

New Mexico State Application Identifier Number (SAI)				 New Mexico Department of Finance and Administration
Date Materials Received:				
Applicant has submitted:	Yes	NO	NOT APPLICABLE	REVIEWER'S COMMENTS
Abstract or brief project description	☐	☐	☐	
Cover sheet indicating project area(s)	☐	☐	☐	
Narrative of proposed project including timeline	☐	☐	☐	
Budget	☐	☐	☐	
Budget justification	☐	☐	☐	
Complete application draft	☐	☐	☐	
Other: _____	☐	☐	☐	
Budget and Budget Justification Review	YES	NO	NOT APPLICABLE	REVIEWER'S COMMENTS
Has the budget for the entire proposed project period with sufficient detail been provided?	☐	☐	☐	
Do the costs appear reasonable and allowable under 2 CFR 200?	☐	☐	☐	
Are all parties being compensated for participation?	☐	☐	☐	
Is there justification supporting the ratio of cost to benefit?	☐	☐	☐	
Indirect Cost Rate	☐	☐	☐	
Budget complies with any caps on indirect costs specified by funding opportunity	☐	☐	☐	
Recommend that applicant consider including 15% de minimis indirect costs if room for it in their budget. (15% of total modified direct costs – see 2 CFR 200)	☐	☐	☐	
Applicant is budgeting for indirect costs (check all that apply):	☐	☐	☐	
Using new 15% de minimis rate	☐	☐	☐	
Using their approved Negotiated Indirect Cost Rate	☐	☐	☐	
Applicant is not including indirect costs in their budget	☐	☐	☐	
Has application addressed management plan?	☐	☐	☐	
Are there processes included for monitoring the project throughout?	☐	☐	☐	
Is project evaluation incorporated into project?	☐	☐	☐	
Have biographical sketch(es) and/or job description(s) been attached, when required?	☐	☐	☐	
IS the proposed goal of the grant well-defined, relevant, realistic and aligned with the funding priorities for the federal funding announcement?	☐	☐	☐	
Are the goals and objectives Specific, Measurable, Achievable, Relevant, and Time-bound (SMART)?	☐	☐	☐	
Do the proposed methods and activities support achieving the stated goals and objectives?	☐	☐	☐	
Does the applicant demonstrate a track record that supports their being able to fully implement the project if awarded?	☐	☐	☐	
if not, is the applicant able to partner with an entity with a track record?	☐	☐	☐	
Does the proposal outline an appropriate communications plan?	☐	☐	☐	
Are proposed project methods evidence-based?	☐	☐	☐	
Does it appear that the proposed beneficiaries of the project will receive the most benefit from the project?	☐	☐	☐	
Sustainability Review	Yes	No	NOT APPLICABLE	REVIEWER'S COMMENTS
Are there plans for developing sustainability beyond the funded grant period, if appropriate?	☐	☐	☐	
Is there a plan to provide for maintenance costs?	☐	☐	☐	
Other Parties	Yes	No	NOT APPLICABLE	REVIEWER'S COMMENTS

Will the project involve other parties besides the applicant entity?	☐	☐	☐	
If the application involves other parties, how has the applicant been engaging and/or plans to engage those other parties? (check below)				
Partnership	☐	☐	☐	
Letters of support and/or commitment included with application?	☐	☐	☐	
Applicant will conduct public meetings	☐	☐	☐	
Formal consultation process. Notes if applicable:	☐	☐	☐	
If applicable to higher ed: Institutional Review Board	☐	☐	☐	
Other (identify)	☐	☐	☐	
Not specified (include recommendation)	☐	☐	☐	
Inclusion	Yes	No	NOT APPLICABLE	REVIEWER'S COMMENTS
Community members or other representatives of groups incorporated in a way that lets them be diverse individuals rather than trying to represent a group. For example, project will involve an advisory panel of community members rather than one person from neighborhood.	☐	☐	☐	
If drawing on knowledge bearers or those with lived experience, does budget provide compensation?	☐	☐	☐	
Effects	Yes	No	NOT APPLICABLE	REVIEWER'S COMMENTS
Is it reasonable to foresee that the proposed activities might have the effect of increased risks to individuals or populations, including vulnerable populations?	☐	☐	☐	
Applicant should look at ways to mitigate potential risks before proceeding.	☐	☐	☐	
Federal and State Compliance	Yes	No	NOT APPLICABLE	REVIEWER'S COMMENTS
Project complies with: New Mexico Human Rights Act (Ch. 28, art. 1 NMSA 1978)	☐	☐	☐	
Project complies with: Build America, Buy America (41 U.S.C. §. 8301 note)	☐	☐	☐	
Project complies with: Davis-Bacon Act (40 U.S.C. 3141 <i>et seq</i>)	☐	☐	☐	
Check Exclusions in SAM.gov	☐	☐	☐	
Special Requirements specific to grant	Yes	No	NOT APPLICABLE	REVIEWER'S COMMENTS
Are there any special conditions of this federal grant opportunity that the applicant must address?	☐	☐	☐	
Does the proposal align with key initiatives prioritized for funding by the grant opportunity?	☐	☐	☐	
If information about past awards by this grant program is available, does the proposed project appear competitive compared to previously awarded projects?	☐	☐	☐	
Date Application Reviewed			Reviewer:	
FederalGrant.Bureau@dfa.nm.gov 10.28.25				