

Implementation Checklist for GASB Statement No. 103, *Financial Reporting Model Improvements*

Checklist A: Management’s Discussion and Analysis (MD&A)		
1	<input type="checkbox"/>	Review the agency’s fiscal year 2025 MD&A for terminology and descriptions that may not be understood by a reader without a detailed knowledge of governmental accounting and financial reporting
2	<input type="checkbox"/>	Review the fiscal year 2025 MD&A for narrative that may not be understood by a reader who is not from New Mexico or the geographic area served by the agency
<i>Overview of the Financial Statements</i>		
3	<input type="checkbox"/>	Draft an Overview of the Financial Statements that explains the relationships of the statements to each other and the significant differences in the types of information the financial statements provide (if the agency reports fund financial statements)
<i>Financial Summary</i>		
4	<input type="checkbox"/>	Prepare condensed financial statements derived from government-wide financial statements that compare the current year to the prior year for both governmental activities and business-type activities (if applicable; see the examples in Appendix 1 and Appendix 2 at the end of Checklist A) Verify that the condensed financial statements include all the information identified in paragraph 8b of GASB 103 (as applicable; see the paragraph in Appendix 3 at the end of Checklist A)
<i>Detailed Analysis: Government-Wide</i>		
5	<input type="checkbox"/>	Draft an analysis of the agency’s overall financial position and results of operations , summarizing all significant changes to both governmental activities and business-type activities (if applicable) as reported in the government-wide financial statements (see the flow chart in Appendix 4 at the end of Checklist A)
6	<input type="checkbox"/>	Ensure that the analysis in step 5 explains <i>why</i> significant changes occurred and indicate the magnitude of those changes, in addition to reporting the amounts or percentages of significant changes
<i>Detailed Analysis: Funds</i>		
7	<input type="checkbox"/>	If the agency reports governmental and/or enterprise funds, draft an analysis of the balances of each major fund, summarizing all significant financial changes in each major fund and addressing restrictions, commitments, and assignments that significantly affect the availability of fund resources for future use (see the flow chart in Appendix 5 at the end of Checklist A)
8	<input type="checkbox"/>	Ensure that the analysis in step 7 explains <i>why</i> significant changes occurred and indicate the magnitude of those changes, in addition to reporting the amounts or percentages of significant changes
9	<input type="checkbox"/>	If an explanation that is relevant to the analysis in 7 was previously presented in 5, reference the prior discussion rather than repeating it

<i>Significant Capital Asset Activity</i>		
10	<input type="checkbox"/>	Draft a description of Significant Capital Asset Activity during the year, encompassing both tangible and intangible capital assets and discussing, as applicable, significant additions and disposals of capital assets, changes to commitments made to acquire capital assets, and significant policy changes and economic factors relevant to the capital asset activity that occurred during the year (see the flow chart in Appendix 6 at the end of Checklist A)
11	<input type="checkbox"/>	Ensure that the description in 10 explains <i>why</i> significant activity occurred and indicate the magnitude of that activity, in addition to reporting the amounts or percentages of significant activity
12	<input type="checkbox"/>	If an explanation that is relevant to the description in 10 was previously presented, reference the prior discussion rather than repeating it
<i>Significant Long-Term Financing Activity</i>		
13	<input type="checkbox"/>	Draft a description of Significant Long-Term Financing Activity during the year, encompassing debt, leases, and SBITAs and discussing, as applicable, agreements entered into, changes in credit ratings, and changes to debt limitations that may affect the financing of planned facilities or services, and significant policy changes and economic factors relevant to the long-term financing activity that occurred during the year
14	<input type="checkbox"/>	Ensure that the description in 13 explains <i>why</i> significant activity occurred and indicate the magnitude of that activity, in addition to reporting the amounts or percentages of significant activity
15	<input type="checkbox"/>	If an explanation that is relevant to the description in 13 was previously presented, reference the prior discussion rather than repeating it
<i>Currently Known Facts, Decisions, or Conditions</i>		
16	<input type="checkbox"/>	Draft a discussion of Currently Known Facts, Decisions, or Conditions that are expected to have a significant effect on financial position or that are expected to produce significant differences from current-period results of operations, in accordance with paragraph 8e of GASB 103 (see the paragraph in Appendix 8 at the end of Checklist A)

Checklist A, Step 4, Appendix 1

Table A-1
Sample City's Net Position
(amounts expressed in thousands)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change 20X5-20X4
	20X5	20X4	20X5	20X4	20X5	20X4	
Current and other assets	\$ 849,249	\$ 760,540	\$ 96,025	\$ 100,640	\$ 945,274	\$ 861,180	9.8%
Capital assets, net	1,845,379	1,781,939	576,876	566,000	2,422,255	2,347,939	3.2%
Total assets	2,694,628	2,542,479	672,901	666,640	3,367,529	3,209,119	4.9%
Deferred outflows of resources	89,902	70,018	3,994	3,130	93,896	73,148	28.4%
Long-term liabilities	975,103	922,831	103,694	104,502	1,078,797	1,027,333	5.0%
Other liabilities	40,321	46,197	23,601	24,965	63,922	71,162	-10.2%
Total liabilities	1,015,424	969,028	127,295	129,467	1,142,719	1,098,495	4.0%
Deferred inflows of resources	35,295	27,322	1,204	1,226	36,499	28,548	27.9%
Net position							
Net investment in capital assets	1,216,106	1,209,700	489,610	474,914	1,705,716	1,684,614	1.3%
Restricted	705,464	711,690	17,514	14,985	722,978	726,675	-0.5%
Unrestricted	(187,759)	(305,243)	41,272	49,178	(146,487)	(256,065)	42.8%
Total net position	\$ 1,733,811	\$ 1,616,147	\$ 548,396	\$ 539,077	\$ 2,282,207	\$ 2,155,224	5.9%

Checklist A, Step 4, Appendix 2

Table A-2
Changes in Sample City's Net Position
(amounts expressed in thousands)

	Governmental Activities		Business-Type Activities		Total		Total Percentage Change 20X5-20X4
	20X5	20X4	20X5	20X4	20X5	20X4	
Revenues							
Program revenues:							
Charges for services	\$ 45,301	\$ 41,393	\$ 62,200	\$ 59,998	\$ 107,501	\$ 101,391	6.0%
Operating grants and contributions	38,163	31,057	-	-	38,163	31,057	22.9%
Capital grants and contributions	30,885	14,846	2,938	2,199	33,823	17,045	98.4%
General revenues:							
Sales taxes	279,567	278,136	-	-	279,567	278,136	0.5%
Property taxes	78,930	77,074	-	-	78,930	77,074	2.4%
Other taxes	74,940	61,861	-	-	74,940	61,861	21.1%
Payments in lieu of taxes	16,869	15,872	-	-	16,869	15,872	6.3%
Investment earnings	20,667	7,629	1,674	951	22,341	8,580	160.4%
Other	12,519	11,765	420	56	12,939	11,821	9.5%
Total revenues	597,841	539,633	67,232	63,204	665,073	602,837	10.3%
Expenses							
General government	46,059	42,388	-	-	46,059	42,388	8.7%
Public safety	205,416	218,558	-	-	205,416	218,558	-6.0%
Public works	71,308	67,872	-	-	71,308	67,872	5.1%
Culture and recreation	25,631	21,347	-	-	25,631	21,347	20.1%
Social and economic development	79,701	26,014	-	-	79,701	26,014	206.4%
Interest on long-term debt	25,566	21,284	-	-	25,566	21,284	20.1%
Public utility	-	-	42,687	40,526	42,687	40,526	5.3%
Transit authority	-	-	25,826	25,755	25,826	25,755	0.3%
Golf courses	-	-	8,396	7,250	8,396	7,250	15.8%
Total expenses	453,681	397,463	76,909	73,531	530,590	470,994	12.7%
Excess (deficiency) before unusual/infrequent items and transfers	144,160	142,170	(9,677)	(10,327)	134,483	131,843	2.0%
Transfers	(18,996)	(4,639)	18,996	4,639	-	-	-
Unusual or infrequent item—flood damage:							
Grant revenue	2,500	-	-	-	2,500	-	100%
Cleanup	(10,000)	-	-	-	(10,000)	-	100%
Change in net position	117,664	137,531	9,319	(5,688)	126,983	131,843	-3.7%
Net position—beginning of period	1,616,147	1,478,616	539,077	544,765	2,155,224	2,023,381	6.5%
Net position—end of period	\$ 1,733,811	\$ 1,616,147	\$ 548,396	\$ 539,077	\$ 2,282,207	\$ 2,155,224	5.9%

Checklist A, Step 4, Appendix 3

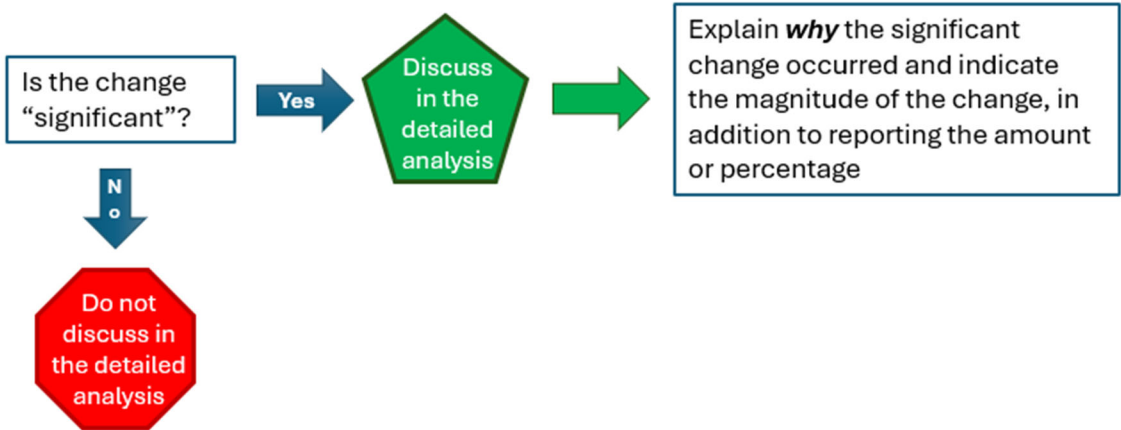
- b. *Financial Summary*. Condensed financial information derived from the government-wide financial statements comparing the current year to the prior year for both governmental activities and business-type activities. Governments should present the information needed to support their analysis of financial position and results of operations required in subparagraph (c), including the following elements, if applicable:
- (1) Total assets, distinguishing between capital assets and other assets
 - (2) Total deferred outflows of resources
 - (3) Total liabilities, distinguishing between long-term liabilities and other liabilities
 - (4) Total deferred inflows of resources
 - (5) Total net position, distinguishing between the net investment in capital assets, restricted net position, and unrestricted net position
 - (6) Program revenues, by major source, distinguishing between charges for services, operating grants and contributions, and capital grants and contributions
 - (7) General revenues, by major source
 - (8) Total revenues
 - (9) Program expenses, at a minimum by function or identifiable activity, as appropriate
 - (10) Total expenses
 - (11) Excess (deficiency) before contributions to term and permanent endowments or permanent fund principal, transfers, and unusual or infrequent items
 - (12) Contributions to term and permanent endowments or permanent fund principal
 - (13) Transfers
 - (14) Unusual or infrequent items
 - (15) Beginning net position
 - (16) Change in net position
 - (17) Ending net position.

Checklist A, Steps 5 and 6, Appendix 4

Detailed Analysis: Government-Wide

A **significant** change is one that would be meaningful to the reader and influence the conclusions they make based on the financial statements. Stated differently, a **significant** change is one that, if not discussed in MD&A, could result in the reader making incorrect conclusions.

For each change reported in the condensed financial statements (per Checklist A, step 4):

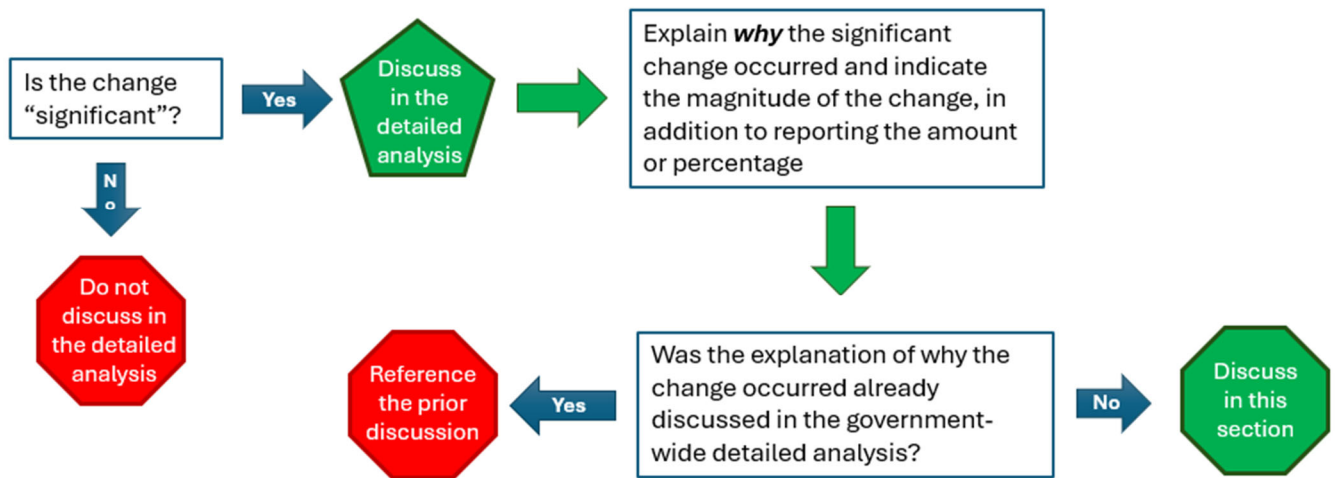


Checklist A, Steps 7–9, Appendix 5

Detailed Analysis: Funds

A **significant** change is one that would be meaningful to the reader and influence the conclusions they make based on the financial statements. Stated differently, a **significant** change is one that, if not discussed in MD&A, could result in the reader making incorrect conclusions.

For each financial change reported in each major fund (per Checklist A, step 7):

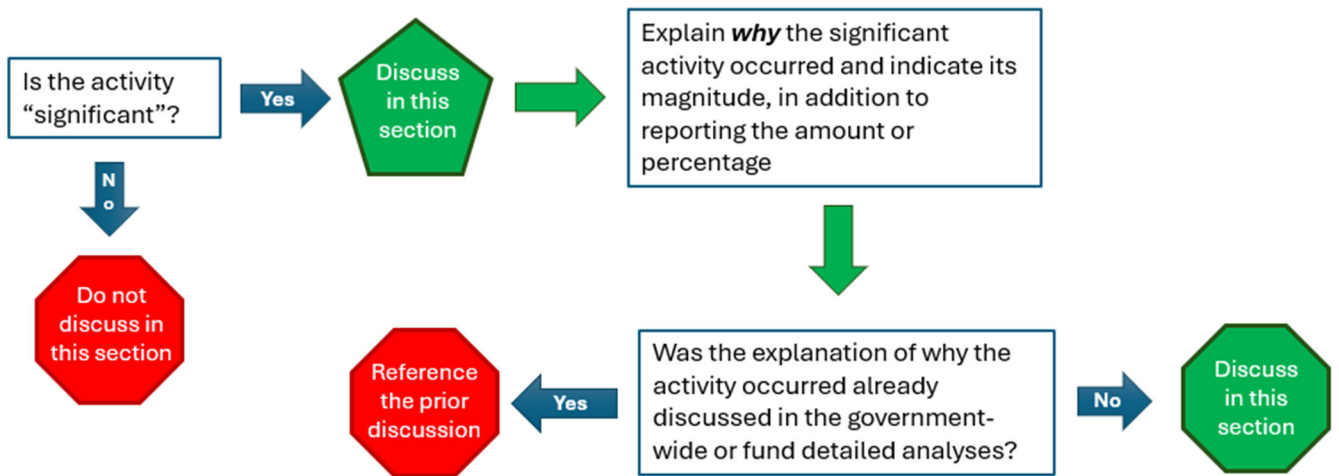


Checklist A, Steps 10–12, Appendix 6

Significant Capital Asset Activity

A **significant** activity is one that would be meaningful to the reader and influence the conclusions they make based on the financial statements. Stated differently, a **significant** activity is one that, if not discussed in MD&A, could result in the reader making incorrect conclusions.

For each activity related to capital assets, both tangible and intangible (per Checklist A, step 10):

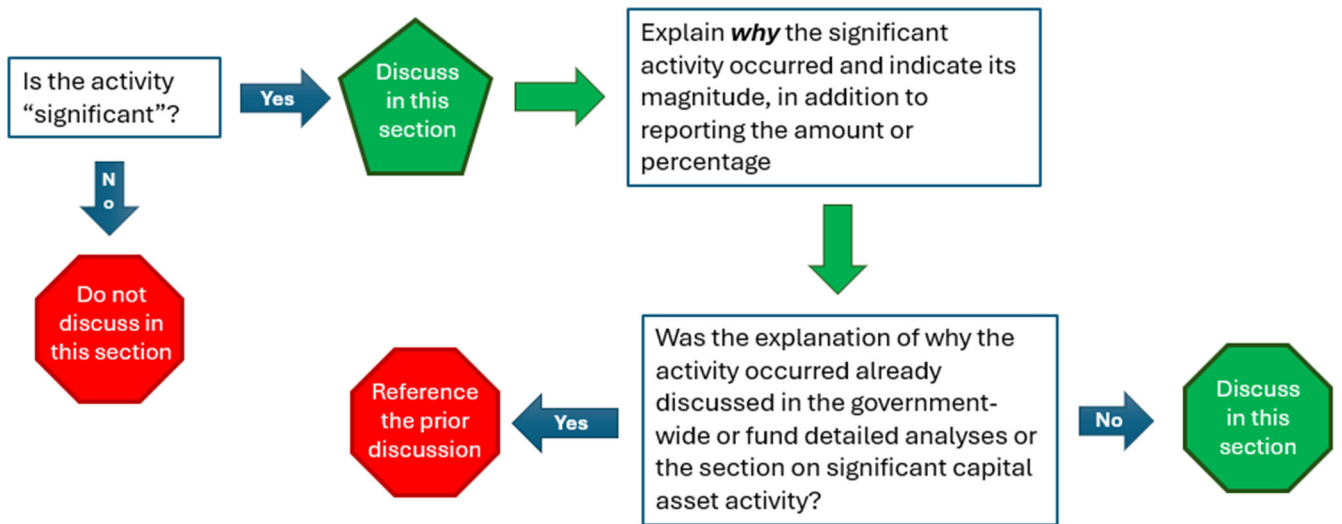


Checklist A, Steps 13–15, Appendix 7

Significant Long-Term Financing Activity

A **significant** activity is one that would be meaningful to the reader and influence the conclusions they make based on the financial statements. Stated differently, a **significant** activity is one that, if not discussed in MD&A, could result in the reader making incorrect conclusions.

For each activity related to long-term financing (per Checklist A, step 13):



Checklist A, Step 16, Appendix 8

- e. *Currently Known Facts, Decisions, or Conditions.* A description of currently known⁷ facts, decisions, or conditions that are expected to have a significant effect on financial position (net position) or that are expected to produce significant differences from current-period results of operations (revenues, expenses, and other changes in net position).⁸ Examples of the types of information that should be included in that description, if applicable, include the following:
- (1) Trends in relevant economic and demographic data, such as changes in population (total or specific age groups), customer base, income levels, building permits, enrollment, and unemployment rates.
 - (2) Relevant factors used to develop the subsequent year's budget that will provide an indication of how results of operations are expected to change in the subsequent year, such as:
 - (a) Those that are expected to result in changes in the total amount available for appropriation, referring as needed to relevant information about specific revenue sources, for example, changes in tax rates or fee amounts and changes in the economic bases or range of activities, respectively, to which they are applied
 - (b) Those that are expected to result in changes in planned spending, referring as needed to relevant explanatory factors such as inflation; labor contracts; new laws or regulations; and the addition, expansion, elimination, or reduction of programs.
 - (3) Expected changes in budgetary net position or fund balance.
 - (4) Actions the government has taken related to postemployment benefit liabilities, capital asset improvement plans, lessee liabilities, operator liabilities in PPP arrangements, SBITA liabilities, and other long-term financings that will affect the government in a subsequent period.
 - (5) Actions other parties have taken that will affect the government in a subsequent period, such as new legislation or regulations imposed on the government.

The above examples are not all-inclusive; information about any additional types of currently known facts, decisions, or conditions that are expected to have a significant effect on financial position or to produce significant differences from current-period results of operations should be provided.

⁷See footnote 2.

⁸Conditions that are expected to have a significant effect on financial position or that are expected to produce significant differences from current-period results of operations, including those that give rise to substantial doubt about a government's ability to continue as a going concern, are described in paragraphs 16–19 of Statement 56.

²For purposes of MD&A, *currently known* refers to information that management is aware of as of the date the financial statements are issued.

Checklist B: Unusual or Infrequent Items		
1	<input type="checkbox"/>	Review the definitions of <i>unusual nature</i> and <i>infrequency of occurrence</i> in paragraphs 46–49 of GASB 62, as amended [GASB Codification Section 1800, paragraphs 149–152] (see the paragraphs in Appendix 1 at the end of Checklist B)
2	<input type="checkbox"/>	Evaluate whether any revenues, expenses, expenditures, or other inflows and outflows of resources are unusual in nature, infrequent in occurrence, or both (see the flow chart in Appendix 2 at the end of Checklist B)
3	<input type="checkbox"/>	If any unusual or infrequent items are identified, display them last in the financial statements, after all other revenues, expenses, expenditures, or other inflows and outflows of resources, and just before the total change in net position, fund balance, or fund net position, as applicable
4	<input type="checkbox"/>	If both revenues and expenses or expenditures are identified related to the same unusual or infrequent item, display them separately in their gross amounts; do not net them
5	<input type="checkbox"/>	If any unusual or infrequent items are identified, prepare a note to financial statements that discloses the program, function, or identifiable activity to which the unusual or infrequent item is related, if applicable, and whether that item is within the control of management

Checklist B, Step 1, Appendix 1

.149 Unusual or infrequent items are events and transactions that are distinguished by their unusual nature, the infrequency of their occurrence, or both. The following criteria identify when an event or transaction is either unusual in nature or infrequent in occurrence:

- a. *Unusual nature*—the underlying event or transaction should possess a high degree of abnormality and be of a type clearly unrelated to, or only incidentally related to, the ordinary and typical activities of the government, taking into account the environment in which the government operates. (See [paragraph .150.](#))
- b. *Infrequency of occurrence*—the underlying event or transaction should be of a type that would not reasonably be expected to recur in the foreseeable future, taking into account the environment in which the government operates. (See [paragraph .151.](#))

[GASBS 62, ¶46, as amended by GASBS 103, ¶9]

.150 *Unusual Nature.* The specific characteristics of the government, such as type and scope of operations and operating policies, should be considered in determining ordinary and typical activities of the government. The environment in which a government operates is a primary consideration in determining whether an underlying event or transaction is abnormal and significantly different from the ordinary and typical activities of the government. The environment of a government includes such factors as the characteristics of its business-type activities, the geographical location of its operations, and the nature and extent of governmental regulation. Thus, an event or transaction may be unusual in nature for one government but not for another because of differences in their respective environments. Unusual nature is not established by the fact that an event or transaction is beyond the control of management. [GASBS 62, ¶47]

.151 *Infrequency of Occurrence.* For purposes of applying [paragraphs .148–.152](#), an event or transaction of a type not reasonably expected to recur in the foreseeable future is considered to occur infrequently. Determining the probability of recurrence of a particular event or transaction in the foreseeable future should take into account the environment in which a government operates. Accordingly, a specific transaction of one government might meet that criterion, and a similar transaction of another government might not because of different probabilities of recurrence. The past occurrence of an event or transaction for a particular government provides evidence to assess the probability of recurrence of that type of event or transaction in the foreseeable future. [GASBS 62, ¶48]

.152 Certain gains and losses should not be reported as unusual or infrequent items because they are usual in nature and may be expected to recur as a consequence of customary and continuing operations. Examples include:

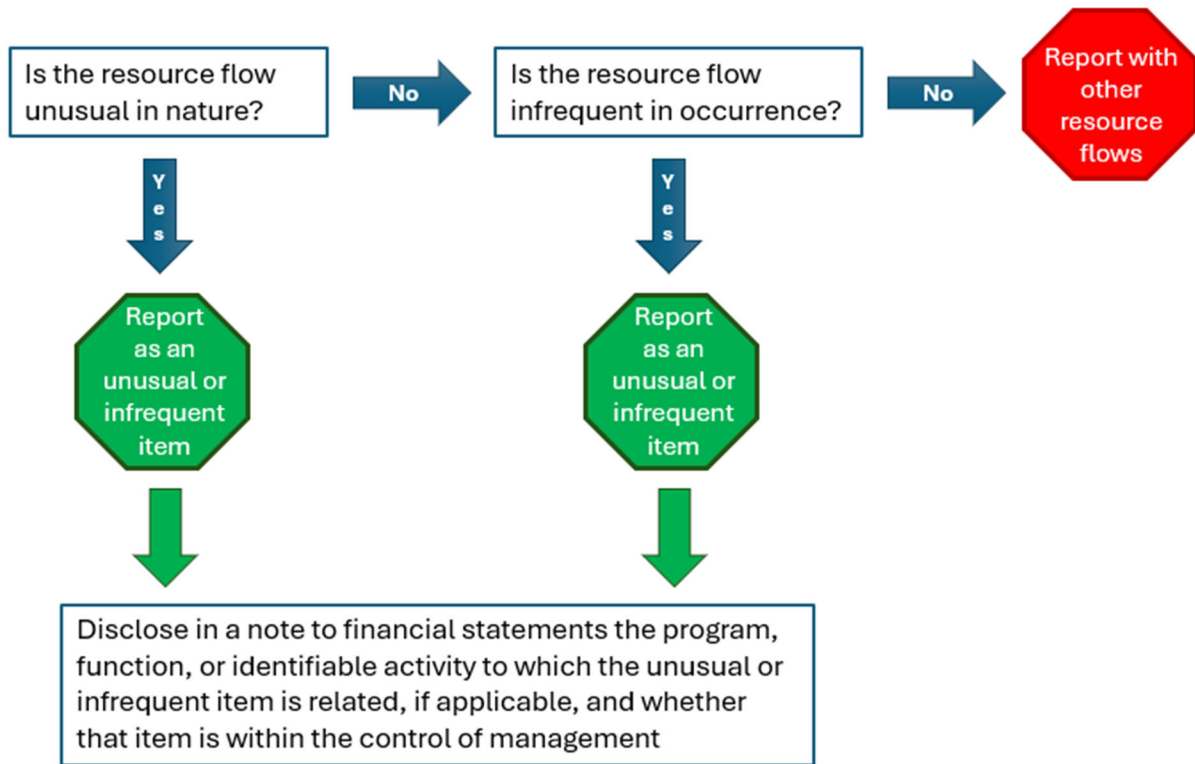
- a. Write-down or write-off of receivables, inventories, equipment leased to others, or intangible assets
- b. Gains or losses from exchange or translation of foreign currencies, including those relating to major devaluations and revaluations
- c. Other gains or losses from sale or abandonment of capital assets used in operations
- d. Effects of a strike, including those against major suppliers
- e. Adjustment of accruals on long-term contracts.

In rare situations, an event or transaction may occur that clearly meets one or both criteria specified in [paragraph .149](#) and, thus, gives rise to an unusual or infrequent gain or loss that includes one or more of the gains or losses enumerated above. In these circumstances, gains or losses such as (a) and (c), above, should be reported as an unusual or infrequent item if they are a direct result of a major casualty (such as an earthquake) or a prohibition under a newly enacted law or regulation that clearly meets one or both criteria specified in [paragraph .149](#). However, any portion of such losses that would have resulted from a valuation of assets on a going-concern basis should not be reported as an unusual or infrequent item. [GASBS 62, ¶49, as amended by GASBS 103, ¶9]

Checklist B, Step 2, Appendix 2

Unusual or Infrequent Items

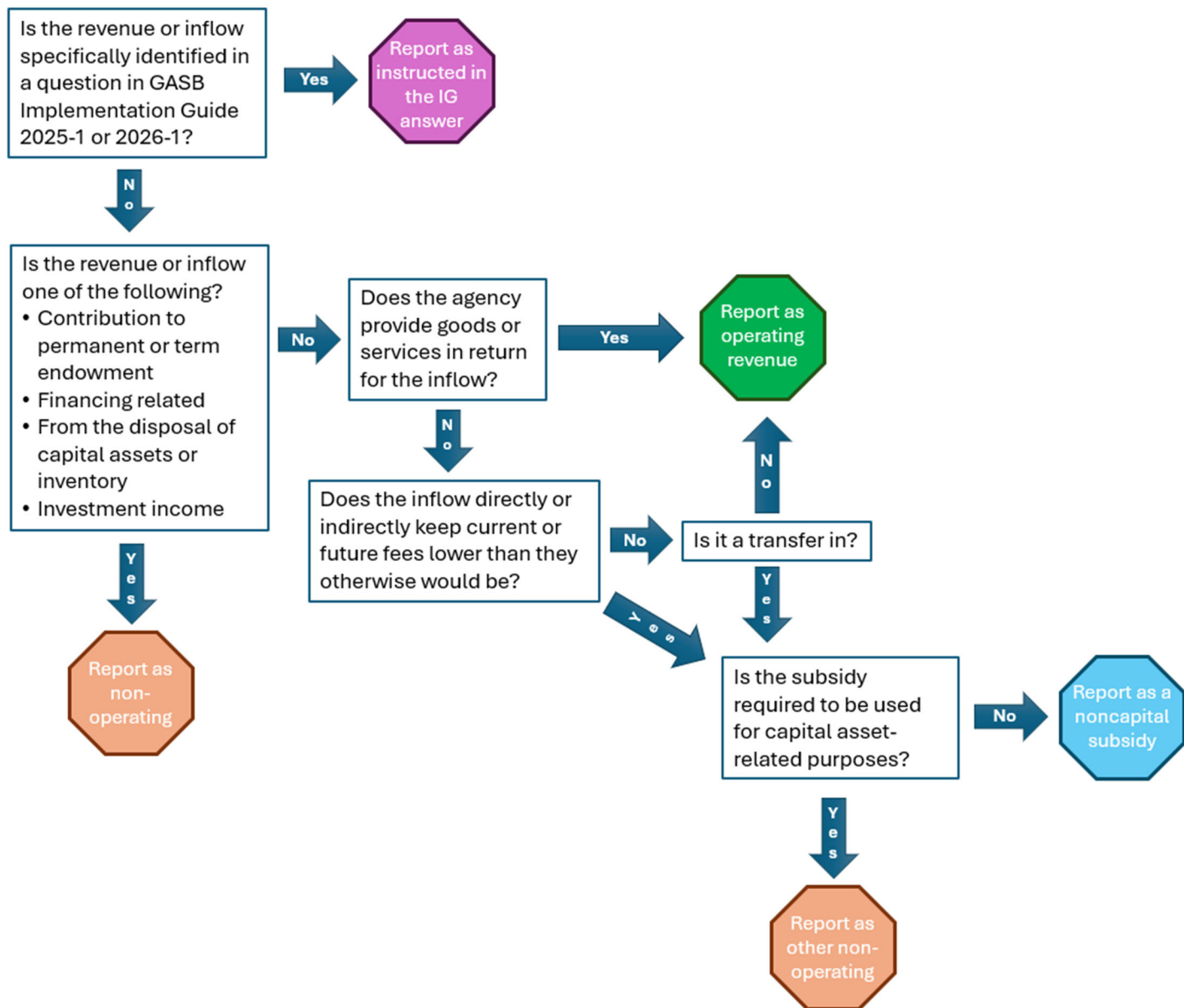
For each revenue, other inflow of resources, expense, expenditure, and other outflow of resources [collectively, resource flows] (per Checklist B, step 2):



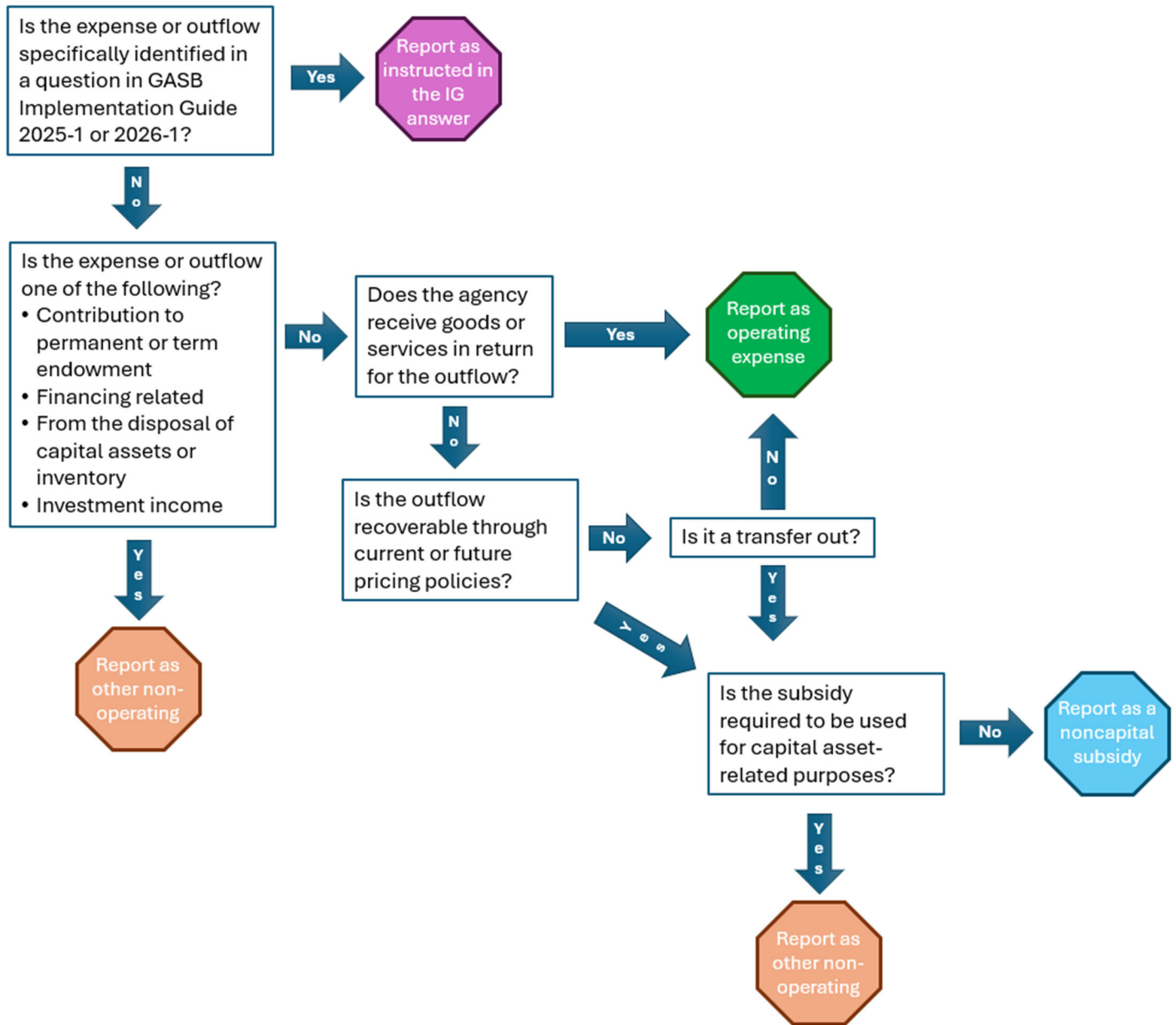
Checklist C: Operating and Nonoperating Revenues and Expenses and Subsidies*		
1	<input type="checkbox"/>	For agencies that present a statement of revenues, expenses, and changes in net position or a proprietary funds statement of revenues, expenses, and changes in fund net position, evaluate whether each revenue, other inflow of resources, expense, and other outflow of resources meets the definition of operating revenues and expenses or nonoperating revenues and expenses
2		For each revenue or other inflow of resources reported in the financial statement: Revenue or inflow name: _____
2a	<input type="checkbox"/>	If the revenue or other inflow of resources is identified in a question published in GASB Implementation Guides 2025-1 (June 2025) or 2026-1 (forthcoming July 2026), classify it as indicated in the answer to the question; otherwise, continue with step 2b (see the flow chart in Appendix 1 at the end of Checklist C)
2b	<input type="checkbox"/>	If the revenue or other inflow of resources is (a) a contribution to a term or permanent endowment, (b) related to financing, (c) resources from the disposal of capital assets and inventory, or (d) investment income, classify it as <i>nonoperating revenue</i> and proceed with step 3; otherwise, continue with step 2c
2c	<input type="checkbox"/>	If the revenue or other inflow of resources is (a) resources received from another party or fund for which the agency or proprietary fund does not provide goods and services to the other party or fund and that directly or indirectly keep current or future fees and charges lower than they would be otherwise, or (b) any other transfer in, classify it as a <i>subsidy</i> (see steps 4 and 5)
3		For each expense or other outflow of resources reported in the financial statement: Expense or outflow name: _____
3a	<input type="checkbox"/>	If the expense or other outflow of resources is identified in a question published in GASB Implementation Guides 2025-1 (June 2025) or 2026-1 (forthcoming July 2026), classify it as indicated in the answer to the question; otherwise, continue with step 3b (see the flow chart in Appendix 2 at the end of Checklist C)
3b	<input type="checkbox"/>	If the expense or other outflow of resources is (a) a contribution to a term or permanent endowment, (b) related to financing, or (c) investment expense, classify it as <i>nonoperating expense</i> and conclude this checklist; otherwise, continue with step 3c
3c	<input type="checkbox"/>	If the expense or other outflow of resources is (a) resources provided to another party or fund for which the other party or fund does not provide goods and services to the agency or proprietary fund and that are recoverable through the agency's or proprietary fund's current or future pricing policies, or (b) any other transfer out, classify it as a <i>subsidy</i> (see steps 4 and 5)

Subsidies		
4	<input type="checkbox"/>	Evaluate whether each subsidy is required by the provider to be used for capital asset purposes; classify those that are <i>not</i> required to be used for capital asset purposes as <i>noncapital subsidies</i> (see the flow charts in Appendix 1 and Appendix 2 at the end of Checklist C)
5	<input type="checkbox"/>	Classify all other inflows and outflows of resources as <i>operating revenues and expenses</i> , respectively

Checklist C, Steps 2, 4, and 5, Appendix 1



Checklist C, Steps 3–5, Appendix 2



Checklist D: Statement of Revenues, Expenses, and Changes in (Fund) Net Position		
1		For agencies that present a statement of revenues, expenses, and changes in net position or a proprietary funds statement of revenues, expenses, and changes in fund net position, present the statement as follows and in the format illustrated below this checklist (see the illustration in Appendix 1 at the end of Checklist D):
2	<input type="checkbox"/>	Report all inflows of resources classified as operating revenues by source and a total
3	<input type="checkbox"/>	Report all outflows of resources classified as operating expenses by type and a total
4	<input type="checkbox"/>	Present operating income (loss)
5	<input type="checkbox"/>	Report all inflows and outflows of resources classified as noncapital subsidies by source or type and a total
6	<input type="checkbox"/>	Present operating income (loss) and noncapital subsidies
7	<input type="checkbox"/>	Report all other inflows and outflows of resources as other nonoperating revenues and expenses, except for unusual or infrequent items, and a total
8	<input type="checkbox"/>	Report each inflow or outflow of resources classified as an unusual or infrequent item, if applicable, and a total
9	<input type="checkbox"/>	Present the net increase or decrease in (fund) net position
10	<input type="checkbox"/>	Present (fund) net position—beginning
11	<input type="checkbox"/>	Present (fund) net position—ending

Checklist D, Appendix 1

Sample City
Statement of Revenues, Expenses, and Changes in Fund Net Position
Proprietary Funds
for the Year Ended June 30, 20X5
(amounts expressed in thousands)

	Enterprise Funds			Total	Internal Service Funds
	Public Utility	Transit Authority	Golf Courses		
2 OPERATING REVENUES					
Charges for services	\$ 41,003	\$ 18,636	\$ 2,561	\$ 62,200	\$ 42,523
Miscellaneous	283	33	104	420	78
Total operating revenues	<u>41,286</u>	<u>18,669</u>	<u>2,665</u>	<u>62,620</u>	<u>42,601</u>
3 OPERATING EXPENSES					
Personnel services	13,991	-	-	13,991	5,786
Contractual services	13,952	16,406	4,893	35,251	4,117
Insurance claims and expenses	-	-	-	-	26,388
Depreciation	11,767	8,972	2,375	23,114	415
Other	1,067	-	165	1,232	7,834
Total operating expenses	<u>40,777</u>	<u>25,378</u>	<u>7,433</u>	<u>73,588</u>	<u>44,540</u>
4 Operating income (loss)	<u>509</u>	<u>(6,709)</u>	<u>(4,768)</u>	<u>(10,968)</u>	<u>(1,939)</u>
5 NONCAPITAL SUBSIDIES					
Intergovernmental revenue	-	-	-	-	881
Transfers in	-	2,090	110	2,200	300
Transfers out	(1,980)	-	-	(1,980)	-
Total noncapital subsidies	<u>(1,980)</u>	<u>2,090</u>	<u>110</u>	<u>220</u>	<u>1,181</u>
6 Operating income (loss) and noncapital subsidies	<u>(1,471)</u>	<u>(4,619)</u>	<u>(4,658)</u>	<u>(10,748)</u>	<u>(758)</u>
7 OTHER NONOPERATING REVENUES (EXPENSES)					
Investment earnings	1,496	75	103	1,674	446
Gain from the sale of capital assets	-	-	-	-	3
Interest expense	(1,910)	(448)	(963)	(3,321)	-
Capital contributions	2,938	-	-	2,938	-
Transfers in—restricted for capital assets	1,032	15,360	2,384	18,776	1,215
Total other nonoperating revenue (expenses)	<u>3,556</u>	<u>14,987</u>	<u>1,524</u>	<u>20,067</u>	<u>1,664</u>
8 Increase (decrease) in fund net position	<u>2,085</u>	<u>10,368</u>	<u>(3,134)</u>	<u>9,319</u>	<u>906</u>
9					
10 Fund net position—beginning of period	<u>331,657</u>	<u>177,997</u>	<u>29,423</u>	<u>539,077</u>	<u>12,387</u>
11 Fund net position—end of period	<u>\$ 333,742</u>	<u>\$ 188,365</u>	<u>\$ 26,289</u>	<u>\$ 548,396</u>	<u>\$ 13,293</u>

Checklist E: Budgetary Comparison Schedules		
1	<input type="checkbox"/>	For agencies that report a general fund and/or a major special revenue fund that has a legally adopted budget (including those that apply GASB 41), present as required supplementary information a separate budgetary comparison schedule for each fund (see the illustration in Appendix 1 at the end of Checklist E)
2	<input type="checkbox"/>	Include columns that report (a) the variance between the original and final budgets and (b) the variance between final budget and actual results
3	<input type="checkbox"/>	In a note to each schedule, explain all significant variations between original and final budget amounts and final budget amounts and actual budget results (see the flow chart in Appendix 2 at the end of Checklist E)

Checklist E, Steps 2 and 3, Appendix 1

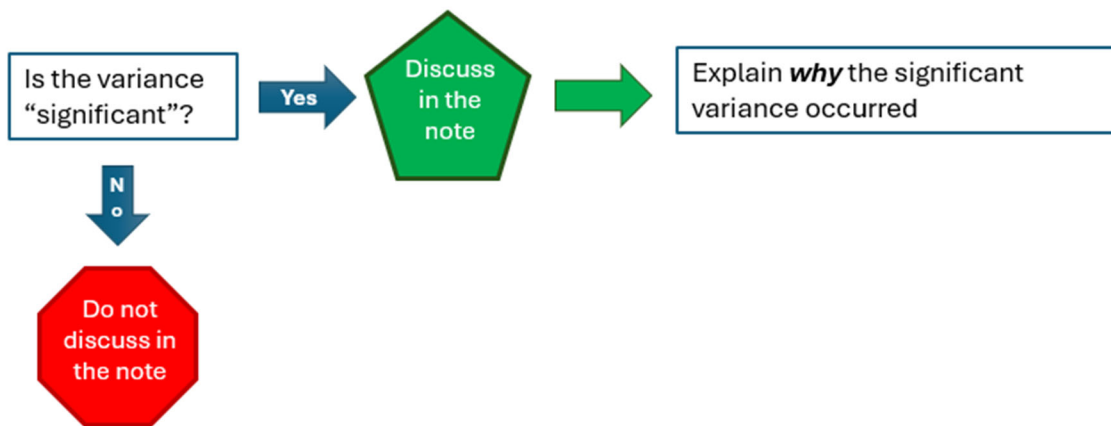
Required Supplementary Information Sample City Budgetary Comparison Schedule Public Safety and Transportation Special Revenue Fund for the Year Ended June 30, 20X5 (amounts expressed in thousands)					
	Budgeted Amounts		Variance with Original Budget— over (under) Final Budget	Actual Amounts Budgetary (and GAAP) Basis	Variance with Final Budget— over (under) Actual Amounts
	Original	Final			
BUDGETARY REVENUES					
Taxes	\$ 49,825	\$ 49,825	\$ -	\$ 51,442	\$ 1,617
Intergovernmental	29,750	29,750	-	30,337	587
Charges for services	6,720	6,720	-	6,848	128
Investment earnings	1,900	1,900	-	2,295	395
	<u>88,195</u>	<u>88,195</u>	<u>-</u>	<u>90,922</u>	<u>2,727</u>
BUDGETARY EXPENDITURES					
Current:					
General government	13,665	15,305	1,640	15,083	(222)
Public safety	58,000	58,250	250	58,452	202
Public works	16,265	16,945	680	16,934	(11)
	<u>87,930</u>	<u>90,500</u>	<u>2,570</u>	<u>90,469</u>	<u>(31)</u>
Net change in fund balances	265	(2,305)	2,570	453	2,758
Budgetary fund balance—beginning of period	4,024	4,024	-	4,024	-
Budgetary fund balance—end of period	<u>\$ 4,289</u>	<u>\$ 1,719</u>	<u>\$ 2,570</u>	<u>4,477</u>	<u>\$ 2,758</u>
RECONCILIATION TO GAAP BASIS					
Total fund balance GAAP basis				<u>\$ 4,477</u>	

Checklist E, Step 3, Appendix 2

Significant Budget Variances

A **significant** variance is one that would be meaningful to the reader and influence the conclusions they make based on the schedule. Stated differently, a **significant** variance is one that, if not discussed in the note to the RSI schedule, could result in the reader making incorrect conclusions.

For each variance between original and final budgets and between final budget and actual results (per Checklist E, step 3):



Checklist F: Major Component Unit Information		
1		<i>For agencies that report one or two major discretely presented component units (DPCUs) but no nonmajor DPCUs:</i>
1a	<input type="checkbox"/>	Display the major DPCU(s) (a) in its own column(s) to the right of the primary government total column in the government-wide statement of net position and (b) in its own row(s) below the primary government total row in the government-wide statement of activities (or statement of revenues, expenses, and changes in net position, as applicable) (see the illustrations in Appendix 1 and Appendix 2 at the end of Checklist F)
2		<i>For agencies that report more than two major DPCUs or both major and nonmajor DPCUs:</i>
2a	<input type="checkbox"/>	Display all the DPCUs in the aggregate in (a) a single column to the right of the primary government total column in the government-wide statement of net position and (b) in a single row below the primary government total row in the government-wide statement of activities (or statement of revenues, expenses, and changes in net position, as applicable) (see the illustrations in Appendix 3 and Appendix 4 at the end of Checklist F)
2b	<input type="checkbox"/>	Present a combining statement of net position and a combining statement of activities (or statement of revenues, expenses, and changes in net position, as applicable) that display each major DPCU in its own column and nonmajor DPCUs aggregated in a single column, if applicable (see the illustrations in Appendix 5 and Appendix 6 at the end of Checklist F)

Checklist F, Step 1a, Appendix 1

DPCUs

	Primary Government			Component Units	
	Governmental Activities	Business-Type Activities	Total	El Paso Water Utilities February 28, 2025	El Paso Housing Finance Corporation December 31, 2024
ASSETS					
Cash and Cash Equivalents	\$ 13,373,086	\$ 9,396,782	\$ 22,769,868	\$ 71,949,951	\$ 387,303
Cash with Fiscal Agent	5,002,484	—	5,002,484	—	—
Investments	222,520,723	242,273,500	464,794,223	18,046,311	3,232,920
Restricted Cash and Cash Equivalents	6,852,781	—	6,852,781	433,673,836	262,855
Restricted Investments	410,501,441	58,532,405	469,033,846	190,917,742	—
Receivables, Net of Allowances	142,580,930	52,665,914	195,246,844	76,059,120	159,995
Restricted Trade and Other Receivables	—	—	—	9,724,036	—
Intergovernmental Receivable	—	96,866,976	96,866,976	—	—
Leased Property Investment Cost	—	—	—	1,492,744	—
Interest Receivable	5,522,516	2,007,536	7,530,052	3,619,705	—
Other Assets	—	—	—	666,417	7,900
Lease Receivable	24,194,022	164,764,435	188,958,457	63,634,515	—
Due from Component Unit	4,946,854	6,974,437	11,921,291	—	—
Inventory	8,643,011	8,107,688	16,750,699	10,284,788	—
Prepays	843,862	63,825	907,687	2,664,901	—
Capital Assets not being Depreciated / Amortized	648,801,621	137,331,297	786,132,918	1,306,367,661	—
Capital Assets, Net of Accumulated Depreciation/Amortization	1,032,652,747	510,466,274	1,543,119,021	1,819,960,091	3,359,126
Total Assets	2,526,436,078	1,289,451,069	3,815,887,147	4,009,061,818	7,410,099
DEFERRED OUTFLOWS OF RESOURCES					
Deferred Charge on Refunding	3,447,932	600,775	4,048,707	1,177,690	—
Deferred Chapter 380 Agreement Obligations	29,975,345	—	29,975,345	—	—
Pension Contributions Subsequent to Measurement Date	46,677,997	10,557,007	57,235,004	5,115,311	—
Difference in Expected and Actual Pension Experience	37,764,355	10,064,672	47,829,027	7,350,175	—
Change in Assumptions for Pensions	13,574,156	6,044,978	19,619,134	4,391,161	—
Difference in Projected and Actual Earnings on Pension Investments	96,664,422	4,823,622	101,488,044	3,534,982	—
Changes in Proportionate Share for Pension	—	—	—	1,952,363	—
Change in Assumptions for OPEB	13,902,915	4,371,473	18,274,388	3,461,374	—
Changes in Proportionate Share for OPEB	—	—	—	232,458	—
Difference in Expected and Actual OPEB Experience	4,521,234	1,417,590	5,938,824	—	—
Total Deferred Outflows of Resources	246,528,356	37,880,117	284,408,473	27,215,514	—

Checklist F, Step 1a, Appendix 2

Functions/Programs	Net (Expense) Revenue and Changes in Net Position							Component Units	
	Expenses	Program Revenues				Primary Government		El Paso Water Utilities February 28, 2025	El Paso Housing Finance Corporation December 31, 2024
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total		
Primary Government:									
Governmental Activities:									
General Government	\$ 78,907,992	\$ 41,226,544	\$ 345,843	\$ 6,289,251	\$ (31,046,354)	\$ —	\$ (31,046,354)	\$ —	\$ —
Public Safety	403,574,588	25,138,605	21,101,005	6,863,836	(350,471,142)	—	(350,471,142)	—	—
Public Works	105,317,521	7,025,859	3,000,555	7,436,492	(87,854,615)	—	(87,854,615)	—	—
Public Health	42,168,233	6,583,641	15,835,096	637,222	(19,112,274)	—	(19,112,274)	—	—
Culture and Recreation	124,124,851	23,358,701	3,510,020	25,973	(97,230,157)	—	(97,230,157)	—	—
Community and Economic Development	54,623,272	12,225,029	17,168,989	281,418	(24,947,836)	—	(24,947,836)	—	—
Interest on Long-term Debt	57,435,068	—	—	—	(57,435,068)	—	(57,435,068)	—	—
Total Governmental Activities	866,151,525	115,558,379	60,961,508	21,534,192	(668,097,446)	—	(668,097,446)	—	—
Business-Type Activities:									
El Paso International Airport	70,546,672	67,422,519	4,673,105	25,251,367	—	26,800,319	26,800,319	—	—
Environmental Services	61,678,465	76,016,524	—	742,936	—	15,080,995	15,080,995	—	—
Mass Transit	103,575,152	11,402,712	21,020,397	8,649,647	—	(62,502,396)	(62,502,396)	—	—
International Bridges	10,453,282	30,609,390	—	—	—	20,156,108	20,156,108	—	—
Tax Office	2,927,979	2,660,137	—	—	—	(267,842)	(267,842)	—	—
Total Business-Type Activities	249,181,550	188,111,282	25,693,502	34,643,950	—	(732,816)	(732,816)	—	—
Total Primary Government	\$ 1,115,333,075	\$ 303,669,661	\$ 86,655,010	\$ 56,178,142	(668,097,446)	(732,816)	(668,830,262)	—	—
Component Units:									
El Paso Water Utilities	\$ 379,031,560	\$ 446,585,798	\$ 287,100	\$ 24,940,165	—	—	92,781,503	—	—
El Paso Housing Finance Corporation	547,918	470,266	—	—	—	—	—	(77,652)	—
Total Component Units	\$ 379,579,478	\$ 447,056,064	\$ 287,100	\$ 24,940,165	—	—	92,781,503	(77,652)	—
General Revenues and Transfers									
General Revenues:									
Taxes:									
Property Taxes, Levied for General Purposes					288,452,263	—	288,452,263	—	—
Property Taxes, Levied for Debt Service					122,020,248	—	122,020,248	—	—
Franchise Taxes					77,515,369	—	77,515,369	—	—
Sales Taxes					141,336,612	67,167,731	208,504,343	—	—
Hotel Occupancy Taxes					18,456,008	—	18,456,008	—	—
Investment Earnings					36,603,591	19,319,182	55,922,773	27,004,079	177,892
Gain on Sale of Capital Assets					1,934,743	56,511	1,991,254	1,114,529	—
Transfers					26,142,230	(26,142,230)	—	—	—
Total General Revenues and Transfers					712,461,064	60,401,194	772,862,258	28,118,608	177,892
Change in Net Position					44,363,618	59,668,378	104,031,996	120,900,111	100,240
Net Position - Beginning of Year, as Previously Presented					202,950,362	714,702,598	917,652,960	1,606,414,186	7,032,335
Restatement - Change in Accounting Principle					—	—	—	(5,036,408)	—
Net Position - Beginning of Year, as Restated					202,950,362	714,702,598	917,652,960	1,601,377,778	7,032,335
Net Position - End of Year					\$ 247,313,980	\$ 774,370,976	\$ 1,021,684,956	\$ 1,722,277,889	\$ 7,132,575

DPCUs

Checklist F, Step 2a, Appendix 3

Sample City Statement of Net Position June 30, 20X5 (amounts expressed in thousands)				
	Primary Government			Component Units
	Governmental Activities	Business-Type Activities	Total	
ASSETS				
Cash and cash equivalents	\$ 253,130	\$ 78,702	\$ 331,832	\$ 60,133
Investments	528,563	-	528,563	52,203
Receivables, net	65,267	12,688	77,955	34,259
Internal balances	268	(256)	-	-
Inventories	-	465	465	2,282
Prepaid expenses	-	868	868	-
Notes receivable	-	3,558	3,558	-
Other assets	2,033	-	2,033	1,399
Capital assets:				
Nondepreciable capital assets	717,614	125,752	843,366	162,390
Depreciable capital assets, net	1,127,765	451,124	1,578,889	305,932
Total assets	<u>2,694,628</u>	<u>672,901</u>	<u>3,367,529</u>	<u>618,598</u>
DEFERRED OUTFLOWS OF RESOURCES				
Pension-related items	88,021	2,817	90,838	4,615
OPEB-related items	506	95	601	78
Debt refundings	1,375	1,082	2,457	9,452
Total deferred outflows of resources	<u>89,902</u>	<u>3,994</u>	<u>93,896</u>	<u>14,145</u>
LIABILITIES				
Accounts payable and accrued expenses	39,728	8,793	48,521	11,725
Advances	593	14,808	15,401	622
Long-term liabilities:				
Amount due within one year				
Bonds payable	91,749	3,730	95,479	9,411
Other	26,251	593	26,844	645
Amount due in more than one year				
Bonds payable	538,899	84,069	622,968	168,359
Net pension liability	280,369	14,505	294,874	37,281
Net OPEB liability	2,901	483	3,384	2,081
Other	34,934	314	35,248	415
Total liabilities	<u>1,015,424</u>	<u>127,295</u>	<u>1,142,719</u>	<u>230,539</u>
DEFERRED INFLOWS OF RESOURCES				
Pension-related items	35,049	614	35,663	2,696
OPEB-related items	246	41	287	35
Debt refundings	-	549	549	-
Total deferred inflows of resources	<u>35,295</u>	<u>1,204</u>	<u>36,499</u>	<u>2,731</u>
NET POSITION				
Net investment in capital assets	1,216,106	499,610	1,705,716	322,982
Restricted for:				
Debt service	75,800	1,345	77,145	12,977
Capital projects	617,138	14,834	631,972	9,844
Public safety	2,149	-	2,149	-
Public works	5,713	-	5,713	-
Culture and recreation	2,286	-	2,286	-
Social and economic development	2,378	-	2,378	-
Other purposes	-	1,335	1,335	21,927
Unrestricted	<u>(187,759)</u>	<u>41,272</u>	<u>(146,487)</u>	<u>31,743</u>
Total net position	<u>\$ 1,733,811</u>	<u>\$ 548,396</u>	<u>\$ 2,282,207</u>	<u>\$ 399,473</u>

Alternatively, the internal balances could be reported on separate lines as assets and liabilities.

This is an alternative presentation using a combining statement (Exhibit 12) in order not to reduce the readability of this statement.

Checklist F, Step 2a, Appendix 4

Sample City
Statement of Activities
for the Year Ended June 30, 20X5
(amounts expressed in thousands)

This is an alternative presentation using a combining statement (Exhibit 13) in order not to reduce the readability of this statement.

Functions/Programs	Expenses	Program Revenues			Net (Expense) Revenue and Changes in Net Position			Component Units
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities	Business-Type Activities	Total	
Primary government:								
Governmental activities:								
General government	\$ 46,059	\$ 22,500	\$ -	\$ -	\$ (23,559)		\$ (23,559)	
Public safety	205,416	8,688	31,395	-	(165,333)		(165,333)	
Public works	71,308	2,948	-	8,564	(59,796)		(59,796)	
Culture and recreation	25,631	2,868	-	-	(22,763)		(22,763)	
Social and economic development	79,701	8,297	6,768	22,321	(42,315)		(42,315)	
Interest on long-term debt	25,566	-	-	-	(25,566)		(25,566)	
Total governmental activities	453,681	45,301	38,163	30,885	(339,332)		(339,332)	
Business-type activities:								
Public utility	42,687	41,003	-	2,938		\$ 1,254	1,254	
Transit authority	25,826	18,636	-	-		(7,190)	(7,190)	
Golf courses	9,395	2,561	-	-		(6,835)	(6,835)	
Total business-type activities	76,909	62,200	-	2,938		(11,771)	(11,771)	
Total primary government	\$ 530,590	\$ 107,501	\$ 38,163	\$ 33,823	(339,332)		(11,771)	(351,103)
Total component units	\$ 111,018	\$ 72,991	\$ 16,503	\$ 12,902				\$ (6,622)
General revenues:								
Taxes:								
Sales taxes					279,567	-	279,567	6,340
Property taxes					78,930	-	78,930	3,153
Franchise taxes					23,122	-	23,122	-
Use taxes					41,068	-	41,068	-
Hotel/motel taxes					7,870	-	7,870	-
Special assessment tax					2,880	-	2,880	-
Payments in lieu of taxes					16,869	-	16,869	-
Intergovernmental revenue					9,324	-	9,324	-
Investment earnings					20,667	1,674	22,341	3,034
Miscellaneous					3,195	420	3,615	-
Transfers					(18,996)	18,996	-	-
Unusual or infrequent item—flood damage:								
Grant revenues					2,500	-	2,500	-
Cleanup					(10,000)	-	(10,000)	-
Total general revenues, transfers, and unusual or infrequent item					456,996	21,090	478,086	12,527
Change in net position					117,664	9,319	126,983	3,905
Net position—beginning of period					1,616,147	539,077	2,155,224	395,568
Net position—end of period					\$ 1,733,811	\$ 548,396	\$ 2,282,207	\$ 399,473

Checklist F, Step 2b, Appendix 5

Sample City
Combining Statement of Net Position
Discretely Presented Component Units
June 30, 20X5
(amounts expressed in thousands)

This is an alternative presentation using a combining statement in order not to reduce the readability of Exhibit 2.

	Energy Authority	Airport	Nonmajor Component Units	Total (See Exhibit 2)
ASSETS				
Cash and cash equivalents	\$ 10,928	\$ 31,958	\$ 17,247	\$ 60,133
Investments	9,487	27,744	14,972	52,203
Receivables, net	2,946	6,486	24,827	34,259
Inventories	-	1,517	765	2,282
Other assets	-	407	992	1,399
Capital assets:				
Nondepreciable capital assets	171	147,234	14,985	162,390
Depreciable capital assets, net	7,857	252,813	45,262	305,932
Total assets	<u>31,389</u>	<u>468,159</u>	<u>119,050</u>	<u>618,598</u>
DEFERRED OUTFLOWS OF RESOURCES				
Pension-related items	814	2,404	1,397	4,615
OPEB-related items	42	-	36	78
Debt refundings	-	9,185	267	9,452
Total deferred outflows of resources	<u>856</u>	<u>11,589</u>	<u>1,700</u>	<u>14,145</u>
LIABILITIES				
Accounts payable and accrued expenses	1,963	6,299	3,463	11,725
Advances	-	529	93	622
Long-term liabilities:				
Short-term portion				
Bonds payable	-	8,441	970	9,411
Other	255	276	114	645
Long-term portion				
Bonds payable	-	162,164	6,195	168,359
Net pension liability	5,656	19,308	12,317	37,281
Net OPEB liability	57	1,837	187	2,081
Other	11	367	37	415
Total liabilities	<u>7,942</u>	<u>199,221</u>	<u>23,376</u>	<u>230,539</u>
DEFERRED INFLOWS OF RESOURCES				
Pension-related items	246	670	1,780	2,696
OPEB-related items	18	-	17	35
Total deferred inflows of resources	<u>264</u>	<u>670</u>	<u>1,797</u>	<u>2,731</u>
NET POSITION				
Net investment in capital assets	8,016	260,554	54,412	322,982
Restricted for:				
Debt service	-	9,733	3,244	12,977
Capital projects	-	1,812	8,032	9,844
Other purposes	-	-	21,927	21,927
Unrestricted	16,023	7,758	7,962	31,743
Total net position	<u>\$ 24,039</u>	<u>\$ 279,857</u>	<u>\$ 95,577</u>	<u>\$ 399,473</u>

Checklist F, Step 2b, Appendix 6

Sample City
 Combining Statement of Activities
 Discretely Presented Component Units
 for the Year Ended June 30, 20X5
 (amounts expressed in thousands)

This is an alternative presentation using a combining statement in order not to reduce the readability of Exhibit 3.

Functions/Programs	Expenses	Program Revenues		Net (Expense) Revenue and Changes in Net Position			Total	
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Energy Authority	Airport		Nonmajor Component Units
Component units:								
Energy authority	\$ 26,925	\$ 26,723	\$ -	\$ -	\$ (202)		\$ (202)	
Airport	51,306	34,520	9,237	10,168		\$ 2,619	2,619	
Nonmajor component units	32,787	11,748	7,266	2,734		\$ (11,039)	(11,039)	
Total component units	\$ 111,018	\$ 72,991	\$ 16,503	\$ 12,902	(202)	2,619	(11,039)	(8,622)
General revenues:								
Taxes:								
Sales taxes					-	-	6,340	6,340
Property taxes					-	-	3,153	3,153
Investment earnings					554	1,523	957	3,034
Total general revenues					554	1,523	10,450	12,527
Change in net position					352	4,142	(589)	3,905
Net position—beginning of period					23,687	275,715	96,166	395,568
Net position—end of period					\$ 24,039	\$ 279,857	\$ 95,577	\$ 399,473