

**FY 2027-2031**

# **ICIP 101**

## **INFORMATION SESSION**

**APRIL 16, 2025**

**Infrastructure Planning and Development Division**



**New Mexico**  
**Department of Finance**  
**and Administration**

# AGENDA

Welcome & Agenda

1

Capital Policy & Planning Introduction

2

Rural & Frontier Equity Ombuds Presentation

3

ICIP Overview

4

ICIP Website & Resources

5

Q & A

6

# Presenters & Staff

Infrastructure Planning and  
Development Division



New Mexico  
Department of Finance  
and Administration

## IPDD Division Director

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## Acting Deputy Director & CPP Bureau Chief

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## State ICIP Coordinator

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## Local ICIP Coordinator

Mary Ann Maestas - [MaryAnn.Maestas@dfa.nm.gov](mailto:MaryAnn.Maestas@dfa.nm.gov), 505-487-3523

## Rural & Frontier Equity Ombuds

Michael Gilmore - [Michael.Gilmore@dfa.nm.gov](mailto:Michael.Gilmore@dfa.nm.gov), 505-623-1082

Jason Quintana - [Jason.Quintana@dfa.nm.gov](mailto:Jason.Quintana@dfa.nm.gov), 505-469-9239

# Capital Planning and Policy Bureau

Infrastructure Planning and  
Development Division



New Mexico  
Department of Finance  
and Administration

- Assist state agencies and local governments in planning their capital projects.
- Develop and review the ICIP, and guide entities to resources for fully funding capital outlay requests.
- Coordinate with executive agencies and the Governor to prepare the Executive Capital Budget.
- Partner with the Legislative Finance Committee and Legislative Council Services to draft capital bills.
- Manage the general fund questionnaire process, conduct audit compliance reviews, and work with the State Budget Division to ensure appropriations are budgeted and available for grants.
- Oversee the Capital Projects Management System (CPMS), support local governments and state agencies with reporting, and implement a new ICIP and CPMS system.





# Rural & Frontier Equity Ombuds

- Do you have audit or compliance issues?
- Do you need capital improvements but can't find the funding to realize the project?
- Do you have troubling communicating with other agencies or entities, or identifying who you should contact for information and assistance?
- Do you need training in technical or procedural matters?
- Do you feel like the voice of your community isn't heard?



# Rural & Frontier Equity Ombuds

Infrastructure Planning and  
Development Division



- The ombuds work on issues of concern to rural and frontier entities, including incorporated municipalities, unincorporated communities, and special districts such as mutual domestics and soil & water conservation districts.
- The ombud is mandated to collaborate with all federal and state agencies, the governor and legislature of New Mexico, nonprofits, and other organizations on behalf of these local public bodies and rural communities.
- The ombuds work to provide technical assistance, capacity building & guidance, interagency collaboration, and advocacy on behalf of our rural communities. The purpose of this advocacy is to "level the playing field" amongst public entities in our state.



# Rural & Frontier Equity Ombuds

Infrastructure Planning and  
Development Division



The ombuds are currently organizing and presenting a series of Capacity Building Sessions in collaboration with the regional Councils of Government and Economic Development Districts. These sessions will consist of a curriculum that will be presented in every region across the state; when the first cycle is complete, the curriculum will change, and the cycle will continue around the state.

**The first curriculum consists of three sessions on the following topics:**

- Office of the State Auditor – Audit Act Requirements and OSA Navigation
- Capital Planning and Policy – Capital Outlay 101
- Local Government Budget Management System (LGBMS) Training – Basics of Budget and Quarterly Reporting



The first Capacity Building Session was held on Saturday, April 12th in Albuquerque.

# Rural & Frontier Equity Ombuds

Infrastructure Planning and  
Development Division



**This first round of capacity building sessions continues!**

- Eastern Plains Region, Clovis : Saturday, May 10th
- Southwest and South Central Regions, Silver City : Wednesday, May 14th
- Southeastern Region, Roswell : Wednesday, July 23rd

***Dates and locations will be announced soon for the Northwest and North Central regions!***

**Contact the ombuds for information and registration.**





# Rural & Frontier Equity Ombuds

Infrastructure Planning and  
Development Division



➤ **Jason Quintana**

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**505.469.9239**

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**505.623.1082**



# What is an ICIP?

**A roadmap to secure  
funding elsewhere**

**A planning tool for your  
entity's infrastructure  
needs**



**Covers a 5 year fiscal period  
- FY2027 - 2031 (July 1,  
2026-June 30, 2031)**

**Developed, updated, and  
submitted annually to the  
Infrastructure Division at DFA**

# An ICIP is not...



A Wish List



A Funding Source



A Funding Application



A Capital Outlay Request



***... But it is a tool that is distributed & reviewed by legislators, the Governor's Office, other stakeholders, the public and decision makers...***

# Why is the ICIP Important?



**Establishes  
Priorities**



- The ICIP is a tool to showcase your entities priority projects.
- Focus on critical need projects.
- Encourages planning and process.




**Increases  
Funding  
Opportunities**



- Participation in the ICIP is strongly encouraged.
- Funding agencies utilize the ICIP in many ways.
- The Governor's Office uses the ICIP Publication when vetting projects.





## Who submits an ICIP



### **Counties & Municipalities**

All 33 Counties and over 100 Municipalities submit an ICIP.

### **Tribal Governments**

~ 70 Pueblos, Nations and Tribes participate in the ICIP.

### **Special Districts**

~185

#### **The Special Districts category include:**

- Mutual Domestic Water Consumer Associations
- Acequias
- Land Grants
- Utility
- Flood Control

### **Senior Citizen Facilities**

All Senior Citizen Facilities should submit an ICIP separately from their local Government entity. The State is continuing to attempt to gain a full assessment of the infrastructure needs for each facility, therefore, all should submit an ICIP. Each facility is assigned an entity code and password to access the database.



# ICIP Projects

- Create a new fixed asset
- Enhance an existing fixed asset;
- Have a life expectancy of at least 10 years.
- Be ready to proceed. Not a wish list.



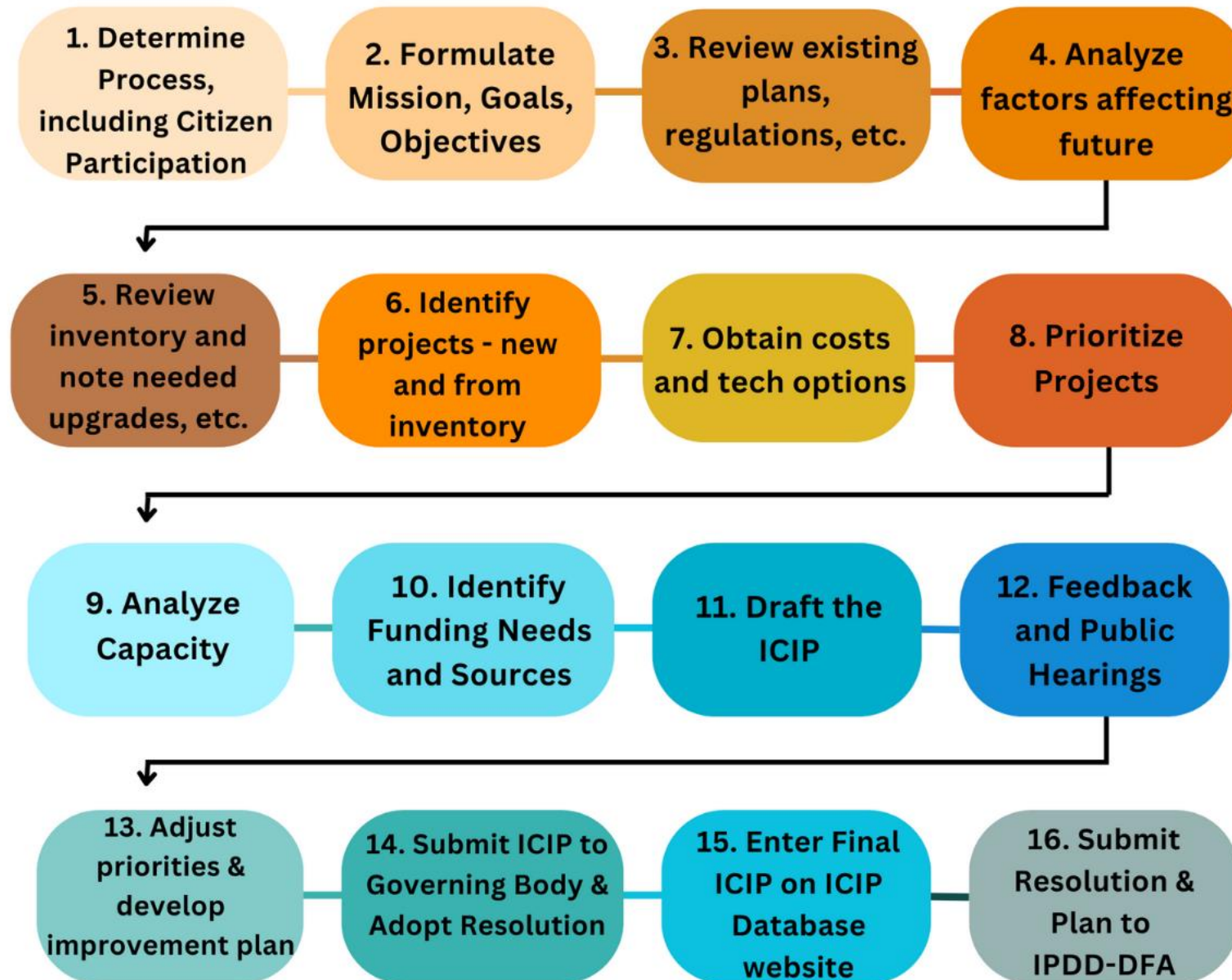
# ICIP Projects

- Have good cost estimates.
- Be over \$10,000.
- Identify Funding Sources.
- Regional projects encouraged.
- Address community needs & maintenance needs.





# ICIP Development Process



# **2025 Submission Deadlines for the ICIP**



- **Senior Citizen Facilities – Wednesday, May 14, 2025**
- **Special Districts – Friday, June 13, 2025**
- **State Agencies – Tuesday, July 1, 2025**
- **Tribal Governments – Friday, July 11, 2025**
- **Counties and Municipalities – Friday, July 11, 2025**
- **Final Publication – Friday, October 3, 2025**

<https://www.nmdfa.state.nm.us/infrastructure-planning-and-development-division/>

## Infrastructure Planning and Development Division

[Home](#) > [Infrastructure Planning and Development Division](#)

### Infrastructure Planning and Development Division

The Infrastructure Planning and Development Division (IPDD) collaborates with state agencies, the legislative and judicial branches, and local public bodies to provide comprehensive planning and funding assistance for capital projects listed in the [Infrastructure Capital Improvements Plan \(ICIP\)](#).

Our Division is expertly manage the planning and funding process for all capital outlay projects, ensuring that they are fully funded through various appropriations and financing mechanisms, including the Capital Appropriation Bill, the Reauthorization Bill, the GOB Bill, the HB2 Specials, federal grant and loan programs, state grant and loan programs, and any Junior Bill.





NEW MEXICO DEPARTMENT OF  
**FINANCE & ADMINISTRATION**

**ICIP Client Login**

Agency or Entity Code:

Password:

☒ ICIP

**Login**

#1 Log In

ICIP

CPMS

#2 Click  
Blue  
ICIP  
Button

Welcome to the DFA site for the Infrastructure Capital Improvement (ICIP) projects and Capital Appropriations Search (CPMS).

After login, click on ICIP to enter ICIP project information.

For the Capital Appropriations Search and Capital Project Monitoring System, click on CPMS.

**PLEASE NOTE:** For security reasons, this ICIP site is no longer supported by Internet Explorer. Please use Google Chrome, Firefox or Microsoft Edge.

**Other relevant links:**

[Department of Finance and Administration website](#)  
[Infrastructure Planning and Development website](#)

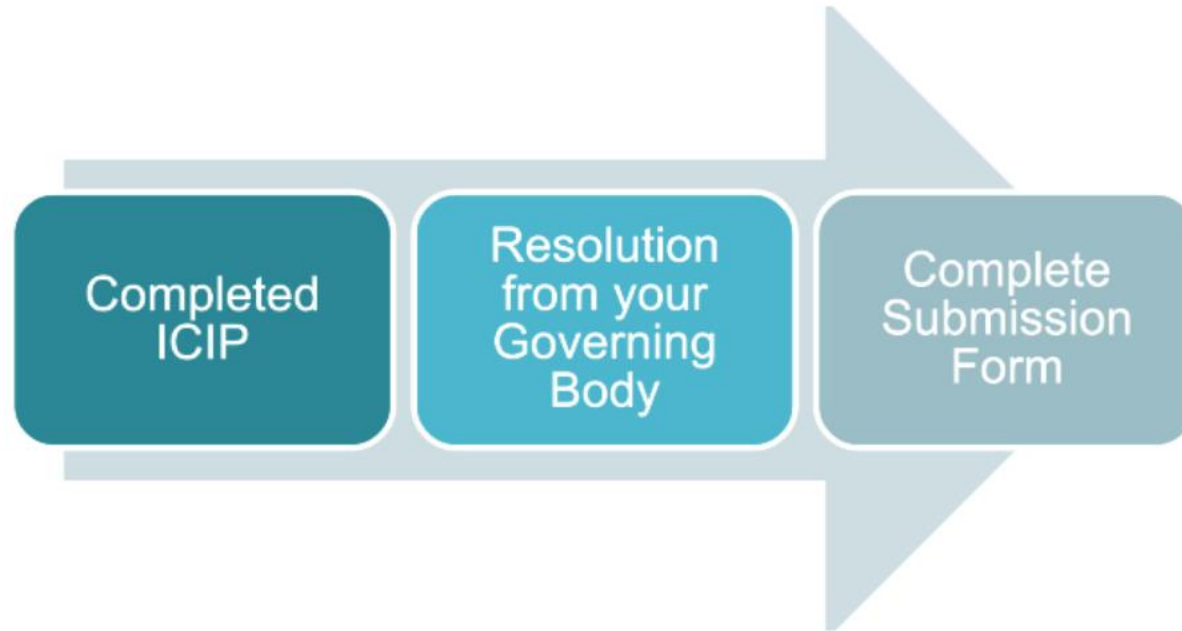
[Local Government Division website](#)

Local Government ICIP Contact: [MaryAnn.Maestas@dfa.nm.gov](mailto:MaryAnn.Maestas@dfa.nm.gov)  
State Agency ICIP Contact: [RyanS.Serrano@dfa.nm.gov](mailto:RyanS.Serrano@dfa.nm.gov)

How can an entity code/password be obtained? Entry into the web site requires a code and a password. For new local government entities and special districts, send an email to Mary Ann Maestas at [MaryAnn.Maestas@dfa.nm.gov](mailto:MaryAnn.Maestas@dfa.nm.gov) or phone (505) 487-3523 to request an entity code and password.

**RESOURCES ON OUR WEBSITE:** <https://www.nmdfa.state.nm.us/infrastructure-planning-and-development-division/icip/>

- Data Entry Manual
- ICIP Guidelines
- ICIP Worksheets - for your convenience
- ICIP Checklist - to ensure full completion
- Recorded Trainings from 2024 - many still applicable



**REQUIRED SUBMISSION DOCUMENTS:**

- ✓ Signed Resolution adopting your FY2027-2031 ICIP - must email to [lgd.icip@dfa.nm.gov](mailto:lgd.icip@dfa.nm.gov)
- ✓ New User Access form - for new employees/staff - must email to [lgd.icip@dfa.nm.gov](mailto:lgd.icip@dfa.nm.gov)
- ✓ Submit ICIP Completion Form - <https://forms.office.com/g/6Jf8C027Pn>



New Mexico  
Department of Finance  
and Administration

Infrastructure Planning and Development Division

## INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN

### GUIDELINES

FY 2027-2031

Parks &  
Recreation

Food &  
Agriculture

Housing

Public  
Safety

Economic  
Development

Health

Broadband

Energy

Culture &  
Arts

Transportation

Water



New Mexico  
Department of Finance  
and Administration

Infrastructure Planning and Development Division

## INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

### DATA ENTRY INSTRUCTION MANUAL

FY 2027-2031

Public  
Benefits

Project  
Budgets

Process

Funding  
&  
Financing

Planning

Project  
Phasing



# Your ICIP Submission is NOT complete without these forms:

## Signed ICIP Resolution

### Resolution Template

County, Municipality/Tribal Government/Special District of

COUNTY OF

Resolution No.

#### A RESOLUTION

#### ADOPTING THE FY 2027-2031 INFRASTRUCTURE CAPITAL IMPROVEMENT PLAN (ICIP)

WHEREAS, the \_\_\_\_\_ of \_\_\_\_\_ recognizes that the financing of public capital projects has become a major concern in New Mexico and nationally; and

WHEREAS, in times of scarce resources, it is necessary to find new financing mechanisms and maximize the use of existing resources; and

WHEREAS, systematic capital improvements planning is an effective tool for communities to define their development needs, establish priorities and pursue concrete actions and strategies to achieve necessary project development; and

WHEREAS, this process contributes to local and regional efforts in project identification and selection in short and long range capital planning efforts.

NOW, THEREFORE, BE IT RESOLVED BY THE \_\_\_\_\_ that:

1. The county/municipality/tribal government/special district has adopted the attached FY 2027-2031 Infrastructure Capital Improvement Plan, and
2. It is intended that the Plan be a working document and is the first of many steps toward improving rational, long-range capital planning and budgeting for New Mexico's infrastructure.
3. This Resolution supersedes Resolution No. \_\_\_\_\_.

PASSED, APPROVED and ADOPTED by the governing body at its meeting of \_\_\_\_\_, 2025

\_\_\_\_\_  
Mayor/County Commission Chair/Board Chair

ATTEST:

\_\_\_\_\_  
Municipal/County Clerk/Other Testator

## Online Certification Form

### 2025 Infrastructure Capital Improvement Plan (ICIP) Submission Completion Form FY2027-2031

ICIP SUBMISSION SPECIFICATIONS - **Submit one (1) ICIP Submission Completion Form per entity.**  
Do not mail or email ICIP submission. Please utilize this ICIP Microsoft Form.

Complete this form and attach required documents when your entity's information and project description information has been entered into ICIP database. Do not include the ICIP project reports as they will be reviewed from the ICIP database by the ICIP program manager.

Submission documents are available on the ICIP webpage at <https://www.nmdfa.state.nm.us/infrastructure-planning-and-development-division/icip/> ICIP database website: <https://www.state.nm.us/capitalprojects/>

**Please send the required forms via email to [LGD.ICIP@dfa.nm.gov](mailto:LGD.ICIP@dfa.nm.gov)**

1. Written approval of ICIP by governing body. Provide a Resolution of Approval from entity governing body. (Tribal Governments that are not able to obtain a Resolution may provide Letter of Approval from a Governor/President/Chapter President.) If an adopted Resolution or Letter of Approval is not included, your submission will not be accepted. Senior Citizen facilities must provide a copy of fiscal agent's resolution and a letter from director endorsing their ICIP. A resolution template is available in the ICIP Guidelines and ICIP (DFA) website. Please email your entity's resolution to [lga.icip@dfa.nm.gov](mailto:lga.icip@dfa.nm.gov)
2. Permission for Access Form. Complete form to include information for new individuals who have been granted access to the ICIP database and who may enter information, so we may update our contact records. If you do not have new staff/volunteers working on the ICIP for your entity, you do not have to send this form. Submit this form to [lga.icip@dfa.nm.gov](mailto:lga.icip@dfa.nm.gov)

#### **FY2027-2031 ICIP Submission Deadlines:**

- Senior Citizen Facilities – Wednesday, May 14, 2025
- Special Districts – Friday, June 13, 2025
- State Agencies – Tuesday, July 1, 2025
- Tribal Governments – Friday, July 11, 2025
- Counties and Municipalities – Friday, July 11, 2025
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# Online Certification Form

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2. Permission for Access Form. Complete form to include information for new individuals who have been granted access to the ICIP database and who may enter information, so we may update our contact records. If you do not have new staff/volunteers working on the ICIP for your entity, you do not have to send this form. Submit this form to [lgd.icip@dfa.nm.gov](mailto:lgd.icip@dfa.nm.gov)

### FY2027-2031 ICIP Submission Deadlines:

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ICIP Submission Form linked on website and on ICIP Guidelines PDF

## Required Submission Form for Local Entities

Title	Open File
2027-2031 Infrastructure Capital Improvement Plan (ICIP) Submission Completion Form for Local Entities	<a href="#">Online Form</a>

<https://www.nmdfa.state.nm.us/infrastructure-planning-and-development-division/icip/>



# ICIP/CPMS Access Form required for new staff/volunteers managing the ICIP Process

**\*not required if no new  
staff/volunteers**



## ICIP/CPMS New Entity Access Form

(Must be a political subdivision of the state - municipality, county, special district, tribe, or senior center facility.)

### Entity information & access requested:

Entity Type:

Special District Category (if applicable):

Account Type:

agrees to establish and provide the authority to enter/edit reporting information in the database(s) indicated on this form for this entity.

### Agency or individual who has been given authority to enter data on behalf of said entity:

Name:  Title:

Entity/Agency Name:

Phone:  Email:

### Individual with authority for this entity to grant such permission:

Name:  Title:

Entity/Agency Name:

Address:

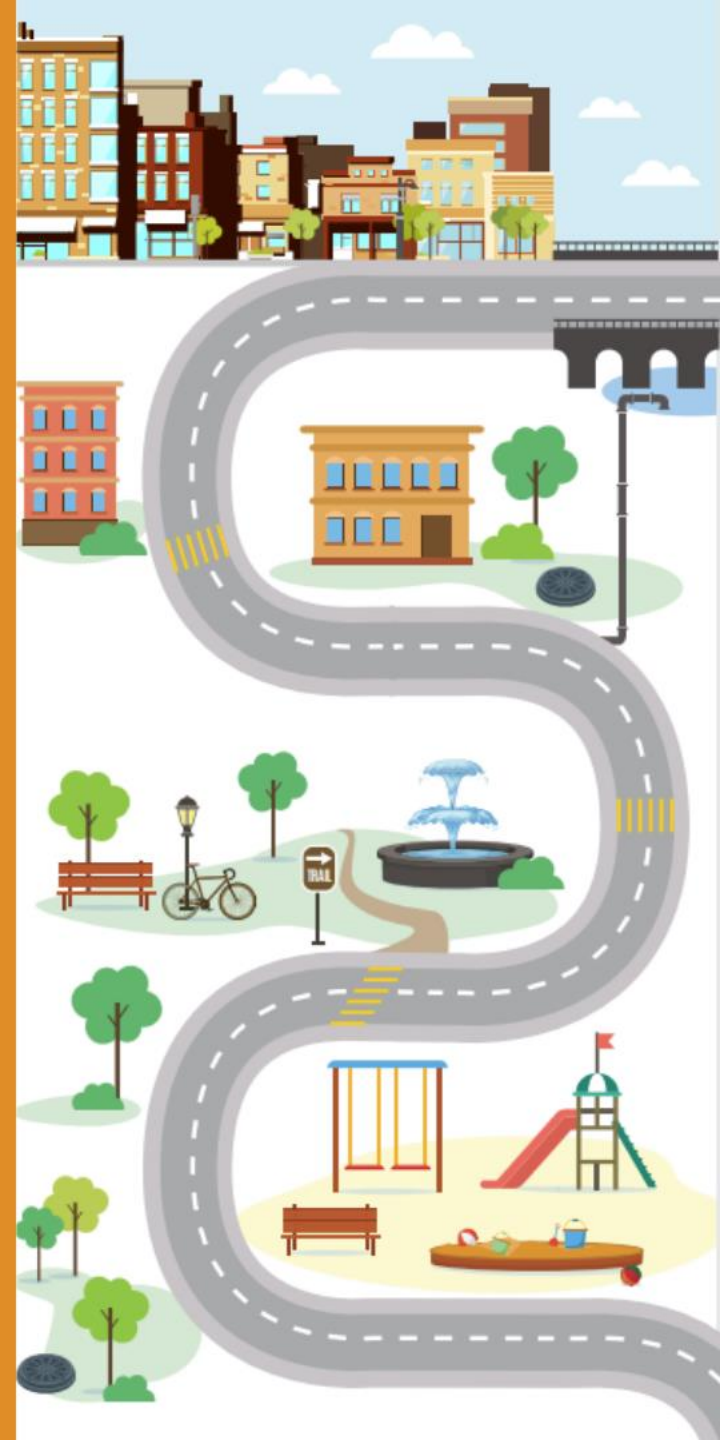
City:  State:  Zip:  County:

Phone:  Email:

Signature:  Date:



# Common Mistakes & Providing Good Data



## Question 6 & 10

The instructions ask for a **proposed** start date, provide both month and year as per the example.

6. Proposed project start date:

July, 2026 ✓

Examples can also be part of the instructions:

### 10. GPS Coordinates: MANDATORY

Utilizing address listed in Project Location, go to <http://itouchmap.com/> or go to <http://www.gps-coordinates.net/> for Latitude and Longitude. List in decimal degrees. Example: Latitude 35.683263; Longitude -105.942546.

Latitude

105°55'26.92"W

Longitude

35°59'19.595"N



## Question 11 & 12

For the Legislative language, example provided needs to be followed.

**11. Legislative Language:** (500 maximum characters allowed) Provide recommended Legislative language. Use descriptors, such as: 'to acquire' or 'to plan and design' or 'to design and construct' or 'to equip and furnish' as well as what the project is, such as 'a multipurpose center'. Provide a broad statement of the work to be completed in this section. Include only specifics on the projected use of the requested funding. It is important to complete this section, as it is tied to how funding may be used. Type Response in Box. NMAC #:2.61.6 Bond Project Disbursement Guidelines at <https://www.srca.nm.gov/parts/title02/02.061.0006.html>

*Example: to plan, design, construct, furnish and equip a new fire station for the town of Bernalillo, Sandoval county. Or to purchase and equip a new fire truck for the pueblo of Santa Clara, Rio Arriba county*

to plan, design, construct, furnish and equip a new fire station in the town of Bernalillo in Sandoval county ✓

For the scope of work, we need you to provide a more in-depth description, lots of details.  
Also, it needs to be different than the Legislative Language.

**12. Scope of Work:** (2000 maximum characters allowed) Provide a brief description of work to be completed. Must match budget categories. (i.e., complete environmental studies, plan, design, and construct). Provide detail on project to include what will be done with funding requested for each fiscal year. If street/roads/highway project, include street and/or road name(s).

*Example: Plan, design, and construct a new fire station. The building will be 10,000 sq. ft. pre-engineered metal building with a cultured stone/EIFS finish on exposed exterior areas, with two 40 x 80 apparatus bays. The project will be completed in three phases. Phase I will include the easements, cultural resource inventory, environmental assessment, planning, design and the first half of the construction. The phase will take 12 months with some of the studies being completed concurrently. Phase II consists of the second half of the construction and will be completed in 12 months. Phase III will include the purchase of furnishings and equipment to include tables, chairs, office desks and commercial kitchen appliances, cots, storage lockers and fire safety equipment.*

to plan, design, construct, furnish and equip a new fire station in the town of Bernalillo in Sandoval county ✗



## Question 14

For the Project Budget example below, there are 2 errors. No amount is being requested (red) and no answer was provided on the "completed" column (Purple). Must be either yes or no.

**14. Project Budget: (Estimated Project Budget)** Complete the Budget below. Include only unfunded or unsecured funds under each project year. Note: Funded to Date column must equal the amount secured listed in the Funding Budget. **(No decimals, commas or \$ signs.)**. All projects must include an amount not yet funded and cannot be Place Holder projects. Instructions available in the ICIP Data Entry manual, pages 19-22, which can be found on the ICIP website at <https://www.nmdfa.state.nm.us/local-government/icip/>. **(No commas, decimals or \$ signs.)**

	Completed	Funded to Date	2025	2026	2027	2028	2029	Total Project Cost
Water rights	N/A ▼	0	0	0	0	0	0	0
Easements and Rights of way	N/A ▼	0	0	0	0	0	0	0
Acquisition	N/A ▼	0	0	0	0	0	0	0
Archaeological Studies	N/A ▼	0	0	0	0	0	0	0
Environmental Studies	N/A ▼	0	0	0	0	0	0	0
Planning	N/A ▼	0	0	0	0	0	0	0
Design(Engineer/Architect)	N/A ▼	50,000	0	0	0	0	0	50,000
Construction	N/A ▼	315,000	0	0	0	0	0	315,000
Furnish/Equip/Vehicles	N/A ▼	0	0	0	0	0	0	0
<b>TOTALS</b>		365,000	0	0	0	0	0	365,000
<b>Amount Not Yet Funded</b>		0						

Use N/A only if not part of project and no funds are needed. If funds are part of your total cost this should say either yes or no. "No" means project is open/active and funds are still needed/being requested.

## **Question 19 d-h - Additional questions specifically on project:**

**(d) Regionalism - Does the project directly benefit an entity other than itself?**

**Yes/No - if yes, explain**

## Question 19 d-h - Additional questions specifically on project:

### (d) Regionalism - Does the project directly benefit an entity other than itself?

If yes, please list the other entity. Example: "This project benefits all residents in and around the area by protecting properties from erosion and flooding, and improving water delivery to all." (200 characters maximum)

The community of Gilman have petitioned to join the existing Canon system due to currently being on private wells. This project will connect to this community to the existing system.

The project directly benefits the residents and visitors of all communities within the four-county service area by providing reliable transit services.

Interstate Streams Commission, Bureau Of Reclamation, Fish & Wildlife Service could benefit by more efficient water use potentially increasing return flows to the river.

Will be available for use by San Miguel County and other local entities by providing a space for voting, senior meal distribution, and meeting space.

## Question 19 d-h - Additional questions specifically on project:

**(d) Regionalism - Does the project directly benefit an entity other than itself?**

The storage facility will help protect and store equipment that is being used for fire recovery. These efforts include providing fuel wood for the community and preventing erosion and flooding.

Local acequia and ditch associations currently use the building for their regular meetings. To be used for community, educational, cultural events and economic development.

This project benefits the [redacted] by stabilizing our water use and ensuring their supply, it also benefits US Fish and Wildlife who is protecting the Razor back sucker.



## **Question 19 d-h - Additional questions specifically on project:**

**(e) Are there oversight mechanisms built in to ensure timely construction and completion of the project on budget?**

**Yes/No - explain either answer**

## Question 19 d-h - Additional questions specifically on project:

**(e) Are there oversight mechanisms built in to ensure timely construction and completion of the project on budget?**

The project will have oversight through board members, the consulting firm [REDACTED] Associates, and NMED-CPB to ensure timely design and construction of the project.

[REDACTED] Procurement Officer and Finance Director will oversee the purchase. [REDACTED] will follow NMDOT procurement guidelines and will utilize state purchasing agreement.

The project will be overseen by a project manager with the [REDACTED]'s on-call engineering firm.

## **Question 19 d-h - Additional questions specifically on project:**

**(f) Other than the associated temporary construction jobs, does the project maintain or advance the region's economy?**

**Yes/No - explain either answer**

## Question 19 d-h - Additional questions specifically on project:

**(f) Other than the associated temporary construction jobs, does the project maintain or advance the region's economy?**

The waterline replacement will increase water system resiliency and will maintain the economy by maintaining population within the community.

The project enhances the reliability of the public transportation network, which provides service to employment, retail, recreation, and other essential services.

Trails are known to advance a region's economy.

Yes. Housing projects are more attracted to the area with proper water service. Also, water service is needed to maintain the local economy. This project would maintain water service.



## **Question 19 d-h - Additional questions specifically on project:**

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?**

**Yes/No - explain either answer**

## Question 19 d-h - Additional questions specifically on project:

**(g) Does the project benefit all citizens within a recognized region, district or political subdivision?**

Please explain and provide the **number** of people that will benefit from the project. (200 characters maximum)

This project will benefit 38 connections (114 residents) within the system by eliminating the possibility of leaks, breaks, and associated risk of contamination.

Please explain and provide the **number** of people that will benefit from the project. (200 characters maximum)

This project will directly benefit all 100members and their families. Fully functional infrastructure provides citizens with the opportunity to maintain farming and ranching economies.

Please explain and provide the **number** of people that will benefit from the project. (200 characters maximum)

Yes, all 154,823 beneficiaries in Santa Fe county will be advantaged by the rehabilitation of the sewer pipes.

## **Question 19 d-h - Additional questions specifically on project:**

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable?**

**Yes/No - explain either answer**

## Question 19 d-h - Additional questions specifically on project:

**(h) Does the project eliminate a risk or hazard to public health and/or safety that immediately endangers occupants of the premises such that corrective action is urgent and unavoidable?**

This storage facility will protect the equipment that will help provide services to the local residents, such as providing fuel wood and flood and erosion prevention

The project reduces risk of damage to private property. Public safety would be at risk in the event of a flood.

In the event of a major emergency, the Pueblo does not have the capability to establish an EOC to ensure the timely and appropriate allocation of resources and personnel to save lives.

A new hospital will eliminate the risk to those receiving medical treatment in a facility that does not meet current regulations.




# APRIL 2025

Please contact [maryann.maestas@dfa.nm.gov](mailto:maryann.maestas@dfa.nm.gov) for more information

Infrastructure Planning  
and Development Division



New Mexico  
Department of Finance  
and Administration

S U N	M O N	T U E	W E D	T H U	F R I	S A T
		1	2	3	4	5
6	7	<b>ICIP Open Hours w/ ICIP Coordinator</b> <a href="#">Online Teams</a> 3:00-4:30 pm	9	<b>CO Questionnaire System Overview</b> <a href="#">Click here to join</a>	11	<b>ABQ Entity Training</b> Email <a href="mailto:jason.quintana@dfa.nm.gov">jason.quintana@dfa.nm.gov</a>
13	14	<b>ICIP Open Hours w/ ICIP Coordinator</b> <a href="#">Online Teams</a> 3:00-4:30 pm	16 <b>ICIP 101 Information Session</b> <a href="#">Click here to join</a>	17	18	19
20	21	<b>ICIP Open Hours w/ ICIP Coordinator</b> <a href="#">Online Teams</a> 3:00-4:30 pm	23	24	25	26
27	 <b>Capital Connect Hub</b>	29 <b>ICIP Open Hours w/ ICIP Coordinator</b> <a href="#">Online Teams</a> 3:00-4:30 pm	30		<b>** In Person Capacity Building Trainings will cover a variety of topics including LGBMS, ICIP, Audit Compliance. To sign up, please contact Rural/Frontier Equity Ombud Jason Q.</b>	

# MAY 2025

Please contact [maryann.maestas@dfa.nm.gov](mailto:maryann.maestas@dfa.nm.gov) for more information


Infrastructure Planning  
and Development Division



S U N	M O N	T U E	W E D	T H U	F R I	S A T
				1	2	3
4	5	<div>6</div> <div>ICIP Open Hours w/ ICIP Coordinator</div> <div>Online Teams</div> <div>3:00-4:30 pm</div>	7	8	9	<div>10</div> <div>Clovis Entity Training</div> <div>Email</div> <div><a href="mailto:jason.quintana@dfa.nm.gov">jason.quintana@dfa.nm.gov</a></div>
11	12	<div>13</div> <div>Capital Outlay Overview &amp; AIPP Training</div> <div>10:30-11:30 AM</div> <div><a href="#">Click here to join</a></div> <div>ICIP Open Hours 3-4:30 PM</div>	<div>14</div> <div>Senior Center Facilities ICIP Deadline</div> <div>Silver City Entity Training</div> <div>Email</div> <div><a href="mailto:jason.quintana@dfa.nm.gov">jason.quintana@dfa.nm.gov</a></div>	15	16	17
18	19	<div>20</div> <div>ICIP Open Hours w/ ICIP Coordinator</div> <div>Online Teams</div> <div>3:00-4:30 pm</div>	21	22	23	24
25	<div>26</div> <div></div> <div>Capital Connect Hub</div>	<div>27</div> <div>ICIP Open Hours w/ ICIP Coordinator</div> <div>Online Teams</div> <div>3:00-4:30 pm</div>	28	29	30	31


# JUNE 2025

Please contact [maryann.maestas@dfa.nm.gov](mailto:maryann.maestas@dfa.nm.gov) for more information

S U N	M O N	T U E	W E D	T H U	F R I	S A T
1	2	3 <u>ICIP Open Hours w/ ICIP Coordinator</u> <u>Online Teams</u> 3:00-4:30 pm	4 ICIP for Tribal Govts Training w/ IAD 10:00-11:30 AM <u>Click here to sign up</u>	5	6	7
8	9	10 <u>ICIP Open Hours w/ ICIP Coordinator</u> <u>Online Teams</u> 3:00-4:30 pm	11	12	13 Special Districts ICIP Deadline	14
15	16	17 <u>ICIP Open Hours w/ ICIP Coordinator</u> <u>Online Teams</u> 3:00-4:30 pm	18	19	20	21
22	23  Capital Connect Hub	24 <u>ICIP Open Hours w/ ICIP Coordinator</u> <u>Online Teams</u> 3:00-4:30 pm	25	26	27	28
29	30					

# JULY 2025

Please contact [maryann.maestas@dfa.nm.gov](mailto:maryann.maestas@dfa.nm.gov) for more information

S U N	M O N	T U E	W E D	T H U	F R I	S A T
		<div>State Agency ICIP Deadline1</div> <div>ICIP Open Hours w/ ICIP Coordinator</div> <div>Online Teams</div> <div>3:00-4:30 pm</div>	2	3	4	5
6	7	<div>ICIP Open Hours w/ ICIP Coordinator</div> <div>Online Teams</div> <div>3:00-4:30 pm</div> 8	9	10	<div>Tribal Governments, Counties &amp; Municipalities ICIP Deadline</div> 11	<div>Gallup Entity Training</div> <div>Email</div> <div>jason.quintana@dfa.nm.gov</div> 12
13	14	15	16	17	18	19
20	21	22	23	24	25	<div>Hernandez Entity Training</div> <div>Email</div> <div>jason.quintana@dfa.nm.gov</div> 26
27	<div>Capital Connect Hub</div> 28	29	30	31		



# **2025 Submission Deadlines for the ICIP**



- **Senior Citizen Facilities – Wednesday, May 14, 2025**
- **Special Districts – Friday, June 13, 2025**
- **State Agencies – Tuesday, July 1, 2025**
- **Tribal Governments – Friday, July 11, 2025**
- **Counties and Municipalities – Friday, July 11, 2025**
- **Final Publication – Friday, October 3, 2025**



# THANK YOU!



**New Mexico**  
Department of Finance  
and Administration

