

**New Mexico Department of Finance and Administration
2019-2020 Local Government Division Schedule**

Bureau	Dates	Purpose/Location
<u>Budget and Finance (BFB)</u>	February (Mid)	LEPF application packets available online
	March 31, 2019	LEPF application submission deadline
	April 30, 2019	3 rd Quarter report submission deadline
	May 1, 2019	Initial LEPF distribution spreadsheet posted on website
	May 15, 2019	Applicants may file an appeal with the DFA Cabinet Secretary
	May 31, 2019	Final LEPF distribution spreadsheet posted on website
	June 1, 2019	Interim budget certification by LGD
	July 31, 2019	4 th quarter report submission deadline
	July 31, 2019	Lodgers Tax report submission deadline
	July 31, 2019	Final budget submission deadline
	July 31, 2019	Final date to submit budget adjustments for prior fiscal year
	September 1, 2019	Certification of property tax rates
	September 1, 2019	Final budget certification by LGD
	October 31, 2019	1 st quarter report submission deadline
November 11 th - 15 th , 2019	Budget conference (Albuquerque)	

**New Mexico Department of Finance and Administration
2019-2020 Local Government Division Schedule**

Bureau	Dates	Purpose/Location
<u>Local Driving While Intoxicated (LDWI)</u>	March 10, 2019	Third Quarter Distribution Checks sent by LGD/DFA
	March 31, 2019	Third Quarter Ends
	April 30, 2019	DWI Grant Council Meeting and LGD/DFA Workshop
	April 30, 2019	Third Quarter Report due to LGD
	May 30, 2019	DFA sends Grant Agreements to counties for signature
	June 10, 2019	Fourth Quarter Distribution Sent out
	June 30, 2019	Fourth Quarter Ends/End Current Year Funding
	June 30, 2019	Grant Agreements Executed for next FY Funding
	July 1, 2019	Grant, Detox and Distribution DWI programs begin
	July 10, 2019	Grant and Detox Reimbursement Requests due to LGD/DFA
	July 31, 2019	Distribution and Final quarterly reports due to LGD/DFA
	July 31, 2019	Component Protocols and Planning Council By-Laws due to LGD/DFA
	August 15, 2019	LGD/DFA sends close-out/unexpended funds letters for prior FY expenditures.
	August 31, 2019	DWI Coordinator submit info for Annual Report to LGD/DFA.
	September 10, 2019	First Quarter Distribution Checks sent out by LGD/DFA
	September 20, 2019	Reversion Applications due to LGD/DFA
	September 30, 2019	Reversion Checks due to LGD/DFA

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Bureau	Dates	Purpose/Location
<u>Local Driving While Intoxicated (LDWI)</u>	September 30, 2019	First Quarter Ends
	October 20, 2019	State DWI Grant Council Meeting and LGD/DFA workshop
	October 31, 2019	First Quarterly reports due to LGD
	November 1, 2019	LGD/DFA will send amended Grant Agreements with reversion funds to Programs for signatures
	December 10, 2019	Second Quarter Distribution Checks sent by LGD/DFA
	December 15, 2019	Application for subsequent year funding distributed
	December 31, 2019	Second Quarter Ends
	January 2, 2020	LGD/DFA will send DWI Program Annual Reports to State Legislature
	January 16, 2020	LGD/DFA Application Workshop
	January 31, 2020	Second Quarterly reports due to LGD
	February 20, 2020	Grant and Distribution Applications due to LGD/DFA
	March 10, 2020	Third Quarter Distribution Checks sent by LGD/DFA
	March 31, 2020	Third Quarter Ends
	April 28, 2020	State DWI Grant Council Meeting and LGD/DFA workshop
	April 30, 2020	Third Quarterly report due to LGD
	May 30, 2020	DFA sends Grant Agreements to counties for signatures
June 10, 2020	Fourth Quarter Distribution sent by LGD/DFA	
June 30, 2020	Fourth Quarter Ends/End Current Year Funding	

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Bureau	Dates	Purpose/Location
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Local Driving While Intoxicated (LDWI)

June 30, 2020

Grant Agreements Executed for Next Fiscal Year Funding.

Bureau	Dates	Purpose/Location
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Special Services Bureau (SSB)

May 1, 2019

ICIP Training – Albuquerque, NM

May 8, 2019

ICIP Training – Silver City, NM

May 14, 2019

ICIP Training – Roswell, NM

May 17, 2019

ICIP Training – Las Vegas, NM

May 22, 2019

ICIP Training – Farmington, NM

Bureau	Dates	Purpose/Location
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Community Development Bureau

Community Development Block

Grant Schedule (CDBG)

February 15, 2019

Threshold compliance deadline

March 5, 2019

Application Workshop
(Albuquerque)

March 6, 2019

Technical Assistance
Opportunity with
LGD staff (Santa Fe)

March 6, 2019

Publish/Post
Notification of Public
Meeting (Suggested)

March 18, 2019

Conduct minimum of
2 Pre-Project
Selection Public
Participation Meeting
(Suggested)

March 22, 2019

LMI methodology
approval (Deadline)

April 18, 2019

Technical Assistance
opportunity w/LGD Staff
(Santa Fe)

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2019-2020 Local Government Division Schedule**

Bureau	Dates	Purpose/Location
<u>Community Development Bureau</u>		
<u>Community Development Block Grant Schedule (CDBG)</u>		
	May 24, 2019	Technical Assistance opportunity w/LGD Staff (Santa Fe)
	May 29, 2019	Public/Post Notification of Public Meeting (Suggested)
	May 31, 2019	LMI Calculation and Documentation Deadline (Santa Fe)
	June 4, 2019	CDC Meeting for Approval of 2019 Action Plan (Santa Fe)
	June 10, 2019	Conduct Post-Project Selection Public Participation Meeting (s) (Suggested)
	June 20, 2019	Application Deadline
	September 5, 2019	CDC Application Hearing (Albuquerque)
	September 19, 2019	CDC Allocation Meeting (Albuquerque)
	October 30, 2019	Implementation Workshop (Albuquerque)
	November 14, 2019	Application Workshop (Albuquerque)
	November 15, 2019	Technical Assistance Opportunity w/LGD staff. (Santa Fe)
	November 28, 2019	Public/Post Notification of Public Meeting (Suggested)
	December 18, 2019	Conduct Minimum of 2 Pre-Project Selection Public Participation Meetings (Suggested)
	January 10, 2020	Technical Assistance Opportunity w/LGD Staff (Santa Fe)

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2019-2020 Local Government Division Schedule**

Bureau	Dates	Purpose/Location
<u>Community Development Bureau</u>		
<u>Community Development Block Grant Schedule (CDBG)</u>		
	January 17, 2020	Council/Commission Project Selection (Suggested)
	February 14, 2020 Deadline	LMI Methodology Approval
	March 13, 2020	Threshold Compliance Deadline
	April 3, 2020	Technical Assistance Opportunity w/LGD Staff (Santa Fe)
	April 10, 2020	LMI Calculation and Documentation Deadline
	May 4, 2020	Public/Post Notification of Public Meeting (Suggested)
	May 14, 2020	Technical Assistance Opportunity w/LGD Staff (Santa Fe)
	May 22, 2020	Conduct Post-Project Selection Public Participation Meeting(s) (Suggested)
	June 4, 2020	CDC Meeting for Approval of 2019 Action Plan
	June 11, 2020	Application Deadline
	September 3, 2020	CDC Application Hearing (Albuquerque)
	September 17, 2020	CDC Allocation Meeting (Albuquerque)
	October 29, 2020	Implementation Workshop (Albuquerque)
<u>Legislative Process / Capital Outlay</u>	TBD	Will update information as available