3724	986	594	25

**Q08b: Point-in-Time Count of Households on the Last Wednesday**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	618	436	140	35	7
April	547	404	118	21	4
July	524	372	123	26	3
October	637	463	147	20	7

**Q09a: Number of Persons Contacted**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

**Q09b: Number of Persons Engaged**

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

**Q10a: Gender of Adults**

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	2072	1957	115	0
Female	2794	1811	983	0
Trans Female (MTF or Male to Female)	13	13	0	0
Trans Male (FTM or Female to Male)	3	3	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	2	2	0	0
Data Not Collected	0	0	0	0
Subtotal	4884	3786	1098	0

**Q10b: Gender of Children**

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	1323	1004	319	0
Female	1297	1015	282	0
Trans Female (MTF or Male to Female)	2	0	2	0
Trans Male (FTM or Female to Male)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	0	1	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	1	1	0	0
Subtotal	2624	2020	604	0

**Q10c: Gender of Persons Missing Age Information**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	20	0	4	0	16
Female	11	0	0	0	11
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	1	0	0	0	1
Subtotal	32	0	4	0	28

**Q10d: Gender by Age Ranges**

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	3415	1323	156	1708	208	18	6
Female	4102	1297	304	2359	131	10	2
Trans Female (MTF or Male to Female)	15	2	5	8	0	0	0
Trans Male (FTM or Female to Male)	3	0	0	3	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	1	0	0	0	0	0
Client Doesn't Know/Client Refused	2	0	0	2	0	0	0
Data Not Collected	2	1	0	0	0	0	1
Subtotal	7540	2624	465	4080	339	28	9

**Q11: Age**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	776	0	760	16	0
5 - 12	1004	0	950	54	0
13 - 17	844	0	310	534	0
18 - 24	465	280	185	0	0
25 - 34	1345	867	478	0	0
35 - 44	1203	869	334	0	0
45 - 54	996	911	85	0	0
55 - 61	536	522	14	0	0
62+	339	337	2	0	0
Client Doesn't Know/Client Refused	23	0	0	0	23
Data Not Collected	9	0	4	0	5
Total	7540	3786	3122	604	28

**Q12a: Race**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	5114	2649	2050	396	19
Black or African American	458	236	169	50	3
Asian	31	9	20	2	0
American Indian or Alaska Native	1374	648	626	99	1
Native Hawaiian or Other Pacific Islander	39	27	9	3	0
Multiple Races	396	161	205	29	1
Client Doesn't Know/Client Refused	78	46	6	24	2
Data Not Collected	50	10	37	1	2
Total	7540	3786	3122	604	28

**Q12b: Ethnicity**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	3760	2304	1219	221	16
Hispanic/Latino	3732	1462	1896	366	8
Client Doesn't Know/Client Refused	40	15	5	17	3
Data Not Collected	8	5	2	0	1
Total	7540	3786	3122	604	28

**Q13a1: Physical and Mental Health Conditions at Start**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	1657	1356	168	125	8
Alcohol Abuse	292	270	15	7	0
Drug Abuse	391	272	22	95	2
Both Alcohol and Drug Abuse	320	261	16	43	0
Chronic Health Condition	958	893	55	4	6
HIV/AIDS	38	36	2	0	0
Developmental Disability	410	325	58	26	1
Physical Disability	1035	925	103	3	4

**Q13b1: Physical and Mental Health Conditions at Exit**

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	1377	1152	101	116	8
Alcohol Abuse	261	243	11	7	0
Drug Abuse	365	257	15	91	2
Both Alcohol and Drug Abuse	310	256	11	43	0
Chronic Health Condition	889	835	41	6	7
HIV/AIDS	35	34	1	0	0
Developmental Disability	366	298	43	24	1
Physical Disability	817	754	56	3	4



**Q13c1: Physical and Mental Health Conditions for Stayers**

	<b>Total Persons</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
Mental Health Problem	193	156	28	9	0
Alcohol Abuse	28	24	4	0	0
Drug Abuse	25	20	2	3	0
Both Alcohol and Drug Abuse	31	27	3	1	0
Chronic Health Condition	105	94	11	0	0
HIV/AIDS	2	2	0	0	0
Developmental Disability	45	33	10	2	0
Physical Disability	123	106	16	0	1

**Q14a: Domestic Violence History**

	<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
Yes	2854	1836	825	181	12
No	2500	1814	271	404	11
Client Doesn't Know/Client Refused	110	98	2	8	2
Data Not Collected	41	38	2	1	0
Total	5505	3786	1100	594	25

**Q14b: Persons Fleeing Domestic Violence**

	<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
Yes	2004	1240	728	32	4
No	737	501	87	143	6
Client Doesn't Know/Client Refused	27	16	5	4	2
Data Not Collected	86	79	5	2	0
Total	2854	1836	825	181	12

**Q15: Living Situation**

	<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
<b>Homeless Situations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	975	649	65	261	0
Transitional housing for homeless persons (including homeless youth)	11	8	0	3	0
Place not meant for habitation	1055	941	66	39	9
Safe Haven	28	20	5	3	0
Interim Housing	18	11	4	1	2
<b>Subtotal</b>	<b>2087</b>	<b>1629</b>	<b>140</b>	<b>307</b>	<b>11</b>
<b>Institutional Settings</b>	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	51	39	0	12	0
Substance abuse treatment facility or detox center	44	42	0	2	0
Hospital or other residential non-psychiatric medical facility	130	126	1	2	1
Jail, prison or juvenile detention facility	122	85	0	37	0
Foster care home or foster care group home	97	3	0	94	0
Long-term care facility or nursing home	3	3	0	0	0
Residential project or halfway house with no homeless criteria	6	5	0	1	0
<b>Subtotal</b>	<b>453</b>	<b>303</b>	<b>1</b>	<b>148</b>	<b>1</b>
<b>Other Locations</b>	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	8	7	1	0	0
Owned by client, no ongoing housing subsidy	31	23	7	0	1
Owned by client, with ongoing housing subsidy	7	5	2	0	0
Rental by client, no ongoing housing subsidy	323	155	164	4	0
Rental by client, with VASH subsidy	3	1	2	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	41	25	16	0	0
Hotel or motel paid for without emergency shelter voucher	157	123	25	7	2
Staying or living in a friend's room, apartment or house	296	212	46	36	2
Staying or living in a family member's room, apartment or house	521	323	123	73	2
Client Doesn't Know/Client Refused	28	18	4	2	4
Data Not Collected	1295	812	464	17	2
<b>Subtotal</b>	<b>2710</b>	<b>1704</b>	<b>854</b>	<b>139</b>	<b>13</b>
<b>Total</b>	<b>5505</b>	<b>3786</b>	<b>1100</b>	<b>594</b>	<b>25</b>

**Q20a: Type of Non-Cash Benefit Sources**

	<b>Benefit at Start</b>	<b>Benefit at Latest Annual Assessment for Stayers</b>	<b>Benefit at Exit for Leavers</b>
Supplemental Nutritional Assistance Program	1804	1	1612
WIC	38	0	37
TANF Child Care Services	16	0	14
TANF Transportation Services	4	0	3
Other TANF-Funded Services	5	0	4
Other Source	8	0	15

**Q21: Health Insurance**

	<b>At Start</b>	<b>At Annual Assessment for Stayers</b>	<b>At Exit for Leavers</b>
Medicaid	3525	1	3137
Medicare	401	0	358
State Children's Health Insurance Program	30	0	28
VA Medical Services	116	0	106
Employer Provided Health Insurance	25	0	19
Health Insurance Through COBRA	6	0	6
Private Pay Health Insurance	48	0	42
State Health Insurance for Adults	48	0	41
Indian Health Services Program	107	0	100
Other	35	0	32
No Health Insurance	748	1	604
Client Doesn't Know/Client Refused	55	0	44
Data Not Collected	2893	40	2602
Number of Stayers Not Yet Required to Have an Annual Assessment	0	782	0
1 Source of Health Insurance	3514	1	3089
More than 1 Source of Health Insurance	373	0	353

**Q22a2: Length of Participation – ESG Projects**

	<b>Total</b>	<b>Leavers</b>	<b>Stayers</b>
0 to 7 days	2832	2682	150
8 to 14 days	850	780	70
15 to 21 days	593	537	56
22 to 30 days	552	501	51
31 to 60 days	951	803	148
61 to 90 days	916	794	122
91 to 180 days	460	371	89
181 to 365 days	251	147	104
366 to 730 days (1-2 Yrs)	105	41	64
731 to 1,095 days (2-3 Yrs)	27	2	25
1,096 to 1,460 days (3-4 Yrs)	3	2	1
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
<b>Total</b>	<b>7540</b>	<b>6660</b>	<b>880</b>

**Q22c: Length of Time between Project Start Date and Housing Move-in Date (post 10/1/2018)**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	142	38	101	0	3
8 to 14 days	24	0	24	0	0
15 to 21 days	7	1	6	0	0
22 to 30 days	6	0	6	0	0
31 to 60 days	4	1	3	0	0
61 to 180 days	8	0	8	0	0
181 to 365 days	0	0	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	191	40	148	0	3
Average length of time to housing	7.92	1.75	9.74	—	0.00
Persons who were exited without move-in	36	14	22	0	0
Total persons	227	54	170	0	3

**Q22c: RRH Length of Time between Project Start Date and Housing Move-in Date (pre 10/1/2018)**

**Total    Without Children    With Children and Adults    With Only Children    Unknown Household Type**

- no data -

**Q22d: Length of Participation by Household Type**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	2832	1697	838	278	19
8 to 14 days	850	431	333	84	2
15 to 21 days	593	297	230	65	1
22 to 30 days	552	273	235	43	1
31 to 60 days	951	446	426	78	1
61 to 90 days	916	339	538	39	0
91 to 180 days	460	160	281	17	2
181 to 365 days	251	85	166	0	0
366 to 730 days (1-2 Yrs)	105	47	57	0	1
731 to 1,095 days (2-3 Yrs)	27	8	18	0	1
1,096 to 1,460 days (3-4 Yrs)	3	3	0	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	7540	3786	3122	604	28

**Q23a: Exit Destination – More Than 90 Days**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	93	27	66	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	10	4	6	0	0
Permanent housing (other than RRH) for formerly homeless persons	2	0	2	0	0
Staying or living with family, permanent tenure	5	2	3	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
<b>Subtotal</b>	110	33	77	0	0
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	7	0	7	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	3	2	1	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
<b>Subtotal</b>	10	2	8	0	0
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	1	1	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	1	1	0	0	0
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	9	0	9	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	0	0	0	0	0
<b>Subtotal</b>	9	0	9	0	0
<b>Total</b>	130	36	94	0	0
Total persons exiting to positive housing destinations	110	33	77	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	84.62 %	91.67 %	81.91 %	--	--

**Q23b: Exit Destination – 90 Days or Less**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	38	12	26	0	0
Rental by client, with VASH housing subsidy	1	1	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	38	10	25	0	3
Permanent housing (other than RRH) for formerly homeless persons	5	2	3	0	0
Staying or living with family, permanent tenure	3	0	3	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
<b>Subtotal</b>	<b>85</b>	<b>25</b>	<b>57</b>	<b>0</b>	<b>3</b>
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	7	1	6	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	2	0	2	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
<b>Subtotal</b>	<b>9</b>	<b>1</b>	<b>8</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	4	0	4	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	1	0	1	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	4	0	4	0	0
<b>Subtotal</b>	<b>5</b>	<b>0</b>	<b>5</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>103</b>	<b>26</b>	<b>74</b>	<b>0</b>	<b>3</b>
Total persons exiting to positive housing destinations	85	25	57	0	3
Total persons whose destinations excluded them from the calculation	1	0	1	0	0
Percentage	83.33 %	96.15 %	78.08 %	--	100.00 %

**Q23c: Exit Destination – All persons**

	<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	55	25	30	0	0
Owned by client, with ongoing housing subsidy	5	1	4	0	0
Rental by client, no ongoing housing subsidy	984	344	635	5	0
Rental by client, with VASH housing subsidy	18	12	6	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	282	116	165	1	0
Permanent housing (other than RRH) for formerly homeless persons	214	106	108	0	0
Staying or living with family, permanent tenure	787	262	397	128	0
Staying or living with friends, permanent tenure	144	81	57	6	0
Rental by client, with RRH or equivalent subsidy	4	2	2	0	0
<b>Subtotal</b>	<b>2493</b>	<b>949</b>	<b>1404</b>	<b>140</b>	<b>0</b>
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	737	572	47	117	1
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	221	52	138	31	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	464	191	266	7	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	236	127	102	5	2
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	182	126	11	44	1
Safe Haven	23	8	15	0	0
Hotel or motel paid for without emergency shelter voucher	65	52	12	0	1
<b>Subtotal</b>	<b>1928</b>	<b>1128</b>	<b>591</b>	<b>204</b>	<b>5</b>
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	78	1	0	77	0
Psychiatric hospital or other psychiatric facility	39	18	1	20	0
Substance abuse treatment facility or detox center	24	20	3	1	0
Hospital or other residential non-psychiatric medical facility	54	37	1	16	0
Jail, prison, or juvenile detention facility	43	26	9	8	0
Long-term care facility or nursing home	5	2	1	2	0
<b>Subtotal</b>	<b>243</b>	<b>104</b>	<b>15</b>	<b>124</b>	<b>0</b>
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	2	2	0	0	0
Deceased	7	7	0	0	0
Other	934	686	175	58	15
Client Doesn't Know/Client Refused	472	259	206	6	1
Data Not Collected (no exit interview completed)	348	193	115	40	0
<b>Subtotal</b>	<b>1763</b>	<b>1147</b>	<b>496</b>	<b>104</b>	<b>16</b>
<b>Total</b>	<b>6427</b>	<b>3328</b>	<b>2506</b>	<b>572</b>	<b>21</b>
Total persons exiting to positive housing destinations	2147	884	1123	140	0
Total persons whose destinations excluded them from the calculation	138	41	2	95	0
Percentage	34.14 %	26.89 %	44.85 %	29.35 %	0.00 %

**Q24: Homelessness Prevention Housing Assessment at Exit**

	<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
Able to maintain the housing they had at project start--Without a subsidy	188	28	160	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	27	1	26	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	16	5	11	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	24	1	23	0	0
Moved to new housing unit--With on-going subsidy	49	15	34	0	0
Moved to new housing unit--Without an on-going subsidy	27	5	22	0	0
Moved in with family/friends on a temporary basis	10	1	9	0	0
Moved in with family/friends on a permanent basis	2	0	2	0	0
Moved to a transitional or temporary housing facility or program	1	0	1	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	1	0	1	0	0
Client died	1	1	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	38	12	26	0	0
<b>Total</b>	<b>384</b>	<b>69</b>	<b>315</b>	<b>0</b>	<b>0</b>

**Q25a: Number of Veterans**

	<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>Unknown Household Type</b>
Chronically Homeless Veteran	90	90	0	0
Non-Chronically Homeless Veteran	202	194	8	0
Not a Veteran	4615	2999	1593	0
Client Doesn't Know/Client Refused	1	1	0	0
Data Not Collected	1497	502	982	1
<b>Total</b>	<b>6405</b>	<b>3786</b>	<b>2583</b>	<b>1</b>

**Q26b: Number of Chronically Homeless Persons by Household**

	<b>Total</b>	<b>Without Children</b>	<b>With Children and Adults</b>	<b>With Only Children</b>	<b>Unknown Household Type</b>
Chronically Homeless	927	833	40	44	10
Not Chronically Homeless	4243	2013	1686	532	12
Client Doesn't Know/Client Refused	53	34	18	1	0
Data Not Collected	2317	906	1378	27	6
<b>Total</b>	<b>7540</b>	<b>3786</b>	<b>3122</b>	<b>604</b>	<b>28</b>







## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

**U.S. Department of Housing and Urban Development**

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

<b>Disbursement Agency</b>
New Mexico Mortgage Finance Authority
344 4th Street SW, ALBUQUERQUE, NM 87102
85-0252748

<b>Reporting Entity</b>
New Mexico Mortgage Finance Authority
344 4th Street SW, ALBUQUERQUE, NM 87102

<b>Dollar Amount</b>	\$2,847,959.23
<b>Contact Person</b>	Dimitri Florez
<b>Date Report Submitted</b>	03/29/2019

Reporting Period		Program Area Code	Program Area Name
From	To		
1/1/18	12/31/18	HOME	HOME Program

## Part I: Employment and Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
The expenditure of these funds did not result in any new hires.					

<b>Total New Hires</b>	0
<b>Section 3 New Hires</b>	0
<b>Percent Section 3 New Hires</b>	N/A
Total Section 3 Trainees	0
The minimum numerical goal for Section 3 new hires is 30%.	

## Part II: Contracts Awarded

<b>Construction Contracts</b>	
Total dollar amount of construction contracts awarded	\$375,000.00
Total dollar amount of contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving construction contracts	0
The minimum numerical goal for Section 3 construction opportunities is 10%.	

<b>Non-Construction Contracts</b>	
Total dollar amount of all non-construction contracts awarded	\$25,000.00
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

### Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

Yes	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
No	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
No	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.

Recruiting qualified Section 3 residents is difficult. To MFA's knowledge, the general contractors on these projects made every attempt to find qualified Section 3 candidates. Reports do not indicate any training or employment of Section 3.



## Section 3 Summary Report

Economic Opportunities for Low- and Very Low-Income Persons

**U.S. Department of Housing and Urban Development**

Office of Fair Housing and Equal Opportunity

OMB Approval No. 2529-0043  
(exp. 11/30/2018)

<b>Disbursement Agency</b>
STATE OF NEW MEXICO
BATAAN MEMORIAL BLDG RM 201, SANTA FE, NM 87503
85-6000565

<b>Reporting Entity</b>
STATE OF NEW MEXICO
BATAAN MEMORIAL BLDG RM 201, SANTA FE, NM 87503

<b>Dollar Amount</b>	\$6,455,028.28
<b>Contact Person</b>	Scott Wright
<b>Date Report Submitted</b>	03/29/2019

Reporting Period		Program Area Code	Program Area Name
From	To		
1/1/18	12/31/18	CDB1	Community Devel Block Grants

## Part I: Employment and Training

Job Category	Number of New Hires	Number of New Hires that Are Sec. 3 Residents	Aggregate Number of Staff Hours Worked	Total Staff Hours for Section 3 Employees	Number of Section 3 Trainees
Clerical	4	3	0	0	0
Professional	3	1	0	0	0

<b>Total New Hires</b>	7
<b>Section 3 New Hires</b>	4
<b>Percent Section 3 New Hires</b>	57.14%
Total Section 3 Trainees	0
The minimum numerical goal for Section 3 new hires is 30%.	

## Part II: Contracts Awarded

<b>Construction Contracts</b>	
Total dollar amount of construction contracts awarded	\$10,107,053.08
Total dollar amount of contracts awarded to Section 3 businesses	\$680,418.18
Percentage of the total dollar amount that was awarded to Section 3 businesses	6.73%
Total number of Section 3 businesses receiving construction contracts	3
The minimum numerical goal for Section 3 construction opportunities is 10%.	

<b>Non-Construction Contracts</b>	
Total dollar amount of all non-construction contracts awarded	\$1,642,766.12
Total dollar amount of non-construction contracts awarded to Section 3 businesses	\$0.00
Percentage of the total dollar amount that was awarded to Section 3 businesses	0.0%
Total number of Section 3 businesses receiving non-construction contracts	0
The minimum numerical goal for Section 3 non-construction opportunities is 3%.	

### Part III: Summary

Indicate the efforts made to direct the employment and other economic opportunities generated by HUD financial assistance for housing and community development programs, to the greatest extent feasible, toward low- and very low-income persons, particularly those who are recipients of government assistance for housing.

Yes	Attempted to recruit low-income residents through: local advertising media, signs prominently displayed at the project site, contacts with community organizations and public or private agencies operating within the metropolitan area (or nonmetropolitan county) in which the Section 3 covered program or project is located, or similar methods.
Yes	Participated in a HUD program or other program which promotes the training or employment of Section 3 residents.
Yes	Participated in a HUD program or other program which promotes the award of contracts to business concerns which meet the definition of Section 3 business concerns.
No	Coordinated with Youthbuild Programs administered in the metropolitan area in which the Section 3 covered project is located.
No	Other; describe below.

The State of New Mexico provides annual training for all grantees implementing a CDBG project. This training includes procurement and contracting requirements and best practices including compliance with all federal rules and regulations. We do review Section 3 specifically during this training. Grantees and their construction contractors are required to comply with Section 3. CDBG Project Managers for the State review and approve all CDBG procurements and contracts, insuring compliance with this requirement. Grantees are also monitored annually to ensure Section 3 plans and Summary Reporting is completed. As a sparsely populated State, employees hired for the trades are generally mobilized to work in neighboring counties. This practice ensures that a trained and experienced labor force is available to perform the duties required by the contracting employer. Very little section 3 contractors exist in the State of New Mexico. 2 CDBG project managers attended the HUD Section 3 Conference and increased the knowledge of section 3 in our program.

U.S. Department of Housing and Urban Development  
 Office of Community Planning and Development  
 Integrated Disbursement and Information System  
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 Performance and Evaluation Report  
 For Grant Year 2018  
 As of 03/19/2019  
 Grant Number B18DC350001

Part I: Financial Status

A. Sources of State CDBG Funds

1)	State Allocation	\$11,086,607.00
2)	Program Income	
3)	Program income received in IDIS	\$0.00
3 a)	Program income received from Section 108 Projects (for SI type)	\$0.00
4)	Adjustment to compute total program income	
5)	Total program income (sum of lines 3 and 4)	\$0.00
6)	Section 108 Loan Funds	
7)	Total State CDBG Resources (sum of lines 1,5 and 6)	\$11,086,607.00

B. State CDBG Resources by Use

8)	State Allocation	
9)	Obligated to recipients	\$3,432,598.21
10)	Adjustment to compute total obligated to recipients	
11)	Total obligated to recipients (sum of lines 9 and 10)	\$3,432,598.21
12)	Set aside for State Administration	\$321,732.14
13)	Adjustment to compute total set aside for State Administration	
14)	Total set aside for State Administration (sum of lines 12 and 13)	\$321,732.14
15)	Set aside for Technical Assistance	\$110,866.07
16)	Adjustment to compute total set aside for Technical Assistance	
17)	Total set aside for Technical Assistance (sum of lines 15 and 16)	\$110,866.07
18)	State funds set aside for State Administration match	



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19)	Program Income	
20)	Returned to the state and redistributed	
20 a)	Section 108 program income expended for the Section 108 repayment	
21)	Adjustment to compute total redistributed	
22)	Total redistributed (sum of lines 20 and 21)	\$0.00
23)	Returned to the state and not yet redistributed	\$0.00
23 a)	Section 108 program income not yet disbursed	\$0.00
24)	Adjustment to compute total not yet redistributed	
25)	Total not yet redistributed (sum of lines 23 and 24)	\$0.00
26)	Retained by recipients	\$0.00
27)	Adjustment to compute total retained	
28)	Total retained (sum of lines 26 and 27)	\$0.00
C.	Expenditures of State CDBG Resources	
29)	Drawn for State Administration	\$35,111.44
30)	Adjustment to amount drawn for State Administration	
31)	Total drawn for State Administration	\$35,111.44
32)	Drawn for Technical Assistance	\$2,000.00
33)	Adjustment to amount drawn for Technical Assistance	
34)	Total drawn for Technical Assistance	\$2,000.00
35)	Drawn for Section 108 Repayments	\$0.00
36)	Adjustment to amount drawn for Section 108 Repayments	
37)	Total drawn for Section 108 Repayments	\$0.00
38)	Drawn for all other activities	\$0.00
39)	Adjustment to amount drawn for all other activities	
40)	Total drawn for all other activities	\$0.00

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D.	Compliance with Public Service (PS) Cap	
41)	Disbursed in IDIS for PS	\$0.00
42)	Adjustment to compute total disbursed for PS	
43)	Total disbursed for PS (sum of lines 41 and 42)	\$0.00
44)	Amount subject to PS cap	
45)	State Allocation (line 1)	\$11,086,607.00
46)	Program Income Received (line 5)	\$0.00
47)	Adjustment to compute total subject to PS cap	
48)	Total subject to PS cap (sum of lines 45-47)	\$11,086,607.00
49)	Percent of funds disbursed to date for PS (line 43 / line 48)	0.00%
E.	Compliance with Planning and Administration (P/A) Cap	
50)	Disbursed in IDIS for P/A from all fund types - Combined	\$35,111.44
51)	Adjustment to compute total disbursed for P/A	
52)	Total disbursed for P/A (sum of lines 50 and 51)	\$35,111.44
53)	Amount subject to Combined Expenditure P/A cap	
54)	State Allocation (line 1)	\$11,086,607.00
55)	Program Income Received (line 5)	\$0.00
56)	Adjustment to compute total subject to P/A cap	
57)	Total subject to P/A cap (sum of lines 54-56)	\$11,086,607.00
58)	Percent of funds disbursed to date for P/A (line 52 / line 57) Combined Cap	0.32%
59)	Disbursed in IDIS for P/A from Annual Grant Only	\$35,111.44
60)	Amount subject the Annual Grant P/A cap	
61)	State Allocation	\$11,086,607.00
62)	Percent of funds disbursed to date for P/A (line 59 / line 61) Annual Grant Cap	0.32%

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Part II: Compliance with Overall Low and Moderate Income Benefit

63) Period specified for benefit: grant years \_\_\_\_\_ – \_\_\_\_\_

64) Final PER for compliance with the overall benefit test: [ \_\_\_\_\_ ]

No data returned for this view. This might be because the applied filter excludes all data.



**MFA**

*Housing New Mexico*

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