



DRAFT CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT 2019

New Mexico Mortgage Finance Authority and
Department of Finance and Administration
Local Government Division



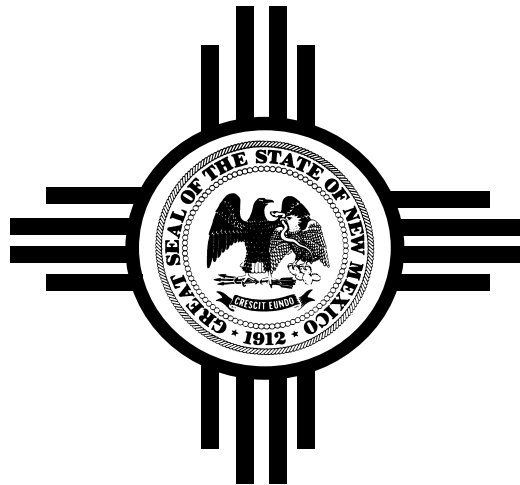
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CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)

This New Mexico Consolidated Annual Performance and Evaluation Report (CAPER) describes progress on implementation of New Mexico's Consolidated Plan during 2019. The Consolidated Plan covers the use of five formula grant programs: Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), Emergency Solutions Grants (ESG), Housing Opportunities for Persons With AIDS (HOPWA), and Housing Trust Fund (HTF) for the period of January 1, 2019 through December 31, 2019. During 2019, the New Mexico Mortgage Finance Authority (MFA) administered HOME, ESG, HOPWA and HTF. The New Mexico Department of Finance and Administration, Local Government Division, administered CDBG.

HOME Highlights:

During 2019, MFA HOME funds were used to meet the following goals:

- Goal 1: Encourage the Development of Special Needs Housing: HUD funds produced zero completed special needs units in 2019, compared to a target of 42 units. Goal 1 is currently 52 percent complete for 2015-2019. MFA's HTF funds are being directed towards the development of special needs units; however, none of these units were completed in 2019. We expect to see a large increase in completions of special needs units during the next Consolidated Plan period.
- Goal 3a: Expand Housing for Special Needs Populations/Rental Units Constructed: HOME funds produced 0 units in 2019. Goal 3a is currently complete for 2015-2019.
- Goal 4: Finance Multifamily Rental Acquisition and Rehab: HOME funds produced 13 units in 2019. Goal 4 is currently complete for 2015-2019.
- Goal 5: Finance Multifamily Rental New Construction: HOME funds produced zero units in 2019. Goal 5 is currently 76 percent complete for 2015-2019.
- No progress is reported in 2019 for Goal 9a: Provide Financial Assistance to Eligible Homebuyer/Homeowner Housing Added, which is 700 percent complete for 2015-2019.
- No progress is reported in 2019 for Goal 9b: Provide Financial Assistance to Eligible Homebuyer/Direct Financial Assistance to Homebuyers because MFA is no longer using HOME funds for down payment assistance. MFA is using its own funds and federal Capital Magnet Funds for down payment assistance instead. Goal 9b is 75 percent complete for 2015-2019.
- Goal 10: Provide Resources for Owner-Occupied Rehab: HOME funds produced one unit in 2019. Goal 10 is currently 80 percent complete.

ESG Highlights:

Serving homeless and special needs populations by expanding housing for targeted populations and increasing services through overnight shelter and homelessness prevention were the focus of MFA's Emergency Housing Assistance Program (EHAP), Continuum of Care Match (CoC) and Rental Assistance Program (RAP) programs in 2019. MFA funded 47 agencies (includes EHAP, RAP and CoC agencies without duplicates) with approximately \$2.3 million using a combination of ESG and state homeless funding for 6,479 individuals.

ESG funds were used to meet the following goals:

- Goal 3b: Expand Housing for Special Needs Populations/Rapid Rehousing: ESG and state funds assisted 405 homeless households with Rapid Rehousing in 2019, compared to a target of 440 households. Goal 3b is currently 322 percent complete for 2015-2019.
- No progress is reported in 2019 for Goal 7: Increase Living Environments for Homeless Persons, which is currently 520 percent complete. MFA is not using ESG and state funds to develop emergency shelter as these sources are insufficient to support construction activities. ESG and state funds are now being used exclusively for emergency shelter and homelessness prevention, as reflected in Goal 8.
- Goal 8a: Increase Services for People Experiencing Homelessness/Overnight Shelter: ESG and state funds assisted 6,479 persons in 2019, compared to a target of 8,258 persons. Goal 7 is currently 78 percent complete for 2015-2019.
- Goal 8b: Increase Services for People Experiencing Homelessness/Homelessness Prevention: ESG and state funds prevented homelessness for 359 persons using rental assistance in 2019, compared to a target of 601 persons. Goal 8b is currently 43 percent complete for 2015-2019.

HOPWA Highlights: *(Data will be updated upon completion of the HOPWA CAPER)*

The 2019 goal for the HOPWA program encompassed providing funding for housing operations to 224 individuals. For 2019, a total of ___ HOPWA-eligible individuals were assisted with HOPWA funding for tenant-based rental assistance (TBRA), short-term rent, mortgage and utilities (STRMU) and permanent housing placement (PHP) or to provide supportive services to client households.

HOPWA funds were used to meet the following goals:

- Goal 6b: Fund Services for Persons Living with HIV-AIDS/Housing Operations: HOPWA funds assisted ___ households in 2019, compared to a target of 224 households. Goal 6b is currently ___ percent complete for 2015-2019.
- No progress is reported in 2019 for Goal 6a: Fund Services for Persons Living with HIV/AIDS/Housing Added. Goal 6a is currently 20 percent complete for 2015-2019. MFA is not using HOPWA funds to develop housing because this source is insufficient to support construction activities. Other sources are utilized for new construction and acquisition/rehabilitation for special needs households, including households living with HIV/AIDS.

CDBG Highlights:

The strategic focus of the CDBG program for non-entitlement communities is to enhance the quality of New Mexico's community development activities by improving the quality of New Mexico's infrastructure. The Community Development Council (CDC) as part of the Department of Finance and Administration (DFA) was successful in meeting this strategic goal by awarding funds to 16 qualified CDBG applications during the 2019 review period. **See Attachment A - 2019 CDBG Applications Funded.** The majority of the applications were for infrastructure projects, with additional funding set aside for planning and economic development. Through these projects, DFA exceeded its target for number of low-and moderate-households served in 2019. According to the IDIS PR- 23 CDBG Summary of Accomplishments for 2019, CDBG projects assisted a total of 202,219 beneficiaries; 82,972 are from open projects and 119,247 are from completed projects. DFA funded the only eligible application that was received for the Colonias for a total of \$750,000.

CDBG funds were used to meet the following goals:

- Goal 2a: Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit expected 4,300 households assisted; 51 were assisted in 2019. Goal 2a is currently 113 percent complete for 2015-2019.
- Goal 2b: Enhance Infrastructure, Public Facilities and Housing/Homeowner Housing Rehabilitated: 0 household housing units were rehabilitated in 2019.
- Goal 2c: Enhance Infrastructure, Public Facilities and Housing/Jobs created and retained was expected to be 0; however, CDBG created a total of 32 new jobs in 2019. Goal 2c is currently 700 percent complete for 2015-2019.

Three CDBG activities served low-moderate clientele/households, and the following shows the number of female-headed households and persons with disabilities served by each activity:

MFA: Rehab; Single-Unit Residential (IDIS Activity ID: 9046)

- Number of female-headed households: 60
- Number of persons with disabilities: 49

Santa Fe County: Rehab; Single-Unit Residential (IDIS Activity ID: 9072)

- Number of female-headed households: 32
- Number of persons with disabilities: 6

Otero County: Abused & Neglected Children Facilities (IDIS Activity ID: 8987)

- Number of female-headed households: 24
- Number of persons with disabilities: 0

HTF Highlights:

MFA has received four annual HTF allocations of \$3,000,000 each for 2016, 2017, 2018 and 2019. MFA published a Notice of Funding Availability (NOFA) for HTF in 2017. Applications are currently accepted on a rolling basis. In 2019, MFA awarded \$4,000,000 in HTF funds to five projects. These funds will be used to meet 2020-2024 Consolidated Plan and 2020 Action Plan goals.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals are shown in the following table (HOPWA data will be updated upon completion of the HOPWA CAPER):

	Goal	Category	Source / Amount	Indicator	Unit of Measure	Expected Strategic Plan	Actual Strategic Plan	Percent Complete	Expected Program Year	Actual Program Year	Percent Complete
1	Encourage the development of special needs housing	Non-Homeless Special Needs	HOME: \$118,047 HTF: \$839,966	Housing for Homeless added	Household Housing Unit	50	26	52.00%	3	0	0.00%
2a	Enhance infrastructure, public facilities, housing	Non-Housing Community Development	CDBG:\$8,114,734	Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit	Households Assisted	43,000	48,588	113.00%	4,300	51	1.19%
2b		Non-Housing Community Development		Homeowner Housing Rehabilitated	Household Housing Unit	0	0	N/A	0	0	N/A
2c		Non-Housing Community Development		Jobs created/retained	Jobs	25	175	700.00%	5	32	640.00%
3a	Expand housing for special needs populations	Non-Homeless Special Needs	HOME: \$59,024	Rental units constructed	Household Housing Unit	25	102	408.00%	31	0	0.00%
3b		Non-Homeless Special Needs	ESG: \$241,290 State: \$262,580	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	500	1,609	321.80%	440	405	92.05%
4	Finance Multifamily Rental Acquisition and Rehab	Affordable Housing	HOME: \$1,571,968 HTF: \$5,436,020	Rental units rehabilitated	Household Housing Unit	50	54	108%	21	13	61.9%
5	Finance multifamily rental new construction	Affordable Housing	HOME: \$224,171 HTF: \$2,294,014	Rental units constructed	Household Housing Unit	50	38	76.00%	14	0	0%

6a	Fund services for and persons living with HIV/AIDS	Non-Homeless Special Needs	HOPWA: \$0	Housing for People with HIV/AIDS added	Household Housing Unit	20	4	20.00%	0	0	0%
6b	Fund services for and persons living with HIV/AIDS	Non-Homeless Special Needs	HOPWA: \$912,328	HIV/AIDS Housing Operations	Household Housing Unit	1,000	887	88.70%	224	_____	_____%
7	Increase living environments for homeless persons	Homeless	ESG: \$0	Overnight/ Emergency Shelter/ Transitional Housing Beds added	Beds	50	260	520.00%	0	0	0%
8a	Increase services people experiencing homelessness	Homeless	ESG: \$267,302 State: \$953,120	Homeless Person Overnight Shelter	Persons Assisted	43,375	33,809	77.95%	8,258	6,479	78.46%
8b		Homeless		Homelessness Prevention	Persons Assisted	4,600	1,975	42.93%	601	359	59.73%
9a	Provide Financial Assistance to Eligible Homebuyer	Affordable Housing	HOME: \$365,000	Homeowner Housing Added (Single Family Development)	Household Housing Unit	5	35	700.00%	30	0	0.00%
9b		Affordable Housing		Direct Financial Assistance to Homebuyers (Down Payment Assistance)	Households Assisted	20	15	75.00%	0	0	0%
10	Provide Resources for Owner-Occupied Rehab	Affordable Housing	HOME: \$3,000,000 CDBG: \$430,950	Homeowner Housing Rehabilitated	Household Housing Unit	200	159	79.50%	50	1	2.00%

Table 1 - Accomplishments – Program Year & Strategic Plan to Date

Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

Based upon information reported in the Consolidated Plan, the highest needs were affordable rentals for low- and moderate-income households, development of housing for the elderly and frail elderly, persons with disabilities, HIV/AIDS, chronic substance abuse, victims of domestic violence and providing services and housing for people experiencing homelessness. Rehabilitation of owner-occupied housing was highly ranked as a need, as was infrastructure, public facility and public service improvements.

The overall goal of each formula grant program is to provide safe, decent and affordable housing and community development to low- income New Mexicans. As shown in Table 1, formula grant programs are distributing funds and completing projects in a timely manner. The programs are constantly reevaluated to make sure they are run in the most efficient manner possible to serve the greatest number of New Mexicans with the most serious needs. All of the formula grant programs work in collaboration with partners statewide, including citizens, local housing providers, units of local government and the private sector to maximize program accessibility. The information presented in Table 1 was drawn from goals set during the Consolidated Plan/Action Plan process that have since been updated to more closely reflect the production capacity.

CDBG: DFA's objectives in the distribution of housing and community development resources are to create suitable living environments and to create economic opportunities within the state. The highest priorities for the CDBG program translated into three primary goals: 1) Fund improvements to CDBG non-entitlement area water/wastewater systems and streets, 2) Fund infrastructure improvements in designated Colonias areas and 3) Encourage planning that includes the entities' comprehensive plans, asset management, preliminary engineering reports and any other studies. CDBG goals and objectives for both the strategic and action plan were met:

- Ten of the applications awarded were for projects that would improve water/wastewater systems or improve street and drainage for a total of \$7,248,898;
- One Colonias area project was awarded a total of \$750,000; and
- Planning is encouraged by CDBG program; a total of \$423,093.84 was allocated to planning activities, and a total of 4 planning grants have already been executed during 2019 totaling \$200,000.

ESG: MFA assists the greatest number of people experiencing homelessness through MFA's Emergency Housing Assistance Program, funded with ESG and state homeless funding. ESG assistance includes operating and supportive service costs for emergency shelter facilities, rental assistance, housing relocation and stabilization services for people experiencing homelessness and those at imminent risk of homelessness that need to be re-housed. The source amount for ESG is \$1,087,297.

HOME: The largest dollar amount of HOME funding addresses one of the priority needs, owner-occupied rehabilitation of homes with a high percentage of units on tribal lands. The source amount for HOME is \$5,338,210.

HOPWA: HOPWA funding was used primarily to address the continuing need for assistance with short term rental, mortgage and utilities and rental assistance to secure permanent housing for clients diagnosed with HIV/AIDS. Additionally, HOPWA was used to provide supportive services for clients. The source amount for HOPWA is \$912,328.

HTF: A NOFA for our Housing Trust Fund Program was posted in June of 2017 and was revised in July 2017. HTF funding was used to address the priorities of Rental New Construction and Development of Special Needs Housing, specifically for extremely low-income households whose incomes do not exceed the higher of 30 percent AMI or the federal poverty level. The source amount for HTF is \$8,570,000.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a) (HOPWA data will be updated upon completion of the HOPWA CAPER)

	CDBG	HOME	HOPWA	ESG	HTF
White	64	12		4411	0
Black or African American	0	1		447	0
Asian	0	1		28	0
American Indian or American Native	31	0		1170	0
Native Hawaiian or Other Pacific Islander	0	0		55	0
American Indian/American Native & White	1	0		0	0
American Indian/American Native & Black	0	0		0	0
Black African American & White	0	0		0	0
Other Multi-Racial	0	0		332	0
Data Not Collected/Client Refused	0	0		36	0
Total	96	14		6479	0
Hispanic	54	7		3138	0
Not Hispanic	42	7		3317	0
Data Not Collected/Client Refused				24	

Table 2 – Table of assistance to racial and ethnic populations by source of funds

Narrative

Table 2 above has been modified to include additional definitions of race that were collected during 2019 by MFA and DFA. CDBG data is for beneficiaries or individuals shown on the PR-23 CDBG Summary of Accomplishments for Program Year 2019. CDBG Beneficiaries by Racial/Ethnic Category, used in the table CR-10, is derived from IDIS report PR 23. The “direct beneficiary” data for projects completed in 2019 only applies to projects using the LMI methodologies LMC, LMH, and LMJ. Projects qualifying using LMI methodology LMA does not require race and ethnicity data in IDIS thus are not included in the PR 23. However, this information is kept on file at the state as required by HUD.

HOME data is from IDIS and MFA’s database.

HOPWA data is extracted from the Homeless Management Information System (HMIS).

ESG data is from ESG CAPER reports uploaded into Sage.

HTF data has no demographics reported because all HTF-funded projects were still under construction during Program Year 2019.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available (IDIS Report)	Amount Expended During Program Year
CDBG	CDBG	13,195,866	9,417,383
HOME	HOME	8,045,841	2,377,908
HOPWA	HOPWA	912,328	823,997
ESG	ESG	1,149,002	1,149,002
HTF	HTF	5,900,000	1,683,038
LIHTC	LIHTC	4,548,388	7,372,893
Other	Mortgage Bond & Other	284,955,700	381,741,707
Other	State Budget Allocation	1,215,700	1,215,700

Table 3 - Resources Made Available

Narrative

The amounts expended shown above reflect actual expenditures for eligible activities, with the exception of the LIHTC amount, which reflects the amount awarded to 9% projects in 2019.

Identify the geographic distribution and location of investments

CDBG Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
COLONIAS NEIGHBORHOOD	10	6.53%	CDBG awarded the one eligible Colonias applicant, for a project of \$750,000.
Statewide	90	93.47%	The state does not prioritize funds geographically. Funds are available statewide, awarded \$10,743,008.

Table 4 – Identify the geographic distribution and location of investments

Narrative

DFA funded the only eligible application that was received for the Colonias for a total of \$750,000. DFA has actively promoted Colonias projects to increase the likelihood of Colonias eligible projects during the next program year.

HOME, ESG, HOPWA and HTF do not prioritize funding geographically.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

HOME: New Mexico has qualified for match reductions for many years, 100 percent in 2015, 2016, 2017 and 2018. In 2019, New Mexico qualified for a 50% match reduction.

ESG: Leveraged sources included cash from other federal funds, state government, local government, private sources, fundraising events and charitable organizations included in “other” along with in-kind donations such as rent for office space, case management services and volunteer services. ESG Match data for 2019 is \$716,503 with details contained in **Attachment B - ESG Match Source 2019**.

CDBG: All CDBG infrastructure projects funded by DFA require a minimum cash match by the respective county or municipality. In New Mexico, “rural” communities are required to contribute 5 percent of the CDBG grant award and “non-rural” communities are required to contribute 10 percent of the CDBG grant award. Rural communities are defined as counties with population less than 25,000 and incorporated municipalities with a population less than 3,000. “Non-rural” communities consist of counties and municipalities with a population greater than the rural definitions. Any additional contribution toward the project in excess of the cash match requirement is considered leveraged funding. In 2019, the total matching fund contribution for completed projects was \$4,941,109, which consisted of \$1,642,777 in cash match and \$3,298,332 in leveraging.

HOPWA: HOPWA funds can be leveraged with housing assistance through Ryan White funds, or by City of Albuquerque emergency and transitional housing funds. More information on those sources can be found in **Attachment H - HOPWA CAPER 2019**.

HTF: HTF funds can be leveraged with HOME and other rental financing sources. There is no match requirement for HTF.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	\$8,276,186
2. Match contributed during current Federal fiscal year	\$25,705
3 .Total match available for current Federal fiscal year (Line 1 plus Line 2)	\$8,301,891
4. Match liability for current Federal fiscal year	\$179,923
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$8,121,968

Table 5 – Fiscal Year Summary - HOME Match Report

HOME Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match
124949	5/28/19	0	0	0	0	0	25,705	25,705

Table 6 – Match Contribution for the Federal Fiscal Year

HOME Report				
Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
2,077,238.88	1,181,284.21	1,111,910.61	0.00	2,146,612.48

Table 7 – Program Income

MBE/WBE Report						
Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Number	3	0	0	0	0	3
Dollar Amount	\$1,199,493	0	0	0	0	\$1,199,493
Sub-Contracts						
Number	1	0	0	0	1	0
Dollar Amount	200,506.68	0	0	0	200,06.68	0
	Total	Women Business Enterprises	Male			
Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			
Sub-Contracts						
Number	1	0	1			
Dollar Amount	200,507	0	200,507			

Table 8 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	3	0	0	0	0	3
Dollar Amount	1,400,000	0	0	0	0	3

Table 9 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition						
		Number	Cost			
Parcels Acquired		3	\$12,010,724			
Businesses Displaced		0	\$0			
Nonprofit Organizations Displaced		0	\$0			
Households Temporarily Relocated; not Displaced		173	\$477,527			
Households Displaced	Total	Minority				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	17	1	1	1	14	0
Cost	\$109,597	\$9,020	\$9,482	\$0	\$91,095	\$0

Table 10 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	93	14
Number of Special-Needs households to be provided affordable housing units	0	0
Total	93	14

Table 11 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	13
Number of households supported through The Production of New Units	35	0
Number of households supported through Rehab of Existing Units	58	1
Number of households supported through Acquisition of Existing Units	0	0
Total	93	14

Table 12 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

For **Tables 11 and 12** the one-year goals were taken from the 2019 Action Plan and reflect only HOME goals.

The actual numbers are HOME program completion numbers from 2019. The 13 units completed under “Number of households supported through Rental Assistance” were rental rehabilitation projects, as MFA does not use HOME funds to provide TBRA. Production of new units under MFA’s HOME single family development program was expected to occur through a proposed project that was not awarded due to delays on the part of the project’s developer. Rehabilitation of existing units under MFA’s HOME homeowner rehabilitation program experienced unexpected delays in 2019 but is expected to accelerate significantly in 2020.

Discuss how these outcomes will impact future annual action plans.

MFA will evaluate production and adjust goals accordingly. MFA is evaluating new single family development activity.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual	HTF Actual
Extremely Low-income	37	10	0
Low-income	47	4	0
Moderate-income	12	0	0
Total	96	14	0

Table 13 – Number of Households Served

Narrative Information

CDBG actual numbers of persons served by income was taken from IDIS PR23 CDBG Summary of Accomplishments for 2019. When census data is used for national benefit qualification, IDIS does not have a screen to populate beneficiary race, ethnicity or LMA income specifics.

HOME numbers are compared against the PR23 HOME Summary of Accomplishment report for Program Year 2019. Both MFA's HOME numbers and the PR23 numbers match.

HTF does not have any data because no projects were completed in 2019.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The New Mexico Coalition to End Homelessness (NMCEH) manages two Coordinated Entry Systems (CES) that cover their respective Continuums of Care (NM-500 and NM-501). CES is a geographical triage system that functions by completing vulnerability assessment for people experiencing homelessness, identifying their needs and making referrals to the most appropriate housing interventions. CES relies heavily on collaborative work in communities across the state to coordinate support, services, and housing assistance to reduce the time a household will experience homelessness. Since 2014, CES has become a foundational system throughout the state in identifying the needs of all persons seeking assistance or those returning to homelessness from a previously housed destination that is inclusive of veterans, families, youth and those experiencing chronically homeless. CES uses the Vulnerability Index - Service Prioritization Decision Assistance Tool (VI-SPDAT), which helps to determine each applicant's acuity, relative need for housing and the type of housing that would be most appropriate to assist their needs. The assessments are done at the NMCEH as well as CoC and ESG-funded agencies, health centers, veteran programs, correctional facilities and during street outreach. Since its inception, CES has assessed over 16,000 individuals.

Addressing the emergency shelter and transitional housing needs of homeless persons

Through its Emergency Housing Assistance Program (EHAP), MFA provides ESG funds for shelter operating costs and eligible essential services to those in shelters.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The State of New Mexico Human Services Department has discharge planning policies in place for people exiting mental health facilities, health care facilities and foster care. In New Mexico MFA works with a network of providers to administer the Rental Assistance Program (RAP), funded with ESG and state funding, which provides short-term rental assistance and other housing assistance for those at risk of homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were

recently homeless from becoming homeless again

CES collects and manages data showing how long people are waiting for housing when they have been placed in housing, and if a person returns to homelessness. In Albuquerque, CES implements a broad network of connectivity, providing people diverse options to housing, support, and services. From inception to date, Albuquerque CES has surveyed over 12,000 duplicated households. In the calendar year 2019, the Albuquerque CES identified 3,076 households seeking assistance. Of those, 317 identified as veterans and 1,197 identified as experiencing chronic homelessness. During the 2019 calendar year, CES connected 776 households to housing assistance. This included 196 veterans and 297 that were chronically homeless. Furthermore, the average length of time from identification to residential move-in date in Albuquerque was 225 days.

In the Balance-of-State CoC (all geographic areas outside Albuquerque), among the 1,194 total number of applicants assessed in CY2019, there were 107 veterans and 421 chronically homeless. Furthermore, among the 222 total number of CY2019 applicants placed into housing or supportive housing programs, there were 47 veterans and 78 chronically homeless. The average length of time from identification to residential move-in date for Balance-of-State was 75.44 days

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

There are a total of 28 Public Housing Authorities (PHAs) in New Mexico, 25 of which are located in non-entitlement areas and within the jurisdiction of the Consolidated Plan. There are three Regional Housing Authorities (RHAs) that serve large rural regions of the state. MFA has oversight responsibility for the RHAs pursuant to state statute and provides the RHAs with training, technical assistance and review and approval of board members and certain contracts and expenditures. However, neither DFA nor MFA operate public housing or directly plan resident initiatives.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

DFA and MFA do not operate public housing or plan resident initiatives.

Actions taken to provide assistance to troubled PHAs

In 2009, MFA was mandated by the New Mexico legislature to restructure and to provide oversight for the state's RHAs. MFA also provides technical assistance to enhance the organizational and financial capacity of RHAs. This assistance helps the RHAs to preserve and enhance public housing, retain vouchers and expand affordable housing services and programs in rural communities where they are critically needed.

MFA has oversight responsibility but no actual authority over PHAs; however, if needed, MFA can assist when troubled PHAs consolidate with larger RHAs which operate at more sustainable economies of scale. MFA continues to assist the regional housing authorities to build capacity and provide financial and technical assistance, which includes three specific goals: establish the regionals as strong, effective organizations by improving their financial and operational capacity; enable the regional housing authorities' expansions into new program areas to provide a full-range of affordable housing opportunities in rural communities; and enable the regionals to readily consolidate with failing public housing authorities.

Northern Regional Housing Authority (NRHA) is in troubled status with HUD. MFA efforts toward assisting NRHA in 2019 included:

- Contracting with Gallup Housing Authority to provide training and technical assistance to the acting Executive Director;
- Contracting with Eastern Regional Housing Authority and El Camino Real Housing Authority to provide an assessment of the overall status of NRHA;
- Hosting NRHA's Board Meetings at MFA and encouraging their Board members to be present and engaged;
- Vetting four new NRHA Commissioners who are now official and allowing for an operational Board;
- Providing numerous hours of assistance to the Board Chair to manage the staffing issues at NRHA;

- Managing the posting of the advertisement for a new Executive Director, including gathering all the applications/resumes, reviewing all applicants, organizing them for the NRHA Board based on experience, and hosting the interview process;
- Meeting numerous times with the Board Chair to discuss options for NRHA staffing issues; and
- Providing financial assistance for NRHA to complete their re-certifications.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Passed in General Election of 2004, the New Mexico State Legislature created the Affordable Housing Act, which exempts affordable housing from the anti-donation clause of the New Mexico State Constitution.

By reviewing and approving the affordable housing plans of local governments under the Affordable Housing Act, MFA performs a comprehensive review of community and housing needs, land use policies, zoning, and makes recommendations to the local government for modifying policies to mitigate barriers to affordable housing. Pursuant to the Affordable Housing Act, MFA also supports local governments in drafting and adopting ordinances that maximize contributions to affordable housing development.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

MFA oversees the Affordable Housing Act and approves affordable housing donations, plans and ordinances that target underserved housing needs. The Affordable Housing Act is pivotal to developing new affordable housing, addressing housing needs of cost-burdened households and advancing structural rehabilitation and preservation initiatives. MFA provides comprehensive technical training and assistance on an ongoing basis to affordable housing projects as needed, and collaborates with communities and local governments in fostering affordable housing, as well as economic development in New Mexico communities statewide. To date, 41 local governments have affordable housing ordinances, and 37 have affordable housing plans. As of 12/31/19, local governments have contributed over \$58 million to affordable housing development.

DFA recognizes that community development needs far exceed the available resources to address those needs. DFA actively participates in conferences and workshops sponsored and attended by other federal and state agencies and affiliates who also have funding for Colonias, infrastructure and economic development projects. This cross-agency collaboration informs and educates all involved and can be of great benefit to our municipalities. By leveraging multiple funding streams, New Mexico's local government areas can plan and successfully complete large infrastructure projects.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

MFA continues to set aside a percentage of the state's formula HOME allocation for eligible lead-based paint assessment and remediation activities. In 2019, MFA disbursed \$4,486 toward those activities. **See Attachment D: HOME - LBP Expended.** These additional funds for lead hazard remediation and abatement have encouraged additional businesses and organizations to obtain appropriate training in order to provide remediation services. MFA encourages service providers and professionals statewide to receive formal training and any applicable lead-based paint certifications in an effort to improve the efficiency of the rehabilitation services delivery system.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

Having safe and affordable housing is the foundation for reducing poverty. Reducing housing costs gives families more money to spend on necessities like food and medicine as well as providing the security and stability needed to achieve economic wellbeing. Overall, it is an improvement in the quality of life. As outlined in the Consolidated Plan, MFA has allocated the resources below to try to reach those families living below the poverty line:

1. Low-interest mortgages for first-time homebuyers,
2. Pre-purchase housing counseling,
3. Down payment and closing cost assistance,
4. NM EnergySmart Program (weatherization) serving households with incomes below 200 percent of poverty,
5. Additional points in the LIHTC Qualified Allocation Plan (QAP) for projects that house lower-income tenants and special needs households,
6. Collaborative work with other agencies whose goals and objectives support New Mexicans living below the poverty line, such as the New Mexico Coalition to End Homelessness and the Behavioral Health Collaborative,
7. Rehabilitation of owner occupied homes, and
8. Development of affordable rental units.

Actions taken to develop institutional structure. 91.220(k); 91.320(j)

MFA administers the HOME, HOPWA, ESG and HTF programs. For each of these programs, MFA provides training, makes funding available through a Request for Proposal and/or NOFA process and manages Integrated Disbursement and Information System (IDIS). Examples of how MFA develops institutional infrastructure include: utilizing its own general funds to provide training and technical assistance to grantees; publishing a statewide housing resource directory which includes all housing providers in the state; holding New Mexico's only Housing Summit which provides training, information sharing and networking for housing professionals across the full continuum of housing; and providing financial support to the New Mexico Coalition to End Homelessness to administer the HMIS data management system.

DFA is the administering agency for CDBG, the Neighborhood Stabilization Program (NSP) and legislative capital outlay projects. Some of the capital outlay projects, if appropriate, provide leveraged funds to CDBG projects. DFA provides training and technical assistance, makes CDBG funding available through an application process, provides monitoring and programmatic oversight and manages US Department of Housing and Urban Development (HUD) data systems (IDIS for CDBG and Disaster Recovery Grant Reporting system for NSP).

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Many of MFA's programs and projects, including those using HOPWA, ESG, HOME and HTF directly involve social service agencies in assisting residents to obtain and maintain their housing. Social services are provided within the HOPWA program and MFA's two homeless prevention programs that utilize ESG funds (EHAP: Emergency Homeless Assistance Program and RAP: Rental Assistance Program). To the

extent HTF and HOME funds are utilized for special needs housing, social and supportive services are often provided on-site for special needs residents. MFA also administers a state-funded voucher program called Linkages, in which we partner with the New Mexico Human Services Department (HSD). MFA's sub-grantees that utilize Linkages vouchers are required to have a housing administrator and a qualified services provider because the Linkages program serves persons with severe mental illness who are precariously housed or experiencing homelessness.

MFA is a member of the Behavioral Health Collaborative, which is led by HSD and includes the cabinet secretaries of 15 state agencies and the Governor's office. The Collaborative enables broad, state-level collaboration for behavioral health prevention, treatment and recovery work to improve mental health and substance abuse issues in New Mexico. MFA also serves on the Colonias Infrastructure Board, is a member of the City of Albuquerque Affordable Housing Committee and participates in numerous initiatives, including HUD initiatives, to enhance coordination among public and private housing entities and social service agencies. MFA also works directly with local communities and agencies to identify new service providers and partners, particularly in rural areas where fewer providers and services exist.

Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)

MFA and DFA have incorporated the Analysis of Impediments (AI) in agency operations and are striving to address impediments identified in the analysis. Please note that **Attachment C – Fair Housing Impediments Tasks Accomplished 2019** follows the original list of impediments in the 2015-2019 New Mexico Consolidated Plan.

While MFA and DFA have no enforcement capacity, it is the policy and commitment of MFA to ensure that fair and equal housing opportunities are granted to all persons, in all housing opportunities and development activities funded by MFA. MFA has a designated Fair Housing Officer who is responsible for assisting the public with housing complaints, which are referred to the Office of Fair Housing and Equal Opportunity, U.S. Department of Housing and Urban Development. In 2019, two members of the public were referred to the Office of Fair Housing and Equal Opportunity.

MFA requires that Equal Housing Opportunity logos are displayed appropriately at properties and building sites, and on our advertising and marketing materials. MFA distributes fair housing information and ensures that information and resources are available on MFA's website, housingnm.org. On an annual basis, MFA also provides funding to New Mexico Legal Aid to print rental guides which direct people to fair housing resources.

Additionally, the Citizen Participation Plan states that "direct efforts will be undertaken to publish and/or post information at locations that will elicit maximum low and moderate income and minority participation." New Mexico published notices of the CAPER in six newspapers, including the Albuquerque, Santa Fe, Las Cruces, Roswell, Farmington, and Clovis newspapers. As described in the following chart, the service areas for these newspapers ensure outreach to a large number of low and moderate income and minority individuals. The chart utilizes 2018 American Community Survey data and has combined Hispanic individuals with other minorities as "Non-White."

Newspaper	County	LMI Households as a % of All Households	Race	Number of LMI Individuals by	Percentage of LMI Individuals by Race

				Race	
Albuquerque Journal	Bernalillo	41%	Non-White*	168,829	61%
			White	107,979	39%
			Total	276,809	100%
Albuquerque Journal	Sandoval	39%	Non-White*	30,943	56%
			White	24,300	44%
			Total	55,243	100%
Albuquerque Journal	Valencia	40%	Non-White*	20,591	67%
			White	10,142	33%
			Total	30,734	100%
Santa Fe New Mexican	Santa Fe	40%	Non-White*	34,152	57%
			White	25,478	43%
			Total	59,630	100%
Santa Fe New Mexican	Los Alamos	39%	Non-White*	1,972	28%
			White	5,105	72%
			Total	7,078	100%
Santa Fe New Mexican	San Miguel	41%	Non-White*	9,511	82%
			White	2,079	18%
			Total	11,591	100%
Las Cruces Sun	Dona Ana	41%	Non-White*	64,692	72%
			White	24,541	28%
			Total	89,233	100%
Roswell Daily Record	Chaves	41%	Non-White*	16,116	61%
			White	10,520	39%
			Total	26,636	100%
Farmington Daily Times	San Juan	41%	Non-White*	31,879	61%
			White	20,132	39%
			Total	52,011	100%
Eastern New Mexico News	Curry	41%	Non-White*	10,737	52%
			White	9,982	48%
			Total	20,719	100%
Eastern New Mexico News	Roosevelt	41%	Non-White*	3,727	47%
			White	4,119	53%
			Total	7,846	100%

DFA extends affirmative (targeted) marketing to significantly underrepresented groups throughout the year and throughout each individual CDBG project. All CDBG subgrantees are required to adopt plans pertaining to citizen participation, fair housing, Section 3 residential anti-displacement and relocation by resolution on an annual basis. These resolutions require that the subgrantees take actions to affirmatively market to underrepresented groups. In addition to these annual requirements, all subgrantees must conduct an activity to further fair housing and post signage both within their government offices and at the construction sites pertaining to employee rights, workplace health, equal opportunity and resources for the public.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

MFA's Community Development staff conducts contract-based program compliance monitoring for HOME, ESG, HOPWA, DOE, and HSD programs. MFA program managers prepare and use risk assessments at the beginning of every program year as a tool to develop their monitoring schedules for the various programs. MFA's Asset Management Department staff conducts long-term compliance monitoring for HOME-funded multifamily rentals in accordance with the guidelines set out in 24 CFR Part 92, including income eligibility, certification and recertification and habitability.

All CDBG service providers are required to be monitored once a year for the life of the project, and each CDBG project has two years to be completed. To ensure that all federal and state requirements are being followed, DFA staff conducts both interim monitoring and close-out monitoring using both desk reviews and on-site monitoring reviews.

At <http://www.housingnm.org/developers/relevant-federal-regulations1>, MFA's "Developer" submenu for "Federal Regulations" explains that there are a variety of federal regulations that apply to federal loan programs, and direct the attention of the applicant to the listings of forms and reference materials from Environmental Review to Section 3, Affirmative Marketing and Equal Employment Opportunity, along with a Minority Business Directory.

As required by regulations, MFA provides a certification of compliance with the Consolidated Plan to those public housing authorities (PHAs) who qualify. If the required background information is provided, MFA supplies the certification. Forms are located on MFA's web page.

See Attachment F – Monitoring Process 2019 for a full explanation of the processes used by both MFA and DFA.

See Attachment G – Consolidated Plan Certification of Consistency 2019 for the PHAs qualified list.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

MFA and DFA invite public comments on all planning and reporting activities pursuant to the New Mexico Citizen Participation Plan. For the 2019 CAPER, the public comment period ran from **March 11, 2020** through **March 26, 2020**. A draft of the 2019 CAPER was made available on MFA's web page on **March 11, 2020**. The CAPER will remain available on the web page for a minimum of five years. Printed copies of the CAPER were available at the MFA office (344 Fourth St. SW Albuquerque, New Mexico 87102) or at the offices of the DFA Community Development Bureau (Bataan Memorial Building, Room 202, Santa Fe, New Mexico 87501) upon request. Persons needing the information contained in the CAPER in an alternate format can call MFA's Policy and Planning Department, 505-843-6880 or in-state toll free at 800-444-6880.

Public notices, in English and Spanish, announcing the public comment period for the CAPER and the public hearing on **Wednesday, March 25, 2020** at 12:30 pm, office of MFA at 344 Fourth Street SW, Albuquerque, NM 87102, were placed in the Albuquerque, Santa Fe, Las Cruces, Roswell, Farmington, and Clovis newspapers. Copies of those notices are included as **Attachment H - Public Notice Publication Certifications**.

Comments received during the public hearing and MFA's responses will be reflected here.

For CDBG, DFA follows a detailed citizen participation plan that provides for and encourages citizen participation. This integral process emphasizes participation by persons of low- and moderate-income, particularly residents of predominantly low- and moderate-income neighborhoods, slum or blighted areas and areas in which DFA proposes to use CDBG funds. The plan provides citizens with the following: reasonable and timely access to local meetings, an opportunity to review proposed activities and program performance, timely written answers to grievances and written complaints and a description of how the needs of non-English speaking residents will be met in the case of public hearings where a significant number of non-English speaking residents can be reasonably expected to participate. DFA also requires all grantees seeking CDBG funds to develop and adopt by resolution a Citizen Participation Plan.

MFA and DFA may, at their discretion, actively solicit input on housing and community development issues during the course of the year with regional forums, town hall meetings and other venues, as they may present themselves. Title II of the Americans with Disabilities Act and Section 504 of the Rehabilitation Act prohibits discrimination on the basis of disability in the programs of a public agency.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

There were no changes in program objectives in 2019.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants? [BEDI grantees] Describe accomplishments and program outcomes during the last year.

This jurisdiction does not have any open Brownfields Economic Development Initiative (BEDI) grants.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

MFA's multifamily portfolio encompasses HOME, LIHTC, Risk Sharing, bond funded, Tax Credit Exchange Program, Tax Credit Assistance Program, Resolution Trust Corporation (RTC), Section 811 PRA and Project Based Section 8 properties. In most instances, the monitoring visits are not just for HOME units, but for all funding sources used at a particular property. There were no missed reviews for 2019. MFA's Asset Management Department completes an annual review of the department work plan to ensure that all required reviews are scheduled and reports the information quarterly to ensure compliance. If for some reason a HOME property was not monitored during the appropriate timeframe, MFA's Asset Management Department would immediately schedule a monitoring at the earliest opportunity. See **Attachment E - Asset Management HOME Inspections 2019** for results of on-site inspections for affordable rental units.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

In accordance with the applicable statutes and regulations pertaining to the CAPER, MFA certifies that it does and will affirmatively further fair housing. In 2019 MFA performed the following activities:

- MFA worked with eleven owners on Affirmative Fair Housing Marketing Plans (AFHMP),
- MFA conducted property visits to confirm general FHEO compliance (site signage, FHEO poster, AFHMP on-site) on 27 HOME rental properties, and
- MFA completed Section 504 certifications for 10 of MFA's Community Development Department HOME contracts.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

The total amount of program income received in 2019 was \$1,181,284, and the total amount expended in 2019 was \$1,111,911. Uses of the program income included \$73,866 for MFA administrative costs, \$442,028 for two rental rehabilitation projects, and \$596,027 for 14 homeowner rehabilitation projects. The rental rehabilitation projects will have six HOME units for households earning no more than 60% of area median income and three HOME units for households earning no more than 50% of area median income. The homeowner rehabilitation projects will assist 14 households earning no more than 60% of area median income.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

MFA's most competitive program is the nine percent federal Low-Income Housing Tax Credit (LIHTC) program, which has one annual competitive round for the new construction and acquisition/rehabilitation of multifamily projects. Many of these projects also receive gap financing in the form of low-interest loans funded through HOME, HTF, USDA, state, local, private and MFA sources. In 2019, MFA awarded nine percent LIHTCs to seven projects throughout New Mexico, for a total of 462 units, over 99 percent of which are reserved for low-income families earning 60 percent AMI or less. MFA also administers the noncompetitive four percent LIHTC program on a rolling basis. Four percent projects may utilize the same types of gap financing as nine percent projects but also include a bond financing component.

CR-55 - HOPWA 91.520(e) (Data will be updated upon completion of the HOPWA CAPER; prior year data currently displayed)

Identify the number of individuals assisted and the types of assistance provided

Table for report on the one-year goals for the number of households provided housing through the use of HOPWA activities for: short-term rent, mortgage, and utility assistance payments to prevent homelessness of the individual or family; tenant-based rental assistance; and units provided in housing facilities developed, leased, or operated with HOPWA funds.

Number of Households Served Through:	One-year Goal	Actual
Short-term rent, mortgage, and utility assistance payments	98	
Tenant-based rental assistance	54	
Units provided in transitional housing facilities developed, leased, or operated with HOPWA funds	0	
Units provided in permanent housing facilities developed, leased, or operated with HOPWA funds	0	
Total	152	

Table 14 – HOPWA Number of Households Served

Narrative

HOPWA short-term rent, mortgage and utilities (STRMU) and tenant-based rental assistance (TBRA) are used statewide to provide housing assistance for eligible clients. HOPWA service providers continue to prioritize housing stability and will make every effort to increase the number of clients receiving HOPWA TBRA, depending upon funding.

See Attachment I - HOPWA CAPER 2019. The HOPWA CAPER was reviewed and approved by the Cloudburst Group before submission of this CAPER. The HOPWA CAPER will be submitted to HUD HOPWA Headquarters and sent via e-mail to the local HUD Office in Albuquerque on, or before, **March 31, 2020**.

CR-56 - HTF 91.520(h)

Describe the extent to which the grantee complied with its approved HTF allocation plan and the requirements of 24 CFR part 93.

Tenure Type	0 – 30% AMI	0% of 30+ to poverty line (when poverty line is higher than 30% AMI)	% of the higher of 30+ AMI or poverty line to 50% AMI	Total Occupied Units	Units Completed, Not Occupied	Total Completed Units
Rental	0	0	0	0	0	0
Homebuyer	0	0	0	0	0	0

Table 15 - CR-56 HTF Units in HTF activities completed during the period

The projects that have received HTF awards do not have 2019 data to report because they were not yet complete. The projects that have received HTF awards are as follows:

- Generations at West Mesa in Albuquerque, NM: new construction of 54 units, of which 3 units were funded by HTF; completion date: January 2020
- Mission La Posada in Carlsbad, NM: acquisition/rehabilitation of 80 units, of which 7 units will be funded by HTF; projected completion date: June 2020
- Nuevo Atrisco Apartments in Albuquerque, NM: new construction of 80 units, of which 7 units will be funded by HTF; projected completion date: June 2020
- Villa Del Norte Apartments in Espanola, NM: acquisition/rehabilitation of 50 units, of which 3 units will be funded by HTF; projected completion date: March 2021
- Sunray Lobo Canyon in Grants, NM: acquisition/rehabilitation of 128 units, of which 4 will be funded by HTF; projected completion date: April 2021
- Ceja Vista Senior Apartments in Albuquerque, NM: new construction of 156 units, of which 10 will be funded by HTF; projected completion date: May 2021
- 1115 Calle La Resolana in Santa Fe, NM: new construction of 45 units, of which 2 will be funded by HTF; projected completion date: June 2021
- Hope Village in Albuquerque, NM: new construction of 42 units of permanent supportive housing for homeless individuals, of which 21 units will be funded by HTF; projected completion date: July 2021

As none of the HTF-funded projects were complete in 2019, there were no emergency transfers requested under 24 CFR 5.2005(e) or 24 CFR 92.359. Once the projects are complete and occupied, MFA will collect data on any such emergency transfers that are requested.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps* For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	NEW MEXICO
Organizational DUNS Number	808561567
EIN/TIN Number	850252748
Identify the Field Office	ALBUQUERQUE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Albuquerque CoC

ESG Contact Name

Prefix	Ms
First Name	Jackie
Middle Name	0
Last Name	Garritty
Suffix	0
Title	Progam Manager

ESG Contact Address

Street Address 1	344 4th Street SW
Street Address 2	0
City	Albuquerque
State	NM
ZIP Code	-
Phone Number	5058436880
Extension	0
Fax Number	0
Email Address	jgarritty@housingnm.org

ESG Secondary Contact

Prefix	Mrs
First Name	Shannon
Last Name	Tilseth
Suffix	0
Title	Program Manager
Phone Number	
Extension	0
Email Address	stilseth@housingnm.org

2. Reporting Period—All Recipients Complete

Program Year Start Date	01/01/2019
Program Year End Date	12/31/2019

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: LA CASA, INC

City: Las Cruces

State: NM

Zip Code: 88004, 2463

DUNS Number: 184816833

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 28916.63

Subrecipient or Contractor Name: THE LIFE LINK

City: Santa Fe

State: NM

Zip Code: 87502, 6094

DUNS Number: 610653909

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 26497.85

Subrecipient or Contractor Name: THE ROSWELL REFUGE

City: Roswell

State: NM

Zip Code: 88202, 0184

DUNS Number: 963243639

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 21208.91

Subrecipient or Contractor Name: SAN JUAN COUNTY PARTNERSHIP

City: Farmington

State: NM

Zip Code: 87402, 8814

DUNS Number: 805200433

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 41665.39

Subrecipient or Contractor Name: CENTER OF PROTECTIVE ENVIRONMENT (COPE)

City: Alamogordo

State: NM

Zip Code: 88310, 5307

DUNS Number: 182581579

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 19072.25

Subrecipient or Contractor Name: COMMUNITY AGAINST VIOLENCE (CAV)

City: Taos

State: NM

Zip Code: 87571, 0169

DUNS Number: 940672629

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 23970.82

Subrecipient or Contractor Name: ST. ELIZABETH SHELTER

City: Santa Fe

State: NM

Zip Code: 87505, 3040

DUNS Number: 038507351

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 72953.13

Subrecipient or Contractor Name: YOUTH SHELTERS & FAMILY SERVICES

City: Santa Fe

State: NM

Zip Code: 87592, 8279

DUNS Number: 795320761

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 14559.8

Subrecipient or Contractor Name: New Mexico Coalition to End Homelessness

City: Santa Fe

State: NM

Zip Code: 87504, 0865

DUNS Number: 151290272

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 88000

Subrecipient or Contractor Name: El Refugio

City: Silver City

State: NM

Zip Code: 88061, 5284

DUNS Number: 106612260

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 21271.66

Subrecipient or Contractor Name: Carlsbad Battered Families Shelter
City: Carlsbad
State: NM
Zip Code: 88221, 2396
DUNS Number: 963267372
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 19701.53

Subrecipient or Contractor Name: Family Crisis Center
City: Farmington
State: NM
Zip Code: 87401, 6904
DUNS Number: 182379107
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 35273.99

Subrecipient or Contractor Name: People Assisting the Homeless
City: Farmington
State: NM
Zip Code: 87401, 5961
DUNS Number: 120580753
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 28640.18

Subrecipient or Contractor Name: Hartley House
City: Clovis
State: NM
Zip Code: 88102, 1732
DUNS Number: 165090697
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 22596.96

Subrecipient or Contractor Name: Battered Families Services
City: Gallup
State: NM
Zip Code: 87301, 6105
DUNS Number: 556546570
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 9973.71

Subrecipient or Contractor Name: New Day Youth and Family Services (A New Day)
City: Albuquerque
State: NM
Zip Code: 87110, 6749
DUNS Number: 021242524
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 16142.7

Subrecipient or Contractor Name: Option, Inc.
City: Hobbs
State: NM
Zip Code: 88240, 8427
DUNS Number: 061437281
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 20815.55

Subrecipient or Contractor Name: Enlace Comunitario
City: Albuquerque
State: NM
Zip Code: 87198, 8919
DUNS Number: 801555603
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 22608.3

Subrecipient or Contractor Name: CLNkids
City: Albuquerque
State: NM
Zip Code: 87102, 4658
DUNS Number: 613246313
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 16222.42

Subrecipient or Contractor Name: Samaritan House, Inc.
City: Las Vegas
State: NM
Zip Code: 87701, 1687
DUNS Number: 182570606
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 5706.43

Subrecipient or Contractor Name: St. Martin's Hospitality Center
City: Albuquerque
State: NM
Zip Code: 87125, 7258
DUNS Number: 182589663
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 30024.32

Subrecipient or Contractor Name: Catholic Charities
City: Albuquerque
State: NM
Zip Code: 87107, 1965
DUNS Number: 147263594
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 93443.24

Subrecipient or Contractor Name: Valencia Shelter Services
City: Los Lunas
State: NM
Zip Code: 87031, 9277
DUNS Number: 611988007
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 43425.48

Subrecipient or Contractor Name: Heading Home
City: Albuquerque
State: NM
Zip Code: 87107, 2122
DUNS Number: 789188872
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 44069.55

Subrecipient or Contractor Name: Haven House
City: Rio Rancho
State: NM
Zip Code: 87174, 0611
DUNS Number: 128906877
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 14471.21

Subrecipient or Contractor Name: Assurance Home
City: Roswell
State: NM
Zip Code: 88201, 7532
DUNS Number: 182362855
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 18541.18

Subrecipient or Contractor Name: The Healing House
City: Deming
State: NM
Zip Code: 88031, 1223
DUNS Number: 095487208
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Unit of Government
ESG Subgrant or Contract Award Amount: 14956.57

Subrecipient or Contractor Name: Crisis Center of Northern NM
City: Espanola
State: NM
Zip Code: 87532, 2911
DUNS Number: 962865424
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 33959.81

Subrecipient or Contractor Name: Southwestern Regional Housing & CDC
City: Deming
State: NM
Zip Code: 88030, 3747
DUNS Number: 145793332
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 24596.36

Subrecipient or Contractor Name: Mesilla Valley Community of Hope
City: Las Cruces
State: NM
Zip Code: 88005, 2739
DUNS Number: 040944659
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 39853.91

Subrecipient or Contractor Name: Help End Abuse for Life (HEAL)
City: Ruidoso Downs
State: NM
Zip Code: 88346, 9153
DUNS Number: 611081386
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 10384.01

Subrecipient or Contractor Name: Youth Development, Inc.
City: Albuquerque
State: NM
Zip Code: 87105, 2036
DUNS Number: 002286946
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 21339.29

Subrecipient or Contractor Name: Dream Tree Project, Inc.
City: Taos
State: NM
Zip Code: 87571, 1677
DUNS Number: 004827353
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 14041.26

Subrecipient or Contractor Name: New Mexico Mortgage Finance Authority
City: Albuquerque
State: NM
Zip Code: 87102, 3206
DUNS Number: 083214742
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 85175.15

Subrecipient or Contractor Name: GRAMMY'S HOUSE
City: Artesia
State: NM
Zip Code: 88211, 0654
DUNS Number: 024712072
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 13340.94

Subrecipient or Contractor Name: S.A.F.E. HOUSE

City: Albuquerque

State: NM

Zip Code: 87125, 0363

DUNS Number: 602115305

Is subrecipient a victim services provider: Y

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 48897.82

CR-65 - Persons Assisted

All data in this section is covered in the attached ESG CAPER downloaded from SAGE, see *Attachment J – ESG CAPER from SAGE 2019*

4. Persons Served

4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 16 – Household Information for Homeless Prevention Activities

4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 17 – Household Information for Rapid Re-Housing Activities

4c. Complete for Shelter

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 18 – Shelter Information

4d. Street Outreach

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 19 – Household Information for Street Outreach

4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	
Children	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 20 – Household Information for Persons Served with ESG

5. Gender—Complete for All Activities

	Total
Male	
Female	
Transgender	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 21 – Gender Information

6. Age—Complete for All Activities

	Total
Under 18	
18-24	
25 and over	
Don't Know/Refused/Other	
Missing Information	
Total	

Table 22 – Age Information

7. Special Populations Served—Complete for All Activities

Number of Persons in Households

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans				
Victims of Domestic Violence				
Elderly				
HIV/AIDS				
Chronically Homeless				
Persons with Disabilities:				
Severely Mentally Ill				
Chronic Substance Abuse				
Other Disability				
Total (unduplicated if possible)				

Table 23 – Special Population Served

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units – Rehabbed	0
Number of New Units – Conversion	0
Total Number of bed - nights available	276,305
Total Number of bed - nights provided	166,034
Capacity Utilization	60.09%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

This CAPER is submitted with the ESG CAPER from SAGE attached. Data from family and domestic violence service providers who receive ESG funding is included. Inconsistencies with the comparable database vs. HMIS still continue to be addressed.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	268,964	267,000	106,821
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	28,757	43,016	23,975
Expenditures for Housing Relocation & Stabilization Services - Services	54,488	58,982	175,362
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	352,209	368,998	306,158

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	273,156	273,870	168,885
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	73,113	75,362	31,320
Expenditures for Housing Relocation & Stabilization Services - Services	83,161	58,118	227,121
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	429,430	407,350	427,326

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	165,638	111,238	142,235
Operations	770,475	660,345	665,466
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	936,113	771,583	807,701

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	0	0	0
HMIS	108,360	178,133	89,611
Administration	140,535	98,404	308,032

Table 28 - Other Grant Expenditures**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2017	2018	2019
	1,966,647	1,824,468	1,938,828

Table 29 - Total ESG Funds Expended**11f. Match Source**

	2017	2018	2019
Other Non-ESG HUD Funds	23,263	0	0
Other Federal Funds	89,045	25,135	35,078
State Government	172,450	128,479	155,977
Local Government	319,615	379,148	304,399
Private Funds	104,137	86,254	75,575
Other	615,003	179,215	180,552
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	1,323,513	798,231	751,581

Table 30 - Other Funds Expended on Eligible ESG Activities**11g. Total**

Total Amount of Funds Expended on ESG Activities	2017	2018	2019
	3,290,160	2,622,699	2,690,409

Table 31 - Total Amount of Funds Expended on ESG Activities

List of Acronyms/Abbreviations for CAPER 2019	
AMI	Area Median Income
ARRA	American Recovery and Reinvestment Act
BoS	Balance of State
CAPER	Consolidated Annual Performance and Evaluation Report
CDBG	Community Development Block Grants
CDC	Community Development Council
CFR	Code of Federal Regulations
CHDO	Community Housing Development Organization
COC	Continuum of Care
DFA	Department of Finance and Administration
DOE	Department of Energy
DPA	Down Payment Assistance
EHAP	Emergency Housing Assistance Program
ESG	Emergency Solutions Grant
FHEO	Fair Housing and Economic Opportunity
HMIS	Homeless Management Information System
HOME	HOME Investment Partnerships
HOPWA	Housing Opportunities for Persons with AIDS
HTF	Housing Trust Fund
HUD	US Department of Housing and Urban Development
IDIS	Integrated Disbursement and Information System
LIHTC	Low Income Housing Tax Credits
MBE	Minority Business Enterprise
MFA	New Mexico Mortgage Finance Authority
NMCEH	New Mexico Coalition to End Homelessness
NSP	Neighborhood Stabilization Program
PHA	Public Housing Authority
PHP	Permanent Housing Placement
RAP	Rental Assistance Program
Rehab	Rehabilitation
RFP	Request for Proposals
RHA	Regional Housing Authority
SPEARS	Section 3 - Performance Evaluation and Registry System
STRMU	Short Term Rent, Mortgage and Utilities
TBRA	Tenant Based Rental Assistance
VI/SPDAT	Vulnerability Index - Service Prioritization Decision Assistance Tool
WBE	Women's Business Enterprise

Attachment A - 2019 CDBG Applications Funded

2019 CDBG Allocations CR-15 Table 4			
	Entity	Project	Funding
1	Alamogordo, City of	ADA Sidewalk Improvements	\$ 500,000.00
2	Artesia, City of	Street and/or Drainage Improvements	\$ 748,898.00
3	Eagle Nest, Village of	Park/Playground Improvements	\$ 750,000.00
4	Elida, Town of	Wastewater System Improvements	\$ 750,000.00
5	Grant County	ADA Park Improvements	\$ 750,000.00
6	Jal, City of	Street and/or Drainage Improvements	\$ 750,000.00
7	Loving, Village of	Wastewater Treatment Facility	\$ 750,000.00
8	McKinley County	Water System Improvements	\$ 500,000.00
9	Melrose, Village of	Water System Improvements	\$ 750,000.00
10	Mosquero, Village of	Water System Improvements	\$ 750,000.00
11	Raton, City of	Street and/or Drainage Improvements	\$ 750,000.00
12	San Jon, Village of	Construct Fire Station	\$ 750,000.00
13	San Ysidro, Village of	Multi-Purpose Community Center	\$ 744,110.00
14	Santa Fe County	Water System Improvements	\$ 750,000.00
15	Springer, Town of	Wastewater System Improvements	\$ 750,000.00
16	Tijeras, Village of	Senior Center Expansion	\$ 750,000.00
	Total Funded		\$ 11,493,008.00

Geographic Distribution and Location of Investments		
Target Area	Allocation Percentage	Funding
Colonias	6.53%	\$ 750,000.00
Statewide (Non-Colonias)	93.47%	\$ 10,743,008.00

Attachment B - ESG Match Source 2019

Row Labels	Sum of Match Amount
City of Albuquerque	\$ 55,159.55
City of Hobbs	\$ 31,365.55
City of Las Vegas	\$ 10,931.11
City of Santa Fe	\$ 92,269.31
Donated building rent, City of Alamogordo	\$ 52,500.00
Donated building rent, City of Las Cruces	\$ 60,892.14
Donations: cash or in-kind	\$ 179,501.67
McKinley County Liquor Excise Tax	\$ 1,281.76
NM Children Youth and Families Department (CYFD)	\$ 155,977.34
OSNIUM Support	\$ 800.00
San Juan United Way	\$ 71,874.65
United Way of Northern NM	\$ 3,700.00
VOCA	\$ 35,077.68
Volunteer time	\$ 250.00
Grand Total	\$ 751,580.76

Other Non-ESG HUD Funds	
Other Federal Funds	\$ 35,077.68
State Government	\$ 155,977.34
Local Government	\$ 304,399.42
Private Funds	\$ 75,574.65
Other	\$ 180,551.67
Fees	
Program Income	
Total Match Amount	\$ 751,580.76

*ESG Match without Federal Funding	\$ 716,503.08
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Attachment C – Fair Housing Impediments Tasks Accomplished 2019

FAIR HOUSING IMPEDIMENTS AND SOLUTIONS

2019 – 5th year actions accomplished

Impediment	Accomplishment Count
Private Sector Impediment 1 More frequent denial of home purchase loans to American Indian and Hispanic residents	<p>Provided training to 57 lenders and realtors specifically about the importance of targeted census tracts. Education was concentrated in five counties with high poverty rates and a significant percentage of minority residents. (Luna, Dona Ana, Sierra, Otero, Curry).</p> <p>Provided 321 lenders and realtors with training and information about benefits of lending in targeted census tracts in 4 counties (Bernalillo, McKinley, Sandoval and Santa Fe).</p> <p>Partnered with lenders, realtors, non-profit organizations and local municipalities to host eleven consumer homebuyer education events, reaching 195 individual renters. Information provided about the home-buying process, the importance of required homebuyer education classes, available assistance programs and how to gain access.</p> <p>Held 49 lender training events, providing 168 individuals with specific information about all MFA single family down payment assistance programs as well as full training on targeted census tracts and manufactured home financing.</p> <p>Partnered with lenders, realtors and local municipalities to host 6 consumer events (4 homebuyer seminars, Gallup Housing Summit and Albuquerque Black Expo) where 344 individuals were reached.</p> <p>Promoted the use of Capital Magnet Fund (CMF) down payment assistance program to 559 lenders and realtors. CMF funding is available for homebuyers at or below 80% area median income (AMI).</p> <p>MFA developed a CRA lending program and promoted the concept to two community banks. This program is designed to provide down payment assistance funding for homebuyers at or below 80% AMI.</p> <p>MFA staff coordinated 3 NM Tribal Homeownership Coalition (NMTHC) meetings, attended by tribal representatives and other stakeholders committed to providing resources for tribal lending and homeownership programs, including MFA's Primero Fund which has a specific initiative aimed at providing Native American housing and Colonias housing, both rehab and new construction projects.</p> <p>The purpose of MFA's Primero Fund Native American Initiative is to increase production of affordable housing, including owner occupied, rental and special needs facilities, on New Mexico's tribal lands.</p>

Impediment	Accomplishment Count
	<p>The purpose of MFA's Primero Fund Colonias Initiative is to 1) improve the quality of housing in the colonias by rehabilitating or reconstructing existing homes and 2) convert contracts for deed into traditional mortgages with a proper transfer of title.</p>
<p>Private Sector Impediment 2 Predatory style lending falls more heavily on Native American and Hispanic borrowers</p>	<p>Partnered with lenders, realtors, non-profit organizations and local municipalities to host eleven consumer homebuyer education events, reaching 195 individual renters. Information provided about the home-buying process, the importance of required homebuyer education classes, available assistance programs and how to gain access.</p> <p>MFA provided homebuyer counseling to 3,443 individuals. MFA funded 2,820 down payment assistance loans through our programs, including 176 loans for manufactured homes.</p> <p>MFA staff conducted 49 lender training events, providing 168 individuals with specific information about all MFA single family programs, as well as comprehensive trainings on targeted census tracts and manufactured home financing.</p> <p>Partnered with lenders, realtors and local municipalities to host 6 consumer events (4 homebuyer seminars, Gallup Housing Summit and Albuquerque Black Expo) where 344 individuals were reached.</p> <p>Participated in televised educational program on a local public access station, designed to promote awareness of MFA programs and instructing potential homebuyers how to access down payment assistance.</p> <p>Provided training to two manufactured home dealerships.</p> <p>Collected input from rural-area realtors about challenges associated with manufactured housing and their suggestions about how MFA can assist.</p> <p>Partnered with USDA to reach out to rural communities in Dona Ana and Luna Counties and provide information about MFA single family programs, promoting the benefits to buyers in targeted census tracts and the CMF program.</p> <p>MFA staff coordinated 3 NM Tribal Homeownership Coalition (NMTHC) meetings, attended by tribal representatives and other stakeholders committed to providing resources for tribal lending and homeownership programs, including MFA's Primero Fund which has a specific initiative aimed at providing Native American housing and Colonias housing, both rehab and new construction projects.</p>

Impediment	Accomplishment Count
	<p>The purpose of MFA's Primero Fund Native American Initiative is to increase production of affordable housing, including owner occupied, rental and special needs facilities, on New Mexico's tribal lands.</p> <p>The purpose of MFA's Primero Fund Colonias Initiative is to 1) improve the quality of housing in the colonias by rehabilitating or reconstructing existing homes and 2) convert contracts for deed into traditional mortgages with a proper transfer of title.</p>
<p>Private Sector Impediment 3 Discriminatory terms, conditions, and privileges relating to rentals</p>	<p>MFA maintains comprehensive fair housing information on its website, including links and information on how to file a fair housing complaint. MFA responds to all inquiries and provides information and support to the public on the fair housing complaint process.</p> <p>MFA completed 198 property visits to confirm general FHEO compliance on property (site signage, FHEO poster), including 144 properties that are required to provide Affirmatively Furthering Fair Housing Marketing Plans (AFHMP).</p> <p>MFA staff worked directly with 11 property owners to complete AFHMPs and distributed 321 Fair Housing brochures in April for Fair Housing month.</p> <p>MFA staff routinely directs property owners, managers, service providers, lenders and realtors to our website to download PDF versions of fair housing brochures in both English and Spanish.</p>
<p>Private Sector Impediment 4 Discriminatory refusal to rent</p>	<p>MFA completed 198 property visits to confirm general FHEO compliance on property (site signage, FHEO poster), including 144 properties that are required to provide Affirmatively Furthering Fair Housing Marketing Plans (AFHMP).</p> <p>MFA staff worked directly with 11 property owners to complete AFHMPs and distributed 321 Fair Housing brochures in April for Fair Housing month.</p> <p>MFA hosted one FHEO training opportunity. MFA contracted with a fair housing professional to provide comprehensive fair housing and fair lending training. Training was provided to all MFA staff and all MFA service providers, who were were invited to attend at no cost. Nineteen people attended, representing 12 agencies and organizations from throughout New Mexico.</p>

Impediment	Accomplishment Count
<p>Private Sector Impediment 5 Failure of reasonable accommodation</p>	<p>MFA conducted property visits to confirm general FHEO compliance on property (site signage, FHEO poster, AFHMP on-site) for 225 properties, 144 of which are HUD funded and 27 of which are HOME funded.</p> <p>MFA staff completed Section 504 certifications for 10 of MFA's Community Development Department HOME contracts.</p> <p>All 27 shelters administering MFA programs are required to complete our Section 504 Certification Form indicating compliance with the federal equal opportunity and accessibility compliance guidelines, and state and local regulations. MFA staff conducted minimum habitability standards inspections at 22 shelters - 10 inspections were completed in person and 12 were completed via Facetime (an additional 5 were completed via desk review).</p> <p>MFA's Mandatory Design Standards for Multifamily Housing require that a minimum of 5% of the rental units in an MFA-financed project meet the provisions of a Type A accessible unit as described in the American National Standards Institute (ANSI) A117.1 standard, and that an additional 2% of the units meet the provisions of a hearing impaired unit. In addition, all site elements, accessible routes, buildings and units shall be constructed in accordance with the ANSI A117.1 standard; an accessible route must be provided to all accessible units, to all public use spaces, to all common use spaces and to site amenities; all common areas must be made accessible in accordance with FHA and ADA requirements; at least one of the Type A units provided must be fitted with a roll-in shower which shall be constructed in conformance with the ANSI A117.1 standard; and an accessible parking space must be provided for each designated Type A accessible unit and for the community building at the ratios required by ADA, with at least one "van accessible" parking space provided near the project's business office. In 2019, MFA awarded funds to 10 rental projects.</p>
<p>Public-Private Sector Impediment 1 Lack of understanding of fair housing laws</p>	<p>MFA distributed 321 Fair Housing brochures in April for Fair Housing month.</p> <p>MFA contracted with a fair housing professional to provide comprehensive fair housing and fair lending training. Training was provided to all MFA staff and all MFA service providers, who were invited to attend at no cost. Nineteen people attended, representing 12 agencies and organizations from throughout New Mexico.</p> <p>All 27 shelters administering MFA programs are required to acknowledge compliance with FHEO requirements annually. This includes acknowledgement they are following fair housing laws in both services and employment practices. Shelters are required to report any FHEO complaints received.</p> <p>MFA maintains comprehensive fair housing information on its website, including links and information on how to file a fair housing complaint. MFA responds to all inquiries and provides information and support to the public on the fair housing complaint process.</p>

Impediment	Accomplishment Count
<p>Public Sector Impediment 1 Fair housing infrastructure largely lacking outside of Albuquerque and Santa Fe</p>	<p>MFA received \$3.6 million in Capital Magnet funding in 2018, which requires a targeted 10% set aside for rural housing. CMF funds were distributed throughout 2019, providing down payment assistance funding for 409 families at 80% or below AMI.</p> <p>MFA distributed 321 Fair Housing brochures in April 2019 for Fair Housing month.</p> <p>All 27 shelters administering MFA programs are required to acknowledge compliance with FHEO requirements annually. These shelters are across the state. This includes acknowledgement they are following fair housing laws in both services and employment practices.</p> <p>MFA maintains comprehensive fair housing information on its website, including links and information on how to file a fair housing complaint. MFA responds to all inquiries and provides information and support to the public on the fair housing complaint process.</p>
<p>Public Sector Impediment 2 Insufficient oversight of manufactured home lenders</p>	<p>MFA hosted 49 lender training events, providing 168 individuals with specific information about all MFA programs, as well as training on targeted census tracts and manufactured home financing.</p> <p>Provided mobile financing and MFA program training at two manufactured home dealerships.</p> <p>Collected input from rural-area realtors about challenges associated with manufactured housing and their suggestions about how MFA can assist.</p>
<p>Public Sector Impediment 3 NIMBYism</p>	<p>In 2019, MFA assisted XXX local governments to develop and implement affordable housing plans and ordinances. This process includes a review of local land use policies and recommendations to prevent NIMBYism and ensure all a full range of housing opportunities.</p>

Attachment D: HOME - Lead Based Paint Activity Summary Report

Reporting Range: 1/1/19 - 12/31/20

IDIS Activity	DrawDate	Amount	City	County
9130	7/2/2019	\$550.00	Santa Fe	Santa Fe
9141	8/7/2019	\$675.00	San Felipe Pueblo	Sandoval
9142	8/7/2019	\$675.00	San Felipe Pueblo	Sandoval
9146	10/23/2019	\$550.00	Espanola	Rio Arriba
9133	12/18/2019	\$533.98	Ohkay Owingeh	Rio Arriba
9151	12/18/2019	\$805.00	Deming	Luna
9199	12/18/2019	\$696.72	Albuquerque	Bernalillo
Total		\$4,485.70		

Attachment E: Asset Management HOME Inspections 2019

Property:	<u>Andalusia</u>	Total Home Units:	<u>3</u>
Inspection Date:	<u>10/17/2019</u>	Home Units Inspected:	<u>3</u>
Physical Review Rating:	<u>Above Average: 2/3 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>1:1 missing smoke detector</u>		
AFHMP:	<u>N/A</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>2/2 files had findings</u>		
Review Closed:	<u>Open</u>		

Property:	<u>Bella Vista Townhomes</u>	Total Home Units:	<u>4</u>
Inspection Date:	<u>10/15/2019</u>	Home Units Inspected:	<u>4</u>
Physical Review Rating:	<u>Satisfactory: 2/4 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>2:4 blocked egress</u>		
AFHMP:	<u>N/A</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>2/3 files had findings</u>		
Review Closed:	<u>Open</u>		

Property:	<u>Caballo Peak</u>	Total Home Units:	<u>9</u>
Inspection Date:	<u>9/26/2019</u>	Home Units Inspected:	<u>1</u>
Physical Review Rating:	<u>Satisfactory: 1/1 units had deficiencies; 2 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0</u>		
AFHMP:	<u>No</u>	Tenant Selection Plan in place:	<u>No</u>
Files:	<u>1/1 file had findings</u>		
Review Closed:	<u>Open</u>		

Property:	<u>Casa Cerrillos (La Madrugada)</u>	Total Home Units:	<u>9</u>
Inspection Date:	<u>2/28/2019</u>	Home Units Inspected:	<u>5</u>
Physical Review Rating:	<u>Satisfactory: 4/5 units had deficiencies; 1 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0</u>		
AFHMP:	<u>No</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>3/5 files had findings</u>		
Review Closed:	<u>Closed: 4/23/2019</u>		

Property:	<u>Casa Rufina I</u>	Total Home Units:	<u>5</u>
Inspection Date:	<u>6/6/2019</u>	Home Units Inspected:	<u>5</u>
Physical Review Rating:	<u>Above Average: 1/5 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0</u>		
AFHMP:	<u>Yes</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>0/5 files had findings</u>		
Review Closed:	<u>Closed: 7/17/2019</u>		

Property:	<u>Chaco River I</u>	Total Home Units:	<u>5</u>
Inspection Date:	<u>5/15/2019</u>	Home Units Inspected:	<u>5</u>
Physical Review Rating:	<u>Satisfactory: 5/5 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0</u>		
AFHMP:	<u>Yes</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>5/5 files had findings</u>		
Review Closed:	<u>Closed: 7/25/19</u>		

Property:	<u>Chaco River II</u>	Total Home Units:	<u>3</u>
Inspection Date:	<u>5/15/2019</u>	Home Units Inspected:	<u>3</u>
Physical Review Rating:	<u>Satisfactory: 2/3 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0</u>		
AFHMP:	<u>N/A</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>3/3 files had findings</u>		
Review Closed:	<u>Closed: 7/25/19</u>		

Property:	<u>Cimmaron I</u>	Total Home Units:	<u>3</u>
Inspection Date:	<u>11/6/2019</u>	Home Units Inspected:	<u>3</u>
Physical Review Rating:	<u>Above Average: 3/3 units had deficiencies, 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0</u>		
AFHMP:	<u>N/A</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>2/3 files had findings</u>		
Review Closed:	<u>Open</u>		

Property:	<u>Clovis Rental Properties</u>	Total Home Units:	<u>5</u>
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Inspection Date:	10/16/2019	Home Units Inspected:	5
Physical Review Rating:	Below Average: 5/5 units had deficiencies; 2 common area deficiencies		
No. of EH&S Deficiencies:	0		
AFHMP:	Yes	Tenant Selection Plan in place:	Yes
Files:	5/5 files had findings		
Review Closed:	Open		

Property:	Drexel House	Total Home Units:	2
Inspection Date:	5/9/2019	Home Units Inspected:	2
Physical Review Rating:	Satisfactory: 2/2 units had deficiencies; 0 common area deficiencies		
No. of EH&S Deficiencies:	0		
AFHMP:	N/A	Tenant Selection Plan in place:	Yes
Files:	2/2 files has findings		
Review Closed:	Open		

Property:	Homeward Bound (Santa Fe Supportive Housing)	Total Home Units:	7
Inspection Date:	2/28/2019	Home Units Inspected:	5
Physical Review Rating:	Above Average: 0/5 units had deficiencies; 0 common area deficiencies		
No. of EH&S Deficiencies:	0		
AFHMP:	No	Tenant Selection Plan in place:	Yes
Files:	0/5 files had findings		
Review Closed:	Closed: 3/12/2019		

Property:	Hotel Clovis Lofts	Total Home Units:	4
Inspection Date:	10/16/2019	Home Units Inspected:	2
Physical Review Rating:	Satisfactory: 2/4 units had deficiencies; 0 common area deficiencies		
No. of EH&S Deficiencies:	1:4 blocked egress		
AFHMP:	N/A	Tenant Selection Plan in place:	Yes
Files:	2/2 files had findings		
Review Closed:	Open		

Property:	I-Sah' -din' -dii	Total Home Units:	3
Inspection Date:	11/20/2019	Home Units Inspected:	3

Physical Review Rating: Below Average: 3/3 units had deficiencies; 0 common area deficiencies
No. of EH&S Deficiencies: 3:3 fire extinguisher tags expired, outlet cover missing, smoke detector missing
AFHMP: N/A **Tenant Selection Plan in place:** N/A
Files: 2/3 files had findings
Review Closed: Open

Property: Kristin Park **Total Home Units:** 3
Inspection Date: 5/9/2019 **Home Units Inspected:** 3
Physical Review Rating: Above Average: 3/3 units had deficiencies; 2 common area deficiencies
No. of EH&S Deficiencies: 3:3 fire extinguisher tags expired
AFHMP: N/A **Tenant Selection Plan in place:** No
Files: 3/3 files had findings
Review Closed: Closed: 7/11/2019

Property: La Tierra (Tierra del Oso) **Total Home Units:** 7
Inspection Date: 9/18/2019 **Home Units Inspected:** 5
Physical Review Rating: Above Average: 3/5 units had deficiencies; 0 common area deficiencies
No. of EH&S Deficiencies: 0
AFHMP: Yes **Tenant Selection Plan in place:** Yes
Files: 1/5 files had findings
Review Closed: Closed: 12/26/2019

Property: La Luz **Total Home Units:** 9
Inspection Date: 7/25/2019 **Home Units Inspected:** 5
Physical Review Rating: Above Average: 1/5 units had deficiencies; 0 common area deficiencies
No. of EH&S Deficiencies: 0:00
AFHMP: Yes **Tenant Selection Plan in place:** Yes
Files: 4/5 files had findings
Review Closed: Closed: 9/10/2019

Property: Mesa Village **Total Home Units:** 7
Inspection Date: 4/25/2019 **Home Units Inspected:** 5
Physical Review Rating: Above Average: 2/5 units had deficiencies; 0 common area deficiencies

No. of EH&S Deficiencies:	<u>1:1 blocked egress</u>		
AFHMP:	<u>Yes</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>5/5 files had findings</u>		
Review Closed:	<u>Closed: 6/13/2019</u>		

Property:	<u>Mountain View</u>	Total Home Units:	<u>5</u>
Inspection Date:	<u>8/27/2019</u>	Home Units Inspected:	<u>5</u>
Physical Review Rating:	<u>Satisfactory: 3/5 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>1:1 fire extinguisher tag missing</u>		
AFHMP:	<u>Yes</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>5/5 files had findings</u>		
Review Closed:	<u>Closed: 11/26/2019</u>		

Property:	<u>Portales Special Needs (James K Lyons)</u>	Total Home Units:	<u>2</u>
Inspection Date:	<u>4/25/2019</u>	Home Units Inspected:	<u>2</u>
Physical Review Rating:	<u>Below Average: 2/2 units had deficiencies; 2 common area deficiencies</u> <u>6:6 missing electrical outlet covers; blocked egress ; missing smoke detector;</u> <u>inoperable smoke detector</u>		
No. of EH&S Deficiencies:	<u>inoperable smoke detector</u>		
AFHMP:	<u>N/A</u>	Tenant Selection Plan in place:	<u>No</u>
Files:	<u>2/2 files had findings</u>		
Review Closed:	<u>Closed: 6/18/2019</u>		

Property:	<u>Rio Pecos Estates</u>	Total Home Units:	<u>4</u>
Inspection Date:	<u>11/5/2019</u>	Home Units Inspected:	<u>3</u>
Physical Review Rating:	<u>Satisfactory: 3/3 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0:00</u>		
AFHMP:	<u>Yes</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>4/4 files had findings</u>		
Review Closed:	<u>Open</u>		

Property:	<u>Spicewood Canyon</u>	Total Home Units:	<u>4</u>
Inspection Date:	<u>10/4/2019</u>	Home Units Inspected:	<u>4</u>
Physical Review Rating:	<u>Above Average: 3/4 units had deficiencies; 2 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0</u>		

AFHMP:	<u>N/A</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>2/4 files had findings</u>		
Review Closed:	<u>Closed: 12/20/2019</u>		

Property:	<u>Tierra Encantada</u>	Total Home Units:	<u>15</u>
Inspection Date:	<u>11/5/2019</u>	Home Units Inspected:	<u>5</u>
Physical Review Rating:	<u>Satisfactory: 5/5 units had deficiencies; 1 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>2:5 window wont stay open, blocked egress</u>		
AFHMP:	<u>Yes</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>2/5 files had findings</u>		
Review Closed:	<u>Open</u>		

Property:	<u>Tres Santos (Sunset View)</u>	Total Home Units:	<u>8</u>
Inspection Date:	<u>7/17/2019</u>	Home Units Inspected:	<u>5</u>
Physical Review Rating:	<u>Satisfactory: 3/5 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>0</u>		
AFHMP:	<u>Yes</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>4/5 files had findings</u>		
Review Closed:	<u>Closed: 1/3/2020</u>		

Property:	<u>Valle Verde II</u>	Total Home Units:	<u>4</u>
Inspection Date:	<u>10/24/2019</u>	Home Units Inspected:	<u>4</u>
Physical Review Rating:	<u>Satisfactory: 2/4 units had deficiencies; 0 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>1:4 blocked egress</u>		
AFHMP:	<u>N/A</u>	Tenant Selection Plan in place:	<u>Yes</u>
Files:	<u>4/4 files had findings</u>		
Review Closed:	<u>Closed: 01/28/2020</u>		

Property:	<u>Villa de Gallup II</u>	Total Home Units:	<u>7</u>
Inspection Date:	<u>9/26/2019</u>	Home Units Inspected:	<u>4</u>
Physical Review Rating:	<u>Satisfactory: 3/4 units had deficiencies; 2 common area deficiencies</u>		
No. of EH&S Deficiencies:	<u>1:4 fire extinguisher not charged</u>		
AFHMP:	<u>Yes</u>	Tenant Selection Plan in place:	<u>Yes</u>

Files: 1/5 files had findings

Review Closed: Closed: 1/3/2020

Property: Village in the Bosque

Total Home Units: 4

Inspection Date: 9/11/2019

Home Units Inspected: 4

Physical Review Rating: Above Average: 2/4 units had deficiencies; 0 common area deficiencies

No. of EH&S Deficiencies: 1:4 blocked egress

AFHMP: N/A

Tenant Selection Plan in place: Yes

Files: 4/4 files had findings

Review Closed: Open

Property: Vista Gallinas

Total Home Units: 7

Inspection Date: 5/9/2019

Home Units Inspected: 5

Physical Review Rating: Above Average: 0/5 units had deficiencies; 0 common area deficiencies

No. of EH&S Deficiencies: 0

AFHMP: Yes

Tenant Selection Plan in place: Yes

Files: 5/5 files had findings

Review Closed: Closed: 7/1/2019

Property: Walnut Street Courtyard Homes

Total Home Units: 9

Inspection Date: 3/19/2019

Home Units Inspected: 3

Physical Review Rating: Satisfactory: 1/3 units had deficiencies; 2 common area deficiencies

No. of EH&S Deficiencies: 0

AFHMP: No

Tenant Selection Plan in place: Yes

Files: 3/3 files had findings

Review Closed: Open

Property: Willowbend Villas

Total Home Units: 4

Inspection Date: 5/29/2019

Home Units Inspected: 4

Physical Review Rating: Satisfactory: 4/4 units had deficiencies; 4 common area deficiencies

No. of EH&S Deficiencies: 7:7 fire extinguisher tags expired

AFHMP: N/A

Tenant Selection Plan in place: Yes

Files: 3/4 files had findings

Review Closed:

Closed: 01/31/2020

Community Development Department Policies and Procedures
Program Monitoring
Updated 2-2019

Policy:

Funding agencies such as HUD, DOE, and State require monitoring reviews for programs administered by MFA. For HOME programs, all grantees will be monitored once every 365 days. The Emergency Solutions Grant (“ESG”) Desk Guide Section 6: Performance Monitoring and Reporting states: *“Monitoring can take a number of forms and can include review of progress reports, telephone consultation, and performance of on-site assessments.”*

Procedures:

The Community Development Department creates an annual monitoring schedule that determines when each program will be monitored based on a risk assessment tool and the regulatory requirements for each program. Each Program Manager completes their own monitoring schedule with assistance from the Administrative Assistant, with all of the monitoring types and dates for each specific program. The type of monitoring needed by each program will vary depending on the results of the risk assessment. The monitoring schedule is completed after contracts are fully executed and prior to the first monitoring visit of the year which is typically no earlier than August of each year.

The Administrative Assistant will enter all of the monitoring dates into the Tracker System. Notification letters are prepared by the Administrative Assistant and sign by the Program Manager. All notification letters are sent by the Administrative Assistant to the agency being monitored at least thirty days before their scheduled monitoring date. The Administrative Assistant will also prepare travel requests for approval and coordinate travel and hotel arrangements (if needed).

Upon completing monitoring activities, MFA has thirty days to provide the results letter detailing the findings of the monitoring visit. When the letter is complete, the Director reviewing the onsite monitoring letter will verify that all findings and concerns identified in the monitoring tool are included. The details of the visit must be entered into the Tracker System which automatically keeps an account of dates and the status of the visit.

The Agency has thirty days to respond or acknowledge the monitoring letter regardless of whether there are findings or not. This process is not complete until all findings are cleared and updated in the Tracker System. Tracker will automatically send an “open items” notification email to the Director if items have not been cleared. When findings are cleared or in the event of no findings, a final letter is sent to the agencies by the Program Manager. All correspondence between MFA and the Sub-grantee, including the back-up information, should be filed in the appropriate Service Provider file.

ATTACHMENT F: Monitoring Processes

DFA CDBG Monitoring

The purpose of monitoring CDBG grantees is to ensure compliance with all applicable federal and state requirements governing the program, in addition to providing technical assistance. All CDBG grantees are monitored by DFA staff starting on the 1 year anniversary of the grant execution and annually thereafter. CDBG grant agreements are effective for a period of 2 years unless formally amended, thus monitoring generally takes place twice for each grant. The first “interim” monitoring is conducted on or before the anniversary date of the grant execution. The second “closeout” monitoring is conducted on the second anniversary of the grant execution or once the project is once construction is complete, whichever comes first.

DFA staff uses 2 forms of monitoring for compliance with CDBG program requirements, desk audits and on site monitoring reviews. Desk audits consist of reviewing the project files to ensure compliance and identify concerns. Desk audits are typically conducted for interim monitoring of high performing CDBG grantees. On site monitoring is generally conducted for closeout reviews to ensure that the project scope of work was completed as awarded and to ensure proper maintenance of the project files. Additionally, on site monitoring is conducted during the interim reviews on the basis of administrative capacity at the local level and project complexity. On site monitoring incorporates everything in a desk audit in addition to providing technical assistance as well as construction site inspections as appropriate.

DFA staff use detailed monitoring checklists to determine if there are any concerns and/or findings that must be addressed by the CDBG grantee to ensure successful project completion. Staff review numerous processes such as the environmental assessment, procurement of professional services and construction contracting, financial management and the timeliness of grant fund utilization. In addition to procedural oversight, staff ensure compliance with federal requirements for Citizen Participation, Section 3, Minority Business Outreach, Fair Housing, Anti-displacement and Relocation, and Equal Employment Opportunity. As part of monitoring, DFA staff also review quarterly progress reports signed by the grantee’s local elected official. These progress reports document project accomplishments and are utilized to report updates into the Integrated Disbursement and Information System. Desk audits and on site reviews include a comprehensive monitoring of overall program administration, a review of the project files, and satisfy CDBG monitoring criteria.

DFA staff provides five basic elements to assist in monitoring reviews:

1. Grantees are notified in writing the purpose of the monitoring, date and time the monitoring will take place, as well as all areas to be reviewed. DFA staff are encouraged to assess the project file to assist CDBG grantees in the gathering outstanding documentation (as appropriate) prior to the monitoring review.
2. For on-site reviews, DFA staff schedule an entrance conference with the CDBG grantee’s chief elected official or other managing member of the unit of local government to provide a clear understanding of the purpose of the monitoring.
3. DFA staff will review all necessary documentation using CDBG monitoring checklists. CDBG grantees receive copies of these checklists during the implementation workshop prior to grant execution and utilize them throughout the project. During all monitoring reviews, DFA staff ensure all necessary documents are contained in the project files. Details of the review as well as any findings/concerns are reflected in the monitoring letter. For on-site reviews, DFA staff inspect the CDBG grantee’s files, provide technical assistance and construction site inspections as appropriate.

4. For on-site reviews, an exit conference is held at the end of the monitoring visit to discuss the results of the monitoring. CDBG grantees are given 10 days from the date of the monitoring (desk audit and on-site) to provide DFA with documentation that may not have been provided during the monitoring visit.
5. DFA staff will provide CDBG grantees with a letter reflecting the results of the monitoring review and any unresolved issues within 45 days of the review. Unresolved issues that violate program or statutory requirements are classified as concerns or findings. A concern is defined as a deficiency in program performance not based on statutory, regulatory or other program requirements. A finding is defined as a deficiency in program performance based on statutory, regulatory or program requirements for which corrective actions are required. Upon receipt of documentation confirming that corrective action has taken place, DFA staff will clear all findings and concerns.

Depending on the results of the monitoring, DFA takes appropriate actions when performance problems arise. There are three stages of intervention that DFA conducts depending on the seriousness of the problem.

1. Low-level intervention, DFA may implement all or some of the following items: identify problem areas, which may require corrective actions, plan a strategy with grantees that include technical assistance or training, or require more frequent monitoring.
2. Moderate-level intervention, DFA may implement all or some of the following items: restrict payment, disallow certain expenses or require repayment of funding, or require probationary status.
3. High-level intervention, DFA may implement all or some of the following items: temporarily suspend the grantee from participating in the CDBG program, request the community hire a grants administrator, terminate grantee for the current program year and revert funding, or require legal action.

In order to ensure projects are completed according to all CDBG and NSP requirements, any findings and concerns identified during monitoring must be cleared by DFA in order for grantee to apply for funds in the future. CDBG grantees are also evaluated on Uniform Grant Guidance and assessed about future risk potential based on a variety of factors, one of which is performance during interim and closeout monitoring reviews.

MFA representatives will conduct on-site reviews, at least once every three years, of HOME properties and their records to evaluate owner compliance with program requirements. The first inspection for a new project will occur no later than twelve months after the completion date.

During a review, owner/agents must provide monitoring representatives with access to all documents regarding an owner's continued compliance with the HOME program.

MFA will give owners at least two weeks advance notice prior to conducting an on-site visit. The managing agent and key on-site staff should be present during the review whenever possible.

Noncompliance issues identified and corrected by the owner/agent prior to notification of an upcoming compliance review or inspection by the state agency need not be reported (i.e., the owner is in compliance at the time of the state agency's inspection and/or tenant file review.)

A. PRIOR TO THE MONITORING REVIEW

1. At least two weeks prior to a scheduled visit, the owner will receive the visit letter from MFA. Requested documentation will include, but not be limited to:
 - ◆ If applicable, a copy of the current and prior year utility allowance schedule, including supporting documentation;
 - ◆ A copy of the most recent audited financial statements and operating budget;
 - ◆ A copy of the rent roll with the set asides designated;
 - ◆ Documentation confirming compliance with the existing affirmative fair housing marketing plan; and
 - ◆ The tenant selection plan.
2. Upon receipt of the notice, owner/agents must review and confirm compliance in WCMS:
 - ◆ Entry of all tenant data;
 - ◆ Entry of the most recent audited financials; and
 - ◆ Entry of the most recent operating budget.
3. At least twenty-four hours prior to the inspection, owner/agents must notify tenants, in accordance with state and owner's lease requirements, of the physical inspection of their unit by MFA.
4. MFA will need space review tenant files, preferably in a secure location, in an effort to protect the sensitive information being reviewed. More than one analyst may be attending each review depending on the size of the property. The physical review of the property and units will require site staff to accompany and escort each analyst to open doors and assist with the inspection.

B. THE MONITORING REVIEW

The monitoring review will cover:

- ◆ A review of the property's audited financial statements and operating budget;
- ◆ A review of documentation demonstrating compliance existing affirmative fair housing marketing plan;
- ◆ A review of the tenant selectin plan; and
- ◆ Current and complete entry of all tenant and financial data in WCMS.

C. TENANT FILE REVIEW

At least 20 percent of the tenant files will be selected by MFA at random. The tenant file review will cover an evaluation of utility allowance schedules and respective implementation deadlines; comparison of rents charged and allowable set aside maximums; and evaluation of household income and the applicable set aside income limit. Documents reviewed will include but not be limited to:

- ◆ Tenant Income Certification;
- ◆ Third party verification of income;
- ◆ Student affidavit;
- ◆ Verification of all household assets;
- ◆ Lease;
- ◆ Affordable addenda;
- ◆ Original move-in application;
- ◆ Initial Inspection; and
- ◆ All supporting documentation.

D. PHYSICAL INSPECTION

At least 20 percent of the units will be selected. MFA will conduct physical inspections consistent with standards governed by HUD's Uniform Physical Conditions Standards. Notwithstanding inspection areas included below, the project must continue to satisfy local health, safety and building codes. UPCS requires properties to be in "decent, safe and sanitary condition and in good repair" and requires inspection of the following five major areas:

1. SITE

The site must be free of health and safety hazards and be in good repair. Areas to be inspected include:

- a. Fencing and retaining walls;

- b. Grounds;
- c. Exterior lighting;
- d. Mailboxes;
- e. Signs (such as those identifying the development or areas of the development);
- f. Parking lots/driveways;
- g. Play areas and equipment;
- h. Refuse disposal;
- i. Roads;
- j. Storm drainage; and
- k. Walkways.

2. BUILDING EXTERIOR

Each building on the site must be structurally sound, secure, habitable and must be free of health and safety hazards, operable and in good repair. Areas to be inspected include:

- a. Doors;
- b. Fire escapes;
- c. Foundations;
- d. Lighting;
- e. Roofs;
- f. Walls; and
- g. Windows.

3. BUILDING SYSTEMS

Each building's systems must be free of health and safety hazards, functionally adequate, operable and in good repair. Areas to be inspected include:

- a. Domestic water;
- b. Electrical system;
- c. Elevators;
- d. Emergency power;
- e. Fire protection;
- f. HVAC; and
- g. Sanitary system.

4. UNITS

Each dwelling unit within a building must be structurally sound, habitable and must be free of health and safety hazards, functionally adequate, operable and in good repair. Areas and aspects of the dwelling unit include:

- a. Bathroom items;
- b. Call-for-aid;
- c. Ceilings/doors;
- d. Electrical systems;
- e. Floors;
- f. Hot water heater;
- g. HVAC (where individual units are provided);
- h. Kitchen items;
- i. Lighting;
- j. Outlets/switches;
- k. Patio/porch/balcony;
- l. Smoke detectors;
- m. Stairs;
- n. Walls;
- o. Windows;
- p. Hot and cold running water; and
- q. At least one battery-operated or hard-wired smoke detector, in proper working condition, on each level of the unit.

5. COMMON AREAS

The common areas must be structurally sound, secure and functionally adequate for the purposes intended. All common area ceilings, doors, floors, HVAC, lighting, outlets/switches, smoke detectors, stairs, walls and windows, to the extent applicable, must be free of health and safety hazards, operable and in good repair. Common areas to be inspected include:

- a. Basement/garage/carport;
- b. Restrooms;
- c. Closets;
- d. Utility rooms;
- e. Mechanical rooms;
- f. Community rooms;
- g. Day care;
- h. Halls/corridors;
- i. Stairs;
- j. Kitchens;
- k. Laundry rooms;
- l. Office;
- m. Porch;
- n. Patio;
- o. Balcony; and

- p. Trash collection areas.

E. EXIGENT HEALTH AND SAFETY

All areas and components of the housing must be free of health and safety hazards. Exigent health and safety issues include:

- a. Air quality;
- b. Electrical hazards;
- c. Elevators;
- d. Emergency/fire exits;
- e. Flammable materials;
- f. Garbage and debris;
- g. Handrail hazards; and
- h. Infestation.

F. FOLLOW-UP TO THE MONITORING REVIEW

Once the monitoring review is completed, MFA will provide a report to the owner within 30 days of the inspection that details the scope and results of the review as well as any noncompliance items.

When responding to the report and the noncompliance items, the owner/agent's response should be addressed in writing along with backup documentation (copy of work order or necessary document) and provided to MFA within 30 days of the date of the report. Any items corrected without backup documentation will not be considered corrected and will remain in noncompliance until proper documentation is received by MFA.

Comments made on the tenant file review worksheet and comments or findings made in the physical report will need to be addressed in the owner/agent's response including all supporting documentation.

Attachment G**Consolidate Plan Certifications of Consistency Completed in 2019**

Requesting Entity
Tucumcari Housing Authority
Rio Arriba County Housing Authority
Bernalillo County Housing Department
Lordsburg Housing Authority
Clovis Housing Authority
San Miguel County Housing Authority
Mesilla Valley Public Housing Authority
Village of Santa Clara Housing Authority
Western Regional Housing Authority
Bayard Housing Authority
Housing Authority of the Town of Clayton
El Camino Real Housing Authority
Sunland Park Housing
Springer Housing Authority
Eastern Regional Housing Authority
Youth Homelessness Demonstration Project
Housing Authority of the City of Raton
San Juan County Housing Authority
Housing Authority City of Artesia
Village of Fort Sumner Housing Authority
NM Continuum of Care - Balance of State
Bernalillo County Housing Department



HUD ESG CAPER FY2020

Grant: **ESG: New Mexico Nonentitlement - NM - Report** Type: **CAPER**

Report Date Range

1/1/2019 to 12/31/2019

Q01a. Contact Information

First name	Sabrina
Middle name	
Last name	Su
Suffix	
Title	
Street Address 1	344 4th St. SW
Street Address 2	
City	Albuquerque
State	New Mexico
ZIP Code	87102
E-mail Address	ssu@housingnm.org
Phone Number	(505)767-2249
Extension	
Fax Number	

Q01b. Grant Information

As of 2/14/2020

ESG Information from IDIS

FISCAL YEAR	GRANT NUMBER	CURRENT AUTHORIZED AMOUNT	TOTAL DRAWN	BALANCE	OBLIGATION DATE	EXPENDITURE DEADLINE
2019	E19DC350001	\$1,149,002.00	\$463,839.95	\$685,162.05	7/31/2019	7/31/2021
2018	E18DC350001	\$1,122,034.00	\$1,122,034.00	\$0	8/7/2018	8/7/2020
2017	E17DC350001	\$1,122,839.00	\$1,122,839.00	\$0	10/19/2017	10/19/2019
2016	E16DC350001	\$1,105,350.00	\$1,105,350.00	\$0	7/14/2016	7/14/2018
2015	E15DC350001	\$989,566.00	\$989,566.00	\$0	8/6/2015	8/6/2017
2014	E14DC350001	\$897,007.00	\$897,007.00	\$0	7/21/2014	7/21/2016
2013	E13DC350001	\$757,993.00	\$757,993.00	\$0	8/6/2013	8/6/2015
2012						
2011						
Total		\$7,143,791.00	\$6,458,628.95	\$685,162.05		

CAPER reporting includes funds used from fiscal year:

Project types carried out during the program year:

Enter the number of each type of projects funded through ESG during this program year.

Street Outreach	0
Emergency Shelter	27
Transitional Housing (grandfathered under ES)	0
Day Shelter (funded under ES)	1
Rapid Re-Housing	11
Homelessness Prevention	11

Q01c. Additional Information**HMIS****Comparable Database**

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes

Q04a: Project Identifiers in HMIS

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name
Mesilla Valley Community of Hope	105	ESGRAP-HP - Mesilla Valley Community of Hope	284	12				NM-501	350336	0	Service
Mesilla Valley Community of Hope	105	ESGRAP-RRH - Mesilla Valley Community of Hope	193	13				NM-501	350336	0	Service
Youth Shelters	120	ESGSHLTR-Youth Emergency Shelter - Youth Shelters	122	1	0			NM-501	350534	0	Service
SAFE House	LA7749	SAFE House	1012	1	0	0		NM-500	359001	1	OSNIU
HEAL Help End Abuse for Life	17-02-HEAL-EHA-001	HEAL Inc	P01	1	0	0		NM-501	359027	1	OSNIU
Samaritan House Inc.	65	ESGSHLTR-Casa de Samaritan - Samaritan House Inc.	236	1	0			NM-501	359047	0	Service
Catholic Charities	18	ESGRAP-HP-Albuquerque - Catholic Charities	285	12				NM-500	350012	0	Service
Grammys House Domestic Violence Shelter	LB2932	ESGSHLTR - Shelter Operations - Grammys House	1007	1	0	0		NM-501	35015	1	OSNIU
Catholic Charities	18	ESGRAP-RRH-Albuquerque - Catholic Charities	168	13				NM-500	350012	0	Service
People Assisting the Homeless (PATH)	112	ESGSHLTR-Emergency Shelter - People Assisting the Homeless (PATH)	113	1	0			NM-501	350204	0	Service
Catholic Charities	18	ESGRAP-RRH-Sandoval - Catholic Charities	169	13				NM-501	359043	0	Service
Assurance Home, Inc.	202	ESGSHLTR-James Ranch Youth Shelter - Assurance Home, Inc.	203	1	0			NM-501	359005	0	Service
CAV	ZK4101	ESGSHLTR-Shelter Operations-Community Against Violence	1005	1	0	0		NM-501	35055	1	OSNIU
Haven House	HC7534	ESGSHLTR - Shelter Operations - Haven House	P1009	1	0	0		NM-501	359043	1	OSNIU

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Softwa Name
Hartley House	QH4763	ESGSHLTR - Shelter Operations - Hartley House	1008	1	0	0		NM-501 ,NM-501	35009	1	OSNIU
Roswell Refuge for Battered Adults	DH2210	ESGSHLTR - Shelter Operations – Roswell Refuge	1011	1	0	0		NM-501	359005	1	OSNIU
Heading Home	91	ESGSHLTR- Emergency Overnight Shelter for Men - Heading Home	92	1	0			NM-500	350012	0	Service
El Refugio	EF3632	ESGSHLTR- Shelter Operation- El Refugio	1001	1	0	0		NM-501	359017	1	OSNIU
A New Day, Inc.	54	ESGSHLTR- The Shelter - A New Day, Inc.	55	1	0			NM-500	350012	0	Service
DreamTree Project, The	59	ESGSHLTR- Emergency Youth Shelter - DreamTree Project, The	204	1	0			NM-501	359055	0	Service
La Casa, Inc.	BX1251	ESGSHLTR - Shelter Operations- La Casa	1016P01	1	0	0		NM-501	359013	1	OSNIU
Family Crisis Family	WR3304	ESGSHLTR - Shelter Operations – Family Crisis	1006	1	0	0		NM-501	35045	1	OSNIU
CLNKids	56	ESGRAP- RRH - CLNKids	300	13				NM-500	350012	0	Service
CLNKids	56	ESGRAP-HP - CLNKids	299	12				NM-500	350012	0	Service
COPE	RM7649	ESGSHLTR - Shelter Operations - Cope	1015	1	0	0		NM-501	35035	1	OSNIU
St. Elizabeth Shelter	72	ESGSHLTR- Casa Familia - St. Elizabeth Shelter	78	1	0			NM-501	350534	0	Service
St. Elizabeth Shelter	72	ESGSHLTR- Emergency Shelter Program (Alarid & Berry St.) - St. Elizabeth Shelter	74	1	0			NM-501	350534	0	Service
HopeWorks	134	ESGRAP- RRH - HopeWorks	260	13				NM-500	350012	0	Service
HopeWorks	134	ESGRAP-HP - HopeWorks	259	12				NM-500	350012	0	Service
Youth Development, Inc.	85	ESGSHLTR- Amistad - Youth Development, Inc.	86	1	0			NM-500	350012	0	Service

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Softwa Name
Southwestern Regional Housing & CDC	336	ESGRAP-HP - Southwestern Regional Housing & CDC	338	12				NM-501	359029	0	Service
Southwestern Regional Housing & CDC	336	ESGRAP-RRH - Southwestern Regional Housing & CDC	337	13				NM-501	359029	0	Service
Samaritan House Inc.	65	ESGESS-Day Shelter - Samaritan House Inc.	268	11				NM-501	359047	0	Service
San Juan County Partnership	24	ESGRAP-HP - San Juan County Partnership	288	12				NM-501	350204	0	Service
San Juan County Partnership	24	ESGRAP-RRH - San Juan County Partnership	179	13				NM-501	350204	0	Service
Crisis Center of Northern NM	DH4753	ESGSHLTR-Shelter Operations - Crisis Center of Northern NM	1004	1	0	0		NM-501	35039	1	OSNIU
Crisis Center of Northern NM	DH4753	ESGRAP-RRH-CCNM	1014	13	0	0		NM-501	35039	1	OSNIU
Western Regional Housing Authority	158	ESGRAP-RRH - Western Regional Housing Authority	159	13				NM-501	359017	0	Service
Western Regional Housing Authority	158	ESGRAP-HP - Western Regional Housing Authority	290	12				NM-501	359017	0	Service
Calsbad Battered Families Shelter	DP9733	Default Emergency shelter Location	P01	1	0	0		NM-501	35015	1	OSNIU
The Life Link	21	ESGRAP-HP - The Life Link	289	12				NM-501	350534	0	Service
The Life Link	21	ESGRAP-RRH - The Life Link	205	13				NM-501	350534	0	Service
Option, Inc.	TE7589	ESGSHLTR-Shelter Operations - Option, Inc.	1017	1	0	0		NM-501	35025	1	OSNIU
Crisis Center of Northern NM	DH4753	ESGRAP-HP-CCNM	1024	12	0	0		NM-501	3509	1	OSNIU
Valencia Shelter Services	PX2375	ESGSHLTR - Shelter Operations – Valencia Shelter	1013	1	0	0		NM-501	35061	1	OSNIU
Enlace Comunitario	SA4162	ESGRAP-RRH-Enlace	SA4162P11	13	0	0		NM-500	359001	1	OSNIU

Organization Name	Organization ID	Project Name	Project ID	HMIS Project Type	Method for Tracking ES	Affiliated with a residential project	Project IDs of affiliations	CoC Number	Geocode	Victim Service Provider	HMIS Software Name
Enlace Comunitario	SA4162	ESGRAP-HP-Enlace	SA4162P10	12	0	0		NM-500	359001	1	OSNIU
The Healing House	MR5792	ESGSHLTER-Shelter Operations-Healing House	MR57921010	1	0	0		NM-501	35029	1	OSNIU
Valencia Shelter Services	PX2375	Default Homelessness prevention Location	PX2375P10	12	0	0		NM-501	35061	1	OSNIU
Battered Families Services	SX1647P01	ESGSHLTR - Shelter Operations - Battered Families Services	SX1647P01	1	0	0		NM-501	35031	0	OSNIU

Q05a: Report Validations Table

Total Number of Persons Served	6479
Number of Adults (Age 18 or Over)	4009
Number of Children (Under Age 18)	2463
Number of Persons with Unknown Age	7
Number of Leavers	5706
Number of Adult Leavers	3598
Number of Adult and Head of Household Leavers	4112
Number of Stayers	773
Number of Adult Stayers	411
Number of Veterans	218
Number of Chronically Homeless Persons	676
Number of Youth Under Age 25	847
Number of Parenting Youth Under Age 25 with Children	111
Number of Adult Heads of Household	3869
Number of Child and Unknown-Age Heads of Household	536
Heads of Households and Adult Stayers in the Project 365 Days or More	42

Q06a: Data Quality: Personally Identifying Information (PII)

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	Total	% of Error Rate
Name	134	3	0	137	2.11 %
Social Security Number	899	2508	6	3413	52.68 %
Date of Birth	0	13	0	13	0.20 %
Race	27	7	0	34	0.52 %
Ethnicity	15	9	0	24	0.37 %
Gender	3	1	0	4	0.06 %
Overall Score				3452	53.28 %

Q06b: Data Quality: Universal Data Elements

	Error Count	% of Error Rate
Veteran Status	158	3.94 %
Project Start Date	0	0.00 %
Relationship to Head of Household	64	0.99 %
Client Location	0	0.00 %
Disabling Condition	17	0.26 %

Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	611	10.71 %
Income and Sources at Start	563	12.78 %
Income and Sources at Annual Assessment	2	4.76 %
Income and Sources at Exit	548	13.33 %

Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	3922	0	0	30	10	20	1.08 %
TH	0	0	0	0	0	0	--
PH (All)	197	0	20	11	8	7	16.74 %
Total	4119	0	0	0	0	0	1.83 %

Q06e: Data Quality: Timeliness

	Number of Project Start Records	Number of Project Exit Records
0 days	3318	3093
1-3 Days	1715	1529
4-6 Days	484	501
7-10 Days	191	201
11+ Days	437	418

Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	0	0	--
Bed Night (All Clients in ES - NBN)	0	0	--

Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	4009	2976	1033	0	0
Children	2463	0	1918	545	0
Client Doesn't Know/ Client Refused	0	0	0	0	0
Data Not Collected	7	1	3	0	3
Total	6479	2977	2954	545	3
For PSH & RRH – the total persons served who moved into housing	297	65	232	0	0

Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	4405	2942	928	532	3
For PSH & RRH – the total households served who moved into housing	124	58	66	0	0

Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	411	256	116	39	0
April	403	249	112	42	0
July	441	256	149	34	2
October	457	262	164	31	0

Q09a: Number of Persons Contacted

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Times	0	0	0	0
6-9 Times	0	0	0	0
10+ Times	0	0	0	0
Total Persons Contacted	0	0	0	0

Q09b: Number of Persons Engaged

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	0	0	0	0
2-5 Contacts	0	0	0	0
6-9 Contacts	0	0	0	0
10+ Contacts	0	0	0	0
Total Persons Engaged	0	0	0	0
Rate of Engagement	0.00	0.00	0.00	0.00

Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	1768	1670	98	0
Female	2226	1292	934	0
Trans Female (MTF or Male to Female)	3	3	0	0
Trans Male (FTM or Female to Male)	7	7	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	1	0	0
Client Doesn't Know/Client Refused	3	2	1	0
Data Not Collected	1	1	0	0
Subtotal	4009	2976	1033	0

Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	1228	928	300	0
Female	1231	989	242	0
Trans Female (MTF or Male to Female)	2	1	1	0
Trans Male (FTM or Female to Male)	2	0	2	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	0	0	0	0
Subtotal	2463	1918	545	0

Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	3	1	0	0	2
Female	4	0	3	0	1
Trans Female (MTF or Male to Female)	0	0	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Subtotal	7	1	3	0	3

Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	2999	1228	139	1460	169	3	3
Female	3461	1231	267	1877	82	4	4
Trans Female (MTF or Male to Female)	11	3	1	7	0	0	0
Trans Male (FTM or Female to Male)	3	1	1	1	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	1	0	1	0	0	0	0
Client Doesn't Know/Client Refused	3	0	1	2	0	0	0
Data Not Collected	1	0	0	1	0	0	0
Subtotal	6479	2463	410	3348	251	7	7

Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	729	0	717	12	0
5 - 12	968	0	904	64	0
13 - 17	766	0	297	469	0
18 - 24	410	248	162	0	0
25 - 34	1096	657	439	0	0
35 - 44	1090	747	343	0	0
45 - 54	732	660	72	0	0
55 - 61	430	416	14	0	0
62+	251	248	3	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected	7	1	3	0	3
Total	6479	2977	2954	545	3

Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	4411	2132	1901	375	3
Black or African American	447	202	206	39	0
Asian	28	12	13	3	0
American Indian or Alaska Native	1170	456	642	72	0
Native Hawaiian or Other Pacific Islander	55	43	11	1	0
Multiple Races	332	121	171	40	0
Client Doesn't Know/Client Refused	29	11	3	15	0
Data Not Collected	7	0	7	0	0
Total	6479	2977	2954	545	3

Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	3317	1762	1344	208	3
Hispanic/Latino	3138	1209	1603	326	0
Client Doesn't Know/Client Refused	15	3	2	10	0
Data Not Collected	9	3	5	1	0
Total	6479	2977	2954	545	3

Q13a1: Physical and Mental Health Conditions at Start

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☾	With Only Children	Unknown Household Type
Mental Health Problem	1342	1059	169	20	--	94	0
Alcohol Abuse	257	231	17	0	--	9	0
Drug Abuse	354	247	29	0	--	78	0
Both Alcohol and Drug Abuse	282	233	17	0	--	32	0
Chronic Health Condition	683	621	51	6	--	5	0
HIV/AIDS	25	23	1	1	--	0	0
Developmental Disability	368	257	42	26	--	43	0
Physical Disability	838	736	82	10	--	10	0

☾ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☰	With Only Children	Unknown Household Type
Mental Health Problem	1192	971	115	18	--	88	0
Alcohol Abuse	237	213	16	0	--	8	0
Drug Abuse	332	232	25	0	--	75	0
Both Alcohol and Drug Abuse	262	218	13	0	--	31	0
Chronic Health Condition	654	599	45	5	--	5	0
HIV/AIDS	27	24	2	1	--	0	0
Developmental Disability	331	237	31	21	--	42	0
Physical Disability	751	675	57	9	--	10	0

☰ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons	Without Children	Adults in HH with Children & Adults	Children in HH with Children & Adults	With Children and Adults ☰	With Only Children	Unknown Household Type
Mental Health Problem	107	69	29	2	--	7	0
Alcohol Abuse	21	18	2	0	--	1	0
Drug Abuse	23	14	6	0	--	3	0
Both Alcohol and Drug Abuse	24	22	1	0	--	1	0
Chronic Health Condition	59	45	13	1	--	0	0
HIV/AIDS	0	0	0	0	--	0	0
Developmental Disability	33	21	6	5	--	1	0
Physical Disability	70	55	14	1	--	0	0

☰ The "With Children and Adults" column is retired as of 10/1/2019 and replaced with the columns "Adults in HH with Children & Adults" and "Children in HH with Children & Adults".

Q14a: Domestic Violence History

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	2382	1438	814	127	3
No	2136	1528	215	393	0
Client Doesn't Know/Client Refused	18	6	0	12	0
Data Not Collected	9	4	5	0	0
Total	4545	2976	1034	532	3

Q14b: Persons Fleeing Domestic Violence

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	1785	1040	713	29	3
No	495	327	75	93	0
Client Doesn't Know/Client Refused	10	6	2	2	0
Data Not Collected	92	65	24	3	0
Total	2382	1438	814	127	3

Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Homeless Situations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	911	571	88	252	0
Transitional housing for homeless persons (including homeless youth)	15	8	1	6	0
Place not meant for habitation	805	701	65	39	0
Safe Haven	18	10	5	3	0
Host Home (non-crisis)	0	0	0	0	0
Interim Housing ☞	0	0	0	0	0
Subtotal	1749	1290	159	300	0
Institutional Settings	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	54	38	1	15	0
Substance abuse treatment facility or detox center	49	43	3	3	0
Hospital or other residential non-psychiatric medical facility	136	131	1	4	0
Jail, prison or juvenile detention facility	98	67	0	31	0
Foster care home or foster care group home	64	1	0	63	0
Long-term care facility or nursing home	2	2	0	0	0
Residential project or halfway house with no homeless criteria	18	14	1	3	0
Subtotal	421	296	6	119	0
Other Locations	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	7	7	0	0	0
Owned by client, no ongoing housing subsidy	38	23	15	0	0
Owned by client, with ongoing housing subsidy	4	3	1	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
Rental by client, with HCV voucher (tenant or project based)	1	1	0	0	0
Rental by client in a public housing unit	3	3	0	0	0
Rental by client, no ongoing housing subsidy	321	155	166	0	0
Rental by client, with VASH subsidy	1	0	1	0	0
Rental by client with GPD TIP subsidy	0	0	0	0	0
Rental by client, with other housing subsidy (including RRH)	18	12	6	0	0
Hotel or motel paid for without emergency shelter voucher	141	109	30	2	0
Staying or living in a friend's room, apartment or house	242	182	35	25	0
Staying or living in a family member's room, apartment or house	352	190	94	68	0
Client Doesn't Know/Client Refused	17	10	7	0	0
Data Not Collected	962	564	377	18	3
Subtotal	2107	1259	732	113	3
Total	4545	2976	1034	532	3

☞ Interim housing is retired as of 10/1/2019.

Q16: Cash Income - Ranges

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
No income	2185	1	1790
\$1 - \$150	30	0	31
\$151 - \$250	61	0	52
\$251 - \$500	158	1	143
\$501 - \$1000	605	1	571
\$1,001 - \$1,500	220	0	237
\$1,501 - \$2,000	118	0	130
\$2,001+	67	0	93
Client Doesn't Know/Client Refused	2	0	1
Data Not Collected	560	0	548
Number of Adult Stayers Not Yet Required to Have an Annual Assessment	0	367	0
Number of Adult Stayers Without Required Annual Assessment	0	41	0
Total Adults	4009	411	3598

Q17: Cash Income - Sources

	Income at Start	Income at Latest Annual Assessment for Stayers	Income at Exit for Leavers
Earned Income	399	0	498
Unemployment Insurance	5	0	5
SSI	352	0	332
SSDI	351	0	329
VA Service-Connected Disability Compensation	23	0	21
VA Non-Service Connected Disability Pension	10	0	10
Private Disability Insurance	0	0	0
Worker's Compensation	4	0	3
TANF or Equivalent	97	1	79
General Assistance	65	0	61
Retirement (Social Security)	29	0	25
Pension from Former Job	17	0	13
Child Support	45	1	32
Alimony (Spousal Support)	5	0	4
Other Source	54	0	52
Adults with Income Information at Start and Annual Assessment/Exit	0	3	292

Q19b: Disabling Conditions and Income for Adults at Exit

	AO: Adult with Disabling Condition	AO: Adult without Disabling Condition	AO: Total Adults	AO: % with Disabling Condition by Source	AC: Adult with Disabling Condition	AC: Adult without Disabling Condition	AC: Total Adults	AC: % with Disabling Condition by Source	UK: Adult with Disabling Condition	UK: Adult without Disabling Condition	UK: Total Adults	UK: % with Disabling Condition by Source
Earned Income	182	165	347	52.62 %	25	121	146	17.11 %	0	0	0	--
Supplemental Security Income (SSI)	243	55	298	81.49 %	17	16	33	51.45 %	0	0	0	--
Social Security Disability Insurance (SSDI)	245	42	287	85.57 %	16	14	30	53.33 %	0	0	0	--
VA Service-Connected Disability Compensation	15	4	19	78.95 %	2	0	2	100.00 %	0	0	0	--
Private Disability Insurance	0	0	0	--	0	0	0	--	0	0	0	--
Worker's Compensation	2	1	3	66.67 %	0	0	0	--	0	0	0	--
Temporary Assistance for Needy Families (TANF)	9	5	14	64.36 %	21	43	64	32.81 %	0	0	0	--
Retirement Income from Social Security	17	7	24	70.83 %	1	0	1	100.00 %	0	0	0	--
Pension or retirement income from a former job	7	5	12	58.50 %	1	0	1	100.00 %	0	0	0	--
Child Support	2	2	4	50.00 %	11	16	27	40.74 %	0	0	0	--
Other source	70	20	90	77.69 %	4	24	28	14.29 %	0	0	0	--
No Sources	708	602	1310	53.87 %	34	213	247	13.75 %	0	0	0	--
Unduplicated Total Adults	1379	890	2269		107	415	522		0	0	0	

Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	1684	3	1503
WIC	29	0	27
TANF Child Care Services	12	0	11
TANF Transportation Services	4	0	3
Other TANF-Funded Services	7	0	4
Other Source	8	0	7

Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	3549	8	3157
Medicare	313	0	294
State Children's Health Insurance Program	61	0	39
VA Medical Services	81	0	81
Employer Provided Health Insurance	21	0	19
Health Insurance Through COBRA	4	0	4
Private Pay Health Insurance	31	0	28
State Health Insurance for Adults	34	0	31
Indian Health Services Program	105	0	86
Other	28	0	27
No Health Insurance	727	0	602
Client Doesn't Know/Client Refused	33	0	29
Data Not Collected	1883	7	1676
Number of Stayers Not Yet Required to Have an Annual Assessment	0	667	0
1 Source of Health Insurance	3551	8	3135
More than 1 Source of Health Insurance	309	0	288

Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	2193	2122	71
8 to 14 days	778	729	49
15 to 21 days	497	444	53
22 to 30 days	489	424	65
31 to 60 days	932	767	165
61 to 90 days	748	645	103
91 to 180 days	538	419	119
181 to 365 days	186	142	44
366 to 730 days (1-2 Yrs)	72	14	58
731 to 1,095 days (2-3 Yrs)	27	0	27
1,096 to 1,460 days (3-4 Yrs)	19	0	19
1,461 to 1,825 days (4-5 Yrs)	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0
Data Not Collected	0	0	0
Total	6479	5706	773

Q22c: Length of Time between Project Start Date and Housing Move-in Date

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	123	36	87	0	0
8 to 14 days	27	3	24	0	0
15 to 21 days	16	3	13	0	0
22 to 30 days	26	2	24	0	0
31 to 60 days	2	0	2	0	0
61 to 180 days	2	0	2	0	0
181 to 365 days	9	0	9	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Total (persons moved into housing)	205	44	161	0	0
Average length of time to housing	22.93	3.14	28.77	--	--
Persons who were exited without move-in	24	3	21	0	0
Total persons	229	47	182	0	0

Q22d: Length of Participation by Household Type

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	2193	1208	719	265	1
8 to 14 days	778	400	303	75	0
15 to 21 days	497	232	203	62	0
22 to 30 days	489	246	208	35	0
31 to 60 days	932	403	467	62	0
61 to 90 days	748	298	417	31	2
91 to 180 days	538	145	378	15	0
181 to 365 days	186	40	146	0	0
366 to 730 days (1-2 Yrs)	72	4	68	0	0
731 to 1,095 days (2-3 Yrs)	27	0	27	0	0
1,096 to 1,460 days (3-4 Yrs)	19	1	18	0	0
1,461 to 1,825 days (4-5 Yrs)	0	0	0	0	0
More than 1,825 days (> 5 Yrs)	0	0	0	0	0
Data Not Collected	0	0	0	0	0
Total	6479	2977	2954	545	3

Q22e: Length of Time Prior to Housing - based on 3.917 Date Homelessness Started

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	1153	574	315	264	0
8 to 14 days	137	91	33	13	0
15 to 21 days	107	55	37	15	0
22 to 30 days	125	88	24	13	0
31 to 60 days	229	124	86	19	0
61 to 180 days	374	245	78	51	0
181 to 365 days	224	164	31	29	0
366 to 730 days (1-2 Yrs)	213	158	30	25	0
731 days or more	349	303	16	30	0
Total (persons moved into housing)	2918	1803	656	459	0
Not yet moved into housing	106	9	97	0	0
Data not collected	2900	925	1886	86	3
Total persons	5917	2736	2633	545	3

Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Permanent Destinations	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	52	29	23	0	0
Owned by client, with ongoing housing subsidy	11	4	7	0	0
Rental by client, no ongoing housing subsidy	949	356	591	2	0
Rental by client, with VASH housing subsidy	7	3	4	0	0
Rental by client, with GPD TIP housing subsidy	3	3	0	0	0
Rental by client, with other ongoing housing subsidy	207	74	132	1	0
Permanent housing (other than RRH) for formerly homeless persons	199	64	132	3	0
Staying or living with family, permanent tenure	797	278	393	126	0
Staying or living with friends, permanent tenure	86	51	31	4	0
Rental by client, with RRH or equivalent subsidy	24	9	14	1	0
Rental by client, with HCV voucher (tenant or project based)	2	2	0	0	0
Rental by client in a public housing unit	13	3	10	0	0
Subtotal	2350	876	1337	137	0
Temporary Destinations	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	832	615	127	90	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	152	53	87	12	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	461	198	242	21	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	229	128	96	5	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	298	228	33	37	0
Safe Haven	10	3	7	0	0
Hotel or motel paid for without emergency shelter voucher	81	54	27	0	0
Host Home (non-crisis)	0	0	0	0	0
Subtotal	2063	1279	619	165	0
Institutional Settings	0	0	0	0	0
Foster care home or group foster care home	87	1	5	81	0
Psychiatric hospital or other psychiatric facility	26	16	3	7	0
Substance abuse treatment facility or detox center	29	26	3	0	0
Hospital or other residential non-psychiatric medical facility	49	39	2	8	0
Jail, prison, or juvenile detention facility	46	27	14	5	0
Long-term care facility or nursing home	3	2	0	1	0
Subtotal	240	111	27	102	0
Other Destinations	0	0	0	0	0
Residential project or halfway house with no homeless criteria	3	0	1	2	0
Deceased	2	1	0	1	0
Other	437	147	216	74	0
Client Doesn't Know/Client Refused	283	162	118	1	2
Data Not Collected (no exit interview completed)	328	165	123	39	1
Subtotal	1053	475	458	117	3
Total	5706	2741	2441	521	3
Total persons exiting to positive housing destinations	2124	829	1158	137	0
Total persons whose destinations excluded them from the calculation	141	43	7	91	0
Percentage	38.17 %	30.73 %	47.58 %	31.86 %	0.00 %

Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	72	11	61	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	15	7	8	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	3	3	0	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	15	9	6	0	0
Moved to new housing unit--With on-going subsidy	41	3	38	0	0
Moved to new housing unit--Without an on-going subsidy	33	3	30	0	0
Moved in with family/friends on a temporary basis	2	0	2	0	0
Moved in with family/friends on a permanent basis	4	1	3	0	0
Moved to a transitional or temporary housing facility or program	0	0	0	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	0	0	0	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	0	0	0	0	0
Data not collected (no exit interview completed)	56	14	42	0	0
Total	241	51	190	0	0

Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	42	42	0	0
Non-Chronically Homeless Veteran	176	166	10	0
Not a Veteran	4819	2686	2107	0
Client Doesn't Know/Client Refused	1	1	0	0
Data Not Collected	449	82	351	3
Total	5487	2977	2468	3

Q26b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	676	583	50	43	0
Not Chronically Homeless	4121	1837	1813	471	0
Client Doesn't Know/Client Refused	34	18	14	2	0
Data Not Collected	1648	539	1077	29	3
Total	6479	2977	2954	545	3

