

Proposed Changes to MAPs

Fiscal Year 2026

FIN 2.14.D.5 – Stale Date/Escheatment of Warrant – allowing for the repayment of staled dated checks directly from the 241900 account prior to year-end.

FIN2.15 Acceptance of Payments Cards – added clarifying language as to when DFA approval is needed for the acceptance of payment card transactions.

FIN 3.4 Operating Transfer and Journal Entries Initiated FCD – requiring the agency to process the correcting journal entry on a deposit posted incorrectly.

FIN 4.3 Type of Purchase – changed the definition of DPO to best obtainable price, not two quotes.

FIN 4.6 Purchase Order \$20,000 or Less – increasing the dollar amount of purchase orders that route to DFA from \$5,000 to \$20,000, except for executive branch professional service contract POs which will remain at \$5,000.

FIN 4.8 Purchase Order Greater Than \$5,000 but Less Than \$60,000 – changed two quotes to best obtainable price and noted the increase to \$20,000 for DFA PO review.

FIN 4.9 Purchase Order Encumbering Professional Service Contracts Less Than \$60,000 – removed the one-year limit on small purchase professional service contracts.

FIN 4.14 Sole Source Procurement – removed the single year term prohibition.

FIN 5.6 Employee Service Awards – increased baseline amount for service awards to \$200.

FIN 5.14 Requesting an Addition or Update of a SHARE Supplier – added the first page of a bank statement as an acceptable document.

FIN 5.15 Minor Purchases of Food, Refreshments, and Similar Consumable Purchases – clarified small food purchases can only be purchased for sanctioned training or conferences.

FIN 6.5 Disposing of Capital Assets – increased the resell value for disposals to \$30,000 and the lease threshold to \$150,000 pursuant to the passage of Senate Bill 274 in the Laws of 2025.

FIN 6.5.D.3.n – provided guidance on disposing of aggregated capital assets.

FIN 6.10 Leases – increase lease threshold to \$150,000 pursuant to Senate Bill 274 in the Laws of 2025. Also increased GASB 87 Lessor threshold to \$100,000.

FIN 9.2 Grants Management – Funding Criteria and Oversight Requirements – updated the grant policy to align with the Public Finance Accountability Act of 2025.

FIN 9.4 Federal Grant Policy – added a new policy to govern oversight of federal grants.

FIN 15.1 Compensated Absence Reporting – new GASB 101 policy coming later in June.

FIN 15.5 Certain Risk Disclosures – added new policy for GASB 102, Certain risk disclosures.

HR 2.4.F.8 Personal Information – added social security masking policy for HCM.

HR 3.3 Administration Process – added benefits when an employee is on a Leave of Absence.

PR 2.6 Settlements – updated the settlement approval process.

PR 7 – Form Submission System – added new sections to create a policy for the use of the Central Payroll Form Submission System (FSS).