STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

September 1, 2026

State Budget Director
New Mexico Department of Finance and Administration
190 Bataan Memorial Building
407 Galisteo Street
Santa Fe, NM 87501

Dear State Budget Director:

The Office of the Secretary of State submits its fiscal year 2028 budget request and strategic plan. The request supports statewide elections, business and commercial filing services, and the legal, financial, information technology, cybersecurity, communications, and administrative capacity required to deliver those services.

For FY2028, the Office requests $19,046,500 for recurring operations in Program P642, consisting of $18,813,500 from the General Fund and $233,000 in other revenue. The supporting schedules distinguish base operations, personnel changes, expansion, direct election costs, special and supplemental needs, federal funds, and capital requests. The Office proposes to present recurring agency operations under Program P642, subject to Department of Finance and Administration guidance, while preserving separate departmental budgets, cost centers, staffing plans, and performance reporting for Elections, Business Services, Information Technology and Security, and Administration.

The FY2028 request builds on significant operational changes. The Office implemented automatic voter registration and New Mexico's first semi-open primary, continued improvements to SERVIS and other public-facing systems, supported election security across all 33 counties, and maintained the Business Filing System. The Office must now convert one-time system investments into dependable operating capacity while managing reduced and uncertain federal support for election security and administration.

Elections and the February 2028 Contingency

On August 15, 2026, the Democratic National Committee selected New Mexico for the early presidential-primary calendar, with a proposed date of February 15, 2028. However, New Mexico’s final 2028 primary election structure remains subject to state law, legislative action, appropriations, and final election requirements. Potential outcomes include conducting a separate February election, moving or consolidating the June 2028 primary, retaining the existing election calendar, or adopting another legislatively authorized structure. Any change would occur within an already compressed cycle that includes the November 2027 Regular Local Election and preparations for the June and November 2028 elections.

The $18,813,500 General Fund request includes $18,049,300 for base operations and $764,200 for seven permanent expansion positions. The expansion provides continuing Elections, regional county-support, election-technology, information-security, and network capacity. These positions address ongoing operational needs and are not contingent solely upon authorization of a separate February 2028 election.

Once the State establishes the final 2028 primary election structure, the Office will present any election-specific contingent funding request separately from the recurring operating base. The request will identify county reimbursements, ballot and voter-file preparation, postage and printing, SERVIS and vendor changes, voting-system configuration and testing, election-night reporting, public outreach, language access, cybersecurity, temporary labor, overtime, equipment, training, and financial administration. This approach will allow the State to evaluate the complete cost of an added or restructured election without embedding temporary election-specific expenditures in the Office's recurring budget.

Business Services

Business Services administers business and commercial filings, notary commissions, apostilles and authentications, compliance work, customer support, and related records. The division remains authorized for 20 positions, but the August 2026 working snapshot showed 13 filled and seven vacant. The FY2028 priority is to fund and fill the existing structure, including positions that have remained vacant because of personnel budget constraints. The 2025 annual report documented 200,079 business transactions, 41,454 customer calls, 12,743 email requests, and 2,228 walk-in customers. The division transferred approximately $9.53 million to the General Fund in FY2026. The current working estimate for the fully burdened annual cost of all 20 authorized positions is approximately $1.75 million, or 18.3 percent of FY2026 revenue.

The FY2028 priority is to fund and fill the existing 20-position structure and establish a workable career ladder. The current proposal would reclassify five of the ten Compliance Specialist positions from Pay Grade C5 to C6, creating a C5, C6, and C7 progression, subject to validation by Human Resources and the State Personnel Office. The Office is not proposing a revenue-retention bill during the FY2028 budget cycle. Instead, it will document statutory duties, workload, service levels, vacancies, costs, and revenue so legislators and budget officials can evaluate the need to fund the existing 20-position structure. Leadership may consider a separate legislative proposal in a future session after the supporting data and policy requirements have been developed.

Staffing, Compensation, and Operational Capacity

The staffing case is agencywide. Elections and Business Services cannot operate without finance, procurement, human resources, legal, communications, information technology, cybersecurity, records, and administrative support. Vacancies should not be treated as recurring budget savings because the work remains and is shifted to other employees, delayed, or supported through contracts and overtime. The Office must also recruit competitively and retain experienced employees. Current employees below the midpoint of their pay grades may leave for lateral positions at agencies that pay at or near midpoint. Recruiting new employees at or near midpoint without reviewing the compensation of similarly situated current employees can create pay compression and internal inequities, negatively affecting morale, retention, and the Office’s ability to preserve institutional knowledge. Finance and Human Resources will validate employees below midpoint, internal comparators, and the cost of appropriate alignment, subject to funding, State Personnel Office requirements, and Leadership approval.

The Office's current internal structure includes 67 regular positions and six intern positions, for 73 total authorized positions. The FY2028 request proposes to repurpose all six intern positions as regular positions without increasing total authorized headcount.

The six conversions would support an Attorney, Elections Training and Outreach Coordinator, Elections Senior IT Business Analyst, Elections IT Project Manager, Cloud Security Specialist, and Senior IT Business Analyst. The Office also proposes seven expansion positions above the 73-position structure, resulting in 80 regular positions. The expansion includes one Elections Management Analyst Supervisor, one Elections IT Administrator, three Regional County Support Coordinators - two Business Operations Analysts and one Senior Business Operations Analyst - one Application Security Specialist, and one IT Network Administrator. The supervisor and three coordinators will provide four regional coverage assignments for the State's 33 counties. The request strengthens election readiness, county support, system administration, application security, and network resiliency.

Technology, Security, and Capital

Information Technology and Security support SERVIS, Campaign Finance Systems, the Business Filing System, the Online Voter Services Portal, election results, electronic petition signatures, networks, cloud services, cybersecurity, identity and access management, backup, and disaster recovery. FY2028 operating and capital schedules will separately identify infrastructure replacement, system enhancements, hosting, licensing, storage, election equipment, electronic roster equipment, security services, and vendor support. Existing capital authority will be reconciled to inventory, deployment, certification, useful life, and procurement requirements before additional capital is requested. Facility relocation will remain an FY2030 planning item unless a validated FY2028 obligation emerges.

Accountability and Performance

The Office will report staffing, workload, timeliness, customer service, system reliability, security, election readiness, operating cost, and revenue through separate departmental measures. Recurring operations, expansion, the February election contingency, the Election Fund, federal Help America Vote Act resources, special appropriations, supplemental needs, and capital will remain separately visible. This structure gives the Department of Finance and Administration and the Legislature a clear basis for evaluating what each request funds and the operational risk if it is not funded.

The Office remains committed to secure and accessible elections, reliable business services, responsible financial management, and transparent use of public funds. Thank you for the opportunity to submit this request. Please contact me or Chief Financial Officer Anthony Chavez at Anthony.Chavez@sos.nm.gov if additional information is needed.

Sincerely,

Maggie Toulouse Oliver
New Mexico Secretary of State

APPROPRIATION REQUEST

CERTIFICATION
FORM S-1

Agency Name: Secretary of State Business Unit: 37000

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.

Maggie Toulouse Oliver

Maggie Toulouse-Oliver, Secretary of State

Anthony Chavez

Anthony Chavez, Chief Financial Officer

325 Don Gaspar Ave Suite 300	505.827.3666	anthony.chavez@sos.nm.gov

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

Secretary of State Current 8.25.26

Blue: Admin & Operations (P642)
Green: Elections (P783)
Gold: HAVA Funding (P783)

Maggie Toulouse-Oliver
Secretary of State 3561 (52)

Theresa Romero
Exec. Asst. 3566 (26)

Naomi Maestas
Special Proj coord. (28)
52755

Vacant
Prog. Coord. 10116569 (6)

Sharon Pino
Deputy Secretary 3562 (30)

Lindsey Bachman
Dir. Comm, Leg & Exc. Affairs 3569 (30)

Peter Auh
Gen. Counsel 10110977 (34)

Melton Young
HR Mgr II 4178 (9)

Vacant
BOB Director I 3594 (30)

Vacant
Sen. Off Supt Clerk 4146 (3)

Victoria Gonzales
Off Supt Clerk 4168 (2)

Erica Chambers
Compl. Officer Sup 3571 (9)

Vacant
Compl. Officer - 3573 (5)

Erik Salter
Compl. Officer - 4161 (5)

Crystal Romero 8.15*
Compl. Officer -42384 (5)

Alex Ortega
Compl. Officer- 3581 (5)

Vacant
Compl.Officer - 4166 (5)

Miguel Lujan
Compl. Officer - 4170 (5)

Angela Montoya
Sen. Compl. Officer 3572 (7)

Theresa Otero
Sen. Compl. Officer-3578 (7)

Vacant
Sen. Compl. Officer- 4175 (7)

Vacant
Compl. Officer 3575 (5)

Carlos Lira
Compl.Officer- 4171 (5)

Vacant
Compl. Officer- 4165 (5)

Christina Lowery*
Compl. Officer- 4167 (5)

Jennifer C de Baca
Sen. Compl. Officer- 3576 (7)

Jessica Gutierrez
Sen. Compl. Officer- 4164 (7)

Ashleigh Muller
Sen. Compl. Officer- 10117112 (7)

Johanna Kehoe
ASD Director 3595 (28) GVX

Anthony Chavez (CFO)
Exec Mgr. Fin 10101912 (13)

Vacant
Sen. Accountant - 27211 (6)

Sarah Sandoval
Supv. Purchasing - 4189 (9)

Vacant
Purchasing Coord. - 3563 (5)

Miranda Archuleta
Purc. Coord-10102013 (5)

Mandy Vigil
BOE Director 3583 (30) GVX

Leticia Esparza
Sen. Admin. Assistant 6175 (4)

Anastacio Trujillo
Elect. Program Mgr. 3587 (11)

LouElla Pacheco
Program Coord 3579 (6)

Vacant
Sen. State Auditor 3580 (9)

Vacant
Native Amer. Coord. 3585 (5)

R. Thaddeus Lech
Train & Dev. Coord 61387 (7)

Helene Crosby
Sen. Business Ops Anal. 10110634 (6)

Jordan Battle
Safe at Home Coord. 30205 (5)

Charles Romero
Elect. Program Mgr. 4163 (11)

Charlotte Gonzalez
Elect. Bus. Ops Anal. 3565 (6)

Alejandro Orozco*
Sen. Comp. Officer 3570 (7)

Nicholas Marquez
Sen. Comp. Officer 3596 (7)

Daniel Rivera
Sen. Bus Ops Anal. 4173 (6)

Amy Baca-Padilla
Sen. Data Analyst 4176 (10)

Bradley Purdy
CISO 10116622 (13)

Anthony Humphries
Mgr. IT Security 10110633 (12)

James Kirby
IT Network Admin 10113568 (9)

Jeff Vigil
IT Sec. Anal. 10111859 (9)

Adam Villalobos
IT Supp Tech. 10111860 (5)

Rumana Tarefder
IT Proj. Mgr 10114787 (11)

Kari Fields
Sen. IT Bus Analyst 10114788 (11)

Gregory Rockstroh
IT Exec. Mgr. 3577 (14)

Jesus Gutierrez
IT Senior Manager 4172 (12)

Alan Goode
Sen. IT App. Dev. 30204 (11)

Anthony Lakers
Sen. IT Network Admin 10100234 (11)

Angel Espinoza
IT Proj Mngr 10117236 (11)

Jesse Albers*
IT Systems Admin 3586 (10)

Dominic Benavidez
IT App Developer 4169 (10)

Cecilia Rivenburgh
IT App Developer 4174 (10)

Eric Urioste
IT Systems Admin 30202 (10)

Veronica Albin
Sen. IT Bus Analyst 61514 (11)

Ambrosia Ingoglia*
Asst IT Applicat Dev 10100235 (8)

Vikranth Gaddam
IT App. Dev (10) 10117235

NOTE: * indicates probationary status

State of New Mexico

S-8 Financial Summary

(Dollars in Thousands)

BU	PCode	Department
37000	0000	0000000000

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
REVENUE								
111	General Fund Transfers	9,536.6	9,287.3	11,475.5	0.0	18,049.3	764.2	18,813.5
112	Other Transfers	0.0	504.1	0.0	0.0	0.0	0.0	0.0
120	Federal Revenues	1,369.3	1,091.7	780.0	0.0	1,185.0	0.0	1,185.0
130	Other Revenues	90.7	1,307.3	90.0	0.0	233.0	0.0	233.0
150	Fund Balance	0.0	0.0	0.0	0.0	0.0	0.0	0.0
REVENUE, TRANSFERS		**10,996.6**	**12,190.4**	**12,345.5**	**0**	**19,467.3**	**764.2**	**20,231.5**
REVENUE		**10,996.6**	**12,190.4**	**12,345.5**	**0**	**19,467.3**	**764.2**	**20,231.5**
EXPENSE								
200	Personal services and employee benefits	7,102.7	7,676.1	7,923.3	8,507.6	10,014.0	764.2	10,778.2
300	Contractual services	2,046.7	2,890.8	2,077.8	0.0	3,604.2	0.0	3,604.2
400	Other	1,847.2	1,427.9	2,344.4	0.0	5,849.1	0.0	5,849.1
EXPENDITURES		**10,996.6**	**11,994.8**	**12,345.5**	**8,507.58**	**19,467.3**	**764.2**	**20,231.5**
EXPENSE		**10,996.6**	**11,994.8**	**12,345.5**	**8,507.58**	**19,467.3**	**764.2**	**20,231.5**
FTE POSITIONS								
810	Permanent	65.00	52.00	65.00	70.00	73.00	7.00	80.00
830	Temporary	4.00	0.00	0.00	0.00	0.00	0.00	0.00
FTEs		**69.00**	**52.00**	**65.00**	**70.00**	**73.00**	**7.00**	**80.00**
FTE POSITIONS		**69.00**	**52.00**	**65.00**	**70.00**	**73.00**	**7.00**	**80.00**

BU	PCode	Department
37000	P642	000000

State of New Mexico

S-8 Financial Summary

(Dollars in Thousands)

	2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
REVENUE							
111 General Fund Transfers	6,135.2	5,961.8	6,970.1	0.0	18,049.3	764.2	18,813.5
112 Other Transfers	0.0	350.3	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	90.7	107.2	90.0	0.0	233.0	0.0	233.0
REVENUE, TRANSFERS	**6,225.9**	**6,419.3**	**7,060.1**	**0.0**	**18,282.3**	**764.2**	**19,046.5**
REVENUE	**6,225.9**	**6,419.3**	**7,060.1**	**0.0**	**18,282.3**	**764.2**	**19,046.5**
EXPENSE							
200 Personal services and employee benefits	4,814.7	4,964.8	5,486.5	6,158.9	10,014.0	764.2	10,778.2
300 Contractual services	597.9	576.7	598.1	0.0	3,204.2	0.0	3,204.2
400 Other	813.3	761.1	975.5	0.0	5,064.1	0.0	5,064.1
EXPENDITURES	**6,225.9**	**6,302.6**	**7,060.1**	**6,158.89**	**18,282.3**	**764.2**	**19,046.5**
EXPENSE	**6,225.9**	**6,302.6**	**7,060.1**	**6,158.89**	**18,282.3**	**764.2**	**19,046.5**
FTE POSITIONS							
810 Permanent	44.00	34.00	45.00	52.00	73.00	7.00	80.00
830 Temporary	4.00	0.00	0.00	0.00	0.00	0.00	0.00
FTEs	**48.00**	**34.00**	**45.00**	**52.00**	**73.00**	**7.00**	**80.00**
FTE POSITIONS	**48.00**	**34.00**	**45.00**	**52.00**	**73.00**	**7.00**	**80.00**

State of New Mexico

S-8 Financial Summary

(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
REVENUE								
111	General Fund Transfers	3,401.4	3,325.5	4,505.4	0.0	0.0	0.0	0.0
112	Other Transfers	0.0	153.8	0.0	0.0	0.0	0.0	0.0
120	Federal Revenues	1,369.3	1,091.7	780.0	0.0	1,185.0	0.0	1,185.0
130	Other Revenues	0.0	1,200.1	0.0	0.0	0.0	0.0	0.0
150	Fund Balance	0.0	0.0	0.0	0.0	0.0	0.0	0.0
REVENUE, TRANSFERS		**4,770.7**	**5,771.1**	**5,285.4**	**0.0**	**1,185.0**	**0.0**	**1,185.0**
REVENUE		**4,770.7**	**5,771.1**	**5,285.4**	**0.0**	**1,185.0**	**0.0**	**1,185.0**
EXPENSE								
200	Personal services and employee benefits	2,288.0	2,711.3	2,436.8	2,348.7	0.0	0.0	0.0
300	Contractual services	1,448.8	2,314.0	1,479.7	0.0	400.0	0.0	400.0
400	Other	1,033.9	666.8	1,368.9	0.0	785.0	0.0	785.0
EXPENDITURES		**4,770.7**	**5,692.2**	**5,285.4**	**2,348.68**	**1,185.0**	**0.0**	**1,185.0**
EXPENSE		**4,770.7**	**5,692.2**	**5,285.4**	**2,348.68**	**1,185.0**	**0.0**	**1,185.0**
FTE POSITIONS								
810	Permanent	21.00	18.00	20.00	18.00	0.00	0.00	0.00
FTEs		**21.00**	**18.00**	**20.00**	**18.00**	**0.00**	**0.00**	**0.00**
FTE POSITIONS		**21.00**	**18.00**	**20.00**	**18.00**	**0.00**	**0.00**	**0.00**

CATEGORY TOTALS MUST RECONCILE WITH THE GENERAL FUND COLUMN OF THE **BFM REV EXP COMPARISON AGENCY REPORT**

TYPE IN GREEN CELLS ONLY

SECRETARY OF STATE (37000)
FY28 RECURRING GENERAL FUND: AGENCY APPROPRIATION REQUEST
CHANGES BY PROGRAM AND CATEGORY

Administration and Operation (P642)	Salaries and Benefits (200's)	Contractual Services (300's)	Other (400's)	Other Financing Uses (500's)	TOTAL
FY27 Operating Budget: General Fund	**$5,486.5**	**$598.1**	**$885.5**	**$0.0**	**$6,970.1**
Increases (Decreases)					
Consolidate P783 personnel costs and all agency FTE under P642	$2,436.8	$699.7	$1,368.9		**$4,505.4**
Fully fund 73 FTE in the base budget	$957.1				**$957.1**
Add 7 permanent expansion FTE for Elections - regional county support, election technology, application security, and network continuity - (expansion request)	$764.2				**$764.2**
Convert six intern positions to permanent operational roles	$636.9				**$636.9**
Validated compensation alignment	$496.7				**$496.7**
Recurring contractual services for agency operations, cybersecurity, hosting, maintenance, and vendor support		$906.4			**$906.4**
Election technology services/support (KNOWiNK)		$1,000.0			**$1,000.0**
Operating cost growth, including printing, information technology agreements, supplies, travel, telecommunications, and other agency needs			$1,076.7		**$1,076.7**
Postage			$1,500.0		**$1,500.0**
					$0.0
FY28 Request: General Fund	**$10,778.2**	**$3,204.2**	**$4,831.1**	**$0.0**	**$18,813.5**
$ increase over FY27	$5,291.7	$2,606.1	$3,945.6	$0.0	**$11,843.4**
% increase over FY27	96.4%	435.7%	445.6%	0.0%	**169.9%**

Elections (P783)	Salaries and Benefits (200's)	Contractual Services (300's)	Other (400's)	Other Financing Uses (500's)	TOTAL
FY27 Operating Budget: General Fund	**$2,436.8**	**$699.7**	**$1,368.9**	**$0.0**	**$4,505.4**
Increases (Decreases)					
Transfer all General Fund personnel costs and FTE from P783 to P642	($2,436.8)				**($2,436.8)**
Transfer all General Fund contractual services from P783 to P642		($699.7)			**($699.7)**
Transfer all General Fund operating costs from P783 to P642			($1,368.9)		**($1,368.9)**
					$0.0
					$0.0
FY28 Request: General Fund	**$0.0**	**$0.0**	**$0.0**	**$0.0**	**$0.0**
$ increase over FY27	($2,436.8)	($699.7)	($1,368.9)	$0.0	**($4,505.4)**
% increase over FY27	-100.0%	-100.0%	-100.0%	0.0%	**-100.0%**

AGENCY TOTAL (BU370)	Salaries and Benefits (200's)	Contractual Services (300's)	Other (400's)	Other Financing Uses (500's)	TOTAL
FY27 Operating Budget: General Fund	**$7,923.3**	**$1,297.8**	**$2,254.4**	**$0.0**	**$11,475.5**
Increases (Decreases)	$2,854.9	$1,906.4	$2,576.7	$0.0	**$7,338.0**
FY28 Request: General Fund	**$10,778.2**	**$3,204.2**	**$4,831.1**	**$0.0**	**$18,813.5**
$ increase over FY27	$2,854.9	$1,906.4	$2,576.7	$0.0	**$7,338.0**
% increase over FY27	36.0%	146.9%	114.3%	0.0%	**63.9%**

Secretary of State

BU	PCode	Department
37000	0000	0000000000

State of New Mexico

S-9 Account Code Revenue/Expenditure Summary

(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
499105	General Fd. Appropriation	9,536.6	9,287.3	11,475.5	0.0	18,049.3	764.2	18,813.5
111	**General Fund Transfers**	**9,536.6**	**9,287.3**	**11,475.5**	**0.0**	**18,049.3**	**764.2**	**18,813.5**
499905	Other Financing Sources	0.0	504.1	0.0	0.0	0.0	0.0	0.0
112	**Other Transfers**	**0.0**	**504.1**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**
451903	Federal Direct - Operating	1,369.3	1,091.7	780.0	0.0	1,185.0	0.0	1,185.0
120	**Federal Revenues**	**1,369.3**	**1,091.7**	**780.0**	**0.0**	**1,185.0**	**0.0**	**1,185.0**
405801	Unclaimed Property (GRT)	0.0	1,200.0	0.0	0.0	0.0	0.0	0.0
417902	Other Registration Fees	0.0	(0.4)	0.0	0.0	0.0	0.0	0.0
422902	Other Fees	90.7	106.6	90.0	0.0	233.0	0.0	233.0
441201	Interest On Investments	0.0	1.0	0.0	0.0	0.0	0.0	0.0
130	**Other Revenues**	**90.7**	**1,307.3**	**90.0**	**0.0**	**233.0**	**0.0**	**233.0**
325900	Restricted FB - Gov	0.0	0.0	0.0	0.0	0.0	0.0	0.0
328900	Unassigned FB - Gov	0.0	0.0	0.0	0.0	0.0	0.0	0.0
150	**Fund Balance**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**
TOTAL REVENUE		**10,996.6**	**12,190.4**	**12,345.5**	**0**	**19,467.3**	**764.2**	**20,231.5**
520000	Payroll	0.0	0.0	0.0	0.0	0.0	764.2	764.2
520100	Exempt Perm Positions P/T&F/T	1,659.1	1,177.6	1,078.2	1,220.0	1,243.3	0.0	1,243.3
520200	Term Positions	0.0	49.5	0.0	0.0	0.0	0.0	0.0
520300	Classified Perm Positions F/T	3,851.5	3,907.8	4,375.8	4,728.6	4,959.4	0.0	4,959.4
520500	Temporary Positions F/T & P/T	12.9	11.6	0.0	0.0	588.7	0.0	588.7
520600	Paid Unused Sick Leave	0.0	2.3	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	0.0	54.7	0.0	0.0	54.8	0.0	54.8
520800	Annl & Comp Paid At Separation	0.0	30.7	0.0	0.0	30.7	0.0	30.7
521100	Group Insurance Premium	378.0	751.5	762.9	914.4	875.2	0.0	875.2
521200	Retirement Contributions	786.4	966.1	1,030.2	1,153.2	1,323.1	0.0	1,323.1
521300	F I C A	317.7	386.2	410.4	366.0	526.1	0.0	526.1
521400	Workers' Comp Assessment Fee	3.6	4.7	4.9	0.0	16.1	0.0	16.1
521500	Unemployment Comp Premium	3.6	4.2	4.2	0.0	4.2	0.0	4.2
521600	Employee Liability Ins Premium	6.0	228.9	228.9	0.0	254.9	0.0	254.9
521700	RHC Act Contributions	83.9	100.4	27.8	125.4	137.5	0.0	137.5
200	**Personal services and employee benef**	**7,102.7**	**7,676.1**	**7,923.3**	**8,507.6**	**10,014.0**	**764.2**	**10,778.2**
535200	Professional Services	140.6	403.9	500.0	0.0	990.0	0.0	990.0
535300	Other Services	349.0	6.4	8.0	0.0	8.5	0.0	8.5

S-9 Account Code Revenue/Expenditure Summary

(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
535400	Audit Services	50.0	55.9	57.0	0.0	59.2	0.0	59.2
535500	Attorney Services	0.0	0.0	6.5	0.0	6.5	0.0	6.5
535600	IT Services	1,507.1	2,424.7	1,506.3	0.0	2,540.0	0.0	2,540.0
300	**Contractual services**	**2,046.7**	**2,890.8**	**2,077.8**	**0.0**	**3,604.2**	**0.0**	**3,604.2**
542100	Employee I/S Mileage & Fares	3.0	2.9	5.2	0.0	11.0	0.0	11.0
542200	Employee I/S Meals & Lodging	6.0	2.6	8.0	0.0	11.0	0.0	11.0
542500	Transp - Fuel & Oil	0.0	1.7	0.0	0.0	2.0	0.0	2.0
542800	State Transp Pool Charges	6.0	4.6	5.3	0.0	5.5	0.0	5.5
543820	Maintenance IT	25.0	1.4	201.5	0.0	207.6	0.0	207.6
543830	IT HW/SW Agreements	242.3	495.8	890.3	0.0	2,395.0	0.0	2,395.0
544000	Supply Inventory IT	5.0	(0.0)	20.0	0.0	0.0	0.0	0.0
544100	Supplies-Office Supplies	18.0	8.1	30.0	0.0	45.0	0.0	45.0
545600	Reporting & Recording	0.0	0.0	5.0	0.0	5.2	0.0	5.2
545700	ISD Services	30.0	86.4	50.8	0.0	118.4	0.0	118.4
545710	DOIT HCM Assessment Fees	21.0	24.2	250.0	0.0	0.0	0.0	0.0
545900	Printing & Photo Services	35.0	45.0	28.0	0.0	700.0	0.0	700.0
545909	Printing & Photo - Interagency	0.0	0.0	0.0	0.0	0.0	0.0	0.0
546100	Postage & Mail Services	218.5	35.5	200.0	0.0	1,206.0	0.0	1,206.0
546400	Rent Of Land & Buildings	13.0	8.0	4.0	0.0	4.9	0.0	4.9
546500	Rent Of Equipment	23.0	27.8	20.0	0.0	30.0	0.0	30.0
546610	DOIT Telecommunications	60.0	142.2	80.0	0.0	158.4	0.0	158.4
546700	Subscriptions/Dues/License Fee	600.6	99.3	170.0	0.0	175.1	0.0	175.1
546800	Employee Training & Education	7.0	0.2	11.0	0.0	11.4	0.0	11.4
546900	Advertising	0.0	1.6	2.6	0.0	2.7	0.0	2.7
547105	Bank Fees/Services	90.7	193.4	233.0	0.0	433.0	0.0	433.0
547400	Grants To Local Governments	350.1	(0.0)	0.0	0.0	0.0	0.0	0.0
547900	Miscellaneous Expense	3.0	140.7	15.7	0.0	20.2	0.0	20.2
547909	Misc Expense Interagency	0.0	13.7	14.0	0.0	0.0	0.0	0.0
547999	Request to Pay Prior Year	0.0	73.8	0.0	0.0	0.0	0.0	0.0
548200	Furniture & Fixtures	20.0	0.0	5.0	0.0	0.0	0.0	0.0
548300	Information Tech Equipment	0.0	0.0	40.0	0.0	250.0	0.0	250.0
549600	Employee O/S Mileage & Fares	30.0	6.8	35.0	0.0	36.1	0.0	36.1
549700	Employee O/S Meals & Lodging	40.0	12.3	20.0	0.0	20.6	0.0	20.6

S-9 Account Code Revenue/Expenditure Summary

(Dollars in Thousands)

BU	PCode	Department
37000	0000	0000000000

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request Base	FY 2028 Agency Request Expansion	FY 2028 Agency Request Total
400	**Other**	**1,847.2**	**1,427.9**	**2,344.4**	**0.0**	**5,849.1**	**0.0**	**5,849.1**
TOTAL EXPENSE		**10,996.6**	**11,994.8**	**12,345.5**	**8,507.58**	**19,467.3**	**764.2**	**20,231.5**
810	Permanent	65.00	52.00	65.00	70.00	73.00	7.00	80.00
810	**Permanent**	**65.00**	**52.00**	**65.00**	**70.00**	**73.00**	**7.00**	**80.00**
830	Temporary	4.00	0.00	0.00	0.00	0.00	0.00	0.00
830	**Temporary**	**4.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL FTE POSITIONS		**69.00**	**52.00**	**65.00**	**70.00**	**73.00**	**7.00**	**80.00**

BU	PCode	Department
37000	P642	000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
499105	General Fd. Appropriation	6,135.2	5,961.8	6,970.1	0.0	18,049.3	764.2	18,813.5
111	**General Fund Transfers**	**6,135.2**	**5,961.8**	**6,970.1**	**0.0**	**18,049.3**	**764.2**	**18,813.5**
499905	Other Financing Sources	0.0	350.3	0.0	0.0	0.0	0.0	0.0
112	**Other Transfers**	**0.0**	**350.3**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**
417902	Other Registration Fees	0.0	(0.4)	0.0	0.0	0.0	0.0	0.0
422902	Other Fees	90.7	106.6	90.0	0.0	233.0	0.0	233.0
441201	Interest On Investments	0.0	1.0	0.0	0.0	0.0	0.0	0.0
130	**Other Revenues**	**90.7**	**107.2**	**90.0**	**0.0**	**233.0**	**0.0**	**233.0**
TOTAL REVENUE		**6,225.9**	**6,419.3**	**7,060.1**	**0.0**	**18,282.3**	**764.2**	**19,046.5**
520000	Payroll	0.0	0.0	0.0	0.0	0.0	764.2	764.2
520100	Exempt Perm Positions P/T&F/T	1,248.5	927.0	924.0	1,065.2	1,243.3	0.0	1,243.3
520200	Term Positions	0.0	(29.1)	0.0	0.0	0.0	0.0	0.0
520300	Classified Perm Positions F/T	2,420.3	2,403.7	2,807.7	3,267.0	4,959.4	0.0	4,959.4
520500	Temporary Positions F/T & P/T	12.9	5.7	0.0	0.0	588.7	0.0	588.7
520700	Overtime & Other Premium Pay	0.0	28.8	0.0	0.0	54.8	0.0	54.8
520800	Annl & Comp Paid At Separation	0.0	6.6	0.0	0.0	30.7	0.0	30.7
521100	Group Insurance Premium	273.0	461.4	497.9	622.2	875.2	0.0	875.2
521200	Retirement Contributions	566.4	612.1	720.2	844.6	1,323.1	0.0	1,323.1
521300	F I C A	227.7	247.4	286.4	266.6	526.1	0.0	526.1
521400	Workers' Comp Assessment Fee	3.4	4.4	4.4	0.0	16.1	0.0	16.1
521500	Unemployment Comp Premium	3.6	4.2	4.2	0.0	4.2	0.0	4.2
521600	Employee Liability Ins Premium	0.0	228.9	228.9	0.0	254.9	0.0	254.9
521700	RHC Act Contributions	58.9	63.6	12.8	93.3	137.5	0.0	137.5
200	**Personal services and employee benef**	**4,814.7**	**4,964.8**	**5,486.5**	**6,158.9**	**10,014.0**	**764.2**	**10,778.2**
535200	Professional Services	0.0	31.1	50.0	0.0	590.0	0.0	590.0
535300	Other Services	30.0	0.7	1.0	0.0	8.5	0.0	8.5
535400	Audit Services	50.0	55.9	57.0	0.0	59.2	0.0	59.2
535500	Attorney Services	0.0	0.0	6.5	0.0	6.5	0.0	6.5
535600	IT Services	517.9	489.1	483.6	0.0	2,540.0	0.0	2,540.0
300	**Contractual services**	**597.9**	**576.7**	**598.1**	**0.0**	**3,204.2**	**0.0**	**3,204.2**
542100	Employee I/S Mileage & Fares	3.0	0.2	0.2	0.0	11.0	0.0	11.0
542200	Employee I/S Meals & Lodging	6.0	2.9	3.0	0.0	11.0	0.0	11.0
542800	State Transp Pool Charges	6.0	0.3	0.3	0.0	5.5	0.0	5.5

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
543820	Maintenance IT	0.0	1.4	1.5	0.0	207.6	0.0	207.6
543830	IT HW/SW Agreements	15.0	314.7	497.1	0.0	1,612.0	0.0	1,612.0
544000	Supply Inventory IT	5.0	0.0	0.0	0.0	0.0	0.0	0.0
544100	Supplies-Office Supplies	5.0	4.1	10.0	0.0	45.0	0.0	45.0
545600	Reporting & Recording	0.0	0.0	5.0	0.0	5.2	0.0	5.2
545700	ISD Services	30.0	24.8	24.8	0.0	118.4	0.0	118.4
545710	DOIT HCM Assessment Fees	15.0	0.0	0.0	0.0	0.0	0.0	0.0
545900	Printing & Photo Services	35.0	14.2	14.0	0.0	700.0	0.0	700.0
546100	Postage & Mail Services	20.0	0.1	0.0	0.0	1,206.0	0.0	1,206.0
546400	Rent Of Land & Buildings	4.0	4.6	0.0	0.0	4.9	0.0	4.9
546500	Rent Of Equipment	23.0	27.6	20.0	0.0	30.0	0.0	30.0
546610	DOIT Telecommunications	60.0	41.6	50.0	0.0	158.4	0.0	158.4
546700	Subscriptions/Dues/License Fee	445.6	56.1	70.0	0.0	175.1	0.0	175.1
546800	Employee Training & Education	7.0	0.0	1.0	0.0	11.4	0.0	11.4
546900	Advertising	0.0	0.6	0.6	0.0	2.7	0.0	2.7
547105	Bank Fees/Services	90.7	188.2	233.0	0.0	433.0	0.0	433.0
547900	Miscellaneous Expense	3.0	2.1	15.0	0.0	20.2	0.0	20.2
547999	Request to Pay Prior Year	0.0	65.5	0.0	0.0	0.0	0.0	0.0
548200	Furniture & Fixtures	5.0	0.0	0.0	0.0	0.0	0.0	0.0
548300	Information Tech Equipment	0.0	0.0	0.0	0.0	250.0	0.0	250.0
549600	Employee O/S Mileage & Fares	15.0	3.9	20.0	0.0	36.1	0.0	36.1
549700	Employee O/S Meals & Lodging	20.0	8.4	10.0	0.0	20.6	0.0	20.6
400	**Other**	**813.3**	**761.1**	**975.5**	**0.0**	**5,064.1**	**0.0**	**5,064.1**
TOTAL EXPENSE		**6,225.9**	**6,302.6**	**7,060.1**	**6,158.9**	**18,282.3**	**764.2**	**19,046.5**
810	Permanent	44.00	34.00	45.00	52.00	73.00	7.00	80.00
810	**Permanent**	**44.00**	**34.00**	**45.00**	**52.00**	**73.00**	**7.00**	**80.00**
830	Temporary	4.00	0.00	0.00	0.00	0.00	0.00	0.00
830	**Temporary**	**4.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
TOTAL FTE POSITIONS		**48.00**	**34.00**	**45.00**	**52.00**	**73.00**	**7.00**	**80.00**

Elections

State of New Mexico

BU	PCode	Department
37000	P783	000000

S-9 Account Code Revenue/Expenditure Summary

(Dollars in Thousands)

(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
499105	General Fd. Appropriation	3,401.4	3,325.5	4,505.4	0.0	0.0	0.0	0.0
111	**General Fund Transfers**	**3,401.4**	**3,325.5**	**4,505.4**	**0.0**	**0.0**	**0.0**	**0.0**
499905	Other Financing Sources	0.0	153.8	0.0	0.0	0.0	0.0	0.0
112	**Other Transfers**	**0.0**	**153.8**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**
451903	Federal Direct - Operating	1,369.3	1,091.7	780.0	0.0	1,185.0	0.0	1,185.0
120	**Federal Revenues**	**1,369.3**	**1,091.7**	**780.0**	**0.0**	**1,185.0**	**0.0**	**1,185.0**
405801	Unclaimed Property (GRT)	0.0	1,200.0	0.0	0.0	0.0	0.0	0.0
417902	Other Registration Fees	0.0	0.1	0.0	0.0	0.0	0.0	0.0
441201	Interest On Investments	0.0	0.0	0.0	0.0	0.0	0.0	0.0
130	**Other Revenues**	**0.0**	**1,200.1**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**
325900	Restricted FB - Gov	0.0	0.0	0.0	0.0	0.0	0.0	0.0
328900	Unassigned FB - Gov	0.0	0.0	0.0	0.0	0.0	0.0	0.0
150	**Fund Balance**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**
TOTAL REVENUE		**4,770.7**	**5,771.1**	**5,285.4**	**0.0**	**1,185.0**	**0.0**	**1,185.0**
520100	Exempt Perm Positions P/T&F/T	410.6	250.6	154.2	154.8	0.0	0.0	0.0
520200	Term Positions	0.0	78.7	0.0	0.0	0.0	0.0	0.0
520300	Classified Perm Positions F/T	1,431.2	1,504.0	1,568.1	1,461.5	0.0	0.0	0.0
520500	Temporary Positions F/T & P/T	0.0	5.9	0.0	0.0	0.0	0.0	0.0
520600	Paid Unused Sick Leave	0.0	2.3	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	0.0	25.9	0.0	0.0	0.0	0.0	0.0
520800	Annl & Comp Paid At Separation	0.0	24.0	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	105.0	290.1	265.0	292.2	0.0	0.0	0.0
521200	Retirement Contributions	220.0	353.9	310.0	308.6	0.0	0.0	0.0
521300	F I C A	90.0	138.8	124.0	99.4	0.0	0.0	0.0
521400	Workers' Comp Assessment Fee	0.2	0.3	0.5	0.0	0.0	0.0	0.0
521600	Employee Liability Ins Premium	6.0	0.0	0.0	0.0	0.0	0.0	0.0
521700	RHC Act Contributions	25.0	36.8	15.0	32.1	0.0	0.0	0.0
200	**Personal services and employee benef**	**2,288.0**	**2,711.3**	**2,436.8**	**2,348.7**	**0.0**	**0.0**	**0.0**
535200	Professional Services	140.6	372.7	450.0	0.0	400.0	0.0	400.0
535300	Other Services	319.0	5.7	7.0	0.0	0.0	0.0	0.0
535600	IT Services	989.2	1,935.6	1,022.7	0.0	0.0	0.0	0.0
300	**Contractual services**	**1,448.8**	**2,314.0**	**1,479.7**	**0.0**	**400.0**	**0.0**	**400.0**
542100	Employee I/S Mileage & Fares	0.0	2.7	5.0	0.0	0.0	0.0	0.0
542200	Employee I/S Meals & Lodging	0.0	(0.3)	5.0	0.0	0.0	0.0	0.0

(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	-------- FY 2028 Agency Request -------- Base	Expansion	Total
542500	Transp - Fuel & Oil	0.0	1.7	0.0	0.0	2.0	0.0	2.0
542800	State Transp Pool Charges	0.0	4.3	5.0	0.0	0.0	0.0	0.0
543820	Maintenance IT	25.0	0.0	200.0	0.0	0.0	0.0	0.0
543830	IT HW/SW Agreements	227.3	181.1	393.2	0.0	783.0	0.0	783.0
544000	Supply Inventory IT	0.0	(0.0)	20.0	0.0	0.0	0.0	0.0
544100	Supplies-Office Supplies	13.0	4.0	20.0	0.0	0.0	0.0	0.0
545700	ISD Services	0.0	61.7	26.0	0.0	0.0	0.0	0.0
545710	DOIT HCM Assessment Fees	6.0	24.2	250.0	0.0	0.0	0.0	0.0
545900	Printing & Photo Services	0.0	30.8	14.0	0.0	0.0	0.0	0.0
545909	Printing & Photo - Interagency	0.0	0.0	0.0	0.0	0.0	0.0	0.0
546100	Postage & Mail Services	198.5	35.5	200.0	0.0	0.0	0.0	0.0
546400	Rent Of Land & Buildings	9.0	3.4	4.0	0.0	0.0	0.0	0.0
546500	Rent Of Equipment	0.0	0.3	0.0	0.0	0.0	0.0	0.0
546610	DOIT Telecommunications	0.0	100.6	30.0	0.0	0.0	0.0	0.0
546700	Subscriptions/Dues/License Fee	155.0	43.2	100.0	0.0	0.0	0.0	0.0
546800	Employee Training & Education	0.0	0.2	10.0	0.0	0.0	0.0	0.0
546900	Advertising	0.0	1.1	2.0	0.0	0.0	0.0	0.0
547105	Bank Fees/Services	0.0	5.2	0.0	0.0	0.0	0.0	0.0
547400	Grants To Local Governments	350.1	(0.0)	0.0	0.0	0.0	0.0	0.0
547900	Miscellaneous Expense	0.0	138.6	0.7	0.0	0.0	0.0	0.0
547909	Misc Expense Interagency	0.0	13.7	14.0	0.0	0.0	0.0	0.0
547999	Request to Pay Prior Year	0.0	8.3	0.0	0.0	0.0	0.0	0.0
548200	Furniture & Fixtures	15.0	0.0	5.0	0.0	0.0	0.0	0.0
548300	Information Tech Equipment	0.0	0.0	40.0	0.0	0.0	0.0	0.0
549600	Employee O/S Mileage & Fares	15.0	2.9	15.0	0.0	0.0	0.0	0.0
549700	Employee O/S Meals & Lodging	20.0	3.9	10.0	0.0	0.0	0.0	0.0
400	**Other**	**1,033.9**	**666.8**	**1,368.9**	**0.0**	**785.0**	**0.0**	**785.0**
TOTAL EXPENSE		**4,770.7**	**5,692.2**	**5,285.4**	**2,348.7**	**1,185.0**	**0.0**	**1,185.0**
810	Permanent	21.00	18.00	20.00	18.00	0.00	0.00	0.00
810	**Permanent**	**21.00**	**18.00**	**20.00**	**18.00**	**0.00**	**0.00**	**0.00**
TOTAL FTE POSITIONS		**21.00**	**18.00**	**20.00**	**18.00**	**0.00**	**0.00**	**0.00**

APPROPRIATION REQUEST
FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency:	Secretary of State	Business Unit:	37000
Fund Name:	Secretary of State--Reg	Fund Number:	18000
Legal Auth.			

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY26		0
ADJUSTMENTS		
Add:		
Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY26	0	
Other (explain in detail)	0	
Deduct:		
Liabilities not reflected in FCD Reports at close of FY26	0	
Fund balance designated by law for future expenditure (non-reverting funds)	0	
Amount due to State General Fund or other fund designated by statute	0	
Other (explain in detail)	0	
FY26 revision not reflected in liabilities	0	
Total Adjustments		0
ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26		0
Add:		
Projected revenue/sources (less fund balance budgeted) for FY27	0	
Deduct:		
Projected total expenditures for FY27	0	
ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27		0
Add:		
Projected revenue/sources (less fund balance requested) for FY28	0	
Deduct:		
Total expenditures budgeted in appropriation request	0	
ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28		0

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: Secretary of State — Business Unit: 37000

Fund Name: Campaign Reporting System Fund — Fund Number: 40260

Legal Auth. 1-19-27 NMSA 1978

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY26		711,900
ADJUSTMENTS		
Add:		
Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY26	0	
Other (explain in detail)	0	
Deduct:		
Liabilities not reflected in FCD Reports at close of FY26	0	
Fund balance designated by law for future expenditure (non-reverting funds)	0	
Amount due to State General Fund or other fund designated by statute	0	
Other (explain in detail)	0	
FY26 revision not reflected in liabilities	0	
Total Adjustments		0
ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26		711,900
Add:		
Projected revenue/sources (less fund balance budgeted) for FY27	200,000	
Deduct:		
Projected total expenditures for FY27	(196,000)	
ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27		715,900
Add:		
Projected revenue/sources (less fund balance requested) for FY28	200,000	
Deduct:		
Total expenditures budgeted in appropriation request	(196,000)	
ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28		719,900

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency:	Secretary of State	Business Unit:	37000
Fund Name:	CONVENIENCE FEES FUND	Fund Number:	43170
Legal Auth.			

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY26		188,400
ADJUSTMENTS		
Add:		
Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY26	0	
Other (explain in detail)	0	
Deduct:		
Liabilities not reflected in FCD Reports at close of FY26	0	
Fund balance designated by law for future expenditure (non-reverting funds)	0	
Amount due to State General Fund or other fund designated by statute	0	
Other (explain in detail)	0	
FY26 revision not reflected in liabilities	0	
Total Adjustments		0
ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26		188,400
Add:		
Projected revenue/sources (less fund balance budgeted) for FY27	65,000	
Deduct:		
Projected total expenditures for FY27	(95,000)	
ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27		158,400
Add:		
Projected revenue/sources (less fund balance requested) for FY28	75,000	
Deduct:		
Total expenditures budgeted in appropriation request	(97,000)	
ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28		136,400

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency:	Secretary of State	Business Unit:	37000
Fund Name:	Statewide Election Fund	Fund Number:	68180
Legal Auth.	-11-19 NMSA 1978		

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY26		8,024,800
ADJUSTMENTS		
Add:		
Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY26	0	
Other (explain in detail)	0	
Deduct:		
Liabilities not reflected in FCD Reports at close of FY26	0	
Fund balance designated by law for future expenditure (non-reverting funds)	0	
Amount due to State General Fund or other fund designated by statute	0	
Other (explain in detail)	0	
FY26 revision not reflected in liabilities	0	
Total Adjustments		0
ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26		8,024,800
Add:		
Projected revenue/sources (less fund balance budgeted) for FY27	45,000,000	
Deduct:		
Projected total expenditures for FY27	(37,000,000)	
ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27		16,024,800
Add:		
Projected revenue/sources (less fund balance requested) for FY28	45,000,000	
Deduct:		
Total expenditures budgeted in appropriation request	(52,500,000)	
ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28		8,524,800

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

BusUnit			Line Item		2025-26 Actuals	2026-27 Opbud	Request Base	Request Expansion	Recommendation Base	Recommendation Expansion	Opbud
37000	P642-R	Administration and Operations	520000	Payroll	0	0	0	764.2	0	0	0.0
			520100	Exempt Perm Positions P/T&F/T	927.02	924	1,243.3	0	0	0	0.0
			520200	Term Positions	-29.14	0	0	0	0	0	0.0
			520300	Classified Perm Positions F/T	2,403.74	2,807.7	4,959.4	0	0	0	0.0
			520500	Temporary Positions F/T & P/T	5.68	0	588.7	0	0	0	0.0
			520700	Overtime & Other Premium Pay	28.84	0	54.8	0	0	0	0.0
			520800	Annl & Comp Paid At Separation	6.61	0	30.7	0	0	0	0.0
			521100	Group Insurance Premium	461.4	497.9	875.2	0	0	0	0.0
			521200	Retirement Contributions	612.12	720.2	1,323.1	0	0	0	0.0
			521300	F I C A	247.41	286.4	526.1	0	0	0	0.0
			521400	Workers' Comp Assessment Fee	4.38	4.4	16.1	0	0	0	0.0
			521500	Unemployment Comp Premium	4.19	4.2	4.2	0	0	0	0.0
			521600	Employee Liability Ins Premium	228.88	228.9	254.9	0	0	0	0.0
			521700	RHC Act Contributions	63.63	12.8	137.5	0	0	0	0.0
			535200	Professional Services	31.1	50	590	0	0	0	0.0
			535300	Other Services	0.71	1	8.5	0	0	0	0.0
			535400	Audit Services	55.86	57	59.2	0	0	0	0.0
			535500	Attorney Services	0	6.5	6.5	0	0	0	0.0
			535600	IT Services	489.05	483.6	2,540	0	0	0	0.0
			542100	Employee I/S Mileage & Fares	0.19	0.2	11	0	0	0	0.0
			542200	Employee I/S Meals & Lodging	2.88	3	11	0	0	0	0.0
			542800	State Transp Pool Charges	0.3	0.3	5.5	0	0	0	0.0
			543820	Maintenance IT	1.42	1.5	207.6	0	0	0	0.0
			543830	IT HW/SW Agreements	314.68	497.1	1,612	0	0	0	0.0
			544100	Supplies-Office Supplies	4.12	10	45	0	0	0	0.0
			545600	Reporting & Recording	0	5	5.2	0	0	0	0.0
			545700	ISD Services	24.79	24.8	118.4	0	0	0	0.0
			545900	Printing & Photo Services	14.19	14	700	0	0	0	0.0
			546100	Postage & Mail Services	0.08	0	1,206	0	0	0	0.0
			546400	Rent Of Land & Buildings	4.59	0	4.9	0	0	0	0.0
			546500	Rent Of Equipment	27.56	20	30	0	0	0	0.0
			546610	DOIT Telecommunications	41.59	50	158.4	0	0	0	0.0

(Dollars in Thousands)

BusUnit			Line Item		2025-26 Actuals	2026-27 Opbud	Request Base	Request Expansion	Recommendation Base	Recommendation Expansion	Opbud
			546700	Subscriptions/Dues/License Fee	56.12	70	175.1	0	0	0	0.0
			546800	Employee Training & Education	0.03	1	11.4	0	0	0	0.0
			546900	Advertising	0.57	0.6	2.7	0	0	0	0.0
			547105	Bank Fees/Services	188.16	233	433	0	0	0	0.0
			547900	Miscellaneous Expense	2.09	15	20.2	0	0	0	0.0
			547999	Request to Pay Prior Year	65.46	0	0	0	0	0	0.0
			548300	Information Tech Equipment	0	0	250	0	0	0	0.0
			549600	Employee O/S Mileage & Fares	3.85	20	36.1	0	0	0	0.0
			549700	Employee O/S Meals & Lodging	8.39	10	20.6	0	0	0	0.0
Subtotal for:	**37000**	**P642-R**	**Administration and Operations**		**6,302.58**	**7,060.1**	**18,282.3**	**764.2**	**0**	**0**	**0.0**

BusUnit			Line Item		2025-26 Actuals	2026-27 Opbud	Request Base	Request Expansion	Recommendation Base	Recommendation Expansion	Opbud
37000	**P783-R**	**Elections**	520100	Exempt Perm Positions P/T&F/T	250.61	154.2	0	0	0	0	0.0
			520200	Term Positions	78.67	0	0	0	0	0	0.0
			520300	Classified Perm Positions F/T	1,504.01	1,568.1	0	0	0	0	0.0
			520500	Temporary Positions F/T & P/T	5.88	0	0	0	0	0	0.0
			520600	Paid Unused Sick Leave	2.3	0	0	0	0	0	0.0
			520700	Overtime & Other Premium Pay	25.91	0	0	0	0	0	0.0
			520800	Annl & Comp Paid At Separation	24.05	0	0	0	0	0	0.0
			521100	Group Insurance Premium	290.11	265	0	0	0	0	0.0
			521200	Retirement Contributions	353.94	310	0	0	0	0	0.0
			521300	F I C A	138.79	124	0	0	0	0	0.0
			521400	Workers' Comp Assessment Fee	0.27	0.5	0	0	0	0	0.0
			521700	RHC Act Contributions	36.79	15	0	0	0	0	0.0
			535200	Professional Services	372.75	450	400	0	0	0	0.0
			535300	Other Services	5.65	7	0	0	0	0	0.0
			535600	IT Services	1,935.65	1,022.7	0	0	0	0	0.0
			542100	Employee I/S Mileage & Fares	2.68	5	0	0	0	0	0.0
			542200	Employee I/S Meals & Lodging	-0.32	5	0	0	0	0	0.0
			542500	Transp - Fuel & Oil	1.71	0	2	0	0	0	0.0
			542800	State Transp Pool Charges	4.31	5	0	0	0	0	0.0
			543820	Maintenance IT	0	200	0	0	0	0	0.0
			543830	IT HW/SW Agreements	181.13	393.2	783	0	0	0	0.0
			544000	Supply Inventory IT	0	20	0	0	0	0	0.0

(Dollars in Thousands)

			544100	Supplies-Office Supplies	3.95	20	0	0	0	0	0.0
			545700	ISD Services	61.65	26	0	0	0	0	0.0
			545710	DOIT HCM Assessment Fees	24.15	250	0	0	0	0	0.0
			545900	Printing & Photo Services	30.78	14	0	0	0	0	0.0
			546100	Postage & Mail Services	35.46	200	0	0	0	0	0.0
			546400	Rent Of Land & Buildings	3.37	4	0	0	0	0	0.0
			546500	Rent Of Equipment	0.26	0	0	0	0	0	0.0
			546610	DOIT Telecommunications	100.63	30	0	0	0	0	0.0
			546700	Subscriptions/Dues/License Fee	43.16	100	0	0	0	0	0.0
			546800	Employee Training & Education	0.18	10	0	0	0	0	0.0
			546900	Advertising	1.06	2	0	0	0	0	0.0
			547105	Bank Fees/Services	5.2	0	0	0	0	0	0.0
			547400	Grants To Local Governments	0	0	0	0	0	0	0.0
			547900	Miscellaneous Expense	138.64	0.7	0	0	0	0	0.0
			547909	Misc Expense Interagency	13.68	14	0	0	0	0	0.0
			547999	Request to Pay Prior Year	8.31	0	0	0	0	0	0.0
			548200	Furniture & Fixtures	0	5	0	0	0	0	0.0
			548300	Information Tech Equipment	0	40	0	0	0	0	0.0
			549600	Employee O/S Mileage & Fares	2.94	15	0	0	0	0	0.0
			549700	Employee O/S Meals & Lodging	3.9	10	0	0	0	0	0.0
Subtotal for:	**37000**	**P783-R**	**Elections**		**5,692.21**	**5,285.4**	**1,185**	**0**	**0**	**0**	**0.0**
37000					**11,994.79**	**12,345.5**	**19,467.3**	**764.2**	**0**	**0**	**0.0**

Totals by Line Item

			2025-26	2026-27	Request		Recommendation		
BusUnit	**Line Item**		**Actuals**	**Opbud**	**Base**	**Expansion**	**Base**	**Expansion**	**Opbud**
37000	**520000**	**Payroll**	0	0	0	764.2	0	0	0.0
	520100	**Exempt Perm Positions P/T&F/T**	1,177.63	1,078.2	1,243.3	0	0	0	0.0
	520200	**Term Positions**	49.53	0	0	0	0	0	0.0
	520300	**Classified Perm Positions F/T**	3,907.75	4,375.8	4,959.4	0	0	0	0.0
	520500	**Temporary Positions F/T & P/T**	11.56	0	588.7	0	0	0	0.0

(Dollars in Thousands)

520600	Paid Unused Sick Leave	2.3	0	0	0	0	0	0.0
520700	Overtime & Other Premium Pay	54.75	0	54.8	0	0	0	0.0
520800	Annl & Comp Paid At Separation	30.66	0	30.7	0	0	0	0.0
521100	Group Insurance Premium	751.51	762.9	875.2	0	0	0	0.0
521200	Retirement Contributions	966.06	1,030.2	1,323.1	0	0	0	0.0
521300	F I C A	386.2	410.4	526.1	0	0	0	0.0
521400	Workers' Comp Assessment Fee	4.65	4.9	16.1	0	0	0	0.0
521500	Unemployment Comp Premium	4.19	4.2	4.2	0	0	0	0.0
521600	Employee Liability Ins Premium	228.88	228.9	254.9	0	0	0	0.0
521700	RHC Act Contributions	100.42	27.8	137.5	0	0	0	0.0
535200	Professional Services	403.85	500	990	0	0	0	0.0
535300	Other Services	6.36	8	8.5	0	0	0	0.0
535400	Audit Services	55.86	57	59.2	0	0	0	0.0
535500	Attorney Services	0	6.5	6.5	0	0	0	0.0
535600	IT Services	2,424.7	1,506.3	2,540	0	0	0	0.0
542100	Employee I/S Mileage & Fares	2.87	5.2	11	0	0	0	0.0
542200	Employee I/S Meals & Lodging	2.56	8	11	0	0	0	0.0
542500	Transp - Fuel & Oil	1.71	0	2	0	0	0	0.0
542800	State Transp Pool Charges	4.61	5.3	5.5	0	0	0	0.0
543820	Maintenance IT	1.42	201.5	207.6	0	0	0	0.0
543830	IT HW/SW Agreements	495.8	890.3	2,395	0	0	0	0.0
544000	Supply Inventory IT	0	20	0	0	0	0	0.0
544100	Supplies-Office Supplies	8.08	30	45	0	0	0	0.0
545600	Reporting & Recording	0	5	5.2	0	0	0	0.0
545700	ISD Services	86.44	50.8	118.4	0	0	0	0.0
545710	DOIT HCM Assessment Fees	24.15	250	0	0	0	0	0.0
545900	Printing & Photo Services	44.97	28	700	0	0	0	0.0
546100	Postage & Mail Services	35.55	200	1,206	0	0	0	0.0
546400	Rent Of Land & Buildings	7.96	4	4.9	0	0	0	0.0
546500	Rent Of Equipment	27.82	20	30	0	0	0	0.0
546610	DOIT Telecommunications	142.22	80	158.4	0	0	0	0.0
546700	Subscriptions/Dues/License Fee	99.29	170	175.1	0	0	0	0.0

(Dollars in Thousands)

546800	Employee Training & Education	0.21	11	11.4	0	0	0	0.0
546900	Advertising	1.62	2.6	2.7	0	0	0	0.0
547105	Bank Fees/Services	193.36	233	433	0	0	0	0.0
547400	Grants To Local Governments	0	0	0	0	0	0	0.0
547900	Miscellaneous Expense	140.73	15.7	20.2	0	0	0	0.0
547909	Misc Expense Interagency	13.68	14	0	0	0	0	0.0
547999	Request to Pay Prior Year	73.78	0	0	0	0	0	0.0
548200	Furniture & Fixtures	0	5	0	0	0	0	0.0
548300	Information Tech Equipment	0	40	250	0	0	0	0.0
549600	Employee O/S Mileage & Fares	6.79	35	36.1	0	0	0	0.0
549700	Employee O/S Meals & Lodging	12.29	20	20.6	0	0	0	0.0
	Grand Total	**11,994.79**	**12,345.5**	**19,467.3**	**764.2**	**0**	**0**	**0.0**

Program Description:

The Office of the Secretary of State administers statewide elections, maintains official business and public records, supports campaign finance and governmental ethics compliance, and provides essential administrative and technology services. Primary activities include voter registration and election administration; support and training for New Mexico's 33 counties; business formation and commercial filings; notary commissions, apostilles, and authentications; campaign finance reporting; records access and retention; cybersecurity; financial management; procurement; human resources; legal support; and public information.

The program serves New Mexico voters, candidates, county clerks, businesses, nonprofit organizations, notaries, public officials, state and local agencies, and members of the public. Services are provided statewide through online systems, telephone and email assistance, in-person customer service, county coordination, training, compliance review, and public records access.

The Office operates year-round and must maintain sufficient staffing, technology, security, and administrative capacity to meet statutory deadlines, sustain daily public services, protect election and business systems, and respond to changing election requirements. The FY2028 request supports filling authorized vacancies, retaining experienced employees, maintaining equitable and competitive compensation, repurposing existing positions for critical operational needs, and adding targeted capacity in Elections, Information Technology, Information Security, Legal, Finance, and other agencywide support functions.

Major Issues and Accomplishments:

During the current fiscal year, the Office of the Secretary of State continued delivering statewide election, business, compliance, records, and administrative services while managing significant vacancies and increasing operational demands. The Office supported statewide election preparation and administration, county clerk coordination, voter registration, campaign finance reporting, business filings, public records, cybersecurity, procurement, financial management, and customer service.

Business Services continued to demonstrate substantial public and fiscal value. The 2025 Annual Report documented 200,079 business transactions, 41,454 customer calls, 12,743 email requests, and 2,228 walk-in customers. In FY2026, the division generated and transferred approximately $9.53 million to the General Fund. The division remains authorized for 20 positions; however, an August 2026 staffing snapshot showed only 13 filled positions. Despite these vacancies, staff continued processing business formations, commercial filings, notary commissions, apostilles, authentications, records requests, compliance matters, and customer inquiries. The Department of Information Technology has also identified the Office's customer-service telephone line as one of the busiest in state government.

The Office's most significant challenge is maintaining essential statewide services with a lean workforce and persistent vacancies across Elections, Business Services, Finance, Procurement, Human Resources, Legal, Information Technology, Information Security, Communications, Records, and administrative support. Vacancies should not be treated as ongoing budget savings because the underlying statutory, operational, financial, security, and customer-service responsibilities remain. Extended vacancies increase workloads, reduce internal controls and backup coverage, delay service, contribute to employee burnout, and create operational risk.

Recruitment and retention are also affected by compensation. Many experienced employees remain below the midpoint of their pay ranges, while external candidates and employees transferring between agencies may be considered for salaries closer to midpoint. This can create salary compression and inequity for current employees with established institutional knowledge. The Office must develop a coordinated compensation strategy that supports competitive recruitment while providing appropriate internal alignment for existing staff.

Business Services also requires a clearer career-development structure. The Office is evaluating the reclassification of five of its ten Compliance Specialist positions from pay grade C5 to C6. This would establish a C5-C6-C7 progression, strengthen employee development, support retention, and create a more sustainable path to advanced compliance responsibilities.

For FY2028, the Office proposes converting six existing intern positions into permanent operational positions while remaining within the current 73-position structure. The working proposal includes an Attorney or Law Clerk, Elections Training and Outreach Coordinator, Elections Senior Information Technology Business Analyst, Elections Information Technology Project Manager, Cloud Security Specialist, and Senior Information Technology Business Analyst.

The Office is also requesting seven expansion positions above the current 73-position structure, resulting in 80 total positions. The proposed expansion includes an Elections Management Analyst Supervisor, an Elections Information Technology Administrator, three Regional County Support Coordinators, an Application Security Specialist, and an Information Technology Network Administrator. These positions would strengthen county support, election technology, cybersecurity, network continuity, project management, and agencywide operational capacity.

Election planning for 2028 remains uncertain. Potential statutory and political changes could result in a separate early primary, movement or consolidation of the June 2028 primary, continuation of the existing calendar, or another structure established through legislation. The Office is therefore not assuming a final election calendar. It is planning for multiple scenarios and will refine staffing, county assistance, voter outreach, technology, vendor, equipment, postage, security, and other funding requirements once the election structure is established.

The FY2028 request is intended to stabilize the Office’s core operating capacity, fill existing vacancies, retain experienced employees, improve compensation alignment, strengthen career progression, and add targeted positions where existing staff cannot absorb additional responsibilities. Without adequate recurring funding and staffing, the Office will face increasing risk to service delivery, statutory compliance, financial controls, cybersecurity, election readiness, and the continuity of essential public services.

Overview of Request:

The FY2028 budget request was developed from the agency’s FY2027 operating budget, current expenditure patterns, authorized staffing structure, vacancy data, contractual obligations, statutory responsibilities, and anticipated service demands. Recurring costs were reviewed by expenditure category and adjusted for known commitments, inflation, vendor pricing, technology requirements, and the resources needed to maintain current service levels.

Personnel projections were developed position by position using current salaries, applicable benefits, vacancy assumptions, anticipated hiring dates, and established State Personnel Office classifications. Existing authorized vacancies were included because they represent necessary operating capacity and should not be treated as permanent budget savings. Estimates for proposed position conversions and expansion positions were based on comparable classifications, assigned pay grades, and salary midpoints for planning purposes. Final personnel amounts will be adjusted to reflect approved classifications, compensation assumptions, and benefit rates.

The primary personnel request has two components. First, the Office proposes converting six intern positions into permanent operational positions while remaining within the existing 73-position authorization. Second, the Office requests seven new positions above the current structure, resulting in 80 total positions. The expansion would provide an Elections Management Analyst Supervisor, an Elections Information Technology Administrator, three Regional County Support Coordinators, an Application Security Specialist, and an Information Technology Network Administrator. Funding priorities were based on statutory responsibility, statewide impact, workload, cybersecurity exposure, county-support needs, operational continuity, and the degree to which a function currently depends on a single employee.

The request also supports a coordinated employee recruitment and retention strategy. Many experienced employees remain below the midpoint of their pay ranges, while new hires and employees transferring from other agencies may remain below the midpoint of their pay ranges, while new hires and employees transferring from other agencies may be considered at or near midpoint. The Office must remain competitive when recruiting while also addressing internal alignment to avoid salary compression and inequity for experienced staff. Any compensation adjustments will be developed using validated employee, classification, performance, and salary data.

Contractual and operating requests were derived from existing agreements, renewal schedules, current invoices, vendor estimates, known price increases, and the cost of maintaining critical election, business filing, campaign finance, cybersecurity, financial, records, and public-facing systems. Nonrecurring, capital, federal, special, and election-specific costs are identified separately from the recurring operating request to improve transparency and avoid building temporary requirements into the permanent base budget.

Election-related estimates are being developed through scenario planning because the 2028 election calendar has not been finalized. Potential scenarios include a separate early primary, movement or consolidation of the June 2028 primary, continuation of the existing calendar, or another structure established through legislation. Costs for county support, staffing, overtime, voter outreach, training, postage, voting-system preparation, cybersecurity, information technology, vendor services, and equipment will be refined when the statutory structure is known. The recurring request supports permanent capabilities needed under any election calendar; costs attributable only to an additional election will be presented separately.

Business Services workload illustrates how requested resources relate to performance. The 2025 Annual Report documented 200,079 business transactions, 41,454 customer calls, 12,743 email requests, and 2,228 walk-in customers. FY2026 revenue transferred to the General Fund totaled approximately $9.53 million. The division remains authorized for 20 positions, but an August 2026 snapshot showed 13 filled and seven vacant. The current working estimate for the fully burdened annual cost of all 20 authorized positions is approximately $1.75 million, or 18.3 percent of FY2026 revenue. The FY2028 priority is to fund and fill the authorized structure, improve processing and response times, reduce pending work, strengthen compliance, and establish adequate telephone, email, and lobby coverage.

The Office will measure the effect of requested funding through filled and vacant positions, employee turnover, time to fill, customer answer and abandonment rates, response times, transaction volume, processing timeliness, pending and aged work, compliance activity, county readiness, system availability, cybersecurity remediation, project completion, and election milestones. The request prioritizes funding that protects statutory compliance, maintains essential statewide se

Programmatic Changes:

In FY2028, the Office of the Secretary of State will implement several programmatic and workforce changes intended to stabilize core operations, improve statewide service delivery, strengthen election readiness, and reduce operational risk.

First, the Office proposes converting six existing intern positions into permanent operational positions while remaining within the current 73-position authorization. The working proposal includes an Attorney or Law Clerk, Elections Training and Outreach Coordinator, Elections Senior Information Technology Business Analyst, Elections Information Technology Project Manager, Cloud Security Specialist, and Senior Information Technology Business Analyst. These conversions would redirect existing position authority toward continuing legal, election, technology, project-management, training, outreach, and cybersecurity responsibilities.

Second, the Office is requesting seven new positions above the current structure, resulting in 80 total positions. The proposed expansion includes an Elections Management Analyst Supervisor, an Elections Information Technology Administrator, three Regional County Support Coordinators, an Application Security Specialist, and an Information Technology Network Administrator. The positions would establish stronger regional assistance for New Mexico's 33 counties, improve election-system support, strengthen cybersecurity and application protection, provide network backup and continuity, and reduce reliance on single employees for critical functions.

The Office will also implement a more coordinated recruitment, retention, and compensation strategy. This will include evaluating employee placement within established pay ranges, identifying employees who remain below midpoint, and developing internal-alignment recommendations when new employees are recruited at or near midpoint. The objective is to remain competitive in recruitment without creating salary inequities for experienced employees performing comparable work.

Within Business Services, the Office will prioritize filling the existing 20-position structure before pursuing additional expansion. The Office will evaluate converting five of its ten Compliance Specialist positions from pay grade C5 to C6. This change would create a C5-C6-C7 career progression, provide a structured development path, strengthen retention, and assign more advanced compliance and quality-control responsibilities at the appropriate level. The Office will also expand workload and performance reporting to connect staffing, transaction volume, telephone and email demand, processing time, compliance activity, operating cost, and revenue.

The Office will strengthen agencywide vacancy management by treating authorized positions as necessary operating capacity rather than recurring vacancy savings. Divisions will establish recruitment priorities, cross-training plans, backup assignments, and succession strategies for critical functions. This approach will include Elections, Business Services, Finance, Procurement, Human Resources, Legal, Information Technology, Information Security, Communications, Records, and administrative support.

Election planning will remain scenario-based until the State establishes the 2028 election calendar. Possible changes could include a separate early primary election, movement or consolidation of the June 2028 primary, continuation of the existing calendar, or another structure established through legislation. The Office will evaluate the fiscal and operational effect of each scenario and adjust county support, voter outreach, training, staffing, technology, cybersecurity, vendor, equipment, postage, and other election requirements accordingly. The FY2028 request does not assume that an additional statewide election has been authorized.

The Office will also improve budget transparency by distinguishing core recurring operations from election-specific, federal, special, supplemental, and capital funding. Financial and performance reporting will more clearly connect appropriations to staffing, workload, service levels, statutory responsibilities, and measurable outcomes. These changes are intended to provide the Legislature, the Department of Finance and Administration, and the Legislative Finance Committee with a clearer understanding of the resources required to maintain reliable statewide services.

Base Budget Justification: The Office's most significant FY2028 base budget increase requests are personnel stabilization, conversion of existing intern positions, targeted staffing expansion, employee compensation alignment, and increased costs for essential technology and contractual services. Unless otherwise noted, the requested funding source is the General Fund.

1. Personnel Stabilization for the Full 73-Position Structure — General Fund: $2,090,700

The first priority is to fully fund the agency's existing authorized structure. Vacancies exist across Elections, Business Services, Finance, Procurement, Human Resources, Legal, Information Technology, Information Security, Communications, Records, and administrative support. These vacancies do not represent eliminated responsibilities or sustainable savings. They increase workloads, weaken backup coverage and internal controls, delay service, and contribute to employee turnover.

The requested amount will be based on position-by-position payroll projections using approved classifications, current or midpoint salaries as appropriate, benefits, and anticipated hiring dates. Performance improvements will be measured through vacancy rates, time to fill, employee turnover, processing timeliness, customer response times, internal-control coverage, system availability, and completion of statutory responsibilities.

Business Services demonstrates the effect of insufficient staffing. The division is authorized for 20 positions, but an August 2026 snapshot showed 13 filled and seven vacant. The 2025 Annual Report documented 200,079 business transactions, 41,454 calls, 12,743 email requests, and 2,228 walk-in customers. Funding the existing structure will improve customer coverage, processing time, compliance follow-up, quality control, and records management.

2. Six Intern Position Conversions — Included in the $2,090,700 Personnel Stabilization Increase

The Office proposes converting six existing intern positions into permanent operational positions while remaining within the current 73-position authorization. The working proposal includes an Attorney or Law Clerk, Elections Training and Outreach Coordinator, Elections Senior Information Technology Business Analyst, Elections Information Technology Project Manager, Cloud Security Specialist, and Senior Information Technology Business Analyst.

Using classification midpoints, the six proposed positions represent approximately $586,508 in annual salaries before benefits. This is not the requested base increase because the existing intern funding must first be deducted. Finance will calculate the final incremental amount using the currently budgeted intern salaries and applicable benefit rates.

The conversions will strengthen legal review, county training, voter outreach, election-system planning, project management, cybersecurity, business analysis, and continuity for critical operations.

3. Seven New Expansion Positions — General Fund: $527,535 in Salaries, Plus Benefits

The Office requests seven positions above the current structure, increasing total authorization from 73 to 80 positions. The proposal includes:

1. Elections Management Analyst Supervisor
2. Elections Information Technology Administrator
3. Two Regional County Support Coordinators
4. One Senior Regional County Support Coordinator
5. Application Security Specialist
6. Information Technology Network Administrator

Based on identified classification midpoints, the preliminary annual salary requirement is $527,534.64 before

Based on identified classification midpoints, the preliminary annual salary requirement is $527,534.64 before benefits. The final request will include applicable benefit costs.

The positions will improve direct support and readiness monitoring for all 33 counties; strengthen election technology administration; reduce cybersecurity and application risks; provide network backup and after-hours coverage; and reduce dependence on single employees for mission-critical functions. Performance will be evaluated through county-readiness milestones, training and support activity, issue-resolution times, system availability, vulnerability remediation, project completion, and election deadlines.

4. Recruitment, Retention, and Internal Compensation Alignment — Included in the $2,090,700 Personnel Stabilization Increase

The Office requests funding to improve the placement of current employees within established pay ranges and address internal alignment when new employees are hired at or near midpoint. Experienced employees below midpoint are vulnerable to leaving for lateral positions at other agencies that offer higher salaries. Recruiting at midpoint without reviewing comparable current employees may also create salary compression and inequity.

The final amount will be based on employee-level salary, classification, tenure, performance, and internal-comparison data. Expected outcomes include reduced turnover, improved recruitment acceptance rates, retention of institutional knowledge, and fewer critical vacancies.

This request also includes evaluating the conversion of five of the ten Bus

Program Description:

Program P783 is retained solely to account for federal Help America Vote Act funding and related federally required activities. Beginning in FY2028, the Office of the Secretary of State consolidated agencywide personnel, payroll, administrative support, and recurring operating expenditures into Program P642. Election-specific expenditures will be isolated and accounted for through the Election Fund, Fund 68180. As a result, P783 will have no General Fund operating activity and will remain empty except for eligible federal funding.

This structure establishes three clear areas of financial responsibility:

1. Program P642 will account for agencywide personnel, payroll, benefits, administrative support, and recurring operating costs. This includes the ongoing staff and infrastructure necessary to support Elections, Business Services, Finance, Procurement, Human Resources, Legal, Information Technology, Information Security, Communications, Records, and executive administration.

2. Election Fund 68180 will account for expenditures directly attributable to conducting and supporting specific statewide elections. These costs may include county reimbursements, voting-system preparation, ballot-related services, election supplies, postage, voter outreach, temporary staffing, overtime, vendor services, technical support, equipment, audits, canvass activities, and other election-event expenditures.

3. Program P783 will account only for eligible federal Help America Vote Act expenditures and any associated state match, maintenance-of-effort, grant administration, or compliance requirements. Federal funding will not be used to replace the State's responsibility for ordinary agency operations or election costs that are not allowable under the federal award.

The purpose of the remaining P783 activity is to improve the administration of federal elections, strengthen election security and resiliency, maintain accessible voting processes, and ensure compliance with federal election requirements. Expenditures must be consistent with the Help America Vote Act, federal grant terms, approved plans, federal guidance, and applicable state and federal financial requirements.

Eligible activities may include statewide voter registration and election management system improvements; cybersecurity monitoring and assessments; vulnerability remediation; network and endpoint protection; identity and access management; backup and recovery capabilities; election-security training and exercises; physical-security improvements; accessible voting technology; eligible voting-system improvements; county election-security assistance; and other activities specifically authorized under the federal award.

P783 also supports the grant-management activities required to safeguard federal funds. These responsibilities include expenditure review, allowability determinations, procurement oversight, inventory and asset tracking, financial reconciliation, federal reporting, records retention, audit support, and documentation of state matching or maintenance-of-effort requirements.

The principal beneficiaries are New Mexico voters, including voters with disabilities; the State's 33 counties and their election officials; election workers; candidates; and members of the public who rely on secure, accurate, accessible, and resilient elections. Counties may also benefit from allowable security resources, training, technical assistance, equipment, and statewide systems supported by the federal award.

Performance will be evaluated through measures such as cybersecurity assessments completed, vulnerabilities remediated, security incidents addressed, counties supported, personnel trained, security exercises completed, accessible voting capabilities maintained, system improvements implemented, federal reports submitted on time, audit findings resolved, and expenditures supported by complete documentation.

This revised structure improves financial transparency and accountability. Program P642 will reflect the cost of

This revised structure improves financial transparency and accountability. Program P642 will reflect the cost of maintaining the overall agency, Election Fund 68180 will isolate the cost of conducting elections, and Program P783 will clearly identify restricted federal Help America Vote Act activity. This separation will allow the Office, the Legislature, and oversight agencies to distinguish recurring agency operations from election-specific costs and federally restricted expenditures.

Major Issues and Accomplishments:

During FY2027, the Office of the Secretary of State continued administering federal Help America Vote Act funding to strengthen election security, improve election administration, support statewide election technology, maintain accessible voting services, and assist New Mexico's 33 counties. Activities included eligible election-system improvements, cybersecurity and physical-security support, voter registration and election management system needs, county technical assistance, security planning, training, equipment, and federal grant administration.

The Office also began restructuring its financial reporting to more clearly distinguish agency operations, election-event costs, and restricted federal expenditures. Beginning in FY2028, agencywide personnel, payroll, benefits, administrative support, and recurring operating costs will be consolidated into Program P642. Expenditures directly attributable to conducting elections will be isolated in the Election Fund, Fund 68180. Program P783 will remain empty except for eligible Help America Vote Act federal activity and any associated match, maintenance-of-effort, grant administration, or compliance requirements.

This change is a significant current-year accomplishment because it creates a clearer financial structure:

1. Program P642 will reflect the cost of operating and staffing the overall agency.

2. Election Fund 68180 will identify the direct cost of conducting and supporting elections.

3. Program P783 will identify restricted federal Help America Vote Act expenditures.

The revised structure will improve transparency, financial reconciliation, expenditure monitoring, audit support, and communication with the Legislature, the Department of Finance and Administration, the Legislative Finance Committee, federal grant administrators, and other oversight entities.

Program performance is evaluated by whether federal funds are used for allowable purposes, supported by complete documentation, reconciled accurately, reported timely, and tied to measurable improvements in election security, accessibility, technology, and administration. Operational indicators include security assessments completed, vulnerabilities remediated, counties supported, personnel trained, security exercises conducted, equipment and system improvements implemented, system availability, accessible voting capabilities maintained, federal reports submitted by deadline, and audit findings resolved.

The primary program challenge is that Help America Vote Act funding is restricted, finite, and subject to federal requirements. It cannot be treated as a recurring replacement for State General Fund support or used for costs that are not authorized under the award. The Office must distinguish between eligible election-security or federal-election improvements and the State's responsibility to fund ordinary personnel, recurring agency operations, and election-event expenditures.

Other major challenges include changing federal guidance, grant conditions, maintenance-of-effort and matching requirements, procurement timelines, vendor capacity, equipment availability, cybersecurity risks, records-retention requirements, and the need to maintain complete documentation across multiple fiscal years. Technology and security projects may also create future recurring costs for licensing, hosting, maintenance, replacement, monitoring, and technical support after the federal funding period ends. Those continuing costs must be identified and transitioned to an appropriate state funding source rather than assumed to remain federally supported.

The Office’s Help America Vote Act award totaled approximately $9.85 million. FY2028 funding in P783 will be limited to the remaining available federal award balance and any required state match after expenditures, obligations, prior-year activity, and grant restrictions are fully reconciled. The final FY2028 budget amount will be based on the approved federal award, remaining period of performance, allowable project plan, existing obligations, and documented project requirements. Federal funding levels will decline as approved projects are completed and the remaining award balance is expended.

Future projections will separate one-time federal investments from costs that continue after the grant ends. Before approving a federally funded project, the Office will identify implementation costs, recurring maintenance, licensing, staffing, equipment-replacement needs, and the proposed long-term funding source. This will reduce the risk of starting projects that cannot be sustained after federal funding is exhausted.

Program P783 will not contain regular agency payroll or permanent FTE in FY2028. Agency employees responsible for Elections, Finance, Procurement, Information Technology, Information Security, Legal, and grant administration will be budgeted in Program P642 as part of the consolidated agency structure. Election-specific temporary personnel, overtime, county assistance, vendor services, and other direct election costs will be budgeted in Election Fund 68180 when appropriate.

If an eligible federal project requires temporary or term-limited personnel, the position and related costs will be separately identified, supported by the federal award, and limited to the grant’s period of performance. No permanent staffing increase is assumed within P783 unless it is specifically authorized, federally allowable, fully funded, and supported by an approved sustainability plan.

For FY2028 and future years, the Office will prioritize remaining Help America Vote Act funding for projects that provide measurable statewide benefit, reduce significant security or compliance risk, improve election accessibility and resilience, and can be completed within the federal period of performance. The revised program structure will allow P783 performance to be evaluated specifically on the stewardship and results of federal funding without combining those expenditures with the broader cost of operating the agency or conducting elections.

Overview of Request:

The FY2028 request for Program P783 was derived from the remaining available Help America Vote Act federal award, less actual expenditures, outstanding obligations, and planned eligible projects. The request also reflects any required state match, maintenance-of-effort obligation, grant administration cost, and expenditure authority needed to complete approved activities within the federal period of performance.

The Office’s Help America Vote Act award totaled approximately $9.85 million. The final FY2028 request will be based on a reconciliation of the original award, prior-year expenditures, current-year expenditures, encumbrances, project commitments, earned interest when applicable, and the remaining unobligated federal balance. The Office will request only the budget authority necessary to complete allowable projects and comply with federal grant requirements. Program P783 will not include General Fund payroll, ordinary agency operating expenses, or direct election-event costs.

Beginning in FY2028, agencywide personnel, payroll, benefits, administrative support, and recurring operating expenditures will be consolidated in Program P642. Direct costs attributable to conducting elections will be isolated in the Election Fund, Fund 68180. Program P783 will remain limited to eligible federal Help America Vote Act expenditures and related state obligations. This structure will prevent federal, recurring operating, and election-specific costs from being combined in one program.

The primary focus of the P783 request is the responsible completion of federally eligible projects that improve election security, accessibility, resiliency, technology, and administration. Funding priorities will be based on:

1. Federal allowability and grant conditions.

2. Identified cybersecurity, physical-security, accessibility, or compliance risk.

3. Statewide benefit to voters and New Mexico’s 33 counties.

4. Project readiness and ability to complete work within the period of performance.

5. Measurable improvement to election systems or services.

6. Availability of qualified staff, vendors, and equipment.

7. Long-term sustainability after federal funding ends.

Priority activities may include eligible improvements to statewide voter registration and election management systems; cybersecurity assessments and remediation; network, endpoint, identity, and access security; backup and recovery capabilities; physical-security improvements; accessible voting technology; election-security training and exercises; eligible equipment; county security assistance; and related grant oversight.

Requested amounts for technology, equipment, and contractual services will be supported by existing agreements, vendor quotes, procurement estimates, prior expenditures, licensing requirements, implementation schedules, and documented project scopes. Estimates will distinguish one-time implementation costs from recurring expenses such as maintenance, licensing, hosting, monitoring, staffing, equipment replacement, and technical support. Continuing costs will be assigned to an appropriate state funding source and will not automatically be assumed as future federal obligations.

Program P783 will not include regular permanent FTE. Employees who administer the grant or provide election, financial, procurement, legal, technology, and cybersecurity support will be budgeted in Program P642. If an eligible federal project requires temporary or term-limited personnel, the costs will be separately identified and limited to the approved grant period.

Funding levels are tied to program performance through specific project outputs and outcomes. Depending on the approved activities, measures may include:

1. Number of cybersecurity or physical-security assessments completed.

2. Number and severity of vulnerabilities remediated.

3. Number of counties receiving eligible support, equipment, or technical assistance.

4. Number of election officials and employees completing security training.

5. Number of continuity, incident-response, or election-security exercises conducted.

6. Percentage of approved projects completed on schedule and within budget.

7. System availability and recovery capability.

8. Accessible voting systems or services maintained or improved.

9. Federal financial and performance reports submitted by deadline.

10. Percentage of expenditures supported by complete allowability, procurement, payment, and performance documentation.

Funding priority will be given to projects that address the highest documented risk, provide measurable statewide benefit, and can be completed and sustained responsibly. Projects with unclear federal eligibility, incomplete scopes, unsupported costs, or no plan for future recurring expenses will be deferred until those issues are resolved.

This approach ties the FY2028 P783 request directly to the remaining federal resources and approved grant objectives.

Programmatic Changes:

Beginning in FY2028, the Office of the Secretary of State will implement a revised program and fund-accounting structure to more clearly separate agency operations, direct election costs, and restricted federal expenditures.

Agencywide personnel, payroll, benefits, administrative support, and recurring operating expenditures will be consolidated into Program P642. This includes the permanent staff and infrastructure supporting Elections, Business Services, Finance, Procurement, Human Resources, Legal, Information Technology, Information Security, Communications, Records, and executive administration.

Direct costs associated with conducting and supporting elections will be isolated in the Election Fund, Fund 68180. These expenditures may include county reimbursements, ballot-related services, voting-system preparation, election supplies, postage, voter outreach, temporary staffing, overtime, vendor support, equipment, audits, canvass activities, and other costs directly attributable to an election.

Program P783 will remain empty except for eligible federal Help America Vote Act activity and any associated state match, maintenance-of-effort, grant administration, or compliance requirements. General Fund payroll, recurring agency operations, and ordinary election expenditures will not be budgeted in P783.

This structure will improve transparency by allowing the Office and oversight agencies to distinguish among:

1. The recurring cost of staffing and operating the agency.

2. The direct cost of conducting elections.

3. Expenditures supported by restricted federal funding.

The Office will also strengthen its process for reviewing and approving Help America Vote Act expenditures. Proposed projects will be evaluated for federal allowability, statewide benefit, security or accessibility impact, project readiness, procurement requirements, period of performance, and the availability of federal funds. Expenditures will not be approved solely because federal funding is available.

Each proposed federal project will include a documented purpose, funding source, implementation schedule, responsible division, expected outcome, and supporting budget. The Office will identify whether the project creates continuing costs for maintenance, licensing, hosting, staffing, technical support, equipment replacement, or vendor services. Projects that create recurring obligations must identify an appropriate long-term state funding source before implementation.

The Office will implement stronger grant controls, including:

1. Written allowability determinations for significant expenditures.

2. Reconciliation of federal awards, expenditures, encumbrances, and remaining balances.

2. Reconciliation of federal awards, expenditures, encumbrances, and remaining balances.

3. Centralized retention of contracts, invoices, procurement documents, approvals, and performance records.

4. Improved inventory and asset tracking for federally purchased equipment.

5. Monitoring of county or subrecipient expenditures when applicable.

6. Timely completion of federal financial and performance reports.

7. Documentation of state match and maintenance-of-effort requirements.

8. Routine review of grant deadlines and remaining periods of performance.

Program P783 will not include regular permanent FTE in FY2028. Employees who perform election, financial, procurement, legal, technology, cybersecurity, or grant-administration duties will be budgeted in Program P642 as part of the agency's consolidated staffing structure. Election-specific temporary personnel and overtime will be charged to Election Fund 68180 when appropriate.

If a federal project requires a temporary or term-limited position, the Office will separately identify the position, duties, funding period, federal eligibility, and closeout plan. The position will not be treated as permanent unless continuing authority and a sustainable funding source are approved.

These changes will affect the FY2028 budget request by reducing P783 to the remaining allowable Help America Vote Act funding and related state obligations. Program P642 will show the consolidated cost of agency operations, while Election Fund 68180 will show election-specific expenditures. This approach will strengthen accountability, improve audit readiness, prevent inappropriate use of restricted funds, and provide a more accurate presentation of the State's recurring responsibility for election administration.

Base Budget Justification: Program P783 does not include a recurring base budget increase request for FY2028. The Office is restructuring the program so that it remains empty except for eligible Help America Vote Act federal funding and any associated state match, maintenance-of-effort, grant administration, or compliance requirements.

Beginning in FY2028:

1. Program P642 will include agencywide personnel, payroll, benefits, administrative support, and recurring operating expenditures.

2. Election Fund 68180 will isolate expenditures directly attributable to conducting and supporting elections.

3. Program P783 will include only restricted Help America Vote Act federal activity.

Accordingly, any FY2028 budget authority requested in P783 should not be interpreted as an increase to the agency's recurring operating base. It represents authority to expend the remaining balance of an existing federal award for allowable purposes.

Help America Vote Act Federal Funding
FY2028 Federal Budget Authority Request: $1,185,000
Funding source: Federal Help America Vote Act funds, with any required state match or maintenance-of-effort identified separately.

The Office's Help America Vote Act award totaled approximately $9.85 million. The final FY2028 amount will be determined after reconciling the original award against prior-year expenditures, current-year expenditures, encumbrances, existing commitments, approved project plans, the remaining period of performance, and the unobligated federal balance.

The requested federal authority may support eligible activities such as election-security improvements, cybersecurity assessments and vulnerability remediation, physical-security improvements, voter registration and election management system enhancements, accessible voting technology, backup and recovery capabilities, security training and exercises, eligible equipment, county election-security assistance, and federal grant administration.

These expenditures will improve performance by:

1. Reducing identified cybersecurity and physical-security risks.

2. Improving the reliability, availability, and recovery capability of election systems.

3. Maintaining or improving accessible voting services.

4. Strengthening technical and security support available to New Mexico's 33 counties.

5. Improving employee and county preparedness through training and exercises.

6. Completing approved federal projects within the grant period and budget.

7. Ensuring federal expenditures are allowable, properly documented, reconciled, and reported.

Performance will be monitored through the number of assessments completed, vulnerabilities remediated, counties supported, personnel trained, exercises conducted, equipment or system improvements implemented, projects completed on schedule, federal reports submitted timely, and expenditures supported by complete documentation.

No regular permanent FTE or agency payroll increase is requested in P783. Employees who administer federal grants or provide financial, procurement, legal, election, information technology, and cybersecurity support will be budgeted in Program P642. Any eligible temporary or term-limited federally funded position will be separately identified and limited to the approved period of performance.

The Office is not requesting federal funding in P783 for ordinary agency operations or the direct cost of conducting elections. Recurring operating needs will be requested in P642, and election-event costs will be budgeted in Election Fund 68180. This structure improves transparency and ensures that restricted federal funds are not used to replace the State's responsibility for recurring election administration.

Therefore, the most significant change to the P783 base is not an increase but a reduction and clarification of scope. The FY2028 request will consist only of the remaining allowable federal authority necessary to complete approved Help America Vote Act activities and satisfy associated grant requirements.

REV EXP COMPARISON

(Dollars in Thousands)

37000 - Secretary of State

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES	**18,813.5**	**233.0**	**0.0**	**1,185.0**	**20,231.5**
Personal services and employee benefits	10,778.2	0.0	0.0	0.0	10,778.2
Contractual services	3,204.2	0.0	0.0	400.0	3,604.2
Other	4,831.1	233.0	0.0	785.0	5,849.1
USES Total:	**18,813.5**	**233.0**	**0.0**	**1,185.0**	**20,231.5**
Net:	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**

REV EXP COMPARISON

(Dollars in Thousands)

37000 - Secretary of State

P642 - Administration and Operations

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	**18,813.5**	**233.0**	**0.0**	**0.0**	**19,046.5**
Personal services and employee benefits	10,778.2	0.0	0.0	0.0	10,778.2
Contractual services	3,204.2	0.0	0.0	0.0	3,204.2
Other	4,831.1	233.0	0.0	0.0	5,064.1
USES Total:	**18,813.5**	**233.0**	**0.0**	**0.0**	**19,046.5**
Net:	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**

REV EXP COMPARISON

(Dollars in Thousands)

37000 - Secretary of State

P783 - Elections

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	**0.0**	**0.0**	**0.0**	**1,185.0**	**1,185.0**
Contractual services	0.0	0.0	0.0	400.0	400
Other	0.0	0.0	0.0	785.0	785
USES Total:	**0.0**	**0.0**	**0.0**	**1,185.0**	**1,185.0**
Net:	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**

Detail of Federal Funds Revenue (numbers in thousands)

Agency: Office of the Secretary of State
BU: 37000
Program: Elections
Program Code: P783

FUND	REVENUE ACCOUNT	GRANT NAME	MATCH RATIO	EXP. DATE	TOTAL GRANT AMOUNT	FY26 ACTUALS	FY27 OPBUD	FY28 REQUEST		
								BASE	EXPANSION	TOTAL
90300	451903	HAVA Grant	80/20	until expended	11,944.90	924.9	1,185.0	1,185.0	0.0	1,185.0
										0.0
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										0.0
										0.0
				TOTALS		**924.90**	**1,185.00**	**1,185.00**	**0.00**	**1,185.00**

(Dollars in Thousands)

BU	PCode	Department
37000	P642	000000

Request for New Positions

Rank: 0

New Initiative	2027-28 GF Sources	2027-28 OSF Sources	2027-28 ISF/ IAT Sources	2027-28 FF Sources	2027-28 Total Request	2027-28 Exec Recommendation
Personal services and employee b	764.2	0.0	0.0	0.0	764.2	0.0
EXPENDITURES	**764.2**	**0.0**	**0.0**	**0.0**	**764.2**	**0.0**
Permanent	0	0	0	0	7	
FTEs	**0**	**0**	**0**	**0**	**7**	**0**

Brief Description:

The FY2028 request includes seven new positions above the current 73-FTE authorization to prepare for increased election, county-support, technology, and cybersecurity demands. The proposed positions include one Elections Management Analyst Supervisor, one Elections Information Technology Administrator, three Regional County Support Coordinators, one Application Security Specialist, and one Information Technology Network Administrator.

The expansion is driven partly by the potential for an early primary election in February 2028 and the resulting compressed election calendar. The final structure has not been determined and could include a separate February election, consolidation or movement of the June primary, or another legislatively approved schedule. Under any scenario, the Office will require additional capacity to support all 33 counties, manage overlapping election timelines, administer election systems, provide training and troubleshooting, protect applications and networks, and maintain operational continuity.

These positions represent permanent capacity needed to reduce single-person dependencies, strengthen statewide county readiness, and support secure and reliable elections beyond one election cycle.

Legislative Change:

Session Law Citation:

Legal Settlement:

Case Number or Citation:

BU	PCode	Department
37000	P642	000000

EB-2 Expansion Fiscal Summary

(Dollars in Thousands)

Request for New Positions **Rank:** 0

		2027-28 GF Sources	2027-28 OSF Sources	2027-28 ISF/ IAT Sources	2027-28 FF Sources	2027-28 Total Request	2027-28 Exec Recommendation
200	Personal services and employee benefits	764.2	0.0	0.0	0.0	764.2	0.0
EXPENDITURES		**764.2**	**0.0**	**0.0**	**0.0**	**764.2**	**0.0**
810	Permanent	0	0	0	0	7	0.0
FTEs		**0**	**0**	**0**	**0**	**7**	**0**

EB-3 Expansion Line Item Detail

(Dollars in Thousands)

Request for New Positions **Rank:** 0

		2027-28 GF Sources	2027-28 OSF Sources	2027-28 ISF/IAT Sources	2027-28 FF Sources	2027-28 Total Request	2027-28 Exec Recommendation
520000	Payroll	764.2	0.0	0.0	0.0	764.2	0.0
520300	Classified Perm Positions F/T	0.0	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	0.0	0.0	0.0	0.0	0.0	0.0
521200	Retirement Contributions	0.0	0.0	0.0	0.0	0.0	0.0
521300	F I C A	0.0	0.0	0.0	0.0	0.0	0.0
521700	RHC Act Contributions	0.0	0.0	0.0	0.0	0.0	0.0
200	**Personal services and employee benefits**	**764.2**	**0.0**	**0.0**	**0.0**	**764.2**	**0.0**
Total for Request for New Positions		**764.2**	**0.0**	**0.0**	**0.0**	**764.2**	**0.0**

NEW MEXICO LEGISLATIVE FINANCE COMMITTEE

Legislating for Results:
Budget Development Tool

Agency Expansion Request Justification

New Mexico agencies making significant requests to expand agency budgets, other than workload changes, or for large special appropriations that appear to expand an agency's recurring budget are being asked to assess the proposals and report on their purpose, potential for success, and plans for implementation and accountability in accordance with the [Budget Guidelines of the New Mexico Legislative Finance Committee (LFC)]() and LFC's [Legislating for Results Framework]().

1 Program Premise

What public problem does this program seek to address? How will this program address the problem? Does the proposed program link to a goal in the agency's strategic plan?

2 Needs Assessment

What is the extent of the problem stated in numerical, geographic, and equity terms? What portion of the total need identified does this program seek to address?

3 Program Description

What specific activities in the program will achieve these expected program outcomes? What are costs per person or activity? Once the program is fully operational, what are the estimated ongoing annual costs?

4 Research and Evidence

Is the program based on evidence or research or a promising practice? Will it need formal evaluation?

5 Implementation Plan

What activities are needed to implement the program? How much will it cost? What is the timeline for each startup activity?

6 Fidelity Plan

Will the program be implemented with equity and fidelity? Do you have a checklist of the program components need to achieve the impacts?

7 Measurement and Evaluation

What specific outcomes are expected? What are key performance measures? How often will the program be measured and evaluated?

Agency and Expansion Request Information

Agency: New Mexico Office of the Secretary of State

Short Title of Request: Statewide Election Readiness, County Support, and Cybersecurity Staffing Expansion

Point of contact for follow-up information:

Name: Anthony Chavez

Title: Chief Financial Officer

Phone: 505-827-3666

E-Mail: anthony.chavez@sos.nm.gov

Is the requested expansion solely the result of a workload change? No

If yes, no further information is needed. If no, please provide narrative responses addressing item below.

1. Program Premise

In this section, provide information describing the problem this funding is proposed to address.

a. Why is this expansion needed and what problem or need it is attempting to address?

The Office requests seven permanent positions to address statewide election readiness, direct support for New Mexico's 33 counties, election-technology administration, application security, and network continuity. Existing staff must support overlapping election cycles while maintaining daily voter-registration, campaign-finance, security, and public-service responsibilities. The potential restructuring of the 2028 primary calendar further compresses preparation, testing, training, and closeout timelines. The expansion also reduces single-person dependencies in critical technology and security functions.

b. How does this request differ from existing programming?

Existing staff provide election administration, county assistance, information technology, and cybersecurity support, but the Office does not have a dedicated regional county-support structure or sufficient backup capacity for election technology, application security, and network administration. The request creates one Elections Management Analyst Supervisor, one Elections Information Technology Administrator, three Regional County Support Coordinators, one Application Security Specialist, and one Information Technology Network Administrator. These are new, defined responsibilities rather than a temporary workload supplement.

c. How does the requested program fit into the agency's strategic plan?

The request advances the FY2028 strategic priorities of secure and reliable elections, stronger county readiness, resilient technology, workforce continuity, and accountable statewide service delivery. It complements the conversion of six existing intern positions within the current 73-position authorization and represents the targeted expansion above 73 that cannot be absorbed through vacancies or restructuring.

d. Has the agency developed a logic model describing the agency's theory of change?

Yes

e. If yes, please provide a copy of the logic model as a picture below or as an additional attachment with the form as part of the agency's submission in BFM. If no, please contact your LFC or DFA analyst for assistance in developing a logic model.

Inputs: $764,200 in recurring General Fund support, seven FTE, existing systems, and agency/county partnerships.

Activities: recruit and train staff; assign regional county coverage; conduct readiness monitoring; administer election technology; manage application-security risks; and provide network backup and incident support.

Outputs: county contacts and assessments, training and support events, resolved service requests, system tests, documented vulnerabilities, remediation actions, and continuity coverage.

Outcomes: faster issue resolution, improved county readiness, reduced single-person dependency, stronger system availability and security, and more consistent election administration across all 33 counties.

2. Needs Assessment

In this section, provide specifics on the extent of the problem this proposal proposes to solve.

a. What is the extent of the problem to be addressed?

The Office has 67 regular authorized positions and six intern positions, for a total current authorization of 73. The August 2026 working snapshot showed 54 of the 67 regular positions filled and 13 vacant, a 19.4 percent vacancy rate. The six intern positions are being repurposed within the existing authorization and do not provide the additional regional, election-technology, application-security, and network capacity requested here. Elections must support all 33 counties while preparing for potentially overlapping November 2027, February 2028, June 2028, and November 2028 election activity. IT and security functions also face critical backup and single-person dependency risks.

b. What is the total statewide need in numerical or geographic terms? If applicable, this may include a description and analysis of historically unserved or underserved populations.

The need is statewide. The Office is responsible for supporting all 33 counties, statewide voter-registration and election-management systems, election-night reporting, and agencywide technology and security. The proposed county-support model includes three Regional County Support Coordinators supervised by an Elections Management Analyst Supervisor. The remaining three positions provide statewide election-technology, application-security, and network services.

c. What percentage of the previously identified total statewide need does this request seek to address?

The request seeks to establish coverage for 100 percent of New Mexico's 33 counties and the statewide systems supporting election administration. It provides the minimum initial staffing model identified by Leadership: four positions supporting regional county readiness and supervision, one dedicated Elections IT Administrator, one Application Security Specialist, and one Network Administrator. It does not fund every additional position identified by Elections or IT and therefore represents a prioritized first-stage expansion.

3. Program Description

In this section, provide information detailing activities, costs, and benefits of the proposal.

a. How much is the agency's request for FY28 and from what source is the agency requesting additional funding?

The FY2028 expansion request is $764,200 in recurring General Fund revenue for seven permanent FTE in Program P642. The amount includes personal services and employee benefits for the proposed positions. The total P642 request is $19,046,500 from all sources, consisting of $18,813,500 from the General Fund and $233,000 in other revenue. Within the General Fund request, $18,049,300 supports base operations and $764,200 supports the seven-position expansion.

b. Provide a list of specific activities that will be carried out if this request is granted.

Establish the regional county-support model; recruit and onboard seven employees; assign county regions and backups; conduct county readiness monitoring, training, and issue escalation; support election-system configuration, testing, and vendor implementation; perform application-security review and remediation; provide network administration and continuity coverage; and collect and report workload, service, security, and election-readiness measures.

c. Provide a cost per unit for the funding (such as the cost per individual or cost per activity).

The average fully burdened annual cost is approximately $109,171 per position ($764,200 divided by seven FTE). The four county-support and supervisory positions equate to one coordinated statewide service model covering all 33 counties. Position-level costs will vary by approved classification and benefit rates, but total spending will remain within the authorized appropriation.

d. If available and applicable, provide a benefit-to-cost ratio for this program (the total monetized benefits divided by total costs).

A monetized benefit-to-cost ratio is not currently available because the principal benefits are risk reduction, statutory readiness, system continuity, cybersecurity protection, and consistent statewide service. The Office will instead evaluate results through county coverage, readiness milestones, response and resolution times, system availability, vulnerabilities remediated, training completed, and election deadlines met.

e. Does the agency anticipate additional increases above the FY28 request will be needed in future years to continue to operate the program? If so, please describe these additional expenses and projections of future financial needs.

The $764,200 request is recurring because the responsibilities continue across election cycles. Future increases may be required for statewide compensation changes, benefit-rate adjustments, travel, training, equipment, licensing, or additional capacity identified through workload and performance data. Election-event-specific overtime, temporary labor, vendor changes, postage, equipment, and county reimbursements will be requested separately through the Election Fund and will not be embedded in this personnel expansion.

4. Research and Evidence Categorization

In this section, provide information regarding the evidence and research supporting your request.

a. As defined in New Mexico's Accountability in Government Act, specify whether your program is evidence-based, research-based, a promising program or practice, or none of the above.

Promising program or practice

b. Please provide any references or links to relevant research supporting your categorization. For example, sources may include published research or categorization provided by clearinghouse databases.

Primary references include the U.S. Election Assistance Commission's Election Management Guidelines and election-security preparedness resources (https://www.eac.gov/election-officials/election-security-preparedness); the EAC's Voluntary Voting System Guidelines and migration guidance (https://www.eac.gov/voting-equipment/voluntary-voting-system-guidelines); and the Cybersecurity and Infrastructure Security Agency's Cross-Sector Cybersecurity Performance Goals (https://www.cisa.gov/cross-sector-cybersecurity-performance-goals). Agency evidence includes the FY2028 strategic plan, EB-1 through EB-3 expansion reports, staffing and vacancy records, county-support requirements, election calendars, system-risk assessments, and division workload documentation.

c. How will you evaluate the program to confirm your categorization?

The Office will evaluate the model after six and twelve months using staffing, county coverage, service volume, response time, milestone completion, system availability, vulnerability remediation, continuity coverage, overtime, contractor reliance, and stakeholder feedback. Leadership will compare results with baseline conditions and adjust regional assignments, duties, training, or service standards as necessary.

5. Implementation Plan

In this section, describe all activities related to implementation of your proposal (What, when, where, who, and how) by addressing the following items:

a. What are the training and startup requirements for the proposed program?

Recruitment will require final State Personnel Office classifications, approved job descriptions, advertising, screening, interviews, reference checks, offers, and onboarding. Startup activities include assigning county regions, documenting escalation paths, establishing workload and service baselines, cross-training on SERVIS and election procedures, granting role-based system access, and completing required cybersecurity, privacy, records, procurement, and election-security training.

b. Provide an estimated timeline for implementation of activities. Include planned benchmarks, milestones, and a target date for full implementation. If the request includes new FTE, provide your current vacancy rate and plan for recruitment.

July-August 2027: finalize classifications, job descriptions, reporting relationships, duty stations, and recruitment packets; post priority positions.

September-November 2027: interview, select, and onboard staff, prioritizing the Elections IT Administrator, county-support supervisor, Application Security Specialist, and Network Administrator.

December 2027-January 2028: complete regional assignments, system access, cross-training, county introductions, readiness baselines, and continuity procedures.

February-June 2028: operate the full model, collect performance data, address gaps, and report results. Target: all seven positions filled or actively in final recruitment by December 2027, with full implementation no later than June 2028. As of August 2026, 13 of 67 regular positions were vacant, a 19.4 percent vacancy rate. Recruitment will be centrally tracked, prioritized by operational risk, and coordinated with Human Resources.

6. Fidelity Plan

In this section, provide information regarding how you will ensure your proposal is delivered as intended.

a. Describe key components critical to the success of your program.

Success depends on timely classification and recruitment; clear ownership and reporting relationships; documented regional coverage for all 33 counties; role-based access and training; coordination among Elections, IT, Information Security, Legal, Finance, and Human Resources; county communication; measurable service standards; cross-training and backup assignments; and recurring funding sufficient to retain qualified staff.

b. Provide a checklist or specific process metrics you will use to ensure component parts are implemented, including equity if applicable.

Implementation checklist: approve seven classifications and job descriptions; post and track all vacancies; assign every county to a designated regional coordinator and backup; establish county contact and escalation protocols; complete required training and system access; document election-technology, application-security, and network responsibilities; establish after-hours and continuity coverage; create baseline workload measures; review progress monthly during implementation; and correct gaps. Equity will be supported through statewide coverage, documented response standards, accessible training, and focused assistance to counties with limited internal capacity.

7. Measurement and Evaluation Plan

In this section, provide information about measuring outcomes and the impact of your proposal.

a. What measurable outcome is the agency trying to achieve with the requested expansion?

The expansion is intended to achieve complete regional coverage for all 33 counties, faster and more consistent resolution of county and election-technology issues, documented backup coverage for critical systems, improved application and network security, and sufficient staffing capacity to meet overlapping election milestones without weakening routine agency services.

b. Will the requested program affect any existing performance measures?

Yes

i. If yes, which performance measures will be affected?

The request will support existing measures and management indicators related to timely and accurate election administration, county readiness and training, election-system availability, cybersecurity risk remediation, project completion, customer and county support, and completion of statutory election milestones. Finance and program leadership will work with DFA and LFC analysts to determine whether any formal Accountability in Government Act measure should be revised or added.

c. What program outputs will the agency measure?

Outputs will include positions filled; time to fill; counties assigned and contacted; readiness assessments completed; county visits, training sessions, and support cases; response and resolution times; election-system configurations and tests completed; vendor changes implemented; vulnerabilities identified and remediated; network incidents resolved; continuity exercises completed; and required election milestones met.

d. What efficiency metrics will the agency monitor?

Efficiency metrics will include average cost per FTE; cost per county supported; support cases per county-support position; average response and resolution time; percentage of issues resolved within the service standard; percentage of milestones completed on schedule; vacancy and turnover rates; system availability; vulnerability-remediation time; and overtime or contractor costs avoided or reduced where measurable.

e. Does the agency have baseline data for the proposed measures?

Yes - partial baseline data are available.

i. If yes, please provide baseline data.

Baseline information includes 33 counties requiring statewide support; 67 regular authorized positions with 54 filled and 13 vacant as of the August 2026 working snapshot; six intern positions being repurposed within the existing 73-position authorization; no dedicated three-region county-support structure; and identified single-person dependencies in network, election-technology, and security functions. Elections and IT will validate current support volumes, response times, travel, training, incidents, vulnerabilities, system availability, overtime, and contractor usage during implementation.

ii. If no, when and how does the agency anticipate collecting baseline data?

Any measure without a reliable baseline will begin data collection in July 2027 using standardized Teams or ticketing records, county-contact logs, training records, project schedules, vulnerability-management reports, network-monitoring reports, recruitment records, and election-readiness checklists. Initial baselines will be established by September 30, 2027 and refined after the first six months of operation.

f. How often will the agency collect and report on these performance metrics?

Program managers will collect operational data monthly. Leadership and Finance will review implementation and fiscal performance quarterly, with more frequent monitoring during active statewide election periods. Formal performance results will be reported through the State's established budget and performance-reporting cycles.

g. How do you plan to share the results of your program with the public and the Legislature?

Results will be incorporated into the Office's annual report, budget submission, legislative and oversight presentations, and other public performance reporting as appropriate. The Office will provide DFA and LFC with position status, expenditures, implementation milestones, county coverage, service outputs, and outcome trends while protecting sensitive election-security and personnel information.

(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request GF	OSF	ISF/IAT	FF	Total	Justification
00000	520300	Classified Perm Positions F/T	0.0	0.0	138.03	0.0	0.0	0.0	0.0	0.0	
00000	521100	Group Insurance Premium	0.0	0.0	22.1	0.0	0.0	0.0	0.0	0.0	
00000	521200	Retirement Contributions	0.0	0.0	26.36	0.0	0.0	0.0	0.0	0.0	
00000	521300	F I C A	0.0	0.0	8.49	0.0	0.0	0.0	0.0	0.0	
00000	521700	RHC Act Contributions	0.0	0.0	3.43	0.0	0.0	0.0	0.0	0.0	
18000	520000	Payroll	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	520100	Exempt Perm Positions P/T&F/T	927.0	924.0	1,065.22	1,243.3	0.0	0.0	0.0	1,243.3	
18000	520200	Term Positions	(29.1)	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	520300	Classified Perm Positions F/T	2,403.7	2,807.7	3,063.82	4,959.4	0.0	0.0	0.0	4,959.4	
18000	520500	Temporary Positions F/T & P/T	5.7	0.0	0	588.7	0.0	0.0	0.0	588.7	
18000	520700	Overtime & Other Premium Pay	28.8	0.0	0	54.8	0.0	0.0	0.0	54.8	
18000	520800	Annl & Comp Paid At Separation	6.6	0.0	0	30.7	0.0	0.0	0.0	30.7	
18000	521100	Group Insurance Premium	461.4	497.9	593.95	875.2	0.0	0.0	0.0	875.2	
18000	521200	Retirement Contributions	612.1	720.2	805.79	1,323.1	0.0	0.0	0.0	1,323.1	
18000	521300	F I C A	247.4	286.4	254.05	526.1	0.0	0.0	0.0	526.1	
18000	521400	Workers' Comp Assessment Fee	4.4	4.4	0	16.1	0.0	0.0	0.0	16.1	
18000	521500	Unemployment Comp Premium	4.2	4.2	0	4.2	0.0	0.0	0.0	4.2	
18000	521600	Employee Liability Ins Premium	228.9	228.9	0	254.9	0.0	0.0	0.0	254.9	
18000	521700	RHC Act Contributions	63.6	12.8	88.26	137.5	0.0	0.0	0.0	137.5	
90300	520300	Classified Perm Positions F/T	0.0	0.0	65.19	0.0	0.0	0.0	0.0	0.0	
90300	521100	Group Insurance Premium	0.0	0.0	6.14	0.0	0.0	0.0	0.0	0.0	
90300	521200	Retirement Contributions	0.0	0.0	12.45	0.0	0.0	0.0	0.0	0.0	
90300	521300	F I C A	0.0	0.0	4.01	0.0	0.0	0.0	0.0	0.0	
90300	521700	RHC Act Contributions	0.0	0.0	1.62	0.0	0.0	0.0	0.0	0.0	
	200	**Personal services and employee benef**	**4,964.8**	**5,486.5**	**6,158.89**	**10,014.0**	**0.0**	**0.0**	**0.0**	**10,014.0**	
18000	542100	Employee I/S Mileage & Fares	0.2	0.2	0	11.0	0.0	0.0	0.0	11.0	
18000	542200	Employee I/S Meals & Lodging	2.9	3.0	0	11.0	0.0	0.0	0.0	11.0	
18000	542800	State Transp Pool Charges	0.3	0.3	0	5.5	0.0	0.0	0.0	5.5	
18000	543820	Maintenance IT	1.4	1.5	0	207.6	0.0	0.0	0.0	207.6	
18000	543830	IT HW/SW Agreements	314.7	497.1	0	1,612.0	0.0	0.0	0.0	1,612.0	
18000	544100	Supplies-Office Supplies	4.1	10.0	0	45.0	0.0	0.0	0.0	45.0	
18000	545600	Reporting & Recording	0.0	5.0	0	5.2	0.0	0.0	0.0	5.2	
18000	545700	ISD Services	24.8	24.8	0	118.4	0.0	0.0	0.0	118.4	

(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request GF	OSF	ISF/IAT	FF	Total	Justification
18000	545900	Printing & Photo Services	14.2	14.0	0	700.0	0.0	0.0	0.0	700.0	
18000	546100	Postage & Mail Services	0.1	0.0	0	1,206.0	0.0	0.0	0.0	1,206.0	
18000	546400	Rent Of Land & Buildings	4.6	0.0	0	4.9	0.0	0.0	0.0	4.9	
18000	546500	Rent Of Equipment	27.6	20.0	0	30.0	0.0	0.0	0.0	30.0	
18000	546610	DOIT Telecommunications	41.6	50.0	0	158.4	0.0	0.0	0.0	158.4	
18000	546700	Subscriptions/Dues/License Fee	56.1	70.0	0	175.1	0.0	0.0	0.0	175.1	
18000	546800	Employee Training & Education	0.0	1.0	0	11.4	0.0	0.0	0.0	11.4	
18000	546900	Advertising	0.6	0.6	0	2.7	0.0	0.0	0.0	2.7	
18000	547105	Bank Fees/Services	143.0	0.0	0	200.0	0.0	0.0	0.0	200.0	
18000	547900	Miscellaneous Expense	2.1	15.0	0	20.2	0.0	0.0	0.0	20.2	
18000	547999	Request to Pay Prior Year	65.5	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	548300	Information Tech Equipment	0.0	0.0	0	250.0	0.0	0.0	0.0	250.0	
18000	549600	Employee O/S Mileage & Fares	3.9	20.0	0	36.1	0.0	0.0	0.0	36.1	
18000	549700	Employee O/S Meals & Lodging	8.4	10.0	0	20.6	0.0	0.0	0.0	20.6	
43170	547105	Bank Fees/Services	45.2	233.0	0	0.0	233.0	0.0	0.0	233.0	
	400	**Other**	**761.1**	**975.5**	**0**	**4,831.1**	**233.0**	**0.0**	**0.0**	**5,064.1**	
	TOTAL EXPENSE		**5,725.9**	**6,462.0**		**14,845.1**	**233.0**	**0.0**	**0.0**	**15,078.1**	

(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request GF	OSF	ISF/IAT	FF	Total	Justification
18000	520100	Exempt Perm Positions P/T&F/T	250.6	154.2	154.78	0.0	0.0	0.0	0.0	0.0	
18000	520200	Term Positions	27.4	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	520300	Classified Perm Positions F/T	1,504.0	1,568.1	1,461.53	0.0	0.0	0.0	0.0	0.0	
18000	520500	Temporary Positions F/T & P/T	5.9	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	520600	Paid Unused Sick Leave	2.3	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	520700	Overtime & Other Premium Pay	25.9	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	520800	Annl & Comp Paid At Separation	24.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	521100	Group Insurance Premium	276.6	265.0	292.25	0.0	0.0	0.0	0.0	0.0	
18000	521200	Retirement Contributions	344.1	310.0	308.61	0.0	0.0	0.0	0.0	0.0	
18000	521300	F I C A	135.2	124.0	99.45	0.0	0.0	0.0	0.0	0.0	
18000	521400	Workers' Comp Assessment Fee	0.3	0.5	0	0.0	0.0	0.0	0.0	0.0	
18000	521700	RHC Act Contributions	35.8	15.0	32.08	0.0	0.0	0.0	0.0	0.0	
68180	520700	Overtime & Other Premium Pay	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	520200	Term Positions	51.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	520800	Annl & Comp Paid At Separation	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	521100	Group Insurance Premium	13.5	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	521200	Retirement Contributions	9.8	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	521300	F I C A	3.6	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	521400	Workers' Comp Assessment Fee	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	521700	RHC Act Contributions	1.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
	200	**Personal services and employee benef**	**2,711.3**	**2,436.8**	**2,348.68**	**0.0**	**0.0**	**0.0**	**0.0**	**0.0**	
18000	542100	Employee I/S Mileage & Fares	2.7	5.0	0	0.0	0.0	0.0	0.0	0.0	
18000	542200	Employee I/S Meals & Lodging	(0.3)	5.0	0	0.0	0.0	0.0	0.0	0.0	
18000	542800	State Transp Pool Charges	4.3	5.0	0	0.0	0.0	0.0	0.0	0.0	
18000	543820	Maintenance IT	0.0	200.0	0	0.0	0.0	0.0	0.0	0.0	
18000	543830	IT HW/SW Agreements	(2.7)	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	544000	Supply Inventory IT	0.0	20.0	0	0.0	0.0	0.0	0.0	0.0	
18000	544100	Supplies-Office Supplies	4.0	20.0	0	0.0	0.0	0.0	0.0	0.0	
18000	545700	ISD Services	61.7	26.0	0	0.0	0.0	0.0	0.0	0.0	
18000	545710	DOIT HCM Assessment Fees	24.2	250.0	0	0.0	0.0	0.0	0.0	0.0	
18000	545900	Printing & Photo Services	30.8	14.0	0	0.0	0.0	0.0	0.0	0.0	
18000	546100	Postage & Mail Services	35.5	200.0	0	0.0	0.0	0.0	0.0	0.0	
18000	546400	Rent Of Land & Buildings	3.4	4.0	0	0.0	0.0	0.0	0.0	0.0	

(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request GF	OSF	ISF/IAT	FF	Total	Justification
18000	546500	Rent Of Equipment	0.3	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	546610	DOIT Telecommunications	100.6	30.0	0	0.0	0.0	0.0	0.0	0.0	
18000	546700	Subscriptions/Dues/License Fee	34.8	100.0	0	0.0	0.0	0.0	0.0	0.0	
18000	546800	Employee Training & Education	0.2	10.0	0	0.0	0.0	0.0	0.0	0.0	
18000	546900	Advertising	1.1	2.0	0	0.0	0.0	0.0	0.0	0.0	
18000	547105	Bank Fees/Services	5.2	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	547900	Miscellaneous Expense	0.7	0.7	0	0.0	0.0	0.0	0.0	0.0	
18000	547909	Misc Expense Interagency	13.7	14.0	0	0.0	0.0	0.0	0.0	0.0	
18000	547999	Request to Pay Prior Year	8.3	0.0	0	0.0	0.0	0.0	0.0	0.0	
18000	548200	Furniture & Fixtures	0.0	5.0	0	0.0	0.0	0.0	0.0	0.0	
18000	548300	Information Tech Equipment	0.0	40.0	0	0.0	0.0	0.0	0.0	0.0	
18000	549600	Employee O/S Mileage & Fares	2.1	15.0	0	0.0	0.0	0.0	0.0	0.0	
18000	549700	Employee O/S Meals & Lodging	3.9	10.0	0	0.0	0.0	0.0	0.0	0.0	
68180	542100	Employee I/S Mileage & Fares	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	542200	Employee I/S Meals & Lodging	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	543830	IT HW/SW Agreements	(0.0)	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	544000	Supply Inventory IT	(0.0)	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	544100	Supplies-Office Supplies	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	545700	ISD Services	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	545900	Printing & Photo Services	(0.0)	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	545909	Printing & Photo - Interagency	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	546100	Postage & Mail Services	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	546400	Rent Of Land & Buildings	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	546500	Rent Of Equipment	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	546610	DOIT Telecommunications	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	546700	Subscriptions/Dues/License Fee	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	546800	Employee Training & Education	(0.0)	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	547400	Grants To Local Governments	(0.0)	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	547900	Miscellaneous Expense	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	548300	Information Tech Equipment	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	549600	Employee O/S Mileage & Fares	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
68180	549700	Employee O/S Meals & Lodging	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
81200	547900	Miscellaneous Expense	137.9	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	542500	Transp - Fuel & Oil	1.7	0.0	0	0.0	0.0	0.0	2.0	2.0	

(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request GF	OSF	ISF/IAT	FF	Total	Justification
90300	543820	Maintenance IT	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	543830	IT HW/SW Agreements	183.9	393.2	0	0.0	0.0	0.0	783.0	783.0	
90300	546700	Subscriptions/Dues/License Fee	8.3	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	547900	Miscellaneous Expense	0.1	0.0	0	0.0	0.0	0.0	0.0	0.0	
90300	549600	Employee O/S Mileage & Fares	0.8	0.0	0	0.0	0.0	0.0	0.0	0.0	
	400	**Other**	**666.8**	**1,368.9**	**0**	**0.0**	**0.0**	**0.0**	**785.0**	**785.0**	
	TOTAL EXPENSE		**3,378.2**	**3,805.7**		**0.0**	**0.0**	**0.0**	**785.0**	**785.0**	

State of New Mexico

Contract by PCode Detail

(Dollars in Thousands)

Fund	Account		#	Contract Purpose	Actuals	FY 2028 Agency Request GF	OSF	ISF/IAT	FF	Total	Justification
18000	535200	Professional Services	1000	Emergency Network & System Support Services, Enhanced support for statewide elections; Statewide Database of Past Election Results - Annual Hosting, Maintenance & Support; Electronic Petition Signature Application - Hosting, Maintenance, and Support	31.1	590.0	0.0	0.0	0.0	590.0	
18000	535300	Other Services	1000	document destruction	0.7	8.5	0.0	0.0	0.0	8.5	
18000	535400	Audit Services	1000	Yearly Audit Services	55.9	59.2	0.0	0.0	0.0	59.2	
18000	535500	Attorney Services	1000	Attorney Services	0.0	6.5	0.0	0.0	0.0	6.5	
18000	535600	IT Services	1000	Enhancements, hosting and support services for Business Services SOSE system.	489.1	2,540.0	0.0	0.0	0.0	2,540.0	
	TOTAL EXPENSE				**576.7**	**3,204.2**	**0.0**	**0.0**	**0.0**	**3,204.2**	

State of New Mexico

Contract by PCode Detail

(Dollars in Thousands)

						FY 2028 Agency Request					
Fund	Account		#	Contract Purpose	Actuals	GF	OSF	ISF/IAT	FF	Total	Justification
18000	535200	Professional Services	1000		124.4	0.0	0.0	0.0	0.0	0.0	
18000	535300	Other Services	1000		5.4	0.0	0.0	0.0	0.0	0.0	
18000	535600	IT Services	1000		16.8	0.0	0.0	0.0	0.0	0.0	
40260	535200	Professional Services	1000		119.6	0.0	0.0	0.0	0.0	0.0	
40260	535600	IT Services	1000		71.1	0.0	0.0	0.0	0.0	0.0	
68180	535200	Professional Services	1000		84.9	0.0	0.0	0.0	0.0	0.0	
68180	535300	Other Services	1000		0.2	0.0	0.0	0.0	0.0	0.0	
68180	535600	IT Services	1000		1,140.1	0.0	0.0	0.0	0.0	0.0	
90300	535200	Professional Services	1000	Professional services to support Election Security	43.8	0.0	0.0	0.0	400.0	400.0	
90300	535600	IT Services	1000		707.6	0.0	0.0	0.0	0.0	0.0	
	TOTAL EXPENSE				**2,314.0**	**0.0**	**0.0**	**0.0**	**400.0**	**400.0**	

State of New Mexico

SPECIALS, SUPPLEMENTALS AND DEFICIENCIES DFA

(Prepare separate forms for each request)

BU: 37000

Request Type: Special (FY 28)

Agency: Secretary of State

Program:

Analyst: Anthony Chavez

Phone: 505-827-3666

Rank: 1

TOTAL SOURCES MUST EQUAL TOTAL USES

(Dollars in Thousands)

Sources		Uses	
Revenue Account	**Amount**	**Uses Account**	**Amount**
General Fund Transfers	4,500.0	Other	4,500.0
Total Sources	**4,500.0**	**Total Uses**	**4,500.0**

Full Time Equivalents (FTE)	
Type	**Amount of FTE**
	0.00
Total FTE	**0.00**

Request is related to a recurring expense	**No**
Request is related to a capital request	**Yes**
Request is related to proposed legislation	**No**

Language requested for inclusion in General Appropriations Act (Please Follow Legislative Bill Drafting Conventions - See Instructions)

For statewide voting system upgrades to meet federal compliance requirements.

Justification Quantitative Data (Description)

The Legislature previously appropriated $6 million to replace 812 end-of-life tabulators. Vendor Quote Q00015114 totals $5,906,400 for those replacement units and estimated shipping; therefore, the existing appropriation is committed to the tabulator replacement.

Additional funding is required to complete the remaining statewide VVSG 2.0 upgrades. Approximately $3 million is needed for monitor upgrades across the tabulator fleet. Vendor Quote Q00015411 totals $1,488,142 for 910 retrofit kits, 42 election-management server kits, 37 client and adjudication workstations, onsite services and shipping. The combined additional need is $4,488,142, rounded to a $4.5 million request.

The upgrades will standardize voting equipment statewide, improve security and reliability, reduce risks associated with a mixed equipment environment, and support consistent testing, training, maintenance and election administration across all 33 counties.

Request: Provide a brief description of what the request does, how the dollars will be spent and explain why it is a nonrecurring need.

Request $4.5 million in nonrecurring funding to complete statewide voting-system upgrades necessary for VVSG 2.0 compliance. The request will fund monitor upgrades for the statewide tabulator fleet and retrofit kits, servers, workstations, on-site technical services, and shipping for existing voting equipment. This request is separate from the $6 million previously appropriated to replace 812 end-of-life tabulators.

Request: How the dollars will be spent.

Approximately $3 million will be used to upgrade monitors across the statewide tabulator fleet. Approximately $1.49 million will fund 910 retrofit kits, 42 election-management server kits, 37 client and adjudication workstations, onsite vendor services and estimated shipping. Final expenditures will be based on updated vendor quotes, validated equipment inventories and state procurement requirements.

Request: Explain why request is nonrecurring need.

This is a one-time equipment modernization and implementation request. The funding will purchase and deploy hardware necessary to transition New Mexico’s statewide voting system toward VVSG 2.0 compliance. The equipment will remain in service through its expected useful life. Future maintenance and eventual lifecycle replacement will be addressed separately.

Consequences: Provide a brief description of consequences of not funding a performance and accountability task.

Without the additional funding, the Office can replace the 812 end-of-life tabulators but cannot complete the supporting upgrades required for a coordinated statewide transition. Counties may remain on different equipment configurations, increasing testing, maintenance, training, and technical-support demands. Delayed modernization would also increase security, compatibility and reliability risks and could prevent timely progress toward statewide VVSG 2.0 compliance.

Performance: How will agency performance be affected.

Performance will be measured through the number of units upgraded and deployed, counties transitioned, systems successfully tested, implementation milestones completed on schedule, and equipment meeting applicable certification requirements. The project is expected to reduce equipment failures, improve technical-support response and increase the consistency and efficiency of statewide ballot tabulation.

Performance: How will agency performance will be improved.

The upgrades will improve voting-system security, reliability and standardization across all 33 counties. Modernized equipment will support more consistent testing, configuration, deployment, maintenance, training and technical assistance. The project will also improve the Office’s ability to support counties, resolve equipment issues and administer elections using current voting-system technology.

Brief description of problem agency is addressing.

The existing $6 million appropriation will replace 812 end-of-life tabulators but does not fund the monitors, retrofit kits, servers, workstations, and implementation services required to complete the broader statewide voting-system upgrade. Without these components, New Mexico may continue operating a mixed equipment environment that creates security, compatibility, maintenance, training and operational risks.

State of New Mexico

SPECIALS, SUPPLEMENTALS AND DEFICIENCIES DFA

(Prepare separate forms for each request)

BU: 37000

Agency: Secretary of State

Program:

Analyst: Greg Rockstroh

Phone: 5054900584

Request Type: C2 Section 7 Request

Rank: 1

TOTAL SOURCES MUST EQUAL TOTAL USES

(Dollars in Thousands)

Sources		Uses	
Revenue Account	**Amount**	**Uses Account**	**Amount**
Other Transfers	5,734.3	Contractual Services	2,100.0
Total Sources	**5,734.3**	Other	3,634.3
		Total Uses	**5,734.3**

Full Time Equivalents (FTE)	
Type	**Amount of FTE**
	0.00
Total FTE	**0.00**

Request is related to a recurring expense	**No**
Request is related to a capital request	**No**
Request is related to proposed legislation	**No**

Language requested for inclusion in General Appropriations Act (Please Follow Legislative Bill Drafting Conventions - See Instructions)

To replace information technology infrastructure to ensure ongoing success in election and business operations and security.

Justification Quantitative Data (Description)

Request: Provide a brief description of what the request does, how the dollars will be spent and explain why it is a nonrecurring need.

This project request is to replace the agency's end-of-life (EOL) infrastructure and to acquire the licensing to support it. The project involves the purchase and installation of SOS-owned computer equipment housed in our Santa Fe, Albuquerque, and across thirty-three County Clerk offices.

Request: How the dollars will be spent.

This funding will help analyze, design, and build infrastructure that meets the SOS's business continuity and disaster recovery needs.

Request: Explain why request is nonrecurring need.

Consequences: Provide a brief description of consequences of not funding a performance and accountability task.

Performance: How will agency performance be affected.

Performance: How will agency performance will be improved.

Project funding will also be used to engage an IT Infrastructure Architect to assess and plan the best path forward to becoming cloud-based. We will then work to implement cloud-based infrastructure which includes the inherent benefit of having a monthly bill and reduces the dollar amount and quantity of equipment that will need to be replaced going forward. If additional funding is needed to carry out this goal, we will seek it as a Phase II request next year.

Brief description of problem agency is addressing.

Our equipment is near end of life (EOL) and if pushed out another cycle, it will reach EOL before it can be replaced. Operating equipment past EOL is dangerous because it means security updates can no longer happen –and that places us at great risk for getting exploited by hackers. This funding will help analyze, design, and build infrastructure that meets the SOS's business continuity and disaster recovery needs.

State of New Mexico

SPECIALS, SUPPLEMENTALS AND DEFICIENCIES DFA

(Prepare separate forms for each request)

BU: 37000

Request Type: C2 Section 7 Request

Agency: Secretary of State

Program:

Analyst: Greg Rockstroh

Phone: 5054900584

Rank: 3

TOTAL SOURCES MUST EQUAL TOTAL USES

(Dollars in Thousands)

Sources		Uses	
Revenue Account	**Amount**	**Uses Account**	**Amount**
Other Transfers	600.0	Contractual Services	84.4
Total Sources	**600.0**	Other	515.6
		Total Uses	**600.0**

Full Time Equivalents (FTE)	
Type	**Amount of FTE**
	0.00
Total FTE	**0.00**

Request is related to a recurring expense	**No**
Request is related to a capital request	**No**
Request is related to proposed legislation	**No**

Language requested for inclusion in General Appropriations Act (Please Follow Legislative Bill Drafting Conventions - See Instructions)

To implement an Overseas Voter Portal to streamline voter registration and absentee application for Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) voters.

Justification Quantitative Data (Description)

Request: Provide a brief description of what the request does, how the dollars will be spent and explain why it is a nonrecurring need.

To provide a secure, user-friendly Overseas Voter Portal that would streamline voter registration and absentee application for our Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) voters.

Request: How the dollars will be spent.

This project is a new solution to an existing problem. When an overseas voter attempts to access the SOS website to get voter information, they are blocked by the firewall. Consequentially, they must contact the SOS so they can be whitelisted. On the SOS front, this is a tedious and manual process. Furthermore, NM Citizens might not even bother doing this outreach and they feel discouraged from getting the information they need to participate in elections.

Request: Explain why request is nonrecurring need.

Consequences: Provide a brief description of consequences of not funding a performance and accountability task.

Performance: How will agency performance be affected.

Performance: How will agency performance will be improved.

This project is a new solution to an existing problem. When an overseas voter attempts to access the SOS website to get voter information, they are blocked by the firewall. Consequentially, they must contact the SOS so they can be whitelisted. On the SOS front, this is a tedious and manual process. Furthermore, NM Citizens might not even bother doing this outreach and they feel discouraged from getting the information they need to participate in elections.

Brief description of problem agency is addressing.

State of New Mexico

SPECIALS, SUPPLEMENTALS AND DEFICIENCIES DFA

(Prepare separate forms for each request)

BU: 37000

Agency: Secretary of State

Program:

Analyst: Greg Rockstroh

Phone: 5054900584

Request Type: C2 Section 7 Request

Rank: 2

TOTAL SOURCES MUST EQUAL TOTAL USES

(Dollars in Thousands)

Sources		Uses	
Revenue Account	**Amount**	**Uses Account**	**Amount**
Other Transfers	18,099.4	Contractual Services	2,000.0
Total Sources	**18,099.4**	Other	16,099.4
		Total Uses	**18,099.4**

Full Time Equivalents (FTE)	
Type	**Amount of FTE**
	0.00
Total FTE	**0.00**

Request is related to a recurring expense	**No**
Request is related to a capital request	**No**
Request is related to proposed legislation	**No**

Language requested for inclusion in General Appropriations Act (Please Follow Legislative Bill Drafting Conventions - See Instructions)

To plan, design and implement a system replacement for the State Elections, Registration, and Voting Integrity System (SERVIS).

Justification Quantitative Data (Description)

Request: Provide a brief description of what the request does, how the dollars will be spent and explain why it is a nonrecurring need.

To plan, design, and implement a system replacement of the State Elections, Registration, and Voting Integrity System (SERVIS).

Request: How the dollars will be spent.

The purpose of this request is to replace the current system to wholistically meet the mission-critical objectives of the office; and to increase the efficiency of stakeholders (33 counties' clerks and staff, Secretary of State (SOS) staff and voters) as they meet their statutory obligations in election management/administration and voter registration processing and management.

Request: Explain why request is nonrecurring need.

Consequences: Provide a brief description of consequences of not funding a performance and accountability task.

Performance: How will agency performance be affected.

Performance: How will agency performance will be improved.

Brief description of problem agency is addressing.

Since the implementation of the current system in 2018, many legislative initiatives have resulted in mandates regarding election and voter management that have not been funded through the legislation. While the requirements are currently being met, it is through work-around solutions and/or manual processes. In addition, the support vendor's business has shifted to Software as a Service, and they want to sunset support for the current system. A comprehensive new system allows for full management and compliance with the agency's statutory obligations. Due to the current age of the system, and the vendor sunsetting support, it is necessary to replace the system.

DFA Performance Based Budgeting Data System
Annual Performance Report

Agency: 37000 Secretary of State

Program: P642 Administration and Operations

The purpose of the administration and operations program is to provide operational services to commercial and business entities and individuals, including administration of notary public commissions, uniform commercial code filings, trademark registrations and partnerships and to provide administrative services needed to carry out elections.

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Output	Average number of days to process corporate registration requests	15	TBD	No	
Output	Average number of days to process partnership registration requests	2	TBD	No	

Program: P783 Elections

The purpose of the elections program is to provide voter education and information on election law and government ethics to residents, public officials and candidates so they can comply with state law.

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Explanatory	Number of campaign finance training sessions offered each fiscal year	N/A	TBD	N/A	
Explanatory	Number of counties meeting the Uniformed and Overseas Citizens Absentee Voting Act deadline of mailing overseas ballots not later than forty-five days before an election	N/A	TBD	N/A	
Explanatory	Number of reporting individuals out of compliance with campaign finance reporting requirements	N/A	TBD	N/A	
Explanatory	Percent of eligible voters who voted in the June statewide primary election in even fiscal years	N/A	TBD	N/A	
Explanatory	Percent of eligible voters who voted in the November statewide general election in odd fiscal years	N/A	TBD	N/A	
Explanatory	Percent of eligible voters who voted in the November statewide local election in even fiscal years	N/A	TBD	N/A	
Outcome	Percent of county clerks satisfied with the election training provided by the secretary of state's office	91%	TBD	Yes	
Outcome	Percent of eligible voters registered to vote	85%	TBD	Yes	
Outcome	Percent of reporting individuals in compliance with campaign finance reporting requirements	97%	TBD	Yes	
Outcome	Percent of reporting individuals who have been issued a notice of final determination for non-compliance	100%	TBD	Yes	
Outcome	Percent of voting machines tested	100.00%	TBD	Yes	
Output	Number of training sessions provided to all county clerks on changes to the election code	2	TBD	Yes	

Performance Measures Summary

P642 **Administration and Operations**

Purpose: The purpose of the administration and operations program is to provide operational services to commercial and business entities and individuals, including administration of notary public commissions, uniform commercial code filings, trademark registrations and partnerships and to provide administrative services needed to carry out elections.

Performance Measures:		2024-25 Actual	2025-26 Actual	2026-27 Budget	2027-28 Request	2027-28 Recomm
Output	Average number of days to process corporate registration requests	15	TBD	5	5	
Output	Average number of days to process partnership registration requests	2	TBD	1	1	

P783 **Elections**

Purpose: The purpose of the elections program is to provide voter education and information on election law and government ethics to residents, public officials and candidates so they can comply with state law.

Performance Measures:		2024-25 Actual	2025-26 Actual	2026-27 Budget	2027-28 Request	2027-28 Recomm
Output	Number of training sessions provided to all county clerks on changes to the election code	16	TBD	5	5	
Outcome	Percent of county clerks satisfied with the election training provided by the secretary of state's office	0%	TBD	90%	91%	
Outcome	Percent of eligible voters registered to vote	82%	TBD	85%	85%	
Outcome	Percent of voting machines tested	100.0%	TBD	100.0%	100.0%	
Outcome	Percent of reporting individuals in compliance with campaign finance reporting requirements	85%	TBD	97%	97%	
Outcome	Percent of reporting individuals who have been issued a notice of final determination for non-compliance	100%	TBD	100%	100%	
Explanatory	Number of counties meeting the Uniformed and Overseas Citizens Absentee Voting Act deadline of mailing overseas ballots not later than forty-five days before an election	33	TBD	N/A	N/A	
Explanatory	Number of campaign finance training sessions offered each fiscal year	8	TBD	N/A	N/A	
Explanatory	Number of reporting individuals out of compliance with campaign finance reporting requirements	15	TBD	N/A	N/A	
Explanatory	Percent of eligible voters who voted in the June statewide primary election in even fiscal years	22.8%	TBD	N/A	N/A	
Explanatory	Percent of eligible voters who voted in the November statewide general election in odd fiscal years	69.1%	TBD	N/A	N/A	
Explanatory	Percent of eligible voters who voted in the November statewide local election in even fiscal years	20.5%	TBD	N/A	N/A	

OFFICE OF THE SECRETARY OF STATE

STRATEGIC PLAN FOR FISCAL YEAR 2028

Introduction

The Office of the Secretary of State (the Office) serves New Mexico through two primary public-facing responsibilities. First, the Secretary of State is the state's chief election officer and supervises elections governed by the Election Code. The Office supports all 33 county clerks, maintains statewide election and voter-registration systems, administers campaign-finance and governmental-ethics filing requirements, provides public information and training, and coordinates election security and continuity planning.

Second, Business Services is the state's central filing office for corporations and other business entities, Uniform Commercial Code records, trademarks, notary commissions, apostilles, authentications, and related commercial records. The division helps businesses and members of the public comply with state requirements while preserving records important to New Mexico's economy.

These services depend on agencywide legal, financial, procurement, human-resources, communications, information-technology, cybersecurity, records, and administrative capacity. FY2028 planning therefore treats Elections, Business Services, and the supporting operational divisions as one agency request with distinct departmental responsibilities, costs, and performance measures.

Mission and Operating Principles

The Office's mission is to administer secure, accurate, accessible, and transparent elections; provide reliable business and commercial filing services; protect public records and confidential information; and support public confidence in New Mexico government.

- ***Accountability*:** Use public funds for authorized purposes and report results clearly.
- ***Service*:** Provide timely and understandable assistance to voters, candidates, businesses, counties, and other public partners.
- ***Security*:** Protect election infrastructure, information systems, records, facilities, and personal information.
- ***Consistency*:** Apply statutes, rules, procedures, and internal controls uniformly.
- ***Readiness*:** Maintain staffing, contracts, systems, equipment, and contingency plans before they are needed.

Organization and Budget Structure

The FY2028 budget is expected to present recurring General Fund operations under Program P642, subject to final Department of Finance and Administration guidance. This is a budget-presentation change and does not eliminate or diminish Elections. The Office will preserve separate departmental budgets, cost centers, staffing schedules, workload measures, and management accountability for Elections, Business Services, Information Technology and Security, and Administration.

Operating area	Primary responsibilities
Elections	Statewide election administration, county guidance, voter registration, campaign finance, governmental ethics filings, outreach, training, auditing, election security, and Safe at Home.
Business Services	Business and commercial filings, notary commissions, apostilles and authentications, compliance, customer service, records, and business-filing technology.
Information Technology and Security	Public-facing systems, agency infrastructure, SERVIS, several election process systems, applications, network services, cloud services, access controls, cybersecurity, backup, and recovery.
Administration	Executive leadership, finance, procurement, contracts, human resources, legal services, communications, legislative coordination, records, facilities, and internal controls.

Direct statewide election costs authorized by law will continue to be tracked through the Election Fund, Fund 68180. Federal Help America Vote Act funding, special appropriations, and capital authority will remain separately identified and limited to allowable purposes.

FY2028 Strategic Priorities

Priority	FY2028 Direction	Expected Result
1. Election readiness	Maintain the recurring capacity needed for the normal election calendar and separately plan for a possible February 15, 2028, primary.	State and county election responsibilities are planned, funded, tested, and communicated before statutory deadlines.
2. County support	Establish a regional support model with defined responsibility for training, readiness monitoring, escalation, and on-site assistance.	Counties receive more consistent support and risks are identified earlier.
3. Technology and security	Strengthen SERVIS support, project management, cloud security, application security, and network redundancy.	Critical systems remain available, secure, supported, and recoverable.

Priority	FY2028 Direction	Expected Result
4. Business Services capacity	Fund and fill the existing 20-position structure, improve career progression, and align staffing with workload and service expectations.	Processing, telephone, email, walk-in, compliance, and records work is completed accurately and timely.
5. Financial accountability	Separate recurring, expansion, election, federal, special, and capital costs and strengthen internal planning, contract management, and reporting.	Leadership, the Department of Finance and Administration, and the Legislature can see what each request funds and what risk remains if it is not funded.

Elections

Elections administers the Election Code statewide, supports county clerks and election officials, maintains the statewide voter file, coordinates voting-system and election-management activities, administers campaign-finance and governmental-ethics filing requirements, provides voter education, and supports election security. The Safe at Home program also provides confidential substitute-address services to eligible participants.

FY2028 Election Environment

The 2028 Primary Election calendar remains unresolved. On August 15, 2026, the Democratic National Committee approved New Mexico for its February 15, 2028, early presidential-primary calendar, but state law has not established how New Mexico would implement that calendar. Potential outcomes include a separate February presidential primary, moving or consolidating the June 2028 primary into February, retaining the existing June schedule, or another structure established through legislation. The Office must plan for these possibilities without treating any one structure as final.

The recurring FY2028 staffing and operating request is based on ongoing statutory responsibilities and statewide election readiness, regardless of the final primary calendar. Costs that depend on the final election structure, including county reimbursements, postage, printing, temporary labor, vendor changes, equipment, outreach, and overtime, will remain in a separate contingency schedule until the legal and operational requirements are confirmed.

Election goals and measures

Goal	Key FY2028 Actions	Performance Indicators
Accurate and trusted elections	Maintain uniform procedures, testing, canvass support, post-election audits, records, and independent review.	Statutory deadlines met; required testing and audits completed; corrective actions resolved.
County readiness	Assign regional coverage, conduct training, monitor readiness, document issues, and escalate unresolved risks.	Counties trained; readiness reviews completed; support requests resolved; unresolved risks reported.
Voter access and information	Provide timely, accessible, multilingual information and targeted outreach to rural, tribal, disabled, and other underserved voters.	Materials delivered on schedule; outreach contacts and events; accessibility issues resolved.
System readiness	Coordinate SERVIS configuration, data validation, interfaces, testing, election-night reporting, and vendor changes.	Testing completed; defects resolved; uptime and incident measures; county issues closed.
Security and continuity	Conduct cyber and physical-security training, monitoring, incident planning, backups, recovery testing, and continuity exercises.	Exercises completed; vulnerabilities remediated; recovery tests completed; incidents documented and resolved.

Source note: The 2024 and 2025 SOS annual reports document statewide county training, election-security work, automatic voter registration, voter outreach, and continued federal funding pressure.

Business Services

Business Services is the State's central filing and records office for corporations and other business entities, commercial filings, notary commissions, apostilles and authentications, trademarks, service of process, and related statutory functions. The division reviews filings for compliance with New Mexico law, maintains official public records, provides information to businesses and members of the public, and operates the online Business Filing System.

These responsibilities are governed by numerous provisions of state law, including Chapters 53 and 54 NMSA 1978 and statutes governing commercial filings, notaries, trademarks, service of process, and other specialized registrations. The volume and legal effect of this work make Business Services an important part of New Mexico's commercial infrastructure. Businesses, lenders, courts, attorneys, government agencies, and members of the public rely on the division's records and filing decisions.

When the Corporations Bureau transferred from the Public Regulation Commission to the Office of the Secretary of State in 2013, the transition included approximately 20 positions and $1.0599 million in recurring funding, plus $350,000 in nonrecurring transition funding. The division remains authorized for 20 positions. The August 2026 working snapshot showed 13 filled positions and seven vacancies, representing a 35 percent vacancy rate within the division.

FY2028 priority is to fund and fill the existing 20-position structure. The current expansion request does not include additional Business Services positions. Before seeking positions beyond the existing authorization, the Office will document workload, service demand, statutory responsibilities, processing performance, staffing needs, and the effect of vacancies on customers and compliance work.

Business Services also needs a defined career ladder. The current working proposal would reclassify five of the ten Compliance Specialist positions from Pay Grade C5 to C6, creating a C5, C6, and C7 progression rather than requiring employees to move directly from C5 to C7. The change is intended to recognize increasing responsibility, improve retention, support succession planning, and provide a realistic advancement path. Human Resources and the State Personnel Office must validate the duties, classifications, organizational structure, and compensation effect before implementation.

Funding and Legislative Strategy

Business Services transferred approximately $9.53 million to the State General Fund in FY2026. The current working estimate for the fully burdened annual cost of all 20 authorized positions is approximately $1.75 million, or 18.3 percent of FY2026 revenue.

These figures show the division's scale and value, but they do not give the Office authority to retain or spend the revenue it collects. A dedicated revenue-retention mechanism would require a separate legislative proposal defining the amount or percentage retained, allowable uses, treatment of remaining revenue, appropriation authority, and reporting requirements.

The Office does not plan to pursue revenue-retention legislation during the FY2028 budget cycle. The immediate strategy is to build a documented record of:

- Statutory and regulatory responsibilities.
- Filing, telephone, email, walk-in, compliance, and records workload.
- Processing times and service expectations.
- Filled positions, vacancies, turnover, and recruitment challenges.
- Personnel and essential operating costs.
- Revenue generated and transferred to the General Fund.
- The effect of staffing levels on businesses, customers, and statutory work.

This record will support the FY2028 request to fund and fill the existing 20 authorized positions. It will also give legislators and budget officials a clear view of the relationship among statutory responsibilities, workload, staffing costs, service levels, and revenue.

After the workload and cost information has been validated, Leadership can determine whether to pursue legislation in a future session, allowing the Office to retain a limited portion of Business Services revenue. Any future proposal should be tied to documented operating costs and provide that remaining revenue continues to be transferred to the State General Fund.

Workload, Service Demand, and Statutory Responsibilities

The 2025 annual report documented 41,454 customer calls, 2,228 walk-in customers, 12,743 email requests, and 200,079 business transactions. Staff also help customers understand filing requirements, correct rejected or incomplete submissions, process notary and authentication requests, maintain public records, address compliance concerns, and support the systems used to provide these services.

The Department of Information Technology has advised the Office that the SOS customer-service line is the second busiest among state-government customer-service lines. Before using that comparison externally, the Office will obtain the supporting data and confirm the measurement period, agencies compared, and methodology.

Online filing has changed how work arrives, but it has not eliminated staff review. Employees must still evaluate submissions, resolve errors, answer questions, address rejected or incomplete filings, protect official records, respond to system issues, and ensure compliance with applicable law.

New Mexico law requires the Secretary of State to administer and maintain filings under numerous business and commercial statutes. Those laws generally require the Office to review and file documents that satisfy statutory requirements, but they do not establish one universal same-day processing deadline for all Business Services transactions. Same-day or next-day processing should therefore be presented as a service goal or prior performance level, not as a general statutory requirement.

Business Services Goals and Measures

Goal	Key FY2028 Actions	Performance Indicators
Restore operating capacity	Recruit authorized vacancies, validate classifications, implement the proposed C5/C6/C7 compliance career ladder, cross-train staff, and establish coverage plans.	Filled and vacant positions; time to fill; turnover; cross-training completed.

Goal	Key FY2028 Actions	Performance Indicators
Improve customer service	Measure and manage telephone, email, lobby, and filing demand by work type and period.	Answer rate; abandoned calls; response time; first-contact resolution; complaints.
Maintain timely and accurate processing	Track pending work, service standards, errors, corrections, and rework.	Median processing time; percent within standard; aged items; error/rework rate.
Strengthen compliance and records	Improve fraud-prevention processes, compliance follow-up, records cleanup, access, and retention practices.	Compliance cases completed; backlog reduced; access issues resolved; records milestones completed.
Connect cost, workload, and revenue	Report transaction volume, operating cost, staffing, and revenue in one departmental view.	Revenue by source; cost per transaction; personnel cost as a share of revenue; monthly workload trend.

Information Technology and Security

Information Technology and Security support every public-facing and internal function of the Office. The environment includes SERVIS, Campaign Finance systems, the Business Filing System, the Online Voter Services Portal, election-results systems, network and cloud services, identity and access controls, end-user support, vendor integrations, security monitoring, and continuity and recovery responsibilities.

FY2028 Technology and Security Goals

- Maintain reliable and secure public-facing systems and define service, uptime, incident, and recovery measures.
- Complete required SERVIS configuration, testing, vendor coordination, and change management for the normal election calendar and any separately authorized February primary.
- Add dedicated cloud-security and application-security capacity and reduce dependence on outside support that may not remain available.
- Create network administration redundancy and formal after-hours and election-period coverage.
- Strengthen project management and business analysis so operational requirements, testing, documentation, costs, and vendor work are controlled across Elections and IT.

- Maintain equipment replacement, licensing, hosting, storage, backup, disaster recovery, vulnerability remediation, and access-review schedules.

Administration and Agency Operations

Function	FY2028 Focus
Finance	Accurate budgeting, accounting, reconciliation, grant and fund management, county reimbursements, revenue distributions, financial reporting, and expenditure monitoring.
Procurement and contracts	Earlier procurement planning, complete scopes and estimates, contract calendars, timely amendments, invoice controls, and documented receipt of goods and services.
Human resources	Recruitment planning, classification review, retention, career development, performance management, succession planning, and accurate personnel records.
Legal	Election law, litigation, contracts, rulemaking, public records, administrative matters, and agencywide legal support.
Communications and outreach	Accurate, accessible, timely public information for elections, business services, agency initiatives, and emerging issues.
Internal controls and continuity	Documented procedures, access reviews, segregation of duties, audit coordination, records, cybersecurity, emergency planning, and corrective-action monitoring.

FY2028 Staffing Strategy

Agencywide Operating Capacity

The staffing case is agencywide. Elections and Business Services cannot operate without finance, procurement, human resources, legal, communications, information technology, cybersecurity, records, and administrative support. The Office has only 73 authorized positions supporting statewide elections, business filings, public records, financial administration, cybersecurity, and other statutory responsibilities. It does not have enough organizational depth to absorb prolonged vacancies without affecting service, compliance, internal controls, or employee workload and retention.

Vacancies should not be treated as recurring budget savings. The work remains and is shifted to other employees, delayed, or supported through contracts and overtime. The FY2028 request therefore seeks adequate recurring funding for the full authorized structure, timely recruitment, cross-training, succession planning, and the targeted expansion needed to address documented operational risks.

Compensation, Recruitment, and Retention

The Office must be able to recruit competitively and retain experienced employees. Current employees who remain below the midpoint of their pay grades may leave for lateral positions at other agencies that pay at or near midpoint. Recruiting new employees near midpoint without reviewing similarly situated current employees can also create salary compression, internal inequity, and additional turnover.

Finance and Human Resources will develop a validated compensation plan that identifies employees below midpoint, reviews classification, duties, experience, performance, tenure, and internal comparators, and estimates the cost of appropriate adjustments. The plan will also require an internal-alignment review when a new employee is hired above comparable current staff. Any adjustment remains subject to available funding, State Personnel Office requirements, and Leadership approval.

Headcount bridge: The current internal structure consists of 67 regular positions and six intern positions, for 73 total authorized positions. Repurposing all six intern positions would produce 73 regular positions with no increase in total authorized headcount. The separate seven-position expansion would increase the proposed FY2028 structure to 80 regular positions.

Six Intern Positions Proposed for Conversion

Count	Working position	Primary Purpose
1	Attorney	Provide agencywide legal capacity for election law and litigation, contracts, procurement review, rulemaking, public-records matters, legal research, and succession support.
1	Elections Training and Outreach Coordinator	Develop and deliver county and election-worker training, election-school materials, written procedures, voter education, accessible and multilingual outreach, and rapid training when laws, systems, or election schedules change.
1	Elections Senior IT Business Analyst	Translate Elections operational needs into documented system requirements; coordinate SERVIS workflows, data validation, testing, vendor work, issue resolution, and communication between Elections and IT.

Count	Working position	Primary Purpose
1	Elections IT Project Manager	Manage election-technology projects through defined scope, schedules, risks, dependencies, procurement needs, testing, vendor deliverables, implementation, and closeout.
1	Cloud Security Specialist	Secure cloud systems, identities, configurations, and data through monitoring, access review, vulnerability remediation, incident response, recovery planning, and coordination with system owners and vendors.
1	Senior IT Business Analyst	To support the business aspects of our growing information systems including process analysis, requirements development, creation and maintenance of business system documentation, and process modeling and testing.

Seven Positions Proposed for Expansion Above 73

Count	Working Position	Primary Purpose
1	Elections Management Analyst Supervisor	Supervise election management analysis and the regional county-support model while providing one of four regional coverage assignments.
1	Elections IT Administrator	Provide dedicated administration and operational support for election systems, configuration, testing, vendors, and county needs.
3	Regional County Support Coordinators - Management Analysts	Provide three additional regional coverage assignments for readiness monitoring, county assistance, travel, documentation, training support, and escalation.
1	Application Security Specialist	Review application security, coordinate testing and remediation, and support incident response for public-facing and election systems.

Count	Working Position	Primary Purpose
1	IT Network Administrator	Maintain secure network infrastructure and provide redundancy for agency and election connectivity.

The Elections Management Analyst Supervisor and three Regional County Support Coordinators will provide four regional coverage assignments. The supervisor will lead the statewide model while also carrying a regional assignment. Final regional boundaries, travel expectations, escalation procedures, and county assignments remain subject to BOE and Leadership approval.

February 2028 Primary Election Contingency

Because the final 2028 Primary Election calendar has not been established, the Office will maintain a distinct contingency schedule for costs that vary by election structure. The contingency is not part of the recurring operating baseline and should not be treated as permanent expansion unless a position or service is independently justified for ongoing operations. The schedule will be updated when state law establishes the election date, structure, parties, and funding requirements.

Cost Area	Items Requiring Validation
Counties	Reimbursements, temporary labor, polling operations, training, supplies, equipment, travel, and support.
Mail and printing	Ballots, envelopes, voter notices, postage, returned-mail handling, translations, and accessibility.
Systems and vendors	SERVIS programming, integrations, election definitions, testing, election-night reporting, change orders, hosting, licensing, and support.
State operations	Temporary staff, overtime, travel, holiday and after-hours coverage, procurement, finance, legal, communications, and records.
Security	Monitoring, threat hunting, incident response, vulnerability remediation, county support, and physical-security needs.
Equipment	Tabulator and scanner availability, deployment overlap, certification, transport, storage, maintenance, and contingency capacity.
Public information	Statewide voter education, bilingual and accessible materials, media, outreach, training, and rapid-response communication.

Funding and capital priorities

- Recurring General Fund: sustain core personnel, contracts, systems, and agency operations.
- Election Fund, Fund 68180: pay allowable statewide election and county-reimbursement costs and maintain a transparent election-cost schedule.
- Federal funds: use HAVA and other federal resources only for allowable, documented costs and do not assume future federal awards will support recurring state responsibilities.
- Special and supplemental requests: separately identify litigation, outreach, election contingency, or other costs that do not belong in the recurring base.
- Capital: use existing capital authority first and support any additional equipment request with inventory, deployment, useful-life, certification, storage, and procurement evidence.

Performance Management and Reporting

Each division will maintain a limited set of measures that Leadership can use monthly and that external reviewers can understand. Measures will include a definition, source, reporting period, owner, target or service standard, and explanation of significant variance. The Office will avoid publishing figures that cannot be traced to an official system or documented manual process.

Reporting Layer	Minimum Content
Monthly Leadership report	Budget status, staffing, vacancies, contracts, major deadlines, workload, service issues, risks, and corrective actions.
Quarterly strategic review	Progress on FY2028 goals, performance trends, project status, election readiness, system risks, and decisions needed.
Budget and legislative reporting	Recurring and nonrecurring costs, program and fund distinctions, staffing bridge, workload evidence, outcomes, and consequences of non-funding.
Annual public reporting	Major accomplishments, performance, service volume, election and business-services outcomes, security work, and stewardship of public funds.

Key Risks and Controls

Risk	FY2028 Control
Unreconciled headcount or cost	Maintain a position-number bridge from 67 regular plus six interns to 73 regular, then separately show the seven-position expansion to 80.

Risk	FY2028 Control
February-primary uncertainty	Use explicit assumptions and a separate contingent schedule until law, date, ballot, parties, and funding are established.
Election Fund pressure	Maintain multi-year cash and cost projections and distinguish recurring administration from direct election costs.
Federal funding reductions	Do not build recurring state obligations on an assumed future HAVA award or continued no-cost federal support.
Technology single points of failure	Document coverage, cross-training, contractors, recovery procedures, and proposed network, cloud, application-security, analysis, and project-management capacity.
Business Services vacancies	Fund and fill the existing 20-position structure, assign hiring ownership, and report service and workload results.
Contract and procurement timing	Use a forward contract calendar, early scopes and estimates, approval milestones, and documented contingency plans.

FY2028 Implementation Responsibilities

Owner	Required Deliverable
Leadership	Approve the recurring baseline, six intern conversions, seven-position expansion, contingent election approach, and external message.
BOE	Confirm Elections titles, classifications, duties, pay bands, regional-support design, permanent versus contingency needs, and performance measures.
IT/Security	Confirm IT and security titles, classifications, duties, pay bands, priority order, contract alternatives, system costs, and performance measures.
Legal and HR	Validate the Attorney/Law Clerk option and all proposed position titles, pay bands, minimum qualifications, comparators, and organizational placement.
Business Services	Provide a hiring plan for the existing 20 positions and validate workload, service, compliance, records, and revenue measures.
Finance	Reconcile the request, funding sources, headcount bridge, personnel costs, contracts, election contingency, capital, and supplemental needs.

STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

Fiscal Year 2028
Office of the Secretary of State
IT STRATEGIC PLAN
September 1, 2026

Gregory Rockstroh
Chief Information Officer

Table of Contents

I. EXECUTIVE SUMMARY

The New Mexico Office of the Secretary of State (SOS) is a small office with great responsibility for many constitutional and statutory obligations related to conducting elections, maintaining designated critical infrastructure, operating a business in New Mexico, operating the State Safe at Home Program, and filing and maintaining official Executive and Legislative records. Our constituency is largely external and includes the general public, businesses, media, elected officials and election officials throughout the state. Candidates, lobbyists, and political action committees are also key customers of our Office. The SOS is currently authorized for 73 full-time employees (FTE) including nineteen direct IT Staff. Significant IT modernization efforts have been underway in recent years and those will continue as we press forward with the goals of streamlining business operations and leveraging technological solutions to bring greater efficiencies and security to the SOS.

To serve our mission, the SOS operates three public-facing lines of business: Elections, Ethics (i.e. Campaign Finance), and Business Services. Each line of business has a large, complex information system that is used by the SOS and our external customers to efficiently administer our statutory mission in these areas. In addition, the SOS maintains and operates numerous smaller systems. These primarily support the day-to-day needs of the Office's staff, but some are also utilized by the public to conduct business with our office. With the exception of the SOS Enterprise System (SOSE), our business filing system, which is hosted by the maintenance and support vendor, the SOS's large information systems are hosted on SOS owned and operated servers and equipment that are housed at the State Data Center in Santa Fe, NM.

The SOS is also responsible for operating, maintaining, and overseeing equipment and systems that are designated by the United States Federal Government as Critical Infrastructure (CI). Although these systems are not under specific regulatory controls, our federal partners have great interest in ensuring that we properly operate and manage these systems in keeping with applicable standards and best practices. The CI designation has greatly increased our reporting requirements and the actual work necessary to secure these systems. Also notable is that much of the CI that we oversee is housed with county election partners. This situation innately creates geographical and communication challenges for our limited staff when fulfilling our oversight role and performing necessary due diligence. We believe that the Election People, Process, and Property Management System (EPPPMS) will help us mitigate many of these concerns.

Priorities for the SOS IT and Security Division through FY28 include:

1. Maintaining our IT infrastructure and information systems so that they continue to meet the core mission of the office including support of: voter registration, election management, business filings, candidate campaign finance filings, filing and public posting of statutes and executive orders, and notary public registrations and certifications.
2. Replacing the Campaign Finance Information System (CFIS). Because we have been unsuccessful with meeting New Mexico's needs by migrating the system to the vendor's software as a service (SaaS) ethics compliance solution, we are now seeking to remedy the system's shortcomings by replacement. The SOS is using C2 funding in FY27 to permit this critical undertaking. We thank the Legislature for their support of this important undertaking.

3. Continuing the project to enhance the State Elections Registration and Voting Integrity System (SERVIS) to meet the evolving needs of modern, secure elections and to better support election administration statewide.
4. In conjunction with the Office's new Security Division, the Office of Cybersecurity (OCS), and the SOS's business units, IT will continue to improve our business continuity and disaster recovery plans, procedures, and technical capabilities.
5. In keeping with the Office's strategy to leverage technology to improve services for our business customers, the SOS will continue to seek opportunities to adjust and improve the newly implemented or modified systems.
6. In order to address a long-standing business process gap, and eliminate time-consuming manual procedures, the SOS is implementing a new information system that will enable us to efficaciously collaborate with New Mexico's county election offices and gather all election records required by statute. This system will also help standardize our elections' people, process, and property activities across New Mexico's thirty-three counties. The SOS seeks to effectively partner with the New Mexico Department of Information Technology (DoIT) to deliver cost-effective, secure technology solutions to the Office. Strong partnership will help the state, and the NM Office of Cybersecurity to achieve better visibility into the SOS's security posture and better inform the evolving security needs of the state.
7. We are seeking C2 funding to initiate three new projects for FY28: (1) To replace end of life (EOL) infrastructure and the required licensing to support it; (2) to replace the near EOL SERVIS System with a platform that is vendor-supported and wholistically meets the mission critical objectives of the office; and (3) to provide a secure, user-friendly Overseas Voter Portal that would streamline voter registration, absentee application for our Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) voters.

Significant IT modernization efforts have been underway in recent years and those will continue as we press forward with the goals of streamlining business operations and leveraging technological solutions to bring greater efficiencies and security to the SOS.

Finally, it should be stated that the SOS will make unforeseeable course corrections as needed in FY27 and FY28. Although we do our best to plan ahead, unexpected situations do sometimes occur. The Office will react to such situations with all necessary and appropriate actions to improve the office and the services we provide to New Mexico and its constituents.

II. AGENCY OVERVIEW

A. Agency Mission

The mission of the SOS is to administer elections, oversee campaign finance administration, lobbyist registration and expenditure reporting, financial disclosure filings by elected officials and government appointees, and business registrations and notary certification in accordance with state and federal law. Furthermore, the SOS is charged with maintaining and providing public access to the laws, official acts, and other instruments which are vital to the efficient and transparent operation of state government and operating the State's Safe at Home Program for survivors of domestic violence, sexual assault, and stalking.

The IT staff supports and maintains the information systems which host two of our three primary lines of business, as well as the servers and technology infrastructure necessary to enable the related internal functions of the Office. In addition, the IT Division supports the day-to-day technology needs of our office staff who are responsible for engaging with the people and businesses of New Mexico. These systems are hosted on SOS-owned equipment that is housed at the New Mexico State Data Center.

B. Agency Goals

The Office is organized into two major business units: (1) the Elections Division and (2) Administration & Operations. The SOS provides three distinct public-facing lines of business to New Mexico's citizens via the software systems that support the Business Filing, Campaign Finance, and the Elections lines of business. These systems, in concert with the SOS's website and other web applications, enable New Mexicans to explore, monitor, and interact with their government.

Regarding the next few paragraphs, although the Office's goals are consistent and related across all divisions, they are described separately here to best articulate how each impacts a particular business unit.

Elections Division Goals: Fulfill the statutory requirements of the SOS for statewide election administration and provide strong leadership, support, systems, and guidance to county clerks, voters, registration agents, and third parties regarding state election policies and practices. They also support the State Ethics Commission in their role to ensure compliance with governmental ethics laws through education and enforcement and provide public access to information regarding political spending by public officials, candidates, political action committees, and lobbyists. Finally, they manage the state's Safe at Home program and public records requests for the agency.

Administration and Operations Goals: The Administration and Operations business unit encompasses the Business Services, Finance, Legal, Information Technology, and Security Divisions. Within this umbrella, the SOS aims to expand online business filings and official government filings that are filed, registered, and recorded with the SOS. We also endeavor to improve the ease of use and efficiency of our systems to increase customer satisfaction by facilitating the registration and reporting of these entities so businesses are able to be more compliant with state statutes, increase public access to government documents, notary certification, and support the orderly administration of our state government system.

The SOS has established the following INITIATIVES for FY 2027 and FY 2028:

- Maintain and adjust fraud prevention measures that were recently implemented in the business filing system, SOSE.
- Evaluate and prepare our information systems for the upcoming change in Secretary and administration.
- Scope and continue to apply enhancements to the statewide voter registration database (SERVIS) as well as to implement statutorily required changes.
- The SOS and Motor Vehicle Department collaborated to launch Automatic Voter Registration (AVR) in time for the statutory deadline of July 1, 2025. We will continue to improve AVR processes and systems in the year ahead as experience indicates.
- The 2025 Legislature passed a bill creating semi-open primaries, SB16. The SOS adjusted several elections systems to support this initiative in time for the 2026 Primary Election. We will continue to improve the necessary integrations through FY27 and FY28.
- Although we plan to continue to update the SERVIS system to meet statutory changes and critical operational needs, we acknowledge that the system is approaching end of life. The Office is seeking C2 funding in FY28 to allow us to replace the system with a new, state-of-art system before support for the current system ends in February 2029.
- The Office will continue to create efficiency improvements for New Mexico's elections administrators. Implementing the EPPPMS is just one example of such efforts. That project is well underway and will bear fruit while helping the SOS manage the logistics of the 2026 General Election and future elections.
- Replace the Campaign Finance Information System with a system that better aligns with New Mexico's statutes and which is easier for our customers to use. In the meantime, we will continue to leverage the SOS's IT expertise and engage with the current system's maintenance and support vendor to correct bugs and improve user experience where it makes sense to do so. Initial replacement is scheduled for functional completion by the end of FY27 and continued enhancements will be implemented through FY28.
- In FY27 we will continue our efforts to improve our business continuity and disaster recovery plans and processes. We will also tune our technical capabilities as resources allow.
- The SOS's application development staff refreshed the Same Day Registration System, a key system for administering elections, to newer Microsoft software technology in FY26. The system was successfully used during the 2026 Primary Election. We are making some minor enhancements in time for the 2026 General Election and shifting the system into maintenance and support mode.
- The SOS developed a new Canvass application that was first utilize for the 2026 Primary Election. This system greatly saved FTE hours from a tedious manual process and significantly assisted the Office to ensure the accuracy of election results. We are improving the system for Office use for the 2026 General Election and are further enhancing the system so it can also be used by county stakeholders.
- The SOS will continue website and web application migration from the state.nm.us domain to sos.nm.gov.

- Continue to adjust the IT staff and their collective skill set to meet the expanding and changing needs of the SOS.
- Continue assisting counties with the implementation of permanent, secure ballot drop boxes around the state, including the statutory requirement for video surveillance of the boxes.
- Continue supporting county IT staff with IT security by providing and facilitating IT support and services to ensure secure elections, to include hardware "Go-Kits" to be used by counties experiencing technological difficulties in critical election windows.

C. Vision and Priorities

The mission of the SOS is to administer elections, oversee campaign finance administration, lobbyist registration and expenditure reporting, and financial disclosure filings by elected officials and government appointees, business registrations and notary certification in accordance with state and federal law. The Office's vision, however, is to accomplish its mission with unparalleled efficiency and transparency to New Mexico's citizens and businesses.

The SOS IT Division ensures that stakeholders and citizens receive maximum benefit from SOS IT innovations through the convenient delivery of services and information related to elections, governmental ethics, and the conduct of business in New Mexico. Such services are securely delivered using modern and proven information technology solutions.

The SOS IT Division continues modernization efforts in support of the following strategic priorities:

- Improving user efficiency;
- Enhancing applications to comply with statutory changes and mandates;
- Enhancing service and information delivery to constituents and stakeholders;
- Standardizing critical areas of election administration;
- Replacing equipment on a regular cycle to maximize reliability and provide consistent information delivery;
- Refreshing computer hardware, software, and information systems on a regular cycle to take advantage of performance and security improvements, as well as new features;
- Ensuring system and security controls are in place to protect critical IT infrastructure and data assets; and,
- Ensuring necessary planning and redundancy to protect critical services in the event of a primary site system failure for all critical systems.

D. Agency Description and IT Organization Structure

The Office is organized into five Divisions that he support the mission and the Citizens of New Mexico via the Secretary. The Information Technology Division houses the CIO and the IT staff. The SOS's Security Division, which houses the CISO and the Election Security Program, sits alongside the IT Division. Both the CIO and CISO report to the Deputy Secretary of State, Sharon Pino.

III. IT ENVIRONMENT

A. Major Applications

IT provides project management, application development, and support for five primary systems:

State Elections, Registration, and Voter Integrity System (SERVIS) - SERVIS is the New Mexico voter registration and election management system. It is used daily by county election officials for voter registration processing. All statewide, local and special elections are organized and managed by SERVIS. Other key functions include managing voter registration, capturing candidate filing data, generating ballot programming load files, official public results reporting and results canvassing (auditing). Its primary users are New Mexico's voters, the county clerk offices, municipal clerks and SOS elections staff. Daily maintenance and operational support is provided by in-house SOS staff and backed by a support contract with KnowInk, LLC for system enhancements and escalation of larger system problems.

Campaign Finance Information System (CFIS) – CFIS tracks and makes available to the public thousands of campaign contributions and expenditures of candidate campaign committees, political action committees, and lobbyists. It is used extensively by the media and the public in support of governmental and political transparency and other government agencies charged with enforcing state ethics laws, to include the State Ethics Commission, the Office of the Attorney General, and local District Attorney offices. The system was implemented in 2020 and is locally hosted by the SOS. Maintenance and operational support are provided by in-house SOS staff with a support contract in place with PCC Technology, Inc. dba Civix, for system enhancements and escalation of larger system problems. It has become obvious the system is not capable of adequately meeting New Mexico's evolving statutory and business requirements. Consequently, the SOS is utilizing C2 funding obtained from the 2025 and 2026 Legislative Sessions to implement a replacement system in FY27. That project recently entered the implementation phase with the PCC.

SOS Enterprise (SOSE) - SOSE (by Tecuity, Inc) is our business services information and filing system, which is utilized for business formation, business report filing, registration of notaries, UCC registrations and various other business filing functions in New Mexico.This system generates over $**9.5** million annually in revenue for the NM General Fund. Finally, the system provides New Mexicans with a tool they can use to research business legitimacy and status in New Mexico. The system is a Software as a Service (SaaS) and is hosted in the cloud by the vendor. Daily maintenance, operational support, and system enhancements are obtained via a maintenance and operations contract with the vendor.

Online Voter Services Portal (OVSP) – New Mexico's voters expect to be able to complete many common tasks associated with voting via the Internet. This suite of systems offers them the following services in a safe and secure manner: register to vote, update a voter registration, apply for an absentee ballot, receive and mark an electronic ballot if visually impaired. Also, New Mexicans can register to vote and vote on the same day, during Early Voting and Election Day.

These systems were developed in-house between 2016 and 2019. Daily maintenance and operational support are provided by in-house SOS staff. The same-day voter registration system (SDR) was refreshed to new Microsoft software technology during FY26 and the new system has proven to be better capable of operating in New Mexico's rural polling places.

Election Night Results System (ENR) - ENR's primary purpose is to report results for the many and varied election contests and questions throughout New Mexico on Election Day. Lesser known, however, is that this system is used to report the results for all elections from 2016 and forward. Candidates, the news media, and New Mexicans depend on this website for accurate and timely results. The system is hosted in the Microsoft Azure cloud which allows for considerable flexibility in adjusting to demand because the site's use is so seasonal. Daily maintenance, operational support, and system enhancements are obtained via a maintenance and operations contract with the vendor, KnowInk LLC.

TABLE 1.1: Major Applications

Application Name	**Purpose / What It Does**	**Mission Critical?** (Yes/No)	**Data Types Handled**	**Hosting Type** (On-Prem / Cloud / SaaS)	**Vendor or Internal**
SERVIS	Voter Registration Election Ballot Management	Yes	Personal Identifiable Information (PII)	On-Prem	KnowInk and SOS staff
CFIS	Campaign Finance Filings for Candidates and PACs Lobbyist Filings etc	Yes	Public	On-Prem	Civix with some support from SOS staff
SOS Enterprise	Business Filing System Notary Filing Apostille Filing etc	Yes	Public	Cloud / SaaS	Tecuity
Online Voter Services Portal	Online Absentee Online Voter Registration Ballot Marking for the Visually Impaired	Yes	PII	On-Prem	SOS staff
Election Night Results	Presents Election Results to the Internet on Election Night Also hosts election results for prior elections	Yes	Public	Cloud / SaaS	KnowInk

B. Security

The SOS is highly security conscious, and we are actively improving our security practices. The SOS security division supports security controls and initiatives throughout the Secretary of State office. The Election Security Program was created in 2018 with the mission to analyze and orchestrate available resources to secure election and voting systems which are designated Critical Infrastructure by the US Department of Homeland Security. The work of this program provides security services to the SOS as well as to county offices throughout the state.

We have several security policies, plans and procedures that have evolved over the life of the agency. Review, implementation, and improvement of the plans is ongoing. We have implemented a cloud-based policy management system designed to make policy creation, distribution and tracking more efficient and to support business continuity and disaster recovery.

We engaged with a leading research firm for unbiased and focused relevant research to help our business and IT leaders make strategic and informed decisions in disaster recovery, business continuity and incident response. We have retained expert facilitators to conduct workshops and help complete these key initiatives, work through critical projectdeliverables, and train our team. We also use software to help develop, manage, and maintain the SOS Business Continuity Plan, including employee alerts, and to effectively manage operations in the event of a disaster. We will continue to refine and update our plans and procedures in this area as well as in other areas of security.

We will participate in the annual Office of Cybersecurity (OCS) IT and Security risk assessment initiative with a review of the security controls and the security assurance platform to support risk and compliance assessment.

Our agency adheres to the following security practices and standards:

- The National Institute of Standards and Technology controls.
- We require Cybersecurity Awareness Training during onboarding and annually thereafter. We currently use Wizer and Phishing Box, and we regularly conduct phishing simulations.
- We provide regular security outreach and training to the county election and county IT staff, including several regional election security workshops that includes partnerships with the NM Department of Health (DOH), Department of Homeland Security and Emergency Management (DHSEM), OCS and Elections Security Exchange providing preparedness tabletop exercises, in preparation for statewide elections.
- We utilize an OCS contracted third party to conduct an Annual-Cybersecurity-Risk-Assessment (Pen Test) of our infrastructure and a portion of our hosted applications which was completed in May 2025. We also use their Vulnerability Management as a Service (VMaaS) with monthly reviews.
- We use an Approved Scanning Vendor (ASV) Certified Scanning for Payment Card Industry Data Security Standard (PCI DSS) compliance scanning, and we participate in the monthly, quarterly, and annual State of New Mexico PCI compliance assessment.

- We are active members of the Multi-State Information Sharing and Analysis Center (MS-ISAC) and their Elections Infrastructure Information Sharing and Analysis Center (EI-ISAC). These provide threat intelligence and distribution, incident response and forensic services, member collaboration and engagement and access to the 24x7x365 CIS Security Operations Center.
- With our Federal and State partners we provide Active Threat Response, DOH Harm Reduction, and Safe Mail Handling training for the county election staff as well as the SOS staff.
- We provide Election Security Program, Clerks & Vendors, and State and Federal Partners Briefings with updates provided by or state partners such as DHSEM and our federal partners such as Cybersecurity and Infrastructure Security Agency (CISA).
- In partnership with CISA we receive a comprehensive weekly snapshot of known vulnerabilities detected on Internet-facing hosts for New Mexico Secretary of State (NMSOS).

Lastly, we conduct a framework review using the NIST Cybersecurity framework and we use the results as a benchmark to monitor our progress and to align our security posture to industry best practices.

C. Agency IT Certified Projects

TABLE 1.2: Current Certified IT Projects

PROJECT NAME: Election People, Process, and Property Management System (EPPPMS)	
Project Description	To procure and implement a new election information management system to facilitate real time collaboration with the county election officials for election logistics and record keeping.
Estimated Project Costs	$1,200,000
Current Funding	$1,200,000 (Total Appropriated, released and non-released)
Certified Project Phase	Implementation
Estimated Completion	30 November 2026
Strategic Priority	Implement a new system to manage the Election, People, Process, and Property Management logistics for statewide elections to fulfill the agency mission to administer government elections in accordance with state and federal law.
PROJECT NAME: Campaign Finance Information System (CFIS) / Ethics E-File	
Project Description	The SOS will design, build, and implement a comprehensive, easy-to-use CFIS that meets the State's filing, compliance, and administrative requirements in accordance with the Campaign Reporting Act, the Lobbyist Regulation Act, and the Financial Disclosure Act.
Estimated Project Costs	$3,250,000
Current Funding	$3,250,000 (Total Appropriated, released and non-released)
Certified Project Phase	Implementation
Estimated Completion	30 June 2028
Strategic Priority	STRATEGIC PRIORITY 1 – Replace the Campaign Finance Information System (CFIS)

D. Workforce

i. Full Time Internal IT Employees

Full-Time IT Employee Summary

Classification	Positions Filled	Positions Vacant
IT Division Personnel	**14**	**0**
IT Application Developer Series	*5*	*0*
IT Business Analyst Series	*2*	*0*
IT Management Series	*2*	*0*
IT Project Manager Series	*2*	*0*
IT Network Administrator Series	*1*	*0*
IT Systems Administrator Series	*2*	*0*
Security Division Personnel	**5**	**0**
IT End User Support	*1*	*0*
IT Network Administrator Series	*1*	*0*
IT Security and Compliance Series	*3*	*0*
TOTAL IT & IS Positions	**19**	**0**

Percentage of IT Full-Time Employees with Telework Arrangements

In Office (%)	Hybrid (%)	Telework (%)
0%	79%	21%

ii. IT Professional Services Contractors

The SOS does not have any Professional Services Contractors who perform work in lieu of an FTE. Nonetheless, the SOS relies on a significant number of vendors, state partners, and federal partners who provide various professional services to aid us in serving the people of New Mexico. This table highlights those vendors and the dependencies we have on them.

SOS BUSINESS, STATE, and FEDERAL PARTNER DEPENDENCIES

ORGANIZATION	SERVICE(S)
Advanced Network Management	Professional Services: Network and System Administration; Proprietary hardware and software support including field technician services
Automated Election Systems	Information System Hosting, Maintenance, and Support. Proprietary hardware and software support including field technician services
Center for Internet Security	Professional Services: intrusion detection, security operations center (SOC), vulnerability testing and management
Civera, LLC	Information System Hosting, Maintenance, and Support
PCC, Inc dba Civix	Information System Maintenance, and Support
Liberty Vote	Information System Hosting, Maintenance, and Support
Dominion Voting Systems	Professional Services: Proprietary hardware and software maintenance and support, including field technician services
Enhanced Voting	Information System Hosting, Maintenance, and Support
The Election Registration Information Center, Inc (ERIC)	Data validation and update resources for maintaining the voter registration database
F5	Security device hosting, maintenance and support
KnowInk, Inc	Information System Hosting, Maintenance, and Support
Mobikasa	Information System Hosting, Maintenance, and Support
NM Department of Finance and Administration	SHARE Services including payroll and voucher processing; budgeting systems; PCI oversight and approval
NM Department of Information Technology	Internet Service Provider; voice phone services; Distributed Denial of Service (DDoS) attack mitigation; datacenter hosting, maintenance, and support
One Technology	Professional Services: Network and System Administration
Real Time Solutions	Website and Web-Based Application hosting, maintenance, and support
Reframe, Inc	Information System Maintenance, and Support
Robis, Inc	Professional Services: Network and System Administration; Proprietary hardware and software support including field technician services
Ricoh	Print device leasing services
Securin, Inc.	Professional Services: Vulnerability awareness, testing and management
Tecuity, Inc.	Information System Hosting, Maintenance, and Support
US Department of Homeland Security	Professional Services: Vulnerability awareness, testing and management

E. Challenges

Staffing continues to be a major issue. IT encountered vacancies to vital positions which proved difficult to fill. New Mexico's pool of qualified applicants is very small, and we struggle to compete with the private sector on key benefits that they provide (namely salary and the ability to work remotely full-time). Also, recent changes to classifications and pay bands by SPO, without corresponding budget, pushed current staff well below mid-point, creating incentive for current staff to move to other agencies, and barriers for recruiting within state government. We further suffer from insufficient staffing and are overly reliant on vendor-supported applications for existing and new projects. This exacerbates an issue of complete internal understanding and lack of ability to keep up with latest trends, technologies, and industry standards. The solution is two-fold. New Mexico government IT needs to compete with private sector when it comes to salaries and non-cost related benefits. The SOS needs support for additional funding for training IT staff and helping them stay up to date with current and emerging technologies. Expansion positions would also greatly help by having more skilled workers to aid with application and infrastructure support with less reliance on vendors.

Aging computer infrastructure is another major challenge. Funding to help alleviate this issue has not been approved for two consecutive years. Last year's request was via the Capital funding stream. Servers and software that host the NM Election Systems will reach end of life in September 2027, which leaves little time to correct the situation prior to the November 2027 election. We are communicating with Dell to seek gap maintenance and support coverage, but the outcome is uncertain. For FY28, we are seeking over $5M in C2 funds to replace infrastructure at our production, disaster recovery, and cloud-based disaster recovery sites.

Our office is highly reliant on services from the NM DoIT. Although there have been improvements, system outages are not always communicated effectively to customer agencies. This leaves us in an awkward position when our customers reach out to us during such an event. We would like to participate in working sessions to develop robust and resilient communication protocols for system events and incidents.

Skyrocketing costs from Broadcom for VMware (we are three times the annual cost of two years ago) and from Cisco for maintenance and support of our network equipment (we experienced nearly a 50% cost increase from the prior year) created significant budget issues for our office in FY26. Although we are now under multi-year agreements to ensure short-term costs are predictable, there remains significant risk that a similar price hike from a different vendor could wreak havoc with this year's budget. We are moving toward cloud-based solutions to minimize the hardware and software that we are dependent on for critical systems, but that may only be moving the problem to a different arena. It would be beneficial to have a clear process to support state offices and agencies when unexpected price changes occur, and the operational budget lacks the capacity to absorb the change. The cost increases mentioned were not unique to the SOS or even other state government customers. In both instances, the costs have risen sharply across the vendors' respective customer bases.

IV. FY26 KEY ACCOMPLISHMENTS

During FY26 the SOS was actively executing two ongoing projects that are under PCC oversight. We were also working to refresh an in-house developed web application that supports the election process in New Mexico. Finally, in spite of budget and resource limitations, we leveraged all available resources and successfully endeavored to get all Windows-based servers on supported operating systems.

F. FY26 Strategic IT Accomplishments

TABLE 1.3a: Priority 1

STRATEGIC PRIORITY 1 – Replace the Campaign Finance Information System (CFIS)	
Goal Statement: The SOS will design, build, and implement a comprehensive, easy-to-use CFIS that meets the State's filing, compliance, and administrative requirements per the Campaign Reporting Act, the Lobbyist Regulation Act, and the Financial Disclosure Act.	
FY26 Strategy 1	Use Request For Proposal (RFP) procurement to contract with a qualified vendor to design and implement a custom, secure, web-based ethics filing system.
Accomplishments	The RFP procurement process was completed and a vendor, Reframe, was selected. Their solution is a Software as a Service (SaaS) system that appears to be an excellent fit for NM and is budget friendly.
Outcomes / Metrics	• RFP was awarded in December 2025 • Following contract negotiations which included SOS access to the system's source code, a contract was executed in April, 2026
FY26 Strategy 2	The project will engage with external stakeholders to validate its functions and usability.
Accomplishments	Kickoff meeting was held in April 2026
Outcomes / Metrics	Gap sessions began in May 2026 and are ongoing
FY26 Strategy 3	Efficient use of hosting resources is planned
Accomplishments	The SOS is using a combination of in-house staff and contractors, who are serving as subject matter experts and project managers, to facilitate gap sessions and system planning
Outcomes / Metrics	• Azure DevOps is being used to log and track the project's requirements • Strong executive leadership is ensuring good engagement and support for the project

TABLE 1.3b: Priority 2

STRATEGIC PRIORITY 2 – Implement a new system to manage the Election People, Process, and Property Management logistics for statewide elections.	
Goal Statement: The SOS will specify, procure, design, and build a new information system to facilitate real time collaboration with the county election officials for election logistics and record keeping.	
FY26 Strategy 1	Use RFP to procure a commercial off the shelf solution (preferred) to fill this critical need.
Accomplishments	Following market analysis, the SOS procured the desired system via Statewide Price Agreement
Outcomes / Metrics	• The SOS executed a Memorandum of Agreement (MOA) with the selected vendor to clarify the implementation process and service agreement terms • PO was issued in January 2026
FY26 Strategy 2	Follow state statute and rule for project management and execution
Accomplishments	The project is being run in conjunction with the DoIT Enterprise Project Management Office (EPMO) and the Project Certification Committee (PCC)
Outcomes / Metrics	• The project is in the implementation phase • The SOS is presenting quarterly to the PCC • Monthly project reports are being delivered to DoIT in timely manner
FY26 Strategy 3	Evaluate system use and effectiveness 2026 Primary and General Elections
Accomplishments	The SOS conducted a small pilot during the Primary Election and is using the information obtained to prepare for general deployment and use for the upcoming General Election
Outcomes / Metrics	• Approvals necessary for hosting the system in the vendor's government cloud were completed • The system was evaluated by a penetration test and all findings were corrected prior to production deployment and use • The Poll Worker and Asset Inventory Modules are prepared for use for the 2026 General Election • County and SOS training are ongoing

TABLE 1.3b: Priority 3

STRATEGIC PRIORITY 3 – Support State and Partner Agency Initiatives.	
Goal Statement: The SOS will do our best to actively participate with and support projects and initiatives of our New Mexico State Partners.	
FY26 Strategy 1	Perform web presence assessment with accessibility standard WCAG 2.1 AA.
Accomplishments	The SOS used in-house resources to prepare our website to be compliant
Outcomes / Metrics	• Non-compliant PDF documents were moved to an archive section • An accessibility statement was prepared • Key videos were modified to include required closed captioning • The SOS initiated a project to identify critical non-compliant PDF documents, modify them to make them compliant, and move them back to the main website • The 2025 Legislature awarded the SOS $200,000 to pursue independent accessibility assessments and to correct findings
FY26 Strategy 2	Participate in the New Mexico One-Stop Business Portal Planning and implementation process.
Accomplishments	The improvement project has grown quiet
Outcomes / Metrics	The SOS maintains links in the One-Stop business portal current The SOS promotes the current NM Business Portal with our customers
FY26 Strategy 3	Participate in the DoIT-Sponsored cybersecurity vulnerability scanning program.
Accomplishments	The SOS participates in this program
Outcomes / Metrics	Findings are reviewed monthly and corrected as personnel and financial resources allow
FY26 Strategy 4	Collaborate with the Department of Finance and Administration to ensure ongoing PCI regulatory compliance for the SOS.
Accomplishments	The SOS onboarded a new web application to allow collection of Qualifying Contributions using credit cards
Outcomes / Metrics	All PCI reporting requirements have been met The SOS has remained compliant with all PCI requirements

G. FY26 Other Key IT Accomplishments

In addition to our strategic goals, the SOS IT and Security Divisions continue to resourcefully make strides in improving processes for elections and business services staff and New Mexico constituents. Below is a brief overview of key accomplishments we made.

TABLE 1.4: Other FY26 Key IT Accomplishments

APPLICATION	
Accomplishment	A. Implemented the Public Financing Qualifying Contribution (PFQC) System B. The Same-Day Registration (SDR) suite of applications was updated
Value or Impact	A. This system expanded the Electronic Petition Signature Application and now provides a reliable system to qualifying for public financing for allowed candidates. The new system allows the use of credit cards for constituents to pay required qualifying contributions. B. The SDR applications now operate faster and require less network bandwidth which is crucial for its successful operation in many rural polling places. The Microsoft technology that was used will be supportable for years to come. Finally, the application was modified to work with semi-open primary elections.
DATA	
Accomplishment	A. Collaborated with Department of Corrections to implement an API for performing incarcerated felon checks
Value or Impact	A. The API facilitates real-time checking for incarcerated felons during voter registration processing by the counties. The data is more accurate and eligible New Mexicans are able to register to vote.
PROCESS IMPROVEMENT	
Accomplishment	A. Continued to enhance SERVIS B. Collaborated with MVD and implemented Automatic Voter Registration C. Implemented changes to several systems to support efficient Semi-Open Primaries in NM
Value or Impact	A. The enhancements improve the usability and efficiency of the system by better fitting the workflows to the work B. We met the statutory requirement and improved voting access for many New Mexicans C. We met the statutory requirement and improved voting access for many New Mexicans who choose not to affiliate with a qualified major party
WORKFORCE	
Accomplishments	A. Despite personnel budget constraints, the Office maintained funding for all IT positions. B. We reclassified a position from a systems administrator to a web application developer
Value or Impact	A. The IT Division was able to remain fully staffed throughout the year. This facilitated our ability to continue to serve our internal and external customers. B. The position is better aligned to the actual work being done and we were able to advertise for, and obtain, a qualified person to fill the vacancy.

CUSTOMER SERVICE	
Accomplishments	A. The Office partnered with DoIT and moved our soft phones to the Zoom phone platform
Value or Impact	A. This supported a time-sensitive requirement for the DoIT phone team. The new system is more stable and provides long-awaited features, including customer call back and better supervisory visibility and reporting. It was discovered that the SOS operates the second busiest call center in NM Government.
TELEWORK	
Accomplishments	SOS IT provides the same level of support to home-office staff as we do to in-office staff. We've learned from the pandemic on providing remote support and hone those skills today.
Value or Impact	• During unexpected office closures, the Office's functions are not halted due to our remote work policy. Staff are able to continue to support New Mexicans and customers may continue to use SOS resources without interruption. • The SOS uses telework as a means to better compete for high-quality staff.
SECURITY	
Accomplishments	• The SOS eliminated all unsupported Windows Operating Systems • We upgraded or replaced all Windows 10 systems prior to the end of support deadline
Value or Impact	These systems are all receiving security patches, consequently, they are less likely to be an easy attack vector against our systems and data

FY28 IT STRATEGIC GOALS AND STRATEGIES

The SOS's IT Division goals for FY28 align with and support the Office's goals. It is through collaboration with the NM Legislature, DoIT, and other partners that we successfully achieve our goals which make it easier for eligible New Mexicans to vote, run safe and secure elections, promote civic engagement, and provide essential resources to businesses and entrepreneurs.

The reader should be aware that we have rearranged our goals for FY28 so recurring annual goals are now listed as Strategic Goals Priority 1 through 3. These may include smaller projects which are run in-house or for which we are seeking C2, Capital, or other funding. Although the details change from year to year, these overarching goals remain the same. Specific strategic goals start at Strategic Goal Priority Goal 4 and will typically be larger projects for which funding is being sought. This adjustment was done to stabilize year-over-year reporting since projects get completed and removed from the list, consequently throwing off the priority numbering in future years.

TABLE 1.5a: Strategic Goals Priority 1

STRATEGIC PRIORITY 1 – Support State and Partner Agency Initiatives	
Goal Statement: The SOS will do our best to actively participate with and support projects and initiatives of our New Mexico State Partners.	
FY28 Strategy 1	Perform ongoing web presence assessment with the current WCAG standard
Outcomes / Metrics	Continue running the FY27 program to manage gaps between the current web accessibility state and the accepted accessibility standards. Acquire operational funds to facilitate 3rd party initial assessments of the SOS's systems and mitigate the findings. As resources allow, mitigate identified findings.
FY28 Strategy 2	Participate in DoIT-Sponsored cybersecurity management programs
Outcomes / Metrics	As resources allow, react to and mitigate findings on the SOS computer network, including future-proofing when possible. As resources allow, move the SOS computer network and systems to the NM identity and access solution, Microsoft Entra As resources allow, onboard the Office's computers, servers, and mobile devices to the NM device management solution, Microsoft Intune.
FY28 Strategy 3	Collaborate with the Department of Finance and Administration to ensure ongoing PCI regulatory compliance for the SOS.
Outcomes / Metrics	React to and mitigate findings that are identified by the website vulnerability scanning program. React to and mitigate findings that are identified by the website compliance review program. Comply with state statute and rule regarding adding, changing, or removing PCI systems or controls.

TABLE 1.5b: Strategic Goals Priority 2

STRATEGIC PRIORITY 2 – Maintain Information Systems on Current Technology	
Goal Statement: Perform proper lifecycle maintenance of the SOS's computer systems, applications, and software so they are secure, supported, and deliver adequate capacity and performance.	
FY28 Strategy 1	Replace the hosting infrastructure at the production and disaster recovery sites, including the cloud
Outcomes / Metrics	Acquire $5,759,000 in C2 funding for FY28 and run a project to replace the SOS internal and Internet-Facing hosting infrastructure. New hosting environments meet the SOS's Business Continuity and Disaster Recovery requirements All hardware and software installed, secure, and meets the SOS's performance needs All software use at the SOS is under maintenance and support and in compliance with its license Clean, conditioned power is being delivered to critical and expensive computer network components
FY28 Strategy 2	As operational funds allow, get the SOS on a recurring cycle for replacing end-user equipment
Outcomes / Metrics	Establish a cadence in the SOS that replaces one-third of the end-user equipment every three years SOS is no longer reliant on special one-time funding to accomplish end-user equipment refreshes SOS end-user equipment is inherently supported and replaced before reaching end of life
FY28 Strategy 3	Decommission an old document management platform
Outcomes / Metrics	As resources, including funding allow, migrate data from the old system to our new business filing system or microfilm and shut down the old system The old AppXtender system has been removed from service Relevant public records continue to be available from other SOS sources

TABLE 1.5c: Strategic Goals Priority 3

<table>
<tr><th colspan="2">STRATEGIC PRIORITY 3 – Adjust the SOS's information system to meet evolving federal and state law and regulation</th></tr>
<tr><th colspan="2">Goal Statement: Ensure that the SOS's information systems are modified in a timely manner to meet our legal obligations.</th></tr>
<tr><td>FY28 Strategy 1</td><td>Implement a new Overseas Voter Portal to improve voter information access for overseas military and citizen voters</td></tr>
<tr><td>Outcomes / Metrics</td><td>Acquire $600,000 C2 funding in FY28 and run a project to design, build, and implement a secure web portal that is designed to securely meet the voting needs of overseas military and citizen voters.

System is available to the target population.

Security design minimizes risk of data compromise to the primary NM voter registration and election management system.

Work-around processes involving temporary allow listing of international IP addresses are no longer needed for overseas voters to reach voter registration and voting portals.</td></tr>
<tr><td>FY28 Strategy 2</td><td>Expand on a pilot program to deploy electronic voter roster tablets in NM's polling places and complete its implementation in all NM polling places.</td></tr>
<tr><td>Outcomes / Metrics</td><td>Acquire $1.05M in capital funding in FY28

Desired equipment is specified, purchased, inventoried and distributed for use

Personnel in all polling places can readily check the applicable voter roster

SOS is fully compliant with Sec. 1-2-23 of the NM Election Code such that watchers, challengers, and other poll workers have access to full voter rosters in a Voting Convenience Center setting</td></tr>
<tr><td>FY28 Strategy 3</td><td>As supported by the Legislature, expand IT staffing to better support the operational needs of the office</td></tr>
<tr><td>Outcomes / Metrics</td><td>SOS intern positions are reclassified to IT, created, and filled as perm
2 Senior IT Business Analyst (IBBA26)
1 IT Project Manager (IPPR26)
1 Senior IT Security Analyst (Cloud Security Specialist) (ICSC23)
Expansion positions are funded, created, and filled:
1 IT Business Analyst (IBBA23)
1 IT Network Administrator (INEA23)
1 Senior IT Security Analyst (Application Security Specialist) (ICSC23)
IT specialties have improved depth of coverage

IT jobs are better aligned to the work that is needed to best support the Office's needs and mission</td></tr>
</table>

FY28 Strategy 4	Seek additional operational funding from the Legislature to provide ongoing training for the SOS's IT Staff
Outcomes / Metrics	Target is $5,000 per IT staff member per year Seek free and low-cost training to supplement and cover gaps where needed Staff who are trained on current and emerging technologies will be less likely to stick to the status quo, but will propose projects and options to move our technologies forward.

TABLE 1.5c: Strategic Goals Priority 4

STRATEGIC PRIORITY 4 – SERVIS Replacement Project	
Goal Statement: Plan, design, and implement a system replacement of the State Elections, Registration, and Voter Integrity System (SERVIS)	
FY28 Strategy 1	Obtain and estimated $18.1M in funding and execute a project to replace SERVIS
Outcomes / Metrics	A new, state of the art voter registration and election management system is in place Stakeholders are fully trained in maintenance, administration, and use of the new system The system is providing secure, reliable services and providing high-quality data to inform elections administration
FY28 Strategy 2	Use the current system while building the new
Outcomes / Metrics	Contract staff are used to supplement SOS staff to ensure successful accomplishment of all elections during the project window Project planning is done with sensitivity to critical service availability timelines to support elections
FY28 Strategy 3	The new software system offers improved mobile features
Outcomes / Metrics	Customers can more easily obtain and validate their information on mobile devices New Mexicans can easily obtain election-related information via mobile devices
FY28 Strategy 4	Decommission and retire the old SERVIS
Outcomes / Metrics	All required records are migrated into and available in the new information system The old SERVIS system is archived using best practices and no longer available for use Hosting resources used for the old system are free to be used for other systems

V. IT FISCAL AND BUDGET MANAGEMENT

FY28 SOS IT C1 FORM

Information Technology (IT) Operating Budget (C1)

To update this table, please double click on the embedded spreadsheet and add the required information.
Before exiting the spreadsheet, please make sure to scroll up. Otherwise, the entries of this table will not be fully previewed.

Agency Name				Agency Code	
Office of the Secretary of State				37000	
Base Request Operational Support of IT. Check one of the options below:				Flat Budget	Expansion from previous year
Yes/No					
Revenue IT Base Budget (dollars in thousands)					
Appropriation Funding Type	FY25 Actual	FY26 Actual	FY27 OpBud	FY28 Request	FY29 Estimate
General Fund	1,717.3	2,844.4	2,589.9	4,222.7	4,713.1
Other State Funds	0.0	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0	0.0
Total	**1,717.3**	**2,844.4**	**2,589.9**	**4,222.7**	**4,713.1**
Expenditure Categories *(dollars in thousands)*					
Category or Account Description	FY25 Actual	FY26 Actual	FY27 OpBud	FY28 Request	FY29 Estimate
Personal Services & Employee Benefits	1,165.4	1,684.4	1,607.7	2,613.1	2,613.1
Contractual & Professional Services	139.9	704.5	483.6	540.0	600.0
IT Other Services	412.0	455.5	498.6	1,069.6	1,500.0
Other Financing Uses	0.0	0.0	0.0	0.0	0.0
Total	**1,717.3**	**2,844.4**	**2,589.9**	**4,222.7**	**4,713.1**

VI. C2 COMPUTER SYSTEM ENHANCEMENT FUNDING (CSEF) REAUTHORIZATION

H. Previously Issued Supplemental Funding

No reauthorization of special or supplemental funding.

I. List of C2 Funding Requests

RANK	PROJECT NAME
1	Infrastructure
2	SERVIS Replacement
3	Overseas Voter Portal

NOTE: See Appendix III for the associated C2 Request Forms

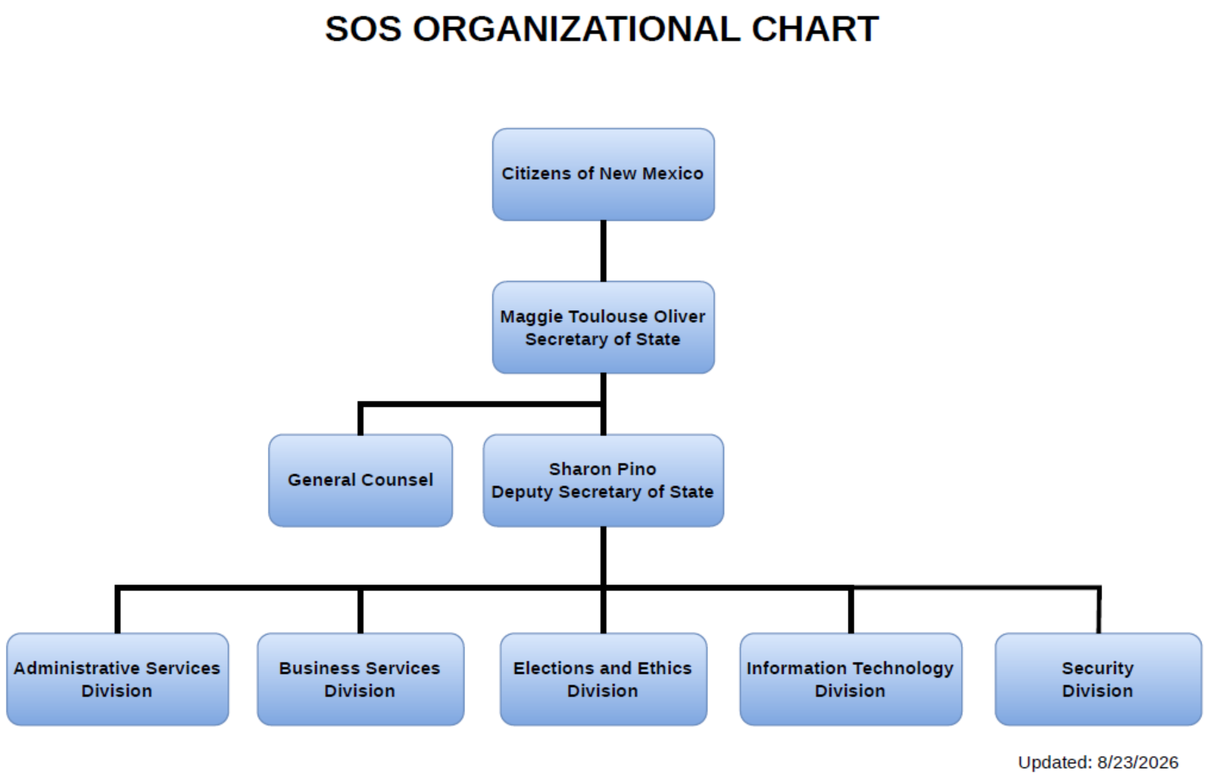
J. Requested Reauthorizations

TABLE 1.7: Request for Reauthorization of C2 Appropriations

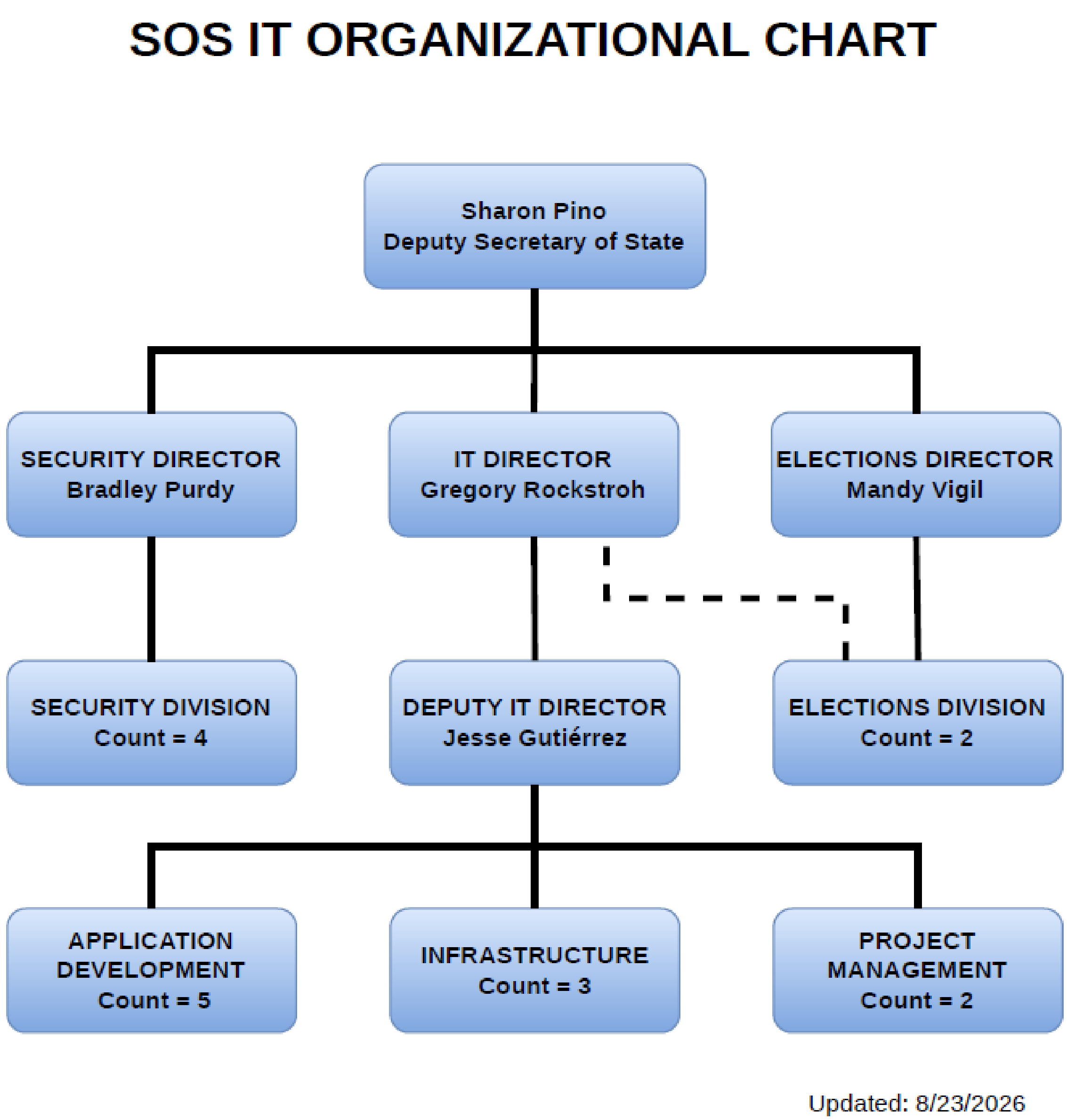
Information Technology Request for Reauthorization of C2 Appropriations				
Agency Name	Secretary of State	**Agency Code**	370	
Lead Agency Name Listed on Appropriation	Secretary of State	**Project Name**	Ethics E-File	
		# of Reauthorization Requests	1	
Source of Authorization (e.g. Laws 2022, Chapter 54, Section 7 (12) or Grant/Federal Fund #)			**Appropriation Amount (in thousands)**	**Remaining Balance (in thousands)**
Laws 2025, Chapter 160, Section 7 (6)			2,500.0	2,473.0
Total amount appropriated for project life (in thousands)	3,250.0	**Will the project be completed within the next fiscal year?**		☒ Yes ☐ No
Reason for Requesting Reauthorization	Due to election calendars, there are limited windows in which we can implement key features. This reauthorization is to ensure project success and the successful implementation of the Ethics E-File solution.			

APPENDICES

APPENDIX I: AGENCY ORGANIZATION CHART



APPENDIX II: IT ORGANIZATION CHART



APPENDIX III: C2 IT DATA PROCESSING CSEF

FY28 C2 Funding Request for Infrastructure Replacement

C2: Information Technology
Data Processing - Computer Systems Enhancement Fund (CSEF)

Agency Name	Agency Code	Project Name		
Secretary of State	370	Infrastructure		
If Multi-Agency Project, please list the Participating Agencies.		Priority	Projected Start Date	Projected End Date
		1	07/01/2027	06/30/2029

Revenue Project Cost *(dollars in thousands)*				
Category or Account Description	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
General Fund (CSEF)	0.0	0.0	5,771.0	5,771.0
Other State Funds *(*specify funds below)*	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**5,771.0**	**5,771.0**
*If Other State Funds, Specify Funding Source/Fund Name				

Expenditure Categories *(dollars in thousands)*				
	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0
Professional Services	0.0	0.0	2,180.0	2,180.0
Travel/Lodging	0.0	0.0	12.0	12.0
IT Hardware	0.0	0.0	2,201.0	2,201.0
IT Software	0.0	0.0	1,378.0	1,378.0
Other	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**5,771.0**	**5,771.0**

	Print Name	Phone	Email Address	Date
Agency Cabinet Secretary/ Director (Mandatory)				
Chief information Officer or IT Lead (Mandatory)				
Chief Finance Officer / Budget Director (Mandatory)				

FY28 C2 Funding Request for SERVIS Replacement

If Multi-Agency Project, please list the Participating Agencies.	Priority	Projected Start Date	Projected End Date

Revenue Project Cost *(dollars in thousands)*				
Category or Account Description	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
General Fund (CSEF)	0.0	0.0	0.0	0.0
Other State Funds *(*specify funds below)*	0.0	0.0	15,595.7	15,595.7
Federal Funds	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**15,595.7**	**15,595.7**
*If Other State Funds, Specify Funding Source/Fund Name				

Expenditure Categories *(dollars in thousands)*				
	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0
Professional Services	0.0	7,663.45	7,663.45	15,326.9
Travel/Lodging	0.0	0.0	0.0	0.0
IT Hardware	0.0	0.0	0.0	0.0
IT Software	0.0	134.4	134.4	268.8
Other	0.0	0.0	0.0	0.0
Total	**0.0**	**7,797.9**	**7,797.9**	**15,595.7**

	Print Name	Phone	Email Address	Date
Agency Cabinet Secretary/ Director (Mandatory)				
Chief information Officer or IT Lead (Mandatory)				
Chief Finance Officer / Budget Director (Mandatory)				

FY28 C2 Funding Request for Implementing an Overseas Voter Portal

C2 Form – Computer System Enhancement Fund (CSEF)

C2: Information Technology
Data Processing - Computer Systems Enhancement Fund (CSEF)

Agency Name	Agency Code	Project Name		
Secretary of State	370	Overseas Voter Portal		
If Multi-Agency Project, please list the Participating Agencies.		Priority	Projected Start Date	Projected End Date
		3	07/01/2027	07/30/2028

Revenue Project Cost *(dollars in thousands)*				
Category or Account Description	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
General Fund (CSEF)	0.0	0.0	600.0	600.0
Other State Funds *(*specify funds below)*	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**600.0**	**600.0**
*If Other State Funds, Specify Funding Source/Fund Name				

Expenditure Categories *(dollars in thousands)*				
	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0
Professional Services	0.0	0.0	84.4	84.4
Travel/Lodging	0.0	0.0	0.0	0.0
IT Hardware	0.0	0.0	0.0	0.0
IT Software	0.0	0.0	515.6	515.6
Other	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**600.0**	**600.0**

	Print Name	Phone	Email Address	Date
Agency Cabinet Secretary/ Director (Mandatory)				
Chief information Officer or IT Lead (Mandatory)				
Chief Finance Officer / Budget Director (Mandatory)	Anthony Chavez	(505)827-3666	anthony.chavez@sos.nm.gov	9/1/2026

Strategic Plan Approval

	Print Name	Date
Agency Secretary	**Maggie Toulouse-Oliver**	09/01/26
Agency Chief Information Officer	**Gregory Rockstroh**	9/1/2026
Agency Chief Finance Officer	**Anthony Chavez**	9/1/2026

STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

Fiscal Year 28
Information Technology Funding (C2) Request
Full Business Case

Infrastructure
Priority 1 of 3

Greg Rockstroh
Chief Information Officer

Updated: June 29, 2026

Table of Contents

I. Executive Summary

Proposed Project Description:

This project request is to replace the agency's end-of-life (EOL) infrastructure and to acquire the licensing to support it. The project involves the purchase and installation of SOS-owned computer equipment housed in our Santa Fe, Albuquerque, and across thirty-three County Clerk offices.

Business Need/Problem:

Operating EOL equipment is a huge risk as they are no longer supported and are highly susceptible to cyberattacks. Approximately 60% of cyber breaches exploited vulnerabilities such as EOL systems. The SOS is a high-profile agency that is a frequent target of cyberattacks. The state has achieved national recognition in elections; this funding helps to ensure continued secure and successful elections for our constituents.

Value and Benefits:

The median cost of public sector breaches is $4,000,000.00, not including damage control from bad press and costs of rectifying the state's reputation. This project also increases customer satisfaction and confidence in New Mexico elections and business services.

Project Objectives:

The replacement of critical EOL computer infrastructure includes: production servers and hosting stack; disaster recovery hosting stacks; cloud disaster recovery infrastructure; backup equipment and storage devices; backup power supplies; software licensing; top of rack switching; laptop replacement for staff; and enhancing our architecture by onboarding onto the Department of Information Technology (DoIT) Entra, implementing automatic rotation for Transport Layer Security (TLS) certificates; working with an architect for cloud infrastructure, and auxiliary contract staff to implement the project.

Alignment with the IT Strategic Plan:

This supports Strategic Priority 4 – Maintain information systems on current technology

Proposed Agency General Appropriation Act (GAA) Language:

To replace information technology infrastructure to ensure ongoing success in election and business operations and security.

II. Project Background

Project Description:

1. **Detailed Project Description:**

   Our equipment is near end of life (EOL) and if pushed out another cycle, it will reach EOL before it can be replaced. Operating equipment past EOL is dangerous because it means security updates can no longer happen –and that places us at great risk for getting exploited by hackers. This funding will help analyze, design, and build infrastructure that meets the SOS's business continuity and disaster recovery needs. Although we have incorporated many necessary tools into the current environment, this piecemeal approach has proven to be challenging and doesn't completely meet the standards of the Office not of that which New Mexicans expect –not until the new environment is funded and built.

   We had originally asked for project funding last year as a Capital Funding request since the project is infrastructure-based. Unfortunately, we were denied funding. As such, we are now asking through the C2 process and must work on an accelerated timeline. Due to election cycle calendars, the SOS has limited periods on when we can implement. Our implementation window is June and July 2027, with a little cushion that can bleed into August. Our primary goal is to be operating on new equipment for the 2027 General Election.

   Project funding will also be used to engage an IT Infrastructure Architect to assess and plan the best path forward to becoming cloud-based. We will then work to implement cloud-based infrastructure which includes the inherent benefit of having a monthly bill and reduces the dollar amount and quantity of equipment that will need to be replaced going forward. If additional funding is needed to carry out this goal, we will seek it as a Phase II request next year.

2. **Type of Project:**

   A small portion of the funding will be used for analysis and planning (we will contract with an IT Infrastructure Architect) but most of the funding will be for project implementation

3. **Technology Type:**

   This project is to procure commercial off the shelf (COTS) hardware and to procure Software as a Service (SaaS)

4. **Mission Critical Application:**

This project falls under strategic priority 4 which is to maintain information systems on current technology. The project directly supports all SOS critical applications and is required to meet the agency's mission to administer elections and government ethics; to provide access to the laws, official acts, and other instruments vital to the efficient operation of state government; and to maintain records vital to the interests of commerce and industry.

5. **Services Required (Non-Recurring Costs):**

a. Is the system being considered a hosted solution?

Yes

b. Professional Services (Non-Recurring costs)

$2,100.0 for Professional Services which include: IT Infrastructure Architect, IT Project Manager, IT Systems Administrator, IT Network Administrator, IT Support Technician, and Independent Verification and Validation (IV&V).

+ $22.5 for tech assistance to convert and onboard to DoIT Entra

c. Hardware Description (Non-Recurring Costs):

$2,200.0 for hardware which includes production servers and hosting stack; disaster recovery hosting stacks; top of rack switching; computer replacements (including our backup devices and auxiliary supplies).

d. Software Licenses (Non-Recurring Costs):

$1,378.0 for software which includes disaster recovery, VMware Live Recovery (VLR) / VMware Cloud Foundation (VCF) Replacement, and Automatic Rotation for TLS Certificates

e. Training Description (Non-Recurring Costs):

$56.3 for training infrastructure and security staff

f. Compliance and Security Description (Non-Recurring Costs):

None

g. Facilities Description (Non-Recurring Costs):

None

h. FTE Personnel Services Description (Non-Recurring Costs):

None

i. Estimated Start Date:

07/01/2027

j. Estimate End Date:

06/30/2029

k. Partial Project Funding Feasibility:

i. If full funding is not available, can value be delivered with partial funding until additional revenue becomes available (i.e. Project Initiation and Planning to perform business analysis, conduct industry surveys, generate RFI, or identify valid procurement methods.)? This project must not be phased. We need to initiate, plan, and begin implementation within the same year.

ii. If the project can be phased for what purpose will the funding be used? N/A

Project History:

Project Funding Request Category:

☒ New Request	☐ Continuation of previously funded
☐ Phased Implementation	☐ Repeat Funding Request (prev. denied)

III. Risks

1. SOS has identified the following risks and has outlined SOS's plan to reduce risk impact in planning and analysis:

Risk 1: Solution Schedule

Description	**Probability Medium**	**Impact High**
Project includes a tight timeline to prevent the agency from running on EOL equipment. The risk is timeline slides.	Mitigation Strategy • Effective project management and a strong project plan and that includes requirements to be clearly defined in the earliest stages. • Establish and maintain regular status meetings to keep the project on task and on time. • Strategically group and time production builds for enhancements so as to have the least impact on agency operations and to our constituents	
	Contingency Plan • The project management team will reinforce active participation of critical SMEs	

Risk 2: Stakeholder Participation

Description	**Probability Low**	**Impact Medium**
Division staff may be reluctant to invest the time and effort to help plan and implement.	Mitigation Strategy • SOS will work with the Business Owner to reinforce the significance of active participation early • We will engage contract support for solution development while existing tech staff focus on maintaining daily operations.	
	Contingency Plan • The project management team will reinforce active participation of critical SMEs	

2. The following table provides a quick risk assessment of the proposed project's inherent risks.

Table 6: Risk Assessment for Proposed Solution

Criteria		Risk Score = 1	Risk Score = 2	Risk Score = 3	Score
1	**Estimated project cost**	Less than $250K	$250K - $1M	**Greater than $1M**	**3**
2	**Estimated total calendar months before completion**	6 or less	6 to 12	**More than 12**	**3**
3	**Number of project team members**	5 or less	**6 to 10**	More than 10	**2**
4	**Number of subject matter experts required to execute the project**	3 or less	**4 or 5**	6 or more	**2**
5	**Project manager experience level**	3 or more projects of similar scope	1 to 2 projects of similar scope	**No prior projects of similar scope**	**3**
6	**Estimated total effort hours**	Less than 500	500 - 1800	**More than 1800**	**3**
7	**Number of sites/offices impacted by the project**	1	2 to 5	**More than 5**	**3**
8	**Uniqueness of project's technical requirements**	Similar to others in the department	**Similar to others, but complex**	New and complex	**2**
9	**Impact of noncompliance with applicable laws and regulations**	None or minimal	Moderate	**Significant**	**3**
10	**Impact of 12-month project postponement on existing systems**	Existing systems can compensate with minimal costs	Existing or new systems can compensate with substantial costs	**Existing systems must be curtailed because of the lack of proposed project**	**3**
11	**Number of interfaces to existing systems affected**	0	1 to 3	**More than 3**	**3**
12	**User requirements definition**	Clearly defined	**Somewhat defined, but complex**	Very vague and complex	**2**

Total Risk Score:	**32**

IV. Scope and Constraints

The following are elements of the project which are in-scope and out-of-scope that are identified to manage trade-offs during execution.

Scope:

Table 7: In Scope

In Scope	Description
Timeframe	System must be deployed prior to early voting for the General Election
Departments	Information Technology (IT) and Information Security (IS) are the primary departments; all divisions and users within the office are impacted auxiliary stakeholders
Functionality	Continued ability to manage elections and businesses as required to meet all New Mexico rules and regulations
Technology	Hardware replacements and required software to support them; Licensing for Entra.

Table 8: Out of Scope

Out of Scope	Description	Reason Why
Non-vital enhancements	Enhancement requests that can be completed after deployment. Enhancements may be delivered as part of implementation pending budget and time assessment and approval from the project steering committee.	This project is for system replacement to ensure we are not running on EOL. Once the solution is deployed, SOS may implement enhancements as part of standard maintenance and operations.

Constraints:

Table 9: Constraints

Constraints	
Category	**Description**
Resource Availability	IT and IS staff have competing demands. We alleviate this by contracting auxiliary staff to implement the project.
Regulatory Requirements	Processes must remain in place to ensure compliance and normal operations continue while the new environment is implemented.
Subject Matter Expertise	This is a heavy and technical based project that requires expertise with on-prem and cloud system and network architecture.
Critical Dependencies	Elections occur regularly and the system cannot be updated during certain periods.

V. Industry Method(s) Used To Develop Accurate Cost Estimate

Table 11: C2 Cost Breakdown

No.	METHOD USED	PURPOSE	C2 FUNDING REQUEST ($)
1	Request for Information (RFI)	Gather preliminary information from potential vendors on capabilities, pricing models, and feasibility	N/A
2	Request for Proposal (RFP)	To solicit comprehensive proposals that include technical solutions, cost breakdowns, and delivery schedules	N/A
3	Market Surveys	Engage vendors through surveys to understand pricing capabilities **The Market Surveys includes costs for computer replacements (including our backup devices and auxiliary supplies), hardware, automatic rotation for TLS certificates, and to onboard to DoIT Entra.**	**$ 511,789**
4	Historical Cost Data Analysis	Review past expenditures on similar projects to predict future costs **Historical Analysis includes costs for production servers and hosting stack; disaster recovery hosting stacks; cloud disaster recovery infrastructure; software licensing; top of rack switching, and travel to the counties for equipment delivery and setup.**	**$ 3,157,485**
5	Interstate Collaboration and Networking	Contact other organizations such as National Association of State Procurement Officials (NASPO), the National Governors Association (NGA), and other industry specific organizations to gather cost data and procurement information. Attend conferences and webinars where states share project outcomes and cost data.	N/A
6	State Specific Agencies	Contact counterparts in other states (e.g. Department of Health, Department of Transportation) to obtain data on similar project initiatives	N/A
7	Other Method: New Mexico Statewide Price Agreement (SWPA)	Purpose Description: **RTS and Cloverleaf contractual services to plan and implement the project. Breakdown listed below.**	**$ 2,100,990**

No.	METHOD USED	PURPOSE	C2 FUNDING REQUEST ($)
		IT Infrastructure Architect ($157,612) *IT Project Manager ($538,132)* *IT Systems Administrator ($398,533)* *IT Network Administrator ($416,546)* *IT Support Technician ($505,732)* *Independent Verification and Validation ($84,435)*	
Total			**$ 5,770,264**

VI. Key Stakeholders

The following table identifies internal and external stakeholders, their project responsibilities and their expected impact on the project's success.

Project Impact Scale:
1 = Low Impact; 2 = Medium Impact; 3 = High Impact

Internal Stakeholders	Department or Agency	Project Responsibilities	Project Impact
Secretary of State	SOS	Executive Sponsor	3
Elections Director	SOS	Business Owner	3
Chief Information Officer (CIO)	SOS	Technical resource management	3
Chief Information Security Officer (CISO)	SOS	Security resource management and compliance	3
Bureau of Elections (BOE) staff	SOS	SOS end users.	3
Business Services Division (BSD) staff	SOS	SOS end users	3
Administrative Services Division (ASD) staff	SOS	SOS end users	3

External Stakeholders	Company or Organization	Project Responsibilities	Project Impact
NM Voters, Candidates, County Clerks, and other election constituents	NM Citizens	External end users	3
NM Entrepreneurs and other business constituents	NM Citizens	External end users	3
Partner Vendors	Various	Solution implementation and training	3

VII. Objectives, Outcomes, Key Performance Indicators

The following are key project objectives with related deliverable outcomes and quantifiable Key Performance Indicators (KPIs).

Table 12: KPI

Objectives	Outcomes/Deliverables	Benefits/KPIs (as applicable)
PCC as soon as House Bill 2 is signed	so that we receive release of funds as soon as possible	Contracts and Equipment is procured
Implement critical replacements during the summer	so that we are running on new equipment for the 2027 Election.	Safe and secure election
Convert to the cloud	so that systems are no longer reliant on on-prem architecture	Systems do not need to be replaced

VIII. Benefits

The following is a list of tangible and intangible benefits anticipated from the project.

Table 13: Tangible Benefits

Tangible Benefits	
Median cost of public sector breaches is $4,000,000.00, not including damage control from bad press and costs of rectifying the state's reputation.	$4,000.0

Table 14: Intangible Benefits

Intangible Benefits	**Metrics**
Technology	Increased system reliability and stability
People	Increased customer satisfaction and confidence in New Mexico elections and business services.
Process	Cloud based infrastructure means we will have a monthly bill and reduces the dollar amount and quantity of equipment that will need to be replaced going forward.

IX. Alternative Approach Analysis

Justification for Project Selection:

The following table includes viable alternatives, including preliminary research and analysis, that were eliminated in favor of the proposed project.

Table 10: Alternative Approach

Alternative Description *(e.g. Status Quo, Enhancements, Replacement)*	**Reason Eliminated**	**Cost**	**Preliminary research and analysis conducted** *(Yes/No)*
Status Quo	This opens the office to cyber-attacks and it won't be a question of if, but when. Elections are the cornerstone of our democracy and Businesses are that of our economy. We must not risk impact to either by running on EOL equipment.	$0.00	Yes
Extended Warranties with third parties	Extended warranties are unadvisable because they're pricy (they're about 1/3 the cost of what it would be to replace the equipment anyway). Those warranties do not cover security; they only cover hardware. This means the EOL equipment will still be vulnerable to attack. We also don't have supplier support on the outdated equipment so any work must be completed without vendor expertise or help.	Excessive Est $1.7M equipment + $5.0M Security Breach = $6.7M	Yes

X. Total Cost of Ownership

The following table lists the total potential cost to develop or acquire, implement, operate and maintain the proposed project for its entire life cycle.

Please note, the listed Reoccurring Maintenance and Operations (M&O) costs are delta. They are in addition to the costs the agency currently operates on.

IX. Total Cost of Ownership
[Name of Recommended Solution]
[The Total Cost of Ownership (TCO) is designed to capture the system lifecycle and should include costs to acquire or

	Category	Previous Actuals[1]	FY27	FY28	FY29	FY30	FY31	Total
Non-Recurring Cost - Development & Implementation		**(in thousands)**						
200	Personal Services and Employee Benefits	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
300	Contractual Services							
	IT Professional Services: Project Management	$0.0	$0.0	$269.1	$269.0	$0.0	$0.0	$538.1
	IT Professional Services: IV&V	$0.0	$0.0	$42.5	$42.0	$0.0	$0.0	$84.5
	IT Professional Services: Business Analysis	$0.0	$0.0	$157.6	$0.0	$0.0	$0.0	$157.6
	IT Professional Services: Dev./Imp./Training/UAT	$0.0	$0.0	$660.5	$660.5	$0.0	$0.0	$1,321.0
	Other Professional Services	$0.0	$0.0	$78.8	$0.0	$0.0	$0.0	$78.8
400	Other	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Travel/Lodging	$0.0	$0.0	$12.0	$0.0	$0.0	$0.0	$12.0
	Hardware	$0.0	$0.0	$2,201.0	$0.0	$0.0	$0.0	$2,201.0
	Software Licenses	$0.0	$0.0	$1,378.0	$0.0	$0.0	$0.0	$1,378.0
	Facilities	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
Subtotal Non-Recurring Cost		**$0.0**	**$0.0**	**$4,799.5**	**$971.5**	**$0.0**	**$0.0**	**$5,771.0**
Recurring Maintenance and Operations (M&O) Cost		**(in thousands)**						
200	Personnel Services and Employee Benefits	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
300	Contractual Services							
	IT Professional Services	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Training	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
400	Other	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Hardware	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Software Licenses	$0.0	$0.0	$0.0	$0.0	$225.0	$250.0	$475.0
	Facilities	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Compliance and Security	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
Subtotal Recurring M&O Cost		**$0.0**	**$0.0**	**$0.0**	**$0.0**	**$225.0**	**$250.0**	**$475.0**
[1] Applicable for on-going or existing project.								
Total Cost		**$0.0**	**$0.0**	**$4,799.5**	**$971.5**	**$225.0**	**$250.0**	**$6,246.0**

XI. C2 Form – Computer System Enhancement Fund (CSEF)

C2: Information Technology
Data Processing - Computer Systems Enhancement Fund (CSEF)

Agency Name	Agency Code	Project Name			
Secretary of State	370	Infrastructure			
If Multi-Agency Project, please list the Participating Agencies.			Priority	Projected Start Date	Projected End Date
			1	07/01/2027	06/30/2029

Revenue Project Cost *(dollars in thousands)*				
Category or Account Description	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
General Fund (CSEF)	0.0	0.0	5,771.0	5,771.0
Other State Funds *(*specify funds below)*	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**5,771.0**	**5,771.0**
*If Other State Funds, Specify Funding Source/Fund Name				

Expenditure Categories *(dollars in thousands)*				
	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0
Professional Services	0.0	0.0	2,180.0	2,180.0
Travel/Lodging	0.0	0.0	12.0	12.0
IT Hardware	0.0	0.0	2,201.0	2,201.0
IT Software	0.0	0.0	1,378.0	1,378.0
Other	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**5,771.0**	**5,771.0**

	Print Name	Phone	Email Address	Date
Agency Cabinet Secretary/ Director (Mandatory)				
Chief information Officer or IT Lead (Mandatory)				
Chief Finance Officer / Budget Director (Mandatory)				

Approval of C2 Request Business Plan

	Print Name	Date
Agency Cabinet Secretary/ Director	Maggie Toulouse Oliver Maggie Toulouse Oliver	Type text here 08/31/26
Agency Chief Information Officer or IT Lead	Gregory J. Rockstroh Greg Rockstroh	8/31/2026
Agency Chief Finance Officer	Anthony Chavez Tony Chavez	8/31/2026

STATE OF NEW MEXICO
MAGGIE TOULOUSE OLIVER
SECRETARY OF STATE

Fiscal Year 28
Information Technology Funding (C2) Request
Full Business Case
Overseas Voter Portal
Priority 3 of 3

Gregory Rockstroh
Chief Information Officer

Release Date: September 1, 2026

Table of Contents

I. Executive Summary

Proposed Project Description:
To provide a secure, user-friendly Overseas Voter Portal that would streamline voter registration and absentee application for our Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) voters.

Business Need/Problem:

Both UOCAVA and the New Mexico Statutes (Chapter 1. Elections § 1-6B-4) require us to allow eligible overseas citizens and military personnel with the ability to register and vote in elections. To comply, the SOS conducts manual case-by-case workarounds to enable access to our existing voter portals and applications. This adds security risk to the main voter information portal and linked election systems. Because overseas voters are unable to directly access the information without SOS interception, we are not compliant with the regulation.

Value and Benefits:

Increased voter participation, lower postage and processing costs, meets UOCAVA and NM 1-6B-4 compliance requirements, reduces audit and security risks, and benefits all New Mexico voters living abroad.

Project Objectives:

To provide a technical solution that enables overseas voters with the same access and ease that is available to domestic voters for voter registration, absentee application and other resources to participate in elections and ensure federal and state regulation compliance.

Alignment with the IT Strategic Plan:

This supports Strategic Priority 6 – Adjust the SOS's information system to better meet our customer's needs and expectations.

Proposed Agency General Appropriation Act (GAA) Language:

To implement an Overseas Voter Portal to streamline voter registration and absentee application for Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) voters.

II. Project Background

Project Description:

1. **Detailed Project Description:**

   The purpose of this project is to implement a secure, user-friendly Overseas Voter Portal that would streamline voter registration, absentee application for our Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) voters.

2. **Type of Project:** This project is a new solution to an existing problem. When an overseas voter attempts to access the SOS website to get voter information, they are blocked by the firewall. Consequentially, they must contact the SOS so they can be whitelisted. On the SOS front, this is a tedious and manual process. Furthermore, NM Citizens might not even bother doing this outreach and they feel discouraged from getting the information they need to participate in elections.

3. **Technology Type:** We are seeking either a customized commercial off the shelf (COTS) or a Software as a Service (SaaS) solution.

4. **Mission Critical Application:**

   This new application serves to fulfill the Agency's mission to administer elections and government ethics. This project supports Strategic Priority 6 under the IT Strategic Plan, which is to adjust the SOS's information systems to better meet our customers' needs and expectations and ensure federal and state regulatory compliance.

5. **Services Required (Non-Recurring Costs):**

   a. **Is the system being considered a hosted solution?** Yes

   b. **Professional Services (Non-Recurring costs)**

      Independent verification and validation services: $84,400.00

   c. **Hardware Description (Non-Recurring Costs):** N/A

d. **Software Licenses (Non-Recurring Costs):** $515,600.00

e. **Training Description (Non-Recurring Costs):** N/A

f. **Compliance and Security Description (Non-Recurring Costs):** N/A

g. **Facilities Description (Non-Recurring Costs):** N/A

h. **FTE Personnel Services Description (Non-Recurring Costs):** N/A

i. **Estimated Start Date:** 7/1/2027

j. **Estimate End Date:** 6/30/2029

k. **Partial Project Funding Feasibility:** No

   i. If full funding is not available, can value be delivered with partial funding until additional revenue becomes available (i.e. Project Initiation and Planning to perform business analysis, conduct industry surveys, generate RFI, or identify valid procurement methods.)?

   No, funding must be full. We are unable to purchase nor deploy a partial portal.

   ii. If the project can be phased for what purpose will the funding be used?

   N/A

Project History:

Project Funding Request Category:

☒ New Request	☐ Continuation of previously funded
☐ Phased Implementation	☐ Repeat Funding Request (prev. denied)

III. Risks

1. **Security/Cyber Risks**: We must incorporate proven encryption, multi-factor authentication, security scans, and ensure compliance with federal standards.

   We mitigate this by working with our internal Information Security Office, the State of New Mexico Office of Cybersecurity, and the Department of Information Technology on the Security Hosting Evaluation Questionnaire (SHEQ).

   Regulation Compliance: We must meet or exceed UOCAVA and NM 1-6B-4 requirements.

   We mitigate it by successful coordination with the business unit and through thorough user acceptance testing.

2. The following table provides a quick risk assessment of the proposed project's inherent risks.

Table 6: Risk Assessment for Proposed Solution

Criteria		Risk Score = 1	Risk Score = 2	Risk Score = 3	Score
1	**Estimated project cost**	Less than $250K	$250K - $1M	Greater than $1M	3
2	**Estimated total calendar months before completion**	6 or less	6 to 12	More than 12	2
3	**Number of project team members**	5 or less	6 to 10	More than 10	1
4	**Number of subject matter experts required to execute the project**	3 or less	4 or 5	6 or more	2
5	**Project manager experience level**	3 or more projects of similar scope	1 to 2 projects of similar scope	No prior projects of similar scope	2
6	**Estimated total effort hours**	Less than 500	500 - 1800	More than 1800	2
7	**Number of sites/offices impacted by the project**	1	2 to 5	More than 5	1
8	**Uniqueness of project's technical requirements**	Similar to others in the department	Similar to others, but complex	New and complex	1
9	**Impact of noncompliance with applicable laws and regulations**	None or minimal	Moderate	Significant	2
10	**Impact of 12-month project postponement on existing systems**	Existing systems can compensate with minimal costs	Existing or new systems can compensate with substantial costs	Existing systems must be curtailed because of the lack of proposed project	1
11	**Number of interfaces to existing systems affected**	0	1 to 3	More than 3	3
12	**User requirements definition**	Clearly defined	Somewhat defined, but complex	Very vague and complex	1

Total Risk Score:	**21**

IV. Scope and Constraints

The following are elements of the project which are in-scope and out-of-scope that are identified to manage trade-offs during execution.

Scope:

Table 7: In Scope

In Scope	Description
Timeframe	Project timing in relation to scheduled elections. The solution would have to be developed, tested, implemented, and training provided in line with the schedule for upcoming elections.
Departments	Information Technology (IT) and Information Security (IS), and Bureau of Elections (BOE).
Functionality	A technical solution that enables overseas voters with the same access and ease that is available to domestic voters for voter registration, absentee application and participation in elections.
Technology	COTS/SaaS selected

Table 8: Out of Scope

Out of Scope	Description	Reason Why
Ballot delivery system	A technical secure IT process for delivering election ballots to overseas voters.	We currently have a secure system in place for this task.
Domestic Voter Access	Technical solution for domestic voters	We already have a secure system in place for this task.

Constraints:

Table 9: Constraints

Constraints	
Category	**Description**
Resource Availability	Availability for trainers and users may be limited and/or constrained due to scheduled election activities.
Regulatory Requirements	The statutory obligation to UOCAVA and New Mexico Statutes Chapter 1. Elections § 1-6B-4
Subject Matter Expertise	Network Administrator, Website Administrator, BOE Leadership, Cybersecurity expert, and the selected vendor
Critical Dependencies	Elections occur regularly and the system must be available for the entire election period.

V. Industry Method(s) Used To Develop Accurate Cost Estimate

Table 11: C2 Cost Breakdown

No.	METHOD USED	PURPOSE	C2 FUNDING REQUEST ($)
1	Request for Information (RFI)	Gather preliminary information from potential vendors on capabilities, pricing models, and feasibility	N/A
2	Request for Proposal (RFP)	To solicit comprehensive proposals that include technical solutions, cost breakdowns, and delivery schedules	N/A
3	Market Surveys	Engage vendors through surveys to understand pricing capabilities We reached out to vendors for high level quotes on a COTS or SaaS technical solution and are waiting on complete responses.	TBD
4	Historical Cost Data Analysis	Review past expenditures on similar projects to predict future costs	**$600,000.00**
5	Interstate Collaboration and Networking	Contact other organizations such as National Association of State Procurement Officials (NASPO), the National Governors Association (NGA), and other industry specific organizations to gather cost data and procurement information. Attend conferences and webinars where states share project outcomes and cost data.	N/A
6	State Specific Agencies	Contact counterparts in other states (e.g. Department of Health, Department of Transportation) to obtain data on similar project initiatives	N/A
7	Other Method: Statewide Price Agreement (SWPA)	Purpose Description: We elect to not pursue this method due to increased cost, timeline, and risk of developing a home-grown solution. However we are including the IV&V estimate as part of the above Historical Cost Data Analysis.	

No.	METHOD USED	PURPOSE	C2 FUNDING REQUEST ($)
		RESPEC Contractual services to plan and implement the project over a 2-year period, if we were to develop the product from scratch in-house.	
		IT Project Manager x1	*$686,400*
		IT Business Analyst x1	*$686,400*
		IT Network Administrator x1	*$686,400*
		IT Application Developer x2	*$1,372,800*
		Cloverleaf contractual services to monitor the project Independent Verification and Validation	**$84,430**
		Total Contractual Services	**$3,799,570**

VI. Key Stakeholders

The following table identifies internal and external stakeholders, their project responsibilities and their expected impact on the project's success.

Project Impact Scale: 1 = Low Impact; 2 = Medium Impact; 3 = High Impact

Internal Stakeholders	Department or Agency	Project Responsibilities	Project Impact
Secretary of State	SOS	Executive Sponsor	2
Elections Director	SOS	Business Owner	3
Chief Information Officer (CIO)	SOS	Technical resource management	3
Chief Information Security Officer (CISO)	SOS	Security resource management and compliance	3
Bureau of Elections (BOE) staff	SOS	SOS end users	3

External Stakeholders	Company or Organization	Project Responsibilities	Project Impact
NM Voters	NM Citizens	System users	3
County Clerks	NM Counties	System advocates	2
Other election constituents	Partner vendors	System advocates	2

VII. Objectives, Outcomes, Key Performance Indicators

The following are key project objectives with related deliverable outcomes and quantifiable Key Performance Indicators (KPIs).

Table 12: KPI

Objectives	Outcomes/Deliverables	Benefits/KPIs (as applicable)
PCC as soon as House Bill 2 is signed	So that we receive release of funds as soon as possible	Contracts are procured
Initiation and planning by 10/30/2027	So that we receive PCC approval and release of funds for implementation	Release of funds, contracts executed, and project team is secured, and project team can begin implementing the solution
Customizations and Testing by 03/31/2029	So that the system meets requirements and is functional for overseas voters	Users may register and vote in elections while overseas
Training by 04/20/2029	So that all BOE & IT staff have required system knowledge	System can be maintained and enhanced post-deployment
Deployment by 04/30/2029	So that the new Overseas Voter Portal is ready for the Regular Local Election.	Safe and secure election

VIII. Benefits

The following is a list of tangible and intangible benefits anticipated from the project.

Table 13: Tangible Benefits

Tangible Benefits	
A state-of-the-art, vetted and secure overseas voter portal that would streamline voter registration, absentee application, and other voter processes for our Uniformed and Overseas Citizens Absentee Voting Act (UOCAVA) voters.	$600,000.00

Table 14: Intangible Benefits

Intangible Benefits	Metrics
Equity & Accessibility	Benefits deployed service members, families, and other NM citizens who are outside the country
Ensured Compliance and Administrative Efficiency:	Meets/exceeds UOCAVA and NM 1-6B-4 requirements. Reduces manual handling, printing, mailing, and follow-ups for county clerks and SOS staff.
Risk Reduction:	Improves auditability and security.
Increased Voter Participation:	Electronic options reduce mail delays and improve return rates (many states report gains with portals). Supports military readiness and democratic access.

IX. Alternative Approach Analysis

Justification for Project Selection:

The following table includes viable alternatives, including preliminary research and analysis, that were eliminated in favor of the proposed project.

Table 10: Alternative Approach

Alternative Description *(e.g. Status Quo, Enhancements, Replacement)*	**Reason Eliminated**	**Cost**	**Preliminary research and analysis conducted** *(Yes/No)*
Status Quo	This means that we will continue doing manual case-by-case workarounds to enable access to our existing voter portal and applications. This adds security risk to the main voter information portal and linked election systems.	$0.00	Yes

X. Total Cost of Ownership

The following table lists the total potential cost to develop or acquire, implement, operate and maintain the proposed project for its entire life cycle.

IX. Total Cost of Ownership
Overseas Voter Portal

[The Total Cost of Ownership (TCO) is designed to capture the system lifecycle and should include costs to acquire or

Category		Previous Actuals[1]	FY27	FY28	FY29	FY30	FY31	Total
Non-Recurring Cost - Development & Implementation		**(in thousands)**						
200	Personal Services and Employee Benefits	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
300	Contractual Services							
	IT Professional Services: Project Management	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	IT Professional Services: IV&V	$0.0	$0.0	$42.2	$42.2	$0.0	$0.0	$84.4
	IT Professional Services: Business Analysis	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	IT Professional Services: Dev./Imp./Training/UAT	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Other Professional Services	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
400	Other	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Travel/Lodging	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Hardware	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Software Licenses	$0.0	$0.0	$257.8	$257.8	$0.0	$0.0	$515.6
	Facilities	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
Subtotal Non-Recurring Cost		**$0.0**	**$0.0**	**$300.0**	**$300.0**	**$0.0**	**$0.0**	**$600.0**
Recurring Maintenance and Operations (M&O) Cost		**(in thousands)**						
200	Personnel Services and Employee Benefits	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
300	Contractual Services							
	IT Professional Services	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Training	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
400	Other	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Hardware	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Software Licenses	$0.0	$0.0	$0.0	$0.0	$137.0	$137.0	$274.0
	Facilities	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Compliance and Security	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
Subtotal Recurring M&O Cost		**$0.0**	**$0.0**	**$0.0**	**$0.0**	**$137.0**	**$137.0**	**$274.0**
[1] Applicable for on-going or existing project.								
Total Cost		**$0.0**	**$0.0**	**$300.0**	**$300.0**	**$137.0**	**$137.0**	**$874.0**

XI. C2 Form – Computer System Enhancement Fund (CSEF)

C2: Information Technology
Data Processing - Computer Systems Enhancement Fund (CSEF)

Agency Name	Agency Code	Project Name		
Secretary of State	370	Overseas Voter Portal		
If Multi-Agency Project, please list the Participating Agencies.		Priority	Projected Start Date	Projected End Date
		3	07/01/2027	07/30/2028

Revenue Project Cost *(dollars in thousands)*				
Category or Account Description	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
General Fund (CSEF)	0.0	0.0	600.0	600.0
Other State Funds *(*specify funds below)*	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**600.0**	**600.0**
*If Other State Funds, Specify Funding Source/Fund Name				

Expenditure Categories *(dollars in thousands)*				
	FY26 & Prev Actual	FY27 Budget	FY28 Request	Total
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0
Professional Services	0.0	0.0	84.4	84.4
Travel/Lodging	0.0	0.0	0.0	0.0
IT Hardware	0.0	0.0	0.0	0.0
IT Software	0.0	0.0	515.6	515.6
Other	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**600.0**	**600.0**

	Print Name	Phone	Email Address	Date
Agency Cabinet Secretary/ Director (Mandatory)				
Chief information Officer or IT Lead (Mandatory)				
Chief Finance Officer / Budget Director (Mandatory)				

Approval of C2 Request Business Plan

	Print Name	Date
Agency Cabinet Secretary/ Director	Maggie Toulouse Oliver	Type text here 08/31/26
Agency Chief Information Officer or IT Lead	Greg Rockstroh	8/31/2026
Agency Chief Finance Officer	Anthony Chavez	8/31/2026

STATE OF NEW MEXICO

MAGGIE TOULOUSE OLIVER

SECRETARY OF STATE

Fiscal Year 28
Information Technology Funding (C2) Request
Full Business Case

State Elections, Registration, and Voting Integrity System (SERVIS) Replacement

Priority 2 of 3

Gregory Rockstroh

Chief Information Officer

Release Date: September 1, 2026

Table of Contents

I. Executive Summary

Proposed Project Description: To plan, design, and implement a system replacement of the State Elections, Registration, and Voting Integrity System (SERVIS).

Business Need/Problem: The purpose of this request is to replace the current system to wholistically meet the mission-critical objectives of the office; and to increase the efficiency of stakeholders (33 counties' clerks and staff, Secretary of State (SOS) staff and voters) as they meet their statutory obligations in election management/administration and voter registration processing and management.

Since the implementation of the current system in 2018, many legislative initiatives have resulted in mandates regarding election and voter management that have not been funded through the legislation. While the requirements are currently being met, it is through work-around solutions and/or manual processes. In addition, the support vendor's business has shifted to Software as a Service, and they want to sunset support for the current system. A comprehensive new system allows for full management and compliance with the agency's statutory obligations. Due to the current age of the system, and the vendor sunsetting support, it is necessary to replace the system.

Value and Benefits: The value and benefits of this project include increased accuracy for voters and voter records, to improve voter experience, and to consolidate, streamline, and automate election administration duties that will increase efficiencies for the county clerks, county staff, and Secretary of State staff.

Project Objectives: A comprehensive system replacement to meet the mission critical obligations efficiently and wholistically within the system. We plan on going to RFP in FY27 and begin project work in FY28.

Alignment with the IT Strategic Plan: This meets priority 5 – To adjust the SOS's information system to meet evolving federal and state laws and regulations.

Proposed Agency General Appropriation Act (GAA) Language: To plan, design and implement a system replacement for the State Elections, Registration, and Voting Integrity System (SERVIS).

II. Project Background

Project Description:

1. **Detailed Project Description:** The current system is over 8 years old and support for it will no longer be available after February 2029. The system is essential to the critical mission of the Secretary of State's office in voter registration and election management.

   A new comprehensive system is required to replace the legacy system and incorporate all legislative changes that have been implemented since 2018. Broadly, some legislative changes include:

   -Voter registration requirements for incarcerated voters
   -Voters' ability to vote in semi-open primaries
   -Voters' option to be on a permanent absentee list
   -Designation of a voter as a confidential public official
   -Automatic Voter Registration through the Motor Vehicle Division
   -Absentee applications for Uniformed and Overseas Voters

   An RFP to select a vendor to design and implement a replacement system is planned in FY27, and the SOS intends to start on planning and design by early 2028. The system must be implemented in a 2-year timeframe to align with a full election cycle.

   The SOS expects, based on similar scope projects, as well as peer SOS offices that have recently replaced their voter registration and election management systems, that the project cost will be about $18,099,410.

2. **Type of Project:** Replacing an existing solution.

3. **Technology Type:** Commercial off the shelf (COTS), or Software as a Service, (SaaS), dependent on proposals received. Customizations of the new system based on NM Legislation will be required.

4. **Mission Critical Application:** This project falls under priority 5 to adjust the SOS's information systems to meet evolving federal and state laws and regulations. The project directly supports the agency's mission to administer elections and government ethics.

5. **Services Required (Non-Recurring Costs):**

a. **Is the system being considered a hosted solution?** Depends on RFP responses.

b. **Professional Services (Non-Recurring costs)** Software vendor, Project Management Vendor, and IV&V. Staff augmentation services of (2) Business Analysts, (2) Application Development, (1) Cloud Security specialist, and (1) Project Manager will be required.

c. **Hardware Description (Non-Recurring Costs):** None anticipated

d. **Software Licenses (Non-Recurring Costs):** Yes

e. **Training Description (Non-Recurring Costs):** Training will be conducted to help users know how to navigate the system to perform daily/seasonal tasks, and how this system interfaces with other election related systems.Solid training also serves to ensure the successful adoption of the new system.

f. **Compliance and Security Description (Non-Recurring Costs):** Vendor provided services will ensure compliance with all security requirements as defined by the SOS Chief Information Security Officer and as approved by the Department of Information Technology (DoIT) via the System Hosting Evaluation Questionnaire (SHEQ) / Technical Architecture Review Committee (TARC) process(es).

g. **Facilities Description (Non-Recurring Costs):** None

h. **FTE Personnel Services Description (Non-Recurring Costs):** None

i. **Estimated Start Date:** July 1, 2027

j. **Estimate End Date:** June 30, 2029

k. **Partial Project Funding Feasibility:**

    i. If full funding is not available, can value be delivered with partial funding until additional revenue becomes available (i.e. Project Initiation and Planning to perform business analysis, conduct industry surveys, generate RFI, or identify valid procurement methods.)?

        1. No. We cannot phase this system implementation as it is a wholistic system (voter management, election management, election results reporting are all interconnected). The new system must be delivered whole to ensure continued compliance with federal and state election laws.

    ii. If the project can be phased for what purpose will the funding be used?

        1. NA

Project History:

Project Funding Request Category:

☒ New Request ☐ Continuation of previously funded
☐ Phased Implementation ☐ Repeat Funding Request (prev. denied)

III. Risks

1. **Risk 1: Stakeholder Participation**
   Division staff may be reluctant to invest the time and effort to help plan and implement.

   In order to mitigate this risk, we will work with the Business Owner to reinforce the significance of active participation early and the project management team will reinforce active participation of critical SMEs.

   Risk 2: Solution Schedule

   Implementation must happen in two years during which there are ongoing elections. In addition, the new system must be functional by Feb 28, 2029 when the current contract with the system vendor expires. In order to be successful, effective project management and a strong project plan that includes requirements to be clearly defined in the earliest stages. We will establish and maintain regular status meetings to keep the project on task and on time. We will strategically group and time roll out to minimally impact ongoing elections.

2. The following table provides a quick risk assessment of the proposed project's inherent risks.

Table 6: Risk Assessment for Proposed Solution

Criteria		Risk Score = 1	Risk Score = 2	Risk Score = 3	Score
1	**Estimated project cost**	Less than $250K	$250K - $1M	Greater than $1M	3
2	**Estimated total calendar months before completion**	6 or less	6 to 12	More than 12	3
3	**Number of project team members**	5 or less	6 to 10	More than 10	3
4	**Number of subject matter experts required to execute the project**	3 or less	4 or 5	6 or more	3
5	**Project manager experience level**	3 or more projects of similar scope	1 to 2 projects of similar scope	No prior projects of similar scope	1
6	**Estimated total effort hours**	Less than 500	500 - 1800	More than 1800	3
7	**Number of sites/offices impacted by the project**	1	2 to 5	More than 5	3
8	**Uniqueness of project's technical requirements**	Similar to others in the department	Similar to others, but complex	New and complex	2
9	**Impact of noncompliance with applicable laws and regulations**	None or minimal	Moderate	Significant	3
10	**Impact of 12-month project postponement on existing systems**	Existing systems can compensate with minimal costs	Existing or new systems can compensate with substantial costs	Existing systems must be curtailed because of the lack of proposed project	3
11	**Number of interfaces to existing systems affected**	0	1 to 3	More than 3	3
12	**User requirements definition**	Clearly defined	Somewhat defined, but complex	Very vague and complex	1

Total Risk Score:	**31**

IV. Scope and Constraints

The following are elements of the project which are in-scope and out-of-scope that are identified to manage trade-offs during execution.

Scope:

Table 7: In Scope

In Scope	Description
Timeframe	System must be deployed within 2 years
Departments	SOS staff from Bureau of Elections (BOE), Information Technology (IT), and Information Security (IS)
Functionality	Continued ability to manage election data as required to meet all New Mexico rules and regulations
Technology	COTS or SaaS with NM specific configuration

Table 8: Out of Scope

Out of Scope	Description	Reason Why
Ongoing Maintenance & Support	The existing vendor will provide ongoing Maintenance and dedicated Support for the Procuring Agency for the application and infrastructure throughout the life of the existing system.	Current system must be maintained until fully replaced.

Constraints:

Table 9: Constraints

Constraints	
Category	**Description**
Resource Availability	SOS IT staff have competing demands. The internal staff and vendor staff also support and maintain the SERVIS system on an ongoing basis; the replacement project adds to that existing workload.
Regulatory Requirements	The manual and/or work around processes must remain in place until the replacement system is implemented.
Critical Dependencies	Elections occur regularly and the existing system cannot be decommissioned during certain periods.

V. Industry Method(s) Used To Develop Accurate Cost Estimate

Table 11: C2 Cost Breakdown

No.	METHOD USED	PURPOSE	C2 FUNDING REQUEST ($)
1	Request for Information (RFI)	Gather preliminary information from potential vendors on capabilities, pricing models, and feasibility	
2	Request for Proposal (RFP)	To solicit comprehensive proposals that include technical solutions, cost breakdowns, and delivery schedules	
3	Market Surveys	Engage vendors through surveys to understand pricing capabilities	
4	Historical Cost Data Analysis	Review past expenditures on similar projects to predict future costs	
5	Interstate Collaboration and Networking	Nevada SOS recently upgraded their system and shared their costs with NM. The cost estimate is based on their most recent implementation. Cost includes software vendor support and software licenses.	$13,399,200.00
6	State Specific Agencies	Contact counterparts in other states (e.g. Department of Health, Department of Transportation) to obtain data on similar project initiatives	
7	Other Method: Utilizing NM Statewide Price Agreement (SWPA) prices	Staff Augmentation to assist in project implementation, based on RESPEC and Clover Leaf SWPAs over the course of the two-year project period. (1) Sr Project Manager *($743,028)* (2) Sr Business Analysts *($1,486,056)* (2) Sr App Developers *($1,486,056)* (1) Sr IT Security *($743,028)* (1) IV&V *(84,430)*	$4,700,210.00
Total			**$18,099,410.00**

VI. Key Stakeholders

The following table identifies internal and external stakeholders, their project responsibilities and their expected impact on the project's success.

Project Impact Scale: **1 = Low Impact; 2 = Medium Impact; 3 = High Impact**

Internal Stakeholders	Department or Agency	Project Responsibilities	Project Impact
Secretary of State	SOS	Executive Sponsor	**1**
Elections Director	SOS	Business Owner	3
Chief Information Officer (CIO)	SOS	Technical resource management	3
Chief Information Security Officer (CISO)	SOS	Security resource management and compliance	2
Bureau of Elections (BOE) staff	SOS	Subject Matter Experts (SMEs), end users, Testing	3

External Stakeholders	Company or Organization	Project Responsibilities	Project Impact
Software Vendor	TBD	Development and implementation	3
County Clerks	New Mexico Counties	Testing, end users	1

VII. Objectives, Outcomes, Key Performance Indicators

The following are key project objectives with related deliverable outcomes and quantifiable Key Performance Indicators (KPIs).

Table 12: KPI

Objectives	Outcomes/Deliverables	Benefits/KPIs (as applicable)
Initiation completed by 06/30/2027	Project charter is completed. SOS presents and receives approval from the Project Certification Committee	Project funding is released, vendor contract(s) are executed, and project team is secured
Planning completed by 12/31/2027	Project Plan, Business Requirements and SHEQ are approved.	Gap analysis is complete, requirements are completed, solution approach analysis is complete, project planning and project needs are documented, the technical architecture plan is approved, and project is ready for implementation. Project funding is released to begin implementation
Implementation completed by 06/30/2029	Solution is developed and tested. Users are trained. Solution is deployed to production and post-implementation issues are resolved.	Solution is fully developed, validated, and ready for production. User guides and formal trainings are created. All users are trained and ready to adopt and utilize the solution. System is deployed, post implementation review is complete, issues resolved, and production users can utilize the solution without issue.
Closeout completed by 09/30/2029	Lessons learned are completed. Final invoices are paid.	Solution handoff to operations is complete, project team celebrates successes and identifies what they did well on and what they could do better on the next project, and project is officially closed. SOS and County users are actively utilizing the system.

VIII. Benefits

The following is a list of tangible and intangible benefits anticipated from the project.

Table 13: Tangible Benefits

Tangible Benefits	
A state-of-the-art election system that can be easily maintained and updated to meet changes to federal and state regulations	$18,099,410.00

Table 14: Intangible Benefits

Intangible Benefits	Metrics
People	A replacement of the system to a complete and wholistic solution will improve the efficiency of the work of public employees at the state and county level that rely on it to meet their mission critical goals. It is a critical tool that all voters in New Mexico rely on to accurately and safely manage voter and election information.
Process	This solution will consolidate many of the manual processes, workarounds, and siloed processes that are currently in use that allow the SOS to maintain compliance with its statutory and constitutional obligations.
Technology	New and modern technology will enhance the security of data and increase the efficiency of thousands of daily processes.

IX. Alternative Approach Analysis

Justification for Project Selection:

The following table includes viable alternatives, including preliminary research and analysis, that were eliminated in favor of the proposed project.

Table 10: Alternative Approach

Alternative Description *(e.g. Status Quo, Enhancements, Replacement)*	**Reason Eliminated**	**Cost**	**Preliminary research and analysis conducted** *(Yes/No)*
Status Quo	Software reaching end of support	$0.00	Yes
Enhancement to existing system	Age of system; investment in old technology not recommended. We will need to rely on staff augmentation to maintain the system and we do not have the funding required to support them.	EXCESSIVE $2,500.0 per year until C2 funding is approved	Yes

X. Total Cost of Ownership

The following table lists the total potential cost to develop or acquire, implement, operate and maintain the proposed project for its entire life cycle.

IX. Total Cost of Ownership
SERVIS REPLACEMENT

Category		Previous Actuals[1]	FY27	FY28	FY29	FY30	FY31	Total
Non-Recurring Cost - Development & Implementation		**(in thousands)**						
200	Personal Services and Employee Benefits	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
300	Contractual Services							
	IT Professional Services: Project Management	$0.0	$0.0	$371.5	$371.5	$0.0	$0.0	$743.0
	IT Professional Services: IV&V	$0.0	$0.0	$42.2	$42.2	$0.0	$0.0	$84.4
	IT Professional Services: Business Analysis	$0.0	$0.0	$743.0	$743.0	$0.0	$0.0	$1,486.0
	IT Professional Services: Information Security	$0.0	$0.0	$450.3	$450.3	$0.0	$0.0	$900.6
	IT Professional Services: Application Developer	$0.0	$0.0	$743.1	$743.1	$0.0	$0.0	$1,486.2
	IT Professional Services: Dev./Imp./Training/UAT	$0.0	$0.0	$6,535.6	$6,535.6	$0.0	$0.0	$13,071.2
	Other Professional Services	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
400	Other	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Travel/Lodging	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Hardware	$0.0	$0.0	$28.0	$0.0	$0.0	$0.0	$28.0
	Software Licenses	$0.0	$0.0	$150.0	$150.0	$0.0	$0.0	$300.0
	Facilities	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
Subtotal Non-Recurring Cost		**$0.0**	**$0.0**	**$9,063.7**	**$9,035.7**	**$0.0**	**$0.0**	**$18,099.4**
Recurring Maintenance and Operations (M&O) Cost		**(in thousands)**						
200	Personnel Services and Employee Benefits	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
300	Contractual Services							
	IT Professional Services	$0.0	$0.0	$0.0	$0.0	$1,536.0	$1,683.2	$3,219.2
	Training	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
400	Other	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Hardware	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Software Licenses	$0.0	$0.0	$0.0	$0.0	$150.0	$160.0	$310.0
	Facilities	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
	Compliance and Security	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0	$0.0
Subtotal Recurring M&O Cost		**$0.0**	**$0.0**	**$0.0**	**$0.0**	**$1,686.0**	**$1,843.2**	**$3,529.2**

XI. C2 Form – Computer System Enhancement Fund (CSEF)

If Multi-Agency Project, please list the Participating Agencies.	Priority	Projected Start Date	Projected End Date
	2	07/01/2027	06/30/2029

Revenue Project Cost *(dollars in thousands)*				
Category or Account Description	**FY26 & Prev Actual**	**FY27 Budget**	**FY28 Request**	**Total**
General Fund (CSEF)	0.0	0.0	18,099.4	18,099.4
Other State Funds *(*specify funds below)*	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**18,099.4**	**18,099.4**
***If Other State Funds, Specify Funding Source/Fund Name**				

Expenditure Categories *(dollars in thousands)*				
	FY26 & Prev Actual	**FY27 Budget**	**FY28 Request**	**Total**
Personal Services & Employee Benefits	0.0	0.0	0.0	0.0
Professional Services	0.0	0.00	17,771.40	17,771.4
Travel/Lodging	0.0	0.0	0.0	0.0
IT Hardware	0.0	0.0	28.0	28.0
IT Software	0.0	0.0	300.0	300.0
Other	0.0	0.0	0.0	0.0
Total	**0.0**	**0.0**	**18,099.4**	**18,099.4**

	Print Name	**Phone**	**Email Address**	**Date**
Agency Cabinet Secretary/ Director (Mandatory)				
Chief information Officer or IT Lead (Mandatory)				
Chief Finance Officer / Budget Director (Mandatory)				

Approval of C2 Request Business Plan

	Print Name	Date
Agency Cabinet Secretary/ Director	Maggie Toulouse Oliver Maggie Toulouse Oliver	08/31/26
Agency Chief Information Officer or IT Lead	Gregory J. Rockstroh Greg Rockstroh	8/31/2026
Agency Chief Finance Officer	Anthony Chavez Anthony Chavez	8/31/2026