

Note: Policies and procedures that are highlighted in red and marked with \*\* are mandated by Federal Statute. Please upload all federally mandated policies and procedures (highlighted in red) into the designated policies and procedures folders. Additionally, please indicate the location of these policies within your existing documentation.

Policy or Process	Yes	No	Location of Document	Policy or Process	Yes	No	Location of Document
Accounting Systems ((staff and participants, as appropriate)	<input type="checkbox"/>	<input type="checkbox"/>		Indirect Costs - Cost Allocation Plans or Approved Indirect Cost Rates	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Allowable Costs (2 CFR 200.302(b)(7))**</u>	<input type="checkbox"/>	<input type="checkbox"/>		Leave, Pension, Severance Package	<input type="checkbox"/>	<input type="checkbox"/>	
Audits – Completion, Tracking and Resolution	<input type="checkbox"/>	<input type="checkbox"/>		<u>Methods of procurement to be followed - (2 CFR 200.320)**</u>	<input type="checkbox"/>	<input type="checkbox"/>	
Budget Control & Modifications	<input type="checkbox"/>	<input type="checkbox"/>		Monitoring - Resolution, Appeals & Hearings	<input type="checkbox"/>	<input type="checkbox"/>	
Cash Management – Petty Cash, Bank Reconciliations	<input type="checkbox"/>	<input type="checkbox"/>		Participant/Program Services	<input type="checkbox"/>	<input type="checkbox"/>	
Chart of Accounts	<input type="checkbox"/>	<input type="checkbox"/>		Payroll and Time Distribution	<input type="checkbox"/>	<input type="checkbox"/>	
Closeout – Grants & Contracts	<input type="checkbox"/>	<input type="checkbox"/>		Program Income, Match, & Leveraged Resources	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Compensation - Fringe Benefits (2 CFR 200.431)**</u>	<input type="checkbox"/>	<input type="checkbox"/>		Property Management	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Compensation - Personal Services (2 CFR 200.430)**</u>	<input type="checkbox"/>	<input type="checkbox"/>		Receivables & Payables	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Competition (2 CFR 200.319)**</u>	<input type="checkbox"/>	<input type="checkbox"/>		Reconciliations	<input type="checkbox"/>	<input type="checkbox"/>	
Conflict of Interest, including Board members ( <u>2 CFR 200.112</u> & <u>2 CFR 300.112</u> )	<input type="checkbox"/>	<input type="checkbox"/>		Record Retention	<input type="checkbox"/>	<input type="checkbox"/>	
Debt Collection	<input type="checkbox"/>	<input type="checkbox"/>		<u>Relocation Costs of employees (2 CFR 200.464)**</u>	<input type="checkbox"/>	<input type="checkbox"/>	
Disaster & Recovery Plan	<input type="checkbox"/>	<input type="checkbox"/>		Reporting – Federal & Subrecipient	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Federal Payment (2 CFR 200.305)**</u>	<input type="checkbox"/>	<input type="checkbox"/>		Salary & Bonus Limits (when applicable)	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Financial Management (2 CFR 200.302(b)(6))**</u>	<input type="checkbox"/>	<input type="checkbox"/>		Supportive Services	<input type="checkbox"/>	<input type="checkbox"/>	
<u>Fraud, Waste and Abuse (2 CFR 200.113)</u>	<input type="checkbox"/>	<input type="checkbox"/>		<u>Travel Costs (2 CFR 200.475)**</u>	<input type="checkbox"/>	<input type="checkbox"/>	
<u>General Procurement Standards (2 CFR 200.318)**</u>	<input type="checkbox"/>	<input type="checkbox"/>		Written Code of Conduct	<input type="checkbox"/>	<input type="checkbox"/>	
Incentives/ Stipends	<input type="checkbox"/>	<input type="checkbox"/>					