


<small>DO NOT SEND TO IRS - SUBMIT FORM TO REQUESTING AGENCY FCD 05/2020</small>	<b>NEW MEXICO DEPARTMENT OF FINANCE &amp; ADMINISTRATION FINANCIAL CONTROL DIVISION</b> <b>SUBSTITUTE ACH DIRECT DEPOSIT FORM</b>  <i>TYPE OR PRINT NEATLY, PLEASE REFER TO INSTRUCTIONS FOR MORE INFORMATION</i>	
<b>PART V: OPTIONAL DIRECT DEPOSIT (ACH)</b>		
<p><small>Warning: The State of New Mexico will not process International ACH Transactions (IAT). If any payment to you from the State will ever result in an IAT under National Automated Clearing House Association (NACHA) operating rules or if you are not sure if the rules apply to you DO NOT FILL OUT THIS SECTION OF THE FORM. Please provide a copy of a voided check or letter from bank confirming information indicated above.</small></p> <div style="display: flex; justify-content: space-between; align-items: flex-start;"><div style="width: 45%;"><p><small>Include a voided check or letter from financial institution if requesting ACH payments.</small></p><p><small>I acknowledge the IAT warning and authorize the State of New Mexico to initiate direct deposit of funds to the account and financial institution indicated, and to recover funds deposited in error if necessary in compliance with NACHA regulations.</small></p><p>Signature: _____</p></div><div style="width: 50%; border: 1px solid black; padding: 5px; display: flex; align-items: center;"><div style="flex: 1; text-align: center;"><small>Type of Account</small></div><div style="flex: 1; text-align: center;"><small>Checking</small></div><div style="flex: 1; text-align: center;"><small>Savings</small></div></div><div style="display: flex; justify-content: space-between; margin-top: 20px;"><div>Printed Name: _____</div></div></div>		

## Instructions for Completing this Form

**PART V: OPTIONAL DIRECT DEPOSIT (ACH)** You may elect to receive payments from the State of New Mexico through Automated Clearing House (ACH) direct deposit. Please provide a copy of a voided check or letter from financial institution with the banking information. Without one of the two items, ACH information WILL NOT be entered and payments will be made by warrant. Select the type of account being provided.