



New Mexico
Department of Finance
and Administration



How to use the DFA Platform: Capital Project System (“CAPS”) Funding Navigation

INTRODUCING

DFA PLATFORM

A centralized, unified system designed for managing processes between DFA, state agencies, and local entities.

- The system will be accessible from an internet browser at platform.dfa.nm.gov
 - Multi-factor authentication by text or email is required
 - This may be one of multiple modules a user will have access to
- **“Capital Project System/CAPS” within the DFA Platform is used to complete Infrastructure Capital Improvement Plans (ICIP) and report on capital appropriations.**

Funding Navigation Module

Enable local governments to efficiently identify, evaluate, and pursue relevant funding opportunities, reducing time spent on manual research, centralizing access to funding sources in one place, and supporting the development of a stronger capital stack.

Link to Capital Projects System (CAPS): <https://platform.dfa.nm.gov/>

Link to Public Grants Search: <https://platform.dfa.nm.gov/grant-search.html>

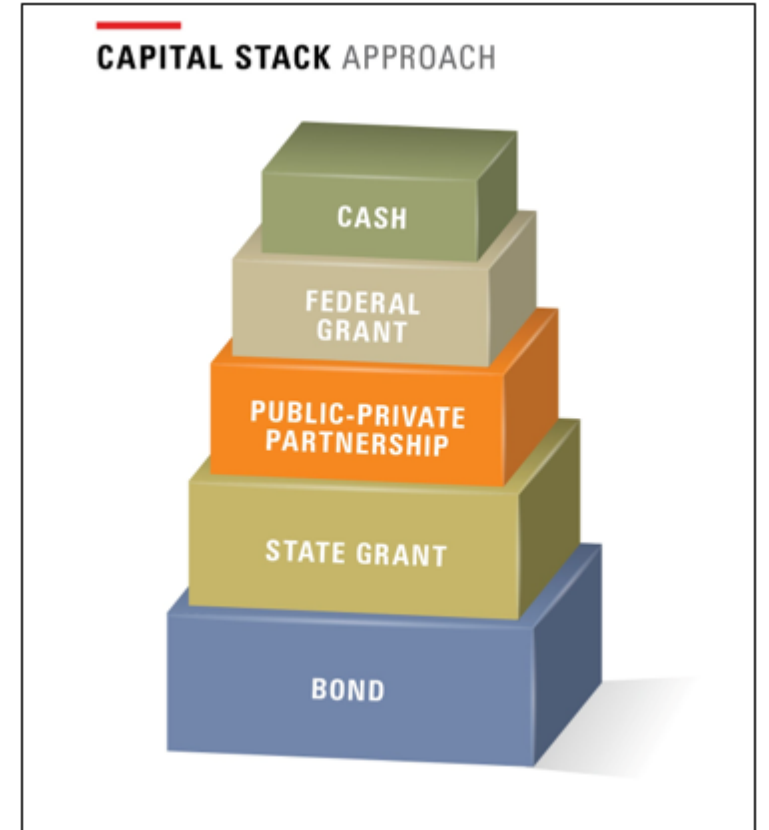
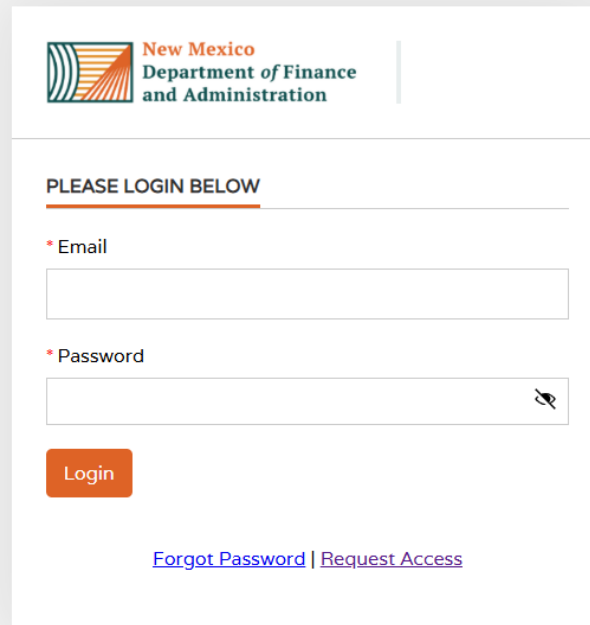



Image Credit: Region 3-A Development and Regional Planning Commission

Obtaining Access



The screenshot shows a login form for the CAPS system. At the top left is the New Mexico Department of Finance and Administration logo. Below the logo, the text "PLEASE LOGIN BELOW" is underlined. There are two input fields: one for "Email" and one for "Password". The password field has a small icon on the right side. Below the input fields is an orange "Login" button. At the bottom of the form, there are two links: "Forgot Password" and "Request Access".

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PLEASE LOGIN BELOW

* Email

* Password

Login

[Forgot Password](#) | [Request Access](#)

Grant Search

The screenshot displays the 'Grant Opportunities' page on the CAPS website. At the top, there is a navigation bar with the New Mexico Department of Finance and Administration logo on the left and 'Grant Opportunities' in the center. On the right side of the navigation bar, there are links for 'NMDFA Site', 'My Favorites', 'RTS Entity', and 'Logout'. Below the navigation bar, a dark green menu contains several options: 'ICIP Projects', 'ICIP Prioritization', 'Questionnaires', 'Quarterly Reports', 'Entity Profile', 'Funding Navigation', and 'Grant Search' (which is highlighted).

The main content area is titled 'Featured Opportunities' and contains two featured grant cards:

- WaterSMART: Applied Science Grants**
Department of the Interior
Close: 7/7/2026
Through WaterSMART, the Bureau of Reclamation (Reclamation) leverages Federal and non-Federal funding to work cooperativ...
- Small-Scale Water Efficiency Projects**
Department of the Interior
Close: 6/1/2026
Through WaterSMART, the Bureau of Reclamation (Reclamation) leverages Federal and non-Federal funding to work cooperativ...

Below the featured opportunities is a 'Search Grant Opportunities' section. It includes the following elements:

- A heading: 'Search Grant Opportunities'
- A sub-heading: 'Use filters and search text to find relevant funding opportunities. Click "View Profile" to open a grant.'
- A 'Search Text' input field with the placeholder 'Search by text...'
- Filter sections for:
 - Agency:** A dropdown menu currently set to 'All agencies'.
 - Categories:** A dropdown menu currently set to 'All categories'.
 - Rolling Opportunity:** A dropdown menu currently set to 'Any'.
 - Close Date From:** A date input field with the format 'mm/dd/yyyy' and a calendar icon.
 - Close Date To:** A date input field with the format 'mm/dd/yyyy' and a calendar icon.
 - Location:** A dropdown menu currently set to 'Statewide or select counties'.
 - Award Floor (min):** An empty input field.
 - Award Ceiling (max):** An empty input field.
 - Eligible Applicants:** A dropdown menu currently set to 'All eligible applicants'.
 - Funding Instrument Types:** A dropdown menu currently set to 'All instrument types'.
- At the bottom of the search section, there are three buttons: 'Search' (in orange), 'Clear', and 'My Favorites' (with a checkbox).

Grant Search

- Filters can be applied to navigate and search for funding opportunities that match your project's needs.
- Click "Search" and opportunities that match your search will appear below.
- If you want to match opportunities to a specific ICIP project, use the "Match to Project" dropdown to select the project you want.
- Select "Score Grants" and the opportunities will be scored based on % match against your selected project.
- If you want to know more about an opportunity select "View Profile".

Search Grant Opportunities

Use filters and search text to find relevant funding opportunities. Click "View Profile" to open a grant.

Search Text
water

Agency
Department of Agriculture

Categories
All categories

Rolling Opportunity
Any

Close Date From
mm/dd/yyyy

Close Date To
mm/dd/yyyy

Location
Statewide or select counties

Award Floor (min)

Award Ceiling (max)

Eligible Applicants
All eligible applicants

Funding Instrument Types
Grant

Search Clear My Favorites

Match to Project: 3% for Energy Conservation Program Score Grants Clear Match

Opportunity Title	Category	Award Ceiling	Close Date	Match	Profile
★ Renewable Energy Efficient Program	Economic Development, Water, Wastewater, Solid Waste, Utilities	\$500,000	Rolling	49%	View Profile
★ Renewable Energy Efficient Program	Economic Development, Water, Wastewater, Solid Waste, Utilities	\$500,000	Rolling	49%	View Profile
★ 2026 Community Wood Energy and Wood Innovation Program	Water, Wastewater, Solid Waste, Utilities	\$1,000,000	04/21/2026	45%	View Profile

1 - 3 of 3 items

Grant Profile

- The Grant Profile will populate with relevant grant details.
- The profile will also suggest ICIP projects that best match the grant opportunity.
- You can save the opportunity to the ICIP project profile with the "Save" button in the top right corner.

My Matching ICIP Projects

<p>49% match SUBMITTED</p> <p>3% for Energy Conservation Program City of Albuquerque Renovate/Repair / Other - Other</p>	<p>36% match SUBMITTED</p> <p>Roof Repair City Buildings City of Albuquerque Renovate/Repair / Facilities - Other</p>
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STATUS	CLOSE DATE	POSTED DATE	LAST UPDATED
Active	Rolling	10/12/2015, 6:00:00 PM	10/13/2015, 12:25:35 PM

Renewable Energy Systems and Energy Efficiency Improvements Program

Department of Agriculture ★ Save

Description

REAP Renewable Energy Systems and Energy Efficiency Improvement Program. Refer to Application Package AND Application Instruction links to obtain all necessary forms for a complete application. Contact State Energy Coordinators with questions:
http://www.rd.usda.gov/files/RBS_StateEnergyCoordinators.pdf

Funding Details

AWARD FLOOR \$1,500.00	AWARD CEILING \$500,000.00
ESTIMATED TOTAL FUNDING \$35,400,000.00	EXPECTED NUMBER OF AWARDS 1000
COST SHARING OR MATCHING REQUIRED Yes	

Eligibility

ELIGIBLE APPLICANTS Other, Small Businesses, Other Native American Tribal Organizations	FUNDING INSTRUMENT TYPE(S) Grant	FUNDING ACTIVITY CATEGORY(IES) Economic Development, Water, Wastewater, Solid Waste, Utilities
GEOGRAPHIC RESTRICTION Statewide		

Contact Information

PROGRAM OFFICER NAME State Energy Coordinator	PROGRAM OFFICER EMAIL Refer to energy coordinator list via link posted above.
GRANT GUIDELINES https://simpler.grants.gov/opportunity/806174a5-61cf-4bcb-946b-e6cd65b52726	

Grant Profile

- When you save a grant, a drop down will appear for you to select the ICIP project the grant matches.
 - More than one project can be saved.
- When you save your favorites, those will appear as “Tagged projects” in the grant profile.
- Saved grants can be found in the “My Favorites” page.

Small Surface Water and Groundwater Storage Projects (Small Storage Program) ★ Save
Department of the Interior

Description
The U.S. Department of the Interior, through the Bureau of Reclamation (Reclamation) administers a program for small water storage and groundwater storage authorized by Section 40903 of the Infrastructure Jobs Act (2021), Public Law 117-58. Reclamation (Reclamation) administers a program for small surface and groundwater storage (Program) to enhance water storage opportunities for future generations in support of the Department of the Interior's (DOI) National Conservation Lands (NCL) Funding Opportunity (NOFO) Reclamation efforts to stretch scarce water supplies and water in the 17 western states, Alaska, and Hawaii. Reclamation invites sponsors of small surface water and groundwater storage projects to request cost-shared funding for the design and/or construction of those projects. Water storage is an important part of Reclamation and the Department's priorities. The Secretary of the Interior gives priority to proposals that meet one or

Funding Details
AWARD FLOOR
AWARD CEILING
\$30,000,000.00
EXPECTED NUMBER OF AWARDS

Favorite Grant for Projects
Select the ICIP projects you want to tag to this grant:

- 49% match Emergency Action Plans and Rehab for City Dams
- 48% match Pump Station Rehabilitation
- 47% match 2% for Open Space Land Acquisition
- 46% match 3% for Energy Conservation Program
- 46% match SE Heights Green Stormwater Improvements
- 45% match Advanced Planning
- 45% match Near Heights SD Rehab

Favorite Grant for Projects
Select the ICIP projects you want to tag to this grant:

- Emergency Action Plans and Rehab for City Dams
- SE Heights Green Stormwater Improvements

Save Cancel

Grant Matchmaking

- After you have submitted your ICIP you can select the Grant Matchmaking tab, to find funding resources specific to your project.
- You can "Request Formal Funding Navigation" from DFA to receive detailed recommendations based on capacity and project details.
- AI will also analyze grant opportunities and provide you with the top scoring opportunities.

The screenshot displays the CAPS Grant Matchmaking interface. At the top, there is a navigation bar with the New Mexico Department of Finance and Administration logo, a 'CAPS' dropdown menu, and a 'Welcome, RTS Entity' message with links for Training, Profile Settings, and Logout. Below the navigation bar, a dark green header contains the text 'Homeless Facilities'. A secondary navigation bar includes tabs for Project Details, Budget Info, Grant Matchmaking (which is selected), and a '1047' indicator. The main content area is titled 'Grant Matchmaking' and includes a sub-header: 'Find grant opportunities that match your project based on its scope of work, category, and other details. The more complete your project information, the better the results.' Two prominent buttons are visible: 'Request Formal Funding Navigation from DFA' (highlighted with a red box) and 'Perform Deep Search with AI'. Below these are two grant listings. The first listing is for the 'State Veterans Home Construction Grant Program' with a '54% Match' score and a 'Likely Ineligible' status. The second listing is for 'Capital Improvements for At-Risk/Receivership/Substandard/Troubled PHAs' with a '49% Match' score and a 'Likely Ineligible' status. Each listing provides details such as Opportunity Number, Agency, Type, Categories, Geographic Scope, Award Amount, and Local Cost Share.

Grant Matchmaking

- If you see a Grant that you want to take a closer look at, you can Favorite it and it will be tied to the specific project you are in, or you can View the Announcement on the grant webpage, or View Details on the CAPS grant profile.
- You can favorite more than one grant opportunity per project.

Projects of National Significance: Achieving Economic Mobility 21 AI Score

This grant has slight relevance if the proposed homeless facilities include employment, transition, or economic mobility supports for residents with developmental disabilities. Still, it is a programmatic disability-focused initiative and does not align well with the project's core need for planning, property acquisition, construction, furnishings, and equipment.

Opportunity Number: 33eb0f36-ec9c-4fb9-aa71-c7ba883e0411
Agency: Department of Health and Human Services Federal
Type: Cooperative Agreement
Categories: Public & Administrative
Geographic Scope: Statewide
Award Amount: \$300,000.00 - \$375,000.00
Local Cost Share: No
Rolling

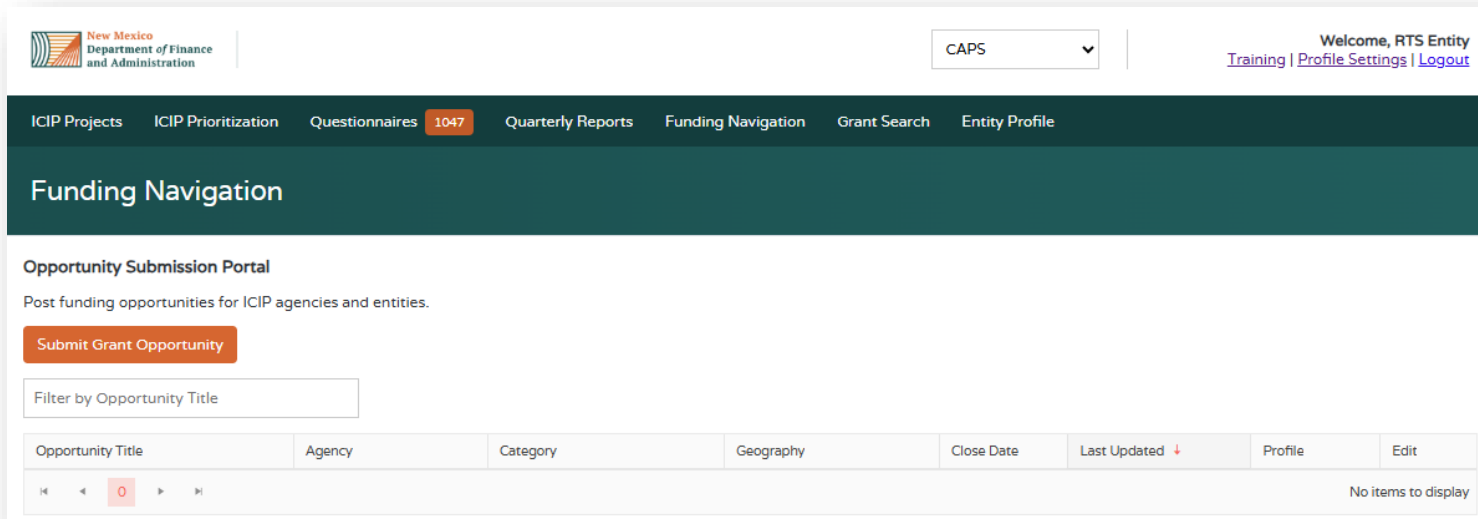
These projects will be funded under the Projects of National Significance (PNS) within the Developmental Disabilities Assistance and Bill of Rights Act. The project will focus on achieving economic security and mobility for individuals with intellectual and developmental disabilities. The purpose o...

Contact Information:
larissa.crossen@acl.hhs.gov

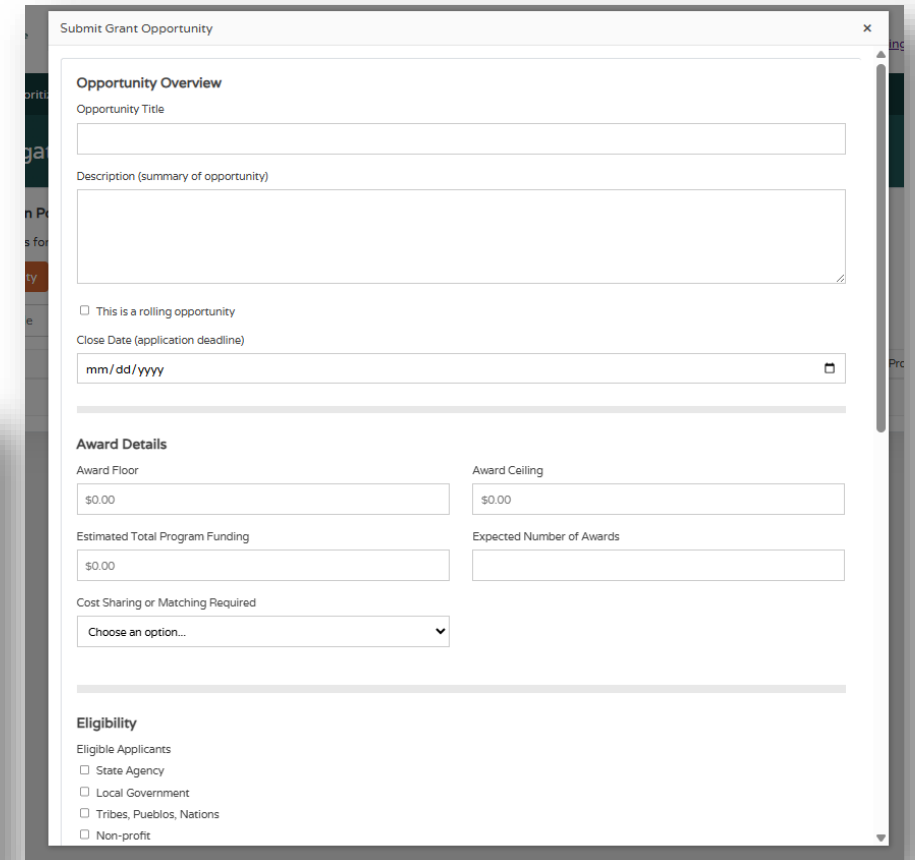
[★ Favorite for Project](#) [View Announcement](#) [View Details](#)

Grant Opportunity Submission

- The funding navigation tool in CAPS assists in locating funding opportunities for capital projects.
- Along with pulling grants from various funding sites, the portal allows local governments ("entities") and state agencies to submit grant opportunities for application.



The screenshot shows the CAPS Funding Navigation portal. At the top, there is a navigation bar with the New Mexico Department of Finance and Administration logo, a 'CAPS' dropdown menu, and a 'Welcome, RTS Entity' message with links for 'Training', 'Profile Settings', and 'Logout'. Below the navigation bar is a dark green header with the text 'Funding Navigation'. The main content area is titled 'Opportunity Submission Portal' and includes a sub-header 'Post funding opportunities for ICIP agencies and entities.' A prominent orange button labeled 'Submit Grant Opportunity' is visible. Below this is a search filter box for 'Filter by Opportunity Title'. At the bottom, there is a table with columns: Opportunity Title, Agency, Category, Geography, Close Date, Last Updated (with a red arrow icon), Profile, and Edit. The table currently shows 'No items to display'.



The screenshot shows the 'Submit Grant Opportunity' form. It is divided into several sections:

- Opportunity Overview:** Includes fields for 'Opportunity Title', 'Description (summary of opportunity)', a checkbox for 'This is a rolling opportunity', and a 'Close Date (application deadline)' field with a date picker.
- Award Details:** Includes fields for 'Award Floor' and 'Award Ceiling' (both set to \$0.00), 'Estimated Total Program Funding' (set to \$0.00), and 'Expected Number of Awards'. There is also a dropdown menu for 'Cost Sharing or Matching Required' with the option 'Choose an option...'.
- Eligibility:** Includes a section for 'Eligible Applicants' with checkboxes for 'State Agency', 'Local Government', 'Tribes, Pueblos, Nations', and 'Non-profit'.

Live Demo