

FY28 Appropriation Request Checklist

Agency Name: **NM Medical Board**

Business Unit: **44600**

Reports to Include in PDF Submission

	Form #	Title	
1	☒ X	Cvr Ltr	Cover Letter
			<i>Agency Level</i>
2	☒ X	S-1	Certification
			<i>Agency Level</i>
3	☒ X	S-2	Organizational Chart
			<i>Agency/Program Level</i>
4	☒ X	S-8	Financial Summary (BFM)
			<i>Agency/Program Level</i>
	☐ N/A	GF	General Fund Budget Change Log
			<i>Agency/Program Level</i>
5	☒ X	S-9	Account Code Revenue / Expenditure Report
			<i>Agency/Program Level</i>
6	☒ X	S-10	Fund Balance Projection
			<i>Fund Level</i>
7	☒ X	S-13	Detail of Rate Line Items (see instructions)
			<i>Agency Level</i>
8	☒ X	P-1	Program Narrative
			<i>Program Level</i>
9	☒ X	R-2	Transfer Report
			<i>Agency Level</i>
10	☒ X	REV/EXP	Revenue-Expenditure Comparison Report
			<i>Agency/Program Level</i>
11	☐ N/A	FFRW	Detail of Federal Funds Revenue Worksheet
			<i>Agency/Program Level</i>
12	☐ N/A	EB-1	Expansion Justifications
			<i>Program Level</i>
13	☐ N/A	EB-2	Expansion Fiscal Summary
			<i>Program Level</i>
14	☐ N/A	EB-3	Expansion Line Item Detail
			<i>Program Level</i>
15	☐ N/A	LFR	Legislating for Results Expansion Tool
			<i>Program Level</i>
16	☒ X	E4	Pcode Detail
			<i>Program Level</i>
17	☒ X	E5	Contract by Pcode
			<i>Program Level</i>
18	☐ N/A	SAR	Special Appropriation Request Report
			<i>Agency Level</i>
19	☒ X	APR	Annual Performance Report
			<i>Program Level</i>
20	☒ X	Table 2	Table 2 Performance Measure Summary
			<i>Program Level</i>
21	☒ X	SP	Strategic Plan
			<i>Agency Level</i>
22	☒ X	ITP	Information Technology Plan
			<i>Agency Level</i>
23	☐ N/A	C-1	Base Operating Budget
			<i>Agency Level</i>
24	☐ N/A	C-2	IT Request Plan
			<i>Agency Level</i>
25	☐ N/A	Perf Audit	Update to LFC Performance Audits (within last 2 years)
			<i>Agency Level</i>

Documents to Attach in BFM (PDF Optional)

Where to Attach

☒ X	Board Cert	Board or Commission Budget Certification
☐ N/A	E-6B	Leased Passenger-Related Vehicles

Form 9900
Form 3300/4300



*2055 S. Pacheco Street
Building 400
Santa Fe, NM 87505
505-476-7220 505-476-7233 fax*

Michelle Lujan Grisham
Governor

Karen Carson, M.D.
Chair

August 27, 2026

Dr. Andrew Miner, Director
State Budget Division
Department of Finance & Administration
180 Bataan Memorial Building
Santa Fe, New Mexico 87501

Mr. Charles Sallee, Director
Legislative Finance Committee
325 Don Gaspar, Suite 101
Santa Fe, New Mexico 87501

Dear Dr. Miner and Mr. Sallee:

The New Mexico Medical Board (NMMB) is pleased to submit its Appropriation Request for fiscal year 2028. In our submission you will find the NMMB's Strategic Plan, IT Plan, Performance Measures and Appropriation Request.

The NMMB's FY27 Other State Fund operating budget is \$3,996,900 (Revenues - \$3,415,500, Fund Balance - \$581,400). The NMMB's FY28 base Appropriation Request is \$4,345,200 (Revenues - \$3,818,000, Fund Balance - \$527,200).

The agency is requesting an increase in the 200 category in the amount of \$388.4 or 19.2% increase from the FY27 Operating Budget; an decrease in the 300 category of \$95.5 or 7.4% increase from the FY27 Operating Budget and an increase in the 400 category of \$55.4 or 8.3% increase from the FY27 Operating Budget.

The Increase in the 200 category is because the agency is almost fully staffed and the vacancy rate is down. In FY27 the agency is actively recruiting for positions that are currently vacant. The appropriation request also includes an 11% vacancy rate. The increase in the 400 category is due projected increase for the agencies data base annual license renewal.

The FY28 other state fund appropriation request addresses agency needs in the budget utilizing projected revenues and fund balance.

We look forward to working with both DFA and LFC staff throughout this process and to provide additional information you may request. If you have any questions or concerns, please call me at (505) 490-3903 or Lusan Leyba, Chief Financial Officer, at (505) 660-0418.



*2055 S. Pacheco Street
Building 400
Santa Fe, NM 87505
505-476-7220 505-476-7233 fax*

Michelle Lujan Grisham
Governor

Karen Carson, M.D.
Chair

Sincerely,

DocuSigned by:

Monique Parks

8/27/2026

0E1ED45ABC66438...

Monique Parks

Interim Executive Director

APPROPRIATION REQUEST CERTIFICATION FORM S-1

Agency Name: New Mexico Medical Board

Business Unit: 44600

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.

DocuSigned by:

Monique Parks

8/27/2026

0E1ED45ABC66438...

Monique Parks, Interim Executive Director

Signed by:

Karen Carson MD

8/27/2026

BAE6A346253E475...

Karen Carson, MD, Chair

Signed by:

Lusan Leyba

8/27/2026

34CE2BBDD8D439...

Lusan Leyba, CFO

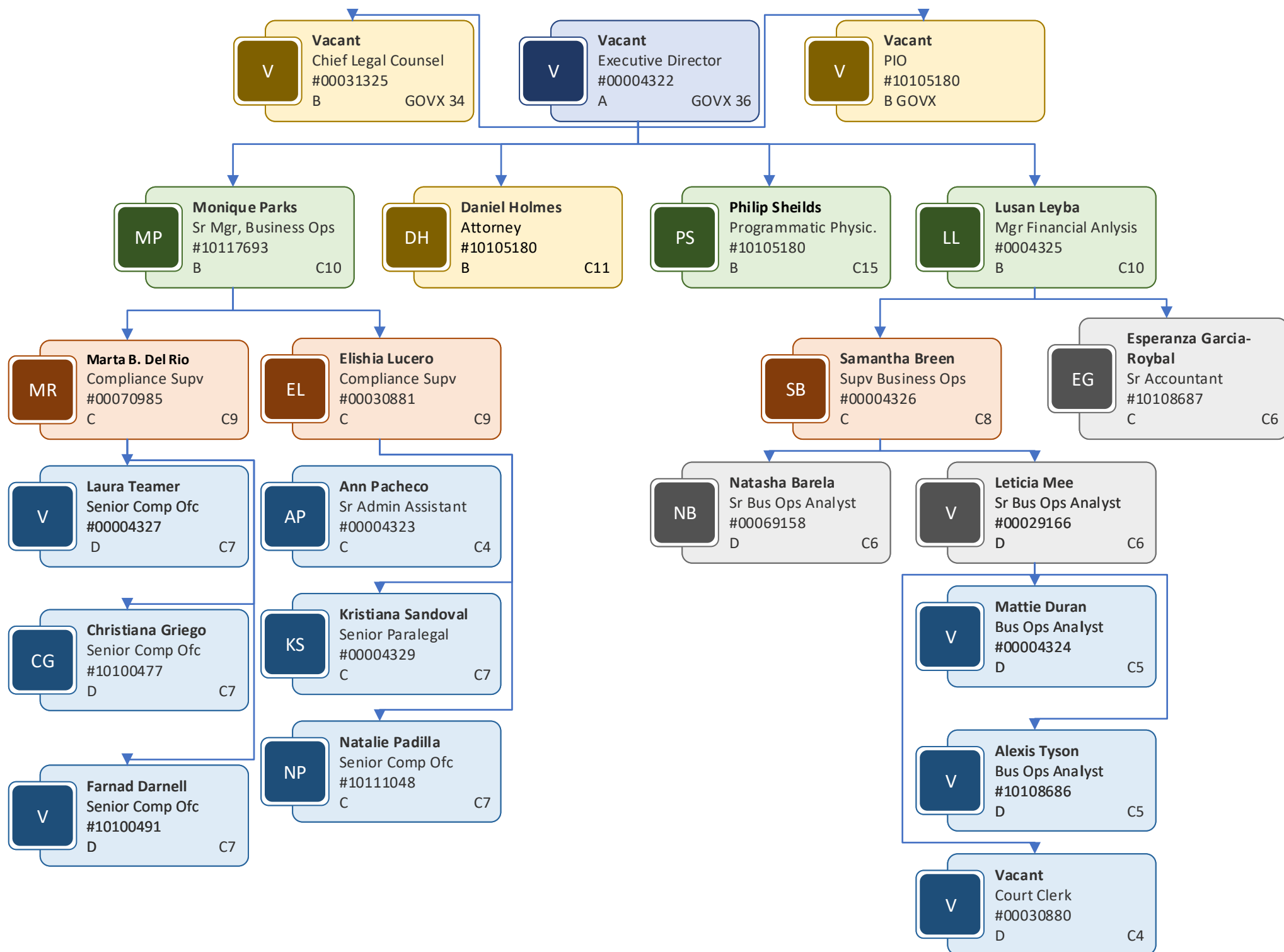
2055 S. Pacheco, Street
Suite 400
Santa Fe, NN 87505

(505)660-0418

lusan.leyba@nmmb.nm.gov

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

New Mexico Medical Board (44600)



S-8 Financial Summary

(Dollars in Thousands)

BU PCode Department
44600 P676 000000

	2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	Base	----- FY 2028 Agency Request ----- Expansion	Total
REVENUE							
112 Other Transfers	0.0	37.8	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	3,303.8	3,133.9	3,415.5	0.0	3,818.0	0.0	3,818.0
150 Fund Balance	250.0	0.0	581.4	0.0	527.2	0.0	527.2
REVENUE, TRANSFERS	3,553.8	3,171.7	3,996.9	0.0	4,345.2	0.0	4,345.2
REVENUE	3,553.8	3,171.7	3,996.9	0.0	4,345.2	0.0	4,345.2
EXPENSE							
200 Personal services and employee benefits	1,872.5	1,639.2	2,031.8	2,635.0	2,420.2	0.0	2,420.2
300 Contractual services	1,064.0	993.4	1,290.8	0.0	1,195.3	0.0	1,195.3
400 Other	617.3	539.0	674.3	0.0	729.7	0.0	729.7
EXPENDITURES	3,553.8	3,171.7	3,996.9	2,634.99	4,345.2	0.0	4,345.2
EXPENSE	3,553.8	3,171.7	3,996.9	2,634.99	4,345.2	0.0	4,345.2
FTE POSITIONS							
810 Permanent	22.00	18.00	22.00	22.00	22.00	0.00	22.00
FTEs	22.00	18.00	22.00	22.00	22.00	0.00	22.00
FTE POSITIONS	22.00	18.00	22.00	22.00	22.00	0.00	22.00

Licensing & Certification

BU PCode Department
44600 P676 000000

State of New Mexico

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26	2025-26	2026-27	2027-28	----- FY 2028 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
499905	Other Financing Sources	0.0	37.8	0.0	0.0	0.0	0.0	0.0
112	Other Transfers	0.0	37.8	0.0	0.0	0.0	0.0	0.0
416402	Trade & Professions Licenses	606.5	684.2	683.4	0.0	755.0	0.0	755.0
417402	Reg for Trades & Prof	1,978.3	1,691.2	2,009.5	0.0	2,300.0	0.0	2,300.0
417902	Other Registration Fees	540.0	607.4	577.6	0.0	610.0	0.0	610.0
433902	Other	79.0	74.0	75.0	0.0	77.0	0.0	77.0
461402	Other Penalties	100.0	76.2	70.0	0.0	76.0	0.0	76.0
496901	Miscellaneous Revenue	0.0	0.7	0.0	0.0	0.0	0.0	0.0
496902	Miscellaneous Revenue	0.0	0.3	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	3,303.8	3,133.9	3,415.5	0.0	3,818.0	0.0	3,818.0
325900	Restricted FB - Gov	250.0	0.0	581.4	0.0	527.2	0.0	527.2
150	Fund Balance	250.0	0.0	581.4	0.0	527.2	0.0	527.2
TOTAL REVENUE		3,553.8	3,171.7	3,996.9	0.0	4,345.2	0.0	4,345.2
520100	Exempt Perm Positions P/T&F/T	253.7	0.0	243.9	283.0	250.9	0.0	250.9
520300	Classified Perm Positions F/T	1,131.9	1,113.7	1,179.0	1,601.2	1,430.5	0.0	1,430.5
520700	Overtime & Other Premium Pay	0.0	26.4	0.0	0.0	30.0	0.0	30.0
520710	Longevity Pay	0.0	0.0	0.0	0.0	14.6	0.0	14.6
520800	Annl & Comp Paid At Separation	0.0	8.7	0.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	102.2	139.1	160.4	224.6	168.9	0.0	168.9
521200	Retirement Contributions	251.9	216.5	296.4	370.1	329.3	0.0	329.3
521300	F I C A	78.4	86.0	92.8	115.9	103.2	0.0	103.2
521400	Workers' Comp Assessment Fee	0.2	0.2	0.2	0.0	0.2	0.0	0.2
521410	GSD Work Comp Insur Premium	3.3	3.3	2.8	0.0	2.6	0.0	2.6
521600	Employee Liability Ins Premium	23.0	22.9	23.0	0.0	54.3	0.0	54.3
521700	RHC Act Contributions	27.9	22.5	33.3	40.1	35.7	0.0	35.7
200	Personal services and employee benef	1,872.5	1,639.2	2,031.8	2,635.0	2,420.2	0.0	2,420.2
535100	Medical Services	370.0	370.0	390.0	0.0	391.4	0.0	391.4
535200	Professional Services	220.0	149.1	120.0	0.0	145.0	0.0	145.0
535209	Professional Svcs - Interagenc	0.0	21.8	50.0	0.0	40.0	0.0	40.0
535300	Other Services	78.2	78.6	75.0	0.0	75.0	0.0	75.0
535309	Other Services - Interagency	49.0	23.5	24.0	0.0	24.6	0.0	24.6
535400	Audit Services	16.3	17.2	18.8	0.0	18.3	0.0	18.3
535500	Attorney Services	210.5	228.5	449.0	0.0	290.0	0.0	290.0

Licensing & Certification

State of New Mexico

BU PCode Department
44600 P676 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	----- FY 2028 Agency Request -----		
						Base	Expansion	Total
535600	IT Services	120.0	104.8	164.0	0.0	211.0	0.0	211.0
300	Contractual services	1,064.0	993.4	1,290.8	0.0	1,195.3	0.0	1,195.3
542100	Employee I/S Mileage & Fares	4.0	0.2	4.0	0.0	4.0	0.0	4.0
542200	Employee I/S Meals & Lodging	3.0	0.2	3.0	0.0	3.0	0.0	3.0
542300	Brd & Comm Mbr Meals & Lodging	25.0	11.1	25.0	0.0	25.0	0.0	25.0
542310	Brd & Comm Mbr Mileage & Fares	4.0	3.7	4.0	0.0	4.0	0.0	4.0
543200	Maint - Furn, Fixt, Equipment	13.0	0.0	0.0	0.0	0.0	0.0	0.0
543300	Maint - Buildings & Structures	0.0	2.1	0.0	0.0	0.0	0.0	0.0
543710	Other Service - Non-Contractual	0.0	1.4	2.5	0.0	2.5	0.0	2.5
543830	IT HW/SW Agreements	120.0	166.0	167.0	0.0	200.0	0.0	200.0
544000	Supply Inventory IT	5.0	20.1	15.0	0.0	20.0	0.0	20.0
544100	Supplies-Office Supplies	17.0	8.0	15.0	0.0	15.0	0.0	15.0
544800	Supplies-Education&Recreation	0.0	0.1	0.0	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	15.9	0.5	20.0	0.0	15.0	0.0	15.0
545600	Reporting & Recording	40.0	19.5	40.0	0.0	40.0	0.0	40.0
545700	ISD Services	29.3	28.2	31.0	0.0	38.6	0.0	38.6
545710	DOIT HCM Assessment Fees	7.0	7.7	8.3	0.0	8.0	0.0	8.0
545900	Printing & Photo Services	15.0	7.8	15.0	0.0	15.0	0.0	15.0
546100	Postage & Mail Services	15.0	12.3	15.0	0.0	15.0	0.0	15.0
546400	Rent Of Land & Buildings	186.7	175.8	188.1	0.0	187.6	0.0	187.6
546500	Rent Of Equipment	8.4	8.0	8.6	0.0	7.5	0.0	7.5
546610	DOIT Telecommunications	35.8	37.0	36.4	0.0	39.6	0.0	39.6
546700	Subscriptions/Dues/License Fee	19.6	16.7	20.6	0.0	23.7	0.0	23.7
546800	Employee Training & Education	7.0	1.3	9.0	0.0	9.0	0.0	9.0
546810	Board Member Training	0.0	0.7	0.0	0.0	0.0	0.0	0.0
546900	Advertising	10.0	2.5	10.0	0.0	10.0	0.0	10.0
547105	Bank Fees/Services	2.0	0.0	2.0	0.0	0.5	0.0	0.5
547900	Miscellaneous Expense	2.6	2.4	2.8	0.0	3.0	0.0	3.0
549600	Employee O/S Mileage & Fares	8.0	0.6	8.0	0.0	11.0	0.0	11.0
549700	Employee O/S Meals & Lodging	20.0	3.9	20.0	0.0	26.7	0.0	26.7
549800	Brd & Comm O/S Mileage & Fares	2.0	0.5	2.0	0.0	3.0	0.0	3.0
549900	Brd & Comm O/S Meals & Lodging	2.0	0.8	2.0	0.0	3.0	0.0	3.0
400	Other	617.3	539.0	674.3	0.0	729.7	0.0	729.7
TOTAL EXPENSE		3,553.8	3,171.7	3,996.9	2,635.0	4,345.2	0.0	4,345.2

Licensing & Certification

State of New Mexico

BU PCode Department
44600 P676 000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

810	Permanent	22.00	18.00	16.00	22.00	22.00	0.00	22.00
810	Permanent	22.00	18.00	16.00	22.00	22.00	0.00	22.00
TOTAL FTE POSITIONS		22.00	18.00	16.00	22.00	22.00	0.00	22.00

Licensing & Certification

BU PCode Department
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State of New Mexico

S-9 Account Code Revenue Summary
(Dollars in Thousands)

		Provider	2025-26	2025-26	2026-27	2027-28	----- FY 2028 Agency Request -----		
		PCode	Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
499905	Other Financing Sources		0.0	37.8	0.0	0.0	0.0	0.0	0.0
112	Other Transfers		0.0	37.8	0.0	0.0	0.0	0.0	0.0
416402	Trade & Professions Licenses		606.5	684.2	683.4	0.0	755.0	0.0	755.0
417402	Reg for Trades & Prof		1,978.3	1,691.2	2,009.5	0.0	2,300.0	0.0	2,300.0
417902	Other Registration Fees		540.0	607.4	577.6	0.0	610.0	0.0	610.0
433902	Other		79.0	74.0	75.0	0.0	77.0	0.0	77.0
461402	Other Penalties		100.0	76.2	70.0	0.0	76.0	0.0	76.0
496901	Miscellaneous Revenue		0.0	0.7	0.0	0.0	0.0	0.0	0.0
496902	Miscellaneous Revenue		0.0	0.3	0.0	0.0	0.0	0.0	0.0
130	Other Revenues		3,303.8	3,133.9	3,415.5	0.0	3,818.0	0.0	3,818.0
325900	Restricted FB - Gov		250.0	0.0	581.4	0.0	527.2	0.0	527.2
150	Fund Balance		250.0	0.0	581.4	0.0	527.2	0.0	527.2
TOTAL REVENUE			3,553.8	3,171.7	3,996.9	0.0	4,345.2	0.0	4,345.2

Licensing & Certification

BU PCode Department
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State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	----- FY 2028 Agency Request ----- Base Expansion	Total
520100	Exempt Perm Positions P/T&F/T	253.7	0.0	243.9	283.0	250.9 0.0	250.9
520300	Classified Perm Positions F/T	1,131.9	1,113.7	1,179.0	1,601.2	1,430.5 0.0	1,430.5
520700	Overtime & Other Premium Pay	0.0	26.4	0.0	0.0	30.0 0.0	30.0
520710	Longevity Pay	0.0	0.0	0.0	0.0	14.6 0.0	14.6
520800	Annl & Comp Paid At Separation	0.0	8.7	0.0	0.0	0.0 0.0	0.0
521100	Group Insurance Premium	102.2	139.1	160.4	224.6	168.9 0.0	168.9
521200	Retirement Contributions	251.9	216.5	296.4	370.1	329.3 0.0	329.3
521300	F I C A	78.4	86.0	92.8	115.9	103.2 0.0	103.2
521400	Workers' Comp Assessment Fee	0.2	0.2	0.2	0.0	0.2 0.0	0.2
521410	GSD Work Comp Insur Premium	3.3	3.3	2.8	0.0	2.6 0.0	2.6
521600	Employee Liability Ins Premium	23.0	22.9	23.0	0.0	54.3 0.0	54.3
521700	RHC Act Contributions	27.9	22.5	33.3	40.1	35.7 0.0	35.7
200	Personal services and employee	1,872.5	1,639.2	2,031.8	2,635.0	2,420.2 0.0	2,420.2
535100	Medical Services	370.0	370.0	390.0	0.0	391.4 0.0	391.4
535200	Professional Services	220.0	149.1	120.0	0.0	145.0 0.0	145.0
535209	Professional Svcs - Interagenc	0.0	21.8	50.0	0.0	40.0 0.0	40.0
535300	Other Services	78.2	78.6	75.0	0.0	75.0 0.0	75.0
535309	Other Services - Interagency	49.0	23.5	24.0	0.0	24.6 0.0	24.6
535400	Audit Services	16.3	17.2	18.8	0.0	18.3 0.0	18.3
535500	Attorney Services	210.5	228.5	449.0	0.0	290.0 0.0	290.0
535600	IT Services	120.0	104.8	164.0	0.0	211.0 0.0	211.0
300	Contractual services	1,064.0	993.4	1,290.8	0.0	1,195.3 0.0	1,195.3
542100	Employee I/S Mileage & Fares	4.0	0.2	4.0	0.0	4.0 0.0	4.0
542200	Employee I/S Meals & Lodging	3.0	0.2	3.0	0.0	3.0 0.0	3.0
542300	Brd & Comm Mbr Meals & Lodgin	25.0	11.1	25.0	0.0	25.0 0.0	25.0
542310	Brd & Comm Mbr Mileage & Fares	4.0	3.7	4.0	0.0	4.0 0.0	4.0
543200	Maint - Furn, Fixt, Equipment	13.0	0.0	0.0	0.0	0.0 0.0	0.0
543300	Maint - Buildings & Structures	0.0	2.1	0.0	0.0	0.0 0.0	0.0
543710	Other Service - Non-Contractual	0.0	1.4	2.5	0.0	2.5 0.0	2.5
543830	IT HW/SW Agreements	120.0	166.0	167.0	0.0	200.0 0.0	200.0
544000	Supply Inventory IT	5.0	20.1	15.0	0.0	20.0 0.0	20.0
544100	Supplies-Office Supplies	17.0	8.0	15.0	0.0	15.0 0.0	15.0
544800	Supplies-Education&Recreation	0.0	0.1	0.0	0.0	0.0 0.0	0.0

Licensing & Certification

BU PCode Department
44600 P676 000000

State of New Mexico

S-9 Account Code Expenditure Summary
(Dollars in Thousands)

		2025-26	2025-26	2026-27	2027-28	----- FY 2028 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
544900	Supplies-Inventory Exempt	15.9	0.5	20.0	0.0	15.0	0.0	15.0
545600	Reporting & Recording	40.0	19.5	40.0	0.0	40.0	0.0	40.0
545700	ISD Services	29.3	28.2	31.0	0.0	38.6	0.0	38.6
545710	DOIT HCM Assessment Fees	7.0	7.7	8.3	0.0	8.0	0.0	8.0
545900	Printing & Photo Services	15.0	7.8	15.0	0.0	15.0	0.0	15.0
546100	Postage & Mail Services	15.0	12.3	15.0	0.0	15.0	0.0	15.0
546400	Rent Of Land & Buildings	186.7	175.8	188.1	0.0	187.6	0.0	187.6
546500	Rent Of Equipment	8.4	8.0	8.6	0.0	7.5	0.0	7.5
546610	DOIT Telecommunications	35.8	37.0	36.4	0.0	39.6	0.0	39.6
546700	Subscriptions/Dues/License Fee	19.6	16.7	20.6	0.0	23.7	0.0	23.7
546800	Employee Training & Education	7.0	1.3	9.0	0.0	9.0	0.0	9.0
546810	Board Member Training	0.0	0.7	0.0	0.0	0.0	0.0	0.0
546900	Advertising	10.0	2.5	10.0	0.0	10.0	0.0	10.0
547105	Bank Fees/Services	2.0	0.0	2.0	0.0	0.5	0.0	0.5
547900	Miscellaneous Expense	2.6	2.4	2.8	0.0	3.0	0.0	3.0
549600	Employee O/S Mileage & Fares	8.0	0.6	8.0	0.0	11.0	0.0	11.0
549700	Employee O/S Meals & Lodging	20.0	3.9	20.0	0.0	26.7	0.0	26.7
549800	Brd & Comm O/S Mileage & Fares	2.0	0.5	2.0	0.0	3.0	0.0	3.0
549900	Brd & Comm O/S Meals & Lodgin	2.0	0.8	2.0	0.0	3.0	0.0	3.0
400	Other	617.3	539.0	674.3	0.0	729.7	0.0	729.7
TOTAL EXPENSE		3,553.8	3,171.7	3,996.9	2,634.99	4,345.2	0.0	4,345.2

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency:	<u>New Mexico Medical Board</u>	Business Unit:	<u>44600</u>
Fund Name:	<u>NM Bd Medical Examiners</u>	Fund Number:	<u>07100</u>
Legal Auth.	<u>Medical Practice Act-61-6-1 to 61-6-35</u>		

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet Report at close of FY26	<u>3,320,400</u>
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ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD Reports at close of FY26	<u>0</u>
Other (explain in detail)	<u>0</u>

Deduct:

Liabilities not reflected in FCD Reports at close of FY26	<u>0</u>
Fund balance designated by law for future expenditure (non-reverting funds)	<u>0</u>
Amount due to State General Fund or other fund designated by statute	<u>0</u>
Other (explain in detail)	<u>0</u>
FY26 revision not reflected in liabilities	<u>0</u>

Total Adjustments	<u>0</u>
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ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26	<u>3,320,400</u>
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Add:

Projected revenue/sources (less fund balance budgeted) for FY27	<u>3,415,500</u>
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Deduct:

Projected total expenditures for FY27	<u>(3,996,900)</u>
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ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27	<u>2,739,000</u>
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Add:

Projected revenue/sources (less fund balance requested) for FY28	<u>3,818,000</u>
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Deduct:

Total expenditures budgeted in appropriation request	<u>(4,345,200)</u>
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ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28	<u>2,211,800</u>
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State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

					2025-26	2026-27	Request		Recommendation		
BusUnit	Line Item				Actuals	Opbud	Base	Expansion	Base	Expansion	Opbud
44600	P676-R	Licensing & Certification	521410	GSD Work Comp Insur Premium	3.28	2.8	2.6	0	0	0	0.0
			521600	Employee Liability Ins Premium	22.88	23	54.3	0	0	0	0.0
			545700	ISD Services	28.16	31	38.6	0	0	0	0.0
			545710	DOIT HCM Assessment Fees	7.7	8.3	8	0	0	0	0.0
			546610	DOIT Telecommunications	37.04	36.4	39.6	0	0	0	0.0
Subtotal for:	44600	P676-R	Licensing & Certification		99.05	101.5	143.1	0	0	0	0.0
44600					99.05	101.5	143.1	0	0	0	0.0

Totals by Line Item

			2025-26	2026-27	Request		Recommendation		
BusUnit	Line Item		Actuals	Opbud	Base	Expansion	Base	Expansion	Opbud
44600	521410	GSD Work Comp Insur Premium	3.28	2.8	2.6	0	0	0	0.0
	521600	Employee Liability Ins Premium	22.88	23	54.3	0	0	0	0.0
	545700	ISD Services	28.16	31	38.6	0	0	0	0.0
	545710	DOIT HCM Assessment Fees	7.7	8.3	8	0	0	0	0.0
	546610	DOIT Telecommunications	37.04	36.4	39.6	0	0	0	0.0
Grand Total			99.05	101.5	143.1	0	0	0	0.0

Program Description:

The New Mexico Medical Board (NMMB) is the state agency responsible for the regulation and licensing of physicians (MD's), physician assistants, anesthesiologist assistants, genetic counselors, polysomnographic technologists, naprapaths, naturopathic doctors, osteopathic doctors and podiatric physicians. The Board is an executive agency supported solely by self-generated fees (other state funds) and consists of twenty-two (22.0) FTE's. The Board is composed of four (4) Departments: (1) Administration; (2) Licensing; (3) Investigations; and (4) Compliance.

The "mission" of the Board is to promote excellence in the practice of medicine through licensing, discipline, and rehabilitation.

The "vision" of the Board is to improve information portability, efficient licensing, investigation, and discipline; provide helpful, knowledgeable, and responsive staff; an agency that is accessible and visible; and to promote increased public awareness of services provided by the Board.

The Board consists of eleven (11) governor-appointed members, eight (8) physicians/osteopathic doctors, two (2) public members, and (1) physician assistant. In addition, the Polysomnographic Practice Advisory Committee consists of five (5) board-appointed members, the Naturopathic Doctor Advisory Council consists of three (3) board-appointed members and the Podiatric Physician Advisory Committee consists of three (3) board-appointed members. The Board is responsible for making policy decisions about licensing, discipline, and practice-related issues.

The Board holds four (4) regular meetings per year. The Board also holds interim and special meetings during the year as determined by the board, in addition to dedicating many hours reviewing licensing issues and complaints, participating as hearing officers in administrative hearings, and developing rules and policies.

The primary services provided by the Board include the licensing of qualified applicants, enforcement of the Medical Practice Act, which includes the Genetic Counseling Act and the Polysomnography Practice Act, through the investigation of complaints against license holders, disciplining licensees found to be in violation of the respective Acts or rules, promoting the rehabilitation of impaired health care providers licensed by the Board, and providing information to interested consumers.

BU PCode
44600 P676

Major Issues and Accomplishments:

In FY26, the Board issued the following licenses: 1,360-Physician, 187 Physician Assistant, 310-Resident, 140-Telemedicine, 28-Temp Camp, 0-Temp Teaching, 242-Doctor of Osteopathy, 8-Anesthesiologist Assistant, 38-Polysomnographic Technologist, 7-Naprapathy, 30 Genetic Counselor, 1-Naturopathic and 19- Podiatry. In addition, the Board issued the following renewals: 3,378-Physician, 600 Physician Assistant, 569-Resident, 381 Telemedicine, 413-Doctor of Osteopathy, 3-Anesthesiologist Assistant, 60-Polysomnographic Technologist, 32-Naprapathy, 130-Genetic Counselor, 20-Naturopathic and 116-Podiatry.

In FY26 the Board received 796 complaints with 285 (includes carryover from the previous FY) complaints closed within the fiscal year.

In FY26 14 Physicians, 1 Physician Assistant and 3 Doctor of Osteopathy voluntarily entered into a monitored treatment program. In addition, 11 Physicians, 4 Physician Assistants, 2 Doctor of Osteopathy and 1 Genetic Counselor were mandated into a monitored treatment program by the Board. Lastly, 10 (or 27.8%) successfully completed their monitoring treatment program. In FY26 there were no relapses.

In FY26 no prescribing licensees were contacted regarding high prescription and PMP compliance, based on the Board of Pharmacy Prescription Monitoring Program reports as this is no longer an issue and the measure has been approved for deletion in FY27.

In FY26 the Board made 268 deposits totaling \$3,673,519.16 in revenues. Revenues exceeded expenditures by \$501,841.42.

The Board continues to be fiscally responsible to ensure that it can meet its daily financial obligation and still maintain a fund balance for operating costs and unforeseen litigation that can be costly.

In FY23 The NMMB transitioned from MyLicenseOffice (MLO) licensing database to the Salesforce platform utilizing the Salesforce Licensing Permitting and Inspection (LPI) software as a service (Saas) and no longer share systems with the Regulation and Licensing Department (RLD). The Salesforce platform allows much greater bi-directional user interface to allow the agency to communicate and document communication directly with applicants regarding deficiencies in the application documents. Applicants can check application status online and allows the applicant to provide deficient documents without having staff contact them individually. In FY25 the result of this upgrade has continued to reduce burden on staff and allows healthcare providers to be licensed quicker in New Mexico.

In June 25, 2025, Tableau has been successfully implemented in a live environment to collect and analyze data related to closed investigation cases. This analysis focuses on identifying key factors such as decision-making practices, case durations, barriers contributing to delays, and the time required to complete and close various types of cases. The insights gained from this data are intended to enhance operational efficiency, promote greater transparency for the public, and support consistency in the Board's decision-making processes.

In addition, the data has provided a more comprehensive understanding of caseload distribution across the agency.

This enhanced visibility allows the Investigations Division to better concentrate its efforts on matters presenting greater severity and urgency. As a result, investigative resources are being aligned more effectively with the cases that warrant heightened attention, further strengthening the Board's overall disciplinary processes. Looking ahead, the Board intends to use these data tools to establish formal benchmarking across case categories and investigative timelines. These benchmarks will support the identification of trends and areas where performance can be optimized, guiding continuous quality improvement efforts. Over time, this work is expected to enhance overall accountability and further refine the Board's ability to make informed, data-driven decisions.

Overview of Request:

The NMMB's FY27 Other State Fund operating budget is \$3,996,900 (Revenues - \$3,415,500 Fund Balance - \$581,400).

The NMMB's FY28 Base Appropriation Request is \$4,345,200 (Revenues - \$3,818,000 Fund Balance - \$527,200) which is \$348.3 or 8.8% increase from the FY27 Operating Budget.

Programmatic Changes:

P-1 Program Overview

Base Budget Justification: The agency is requesting an increase in the 200 category in the amount of \$388.4 or 19.2% increase from the FY27 Operating Budget; a Decrease in the 300 category of \$95.5 or 7.4% from the FY27 Operating Budget and an increase in the 400 category of \$55.4 or 8.3% from the FY27 Operating Budget.

The Increase in the 200 category is because the agency is almost fully staffed and the vacancy rate is down. In FY27 the agency is actively recruiting for positions that are currently vacant. The appropriation request also includes an 11% vacancy rate.

The increase in the 400 category is due projected increase for the agencies data base annual license renewal.

The FY27 Other State Fund (OSF) appropriation budget request addresses agency needs utilizing projected revenues and fund balance

Prov PCode	Prov Fund	Prov Account	Prov Account Name	Rec PCode	Rec Fund	Rec Account	Rec Account Name	2025-26 Actual Transfers	2026-27 Adopted Transfers	2027-28 Agency GF	2027-28 Agency OSF	2027-28 Agency ISF/IAT	2027-28 Agency FF	2027-28 Total Request	Justification
P676	07100	535309	Other Service	P643	18100	425909	Other Service	0	0	0	24.6	0	0	24.6	FY28 HR SERVICES
Sum:									0	0	24.6	0	0	24.6	

REV EXP COMPARISON

(Dollars in Thousands)

44600 - New Mexico Medical Board

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES	0.0	4,345.2	0.0	0.0	4,345.2
Personal services and employee benefits	0.0	2,420.2	0.0	0.0	2,420.2
Contractual services	0.0	1,195.3	0.0	0.0	1,195.3
Other	0.0	729.7	0.0	0.0	729.7
USES Total:	0.0	4,345.2	0.0	0.0	4,345.2
Net:	0.0	0.0	0.0	0.0	0.0

REV EXP COMPARISON

(Dollars in Thousands)

44600 - New Mexico Medical Board					
P676 - Licensing & Certification					
	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	0.0	4,345.2	0.0	0.0	4,345.2
Personal services and employee benefits	0.0	2,420.2	0.0	0.0	2,420.2
Contractual services	0.0	1,195.3	0.0	0.0	1,195.3
Other	0.0	729.7	0.0	0.0	729.7
USES Total:	0.0	4,345.2	0.0	0.0	4,345.2
Net:	0.0	0.0	0.0	0.0	0.0

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26	2026-27	2027-28	FY 2028 Agency Request				Total	Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF		
00000	520100	Exempt Perm Positions P/T&F/T	0.0	0.0	68.65	0.0	0.0	0.0	0.0	0.0	
00000	521100	Group Insurance Premium	0.0	0.0	6.14	0.0	0.0	0.0	0.0	0.0	
00000	521200	Retirement Contributions	0.0	0.0	13.16	0.0	0.0	0.0	0.0	0.0	
00000	521300	F I C A	0.0	0.0	4.24	0.0	0.0	0.0	0.0	0.0	
00000	521700	RHC Act Contributions	0.0	0.0	1.71	0.0	0.0	0.0	0.0	0.0	
07100	520100	Exempt Perm Positions P/T&F/T	0.0	243.9	213.29	0.0	250.9	0.0	0.0	250.9	Salaries for two (2) Government Exempt positions-not requesting funding for Chief Legal Counsel in FY28. Incorporated a 11% Vacancy Rate in the 200 Category.
07100	520300	Classified Perm Positions F/T	1,113.7	1,179.0	1,607.36	0.0	1,430.5	0.0	0.0	1,430.5	Salaries for nineteen (19) permanent Classified positions. Refer to Form E-1. Incorporated a 11% Vacancy Rate in the 200 Category.
07100	520700	Overtime & Other Premium Pay	26.4	0.0	0	0.0	30.0	0.0	0.0	30.0	Overtime compensation
07100	520710	Longevity Pay	0.0	0.0	0	0.0	14.6	0.0	0.0	14.6	Longevity Pay
07100	520800	Annl & Comp Paid At Separation	8.7	0.0	0	0.0	0.0	0.0	0.0	0.0	
07100	521100	Group Insurance Premium	139.1	160.4	218.46	0.0	168.9	0.0	0.0	168.9	Employer contribution for State Employee Group Insurance coverage. Incorporated a 11% Vacancy Rate in the 200 Category.
07100	521200	Retirement Contributions	216.5	296.4	356.89	0.0	329.3	0.0	0.0	329.3	Employer contribution for PERA calculated at 0.1924%. Incorporated a 11% Vacancy Rate in the 200 Category.
07100	521300	F I C A	86.0	92.8	111.69	0.0	103.2	0.0	0.0	103.2	Employer contribution for FICA calculated at 0.2000%. Incorporated a 11% Vacancy Rate in the 200 Category.
07100	521400	Workers' Comp Assessment Fee	0.2	0.2	0	0.0	0.2	0.0	0.0	0.2	Workers' Compensation Administration Fund calculated at \$10.20/FTE (22.0 FTE).
07100	521410	GSD Work Comp Insur Premium	3.3	2.8	0	0.0	2.6	0.0	0.0	2.6	Amount requested is directed to be consistent with the published schedule. If an alternative amount is being requested, a justification must be provided.
07100	521600	Employee Liability Ins Premium	22.9	23.0	0	0.0	54.3	0.0	0.0	54.3	Amount requested is directed to be consistent with the published schedule. If an alternative amount is being requested, a justification must be provided.
07100	521700	RHC Act Contributions	22.5	33.3	38.43	0.0	35.7	0.0	0.0	35.7	Employer contribution for FICA calculated at 0.0200%. Incorporated a 11% Vacancy Rate in the 200 Category.
	200	Personal services and employee benef	1,639.2	2,031.8	2,640.02	0.0	2,420.2	0.0	0.0	2,420.2	

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
07100	542100	Employee I/S Mileage & Fares	0.2	4.0	0	0.0	4.0	0.0	0.0	4.0	The amount will provide for employee mileage reimbursement to attend committee meetings, hearings and training.
07100	542200	Employee I/S Meals & Lodging	0.2	3.0	0	0.0	3.0	0.0	0.0	3.0	The amount will provide for employee meals and lodging reimbursement to attend committee meetings, hearings and training when overnight stay is required.
07100	542300	Brd & Comm Mbr Meals & Lodging	11.1	25.0	0	0.0	25.0	0.0	0.0	25.0	The amount will provide for Board Member Per Diem reimbursed to attend board meetings and other board-related meetings. The Board consists of eleven (11) members, with four (4) regular two-day board meetings held each year, and special board meetings held each year. In addition, the Board has three (3) standing complaint committees that meet at a minimum of four (4) times per year. The Polysomnography Practice Advisory Committee consisting of five (5) members receive per diem and mileage for four (4) committee meetings and four (4) board meetings projected annually. Lastly, beginning in FY20 the Naturopath Advisory Committee consisting of three (3) members receive per diem and mileage for four (4) committee meetings and four (4) board meetings projected annually.
07100	542310	Brd & Comm Mbr Mileage & Fares	3.7	4.0	0	0.0	4.0	0.0	0.0	4.0	The amount will provide for Board Member mileage reimbursed to attend board meetings and other board-related meetings. The Board consists of eleven (11) members, with four (4) regular two-day board meetings held each year, and special board meetings held each year. In addition, the Board has three (3) standing complaint committees that meet at a minimum of four (4) times per year. The Polysomnography Practice Advisory Committee consisting of five (5) members receive per diem and mileage for four (4) committee meetings and four (4) board meetings projected annually. Lastly, beginning in FY20 the Naturopath Advisory Committee consisting of three (3) members receive per diem and mileage for four (4) committee meetings and four (4) board meetings projected annually.
07100	543300	Maint - Buildings & Structures	2.1	0.0	0	0.0	0.0	0.0	0.0	0.0	

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
07100	543710	Other Service - Non-Contractual	1.4	2.5	0	0.0	2.5	0.0	0.0	2.5	\$2 Service charge for replenishment of Fist Aid Kit; \$1.0 On-site Shredding Services; \$0.3 - Recycling Services (paper); \$1.0 Other services that may require budget for a "Non contractual service charge".
07100	543830	IT HW/SW Agreements	166.0	167.0	0	0.0	200.0	0.0	0.0	200.0	\$200.0- Carahsoft annual license renewal for licensing database.
07100	544000	Supply Inventory IT	20.1	15.0	0	0.0	20.0	0.0	0.0	20.0	\$20.0 Computer equipment replacement and IT Supplies.
07100	544100	Supplies-Office Supplies	8.0	15.0	0	0.0	15.0	0.0	0.0	15.0	General office supplies needed to cover day-to-day operations of the Board office.
07100	544800	Supplies-Education&Recreation	0.1	0.0	0	0.0	0.0	0.0	0.0	0.0	
07100	544900	Supplies-Inventory Exempt	0.5	20.0	0	0.0	15.0	0.0	0.0	15.0	Office supplies under this account code.
07100	545600	Reporting & Recording	19.5	40.0	0	0.0	40.0	0.0	0.0	40.0	Request includes Court Reporting services to record and transcribe hearings and depositions, in addition to paying for Expert Witness services/expenses at administrative hearings and per diem for other Witnesses. The Board has been experiencing more administrative hearings which is partly due to the implementation of the background check program, and therefore needs to ensure sufficient budget exists for these unforeseen and uncontrollable expenses.
07100	545700	ISD Services	28.2	31.0	0	0.0	38.6	0.0	0.0	38.6	Amount requested is directed to be consistent with the published schedule. If an alternative amount is being requested, a justification must be provided.
07100	545710	DOIT HCM Assessment Fees	7.7	8.3	0	0.0	8.0	0.0	0.0	8.0	Amount requested is directed to be consistent with the published schedule. If an alternative amount is being requested, a justification must be provided.
07100	545900	Printing & Photo Services	7.8	15.0	0	0.0	15.0	0.0	0.0	15.0	\$15.0 Printing of license renewal notification to licensees, license certificates, envelopes and letterhead. Excess charges for copy costs on two (2) leased copiers.
07100	546100	Postage & Mail Services	12.3	15.0	0	0.0	15.0	0.0	0.0	15.0	Postage for mailing correspondence and packets prepared in the normal course of business, and for mailing via UPS and interagency.
07100	546400	Rent Of Land & Buildings	175.8	188.1	0	0.0	187.6	0.0	0.0	187.6	Building/Office lease which has a .2% escalation provision on operating costs (monthly rent: \$14,898.37 * 5 month + \$15,014.13* 7 months = \$179,590.76). Board members and staff annual retreat = \$8.0.

Licensing & Certification

BU PCode
44600 P676

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
07100	546500	Rent Of Equipment	8.0	8.6	0	0.0	7.5	0.0	0.0	7.5	\$5.3 - lease of two (2) copiers/fax/printer/scanner; \$2.0 - lease/maintenance of postage meter; \$.2 water dispenser rental.
07100	546610	DOIT Telecommunications	37.0	36.4	0	0.0	39.6	0.0	0.0	39.6	Amount requested is directed to be consistent with the published schedule. If an alternative amount is being requested, a justification must be provided.
07100	546700	Subscriptions/Dues/License Fee	16.7	20.6	0	0.0	23.7	0.0	0.0	23.7	\$2.4 - Federation of State Medical Boards (FSMB) annual membership dues; \$1.3 - Federation of Podiatric Medical Boards (FPMB) annual membership dues; \$1.0 - Administrators in Medicine (AIM) annual membership dues; \$15.0 - Westlaw membership dues; \$0.2 - Albuquerque Publishing annual subscription; \$.5 - State BAR license renewal for Prosecuting Attorney; \$.3 - Dues for CLEAR conference; \$1.5 - Subscription for on-line newsletter platform; \$1.5 - Online subscriptions for Medical Director.
07100	546800	Employee Training & Education	1.3	9.0	0	0.0	9.0	0.0	0.0	9.0	\$1.0 - NCIT training for Investigator; \$1.0 - Federation of Associates of Regulatory Boards (FARB) for Executive Director; \$7.0 - training for staff.
07100	546810	Board Member Training	0.7	0.0	0	0.0	0.0	0.0	0.0	0.0	
07100	546900	Advertising	2.5	10.0	0	0.0	10.0	0.0	0.0	10.0	\$4.0 - Advertising of board meetings and rule hearings as required under the Open Meetings Act; publication of rule hearings and adopted rules; \$6.0 - Other Advertising for agency needs (ex. posting of vacant positions for recruitment on newspaper or on-line).
07100	547105	Bank Fees/Services	0.0	2.0	0	0.0	0.5	0.0	0.0	0.5	\$.5 - Credit card transaction fee for processing payments made to the Board via credit card;
07100	547900	Miscellaneous Expense	2.4	2.8	0	0.0	3.0	0.0	0.0	3.0	\$.5 NPDB-HIPDB reports for Licensing; \$. 1.0 bottled water for agency staff and board members; \$1.5 for miscellaneous requests utilized under this account code.
07100	549600	Employee O/S Mileage & Fares	0.6	8.0	0	0.0	11.0	0.0	0.0	11.0	\$11.0 - out-of-state travel for employees to attend the FSMB, CLEAR and FARB conference. (Four employees per conference)
07100	549700	Employee O/S Meals & Lodging	3.9	20.0	0	0.0	26.7	0.0	0.0	26.7	\$26.7 - out-of-state meals and lodging for employees to attend the FSMB, CLEAR and FARB conference. (Four employees per conference)
07100	549800	Brd & Comm O/S Mileage & Fares	0.5	2.0	0	0.0	3.0	0.0	0.0	3.0	\$3.0 - out-of-state travel for three (3) board members to attend the FSMB conference.

BU PCode
44600 P676

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26	2026-27	2027-28	FY 2028 Agency Request				Total	Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF		
07100	549900	Brd & Comm O/S Meals & Lodging	0.8	2.0	0	0.0	3.0	0.0	0.0	3.0	\$3.0 - out-of-state meals and lodging for three (3) board members to attend the FSMB conference.
	400	Other	539.0	674.3	0	0.0	729.7	0.0	0.0	729.7	
TOTAL EXPENSE			2,178.3	2,706.1		0.0	3,149.9	0.0	0.0	3,149.9	

Licensing & Certification

BU PCode
44600 P676

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2028 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
07100	535100	Medical Services	1000	370.0	0.0	391.4	0.0	0.0	391.4	\$391.4 - Contractual services for the administration of the Impaired Physician program as provided in the Impaired Provider Act this includes an escalation of 3% for FY28.
07100	535200	Professional Services	1000	149.1	0.0	145.0	0.0	0.0	145.0	\$10.0 - Consultant/Expert contractual services for investigations and as requested by the Board. \$90.0 - General services for agency staff needs. \$45.0 Government relation services
07100	535209	Professional Svcs - Interagen	1000	21.8	0.0	40.0	0.0	0.0	40.0	\$40.0 - Memorandum of Understanding between NM Medical Board and Administrative Hearings Office for Hearing Officer Services.
07100	535300	Other Services	1000	78.6	0.0	75.0	0.0	0.0	75.0	75.0 Temporary assistance for the agency;
07100	535309	Other Services - Interagency	1000	23.5	0.0	0.0	0.0	0.0	0.0	The FY28 HR Services is recorded on the R-2 \$24,600
07100	535400	Audit Services	1000	17.2	0.0	18.3	0.0	0.0	18.3	Amount requested is directed to be consistent with the published schedule. If an alternative amount is being requested, a justification must be provided.
07100	535500	Attorney Services	1000	228.5	0.0	290.0	0.0	0.0	290.0	\$65.0 - Attorney Services to provide legal advice to the Executive Director, the Board and staff to include preparation of pleadings and appellate briefs to argue the Board's position before appellate courts, respond to pre-trial motions; \$40.0 - Hearing Officer contractual services for non-litigation (example, rule hearing); \$120.0 - Prosecuting Attorney Services. This funding is needed in case there is a conflict on a case being handled with the Board's Prosecuting Attorney govex position. \$65.0-Legal representation for administrative appeals.

BU PCode
44600 P676

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

				FY 2028 Agency Request						Justification
Fund	Account	#	Contract Purpose	Actuals	GF	OSF	ISF/IAT	FF	Total	
07100	535600	IT Services	1000	104.8	0.0	211.0	0.0	0.0	211.0	\$1.0 - Video Conferencing annual License; \$20.0 IT services for computer application/website ehancements and Maintenance and Operations for the NM Medical Board are necessary to meet the demands of the beneficiaries that utilize the website; \$43.0 Maintenance and Operations agreement for licensing database; \$22.0 Enhancements for licensing database (example, merging of licensing board from RLD through legislation, agency request for modification to database, etc.). \$65.0 Maintenance and Operations for data bases that interfaces with Salesforce and Enhancements and Strategic Planning . \$60.00 Civic Plus Platform for agency.
TOTAL EXPENSE				993.4	0.0	1,170.7	0.0	0.0	1,170.7	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 44600 New Mexico Medical Board

Program: P676 Licensing & Certification

The purpose of the licensing and certification program is to provide regulation and licensure to healthcare providers regulated by the New Mexico medical board and to ensure competent and ethical medical care to consumers.

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Outcome	Number of days to issue a physician license	21	33	No	In FY26, physician applicants did not utilize NMMB or FSMB to process their applications. Since May, 2022 the Board has required all physicians to utilize HSC to process their applications. In FY25 the board averaged 51 days to issue a license (HSC). In FY26 the number of days to issue a license with only HSC completing the application process went down to 33 days. The Board does not have control over the length of time it takes for the outside credentialing providers to work with applicants in completing the application process
Output	Number of biennial physician assistant licenses issued or renewed	700	787	Yes	The board Issued 187 Licenses and 600 renewals
Output	Number of complaints closed within the fiscal year	240	285	Yes	The Board received 796 complaints in FY26 (46.6% increase from FY25); 285 complaints were closed within the fiscal year (which includes carryovers from the previous fiscal year). In addition, 35.8% of the complaints were resolved in less than six (6) months. Over the past few years, the Board has itself initiated half of the complaints received based on information received from hospitals, law enforcement, healthcare professionals and adverse action reports from national associations. Board initiated complaints are the most serious cases and require investigations that can take many months of manpower and much resource including utilizing outside experts. The Investigations Department has had to prioritize its investigations based on imminent harm to the public, which means some complaints received from the public that do not meet the high prioritization level can be held for several months before being actively investigated.
Output	Number of entities provided with information through written license verification and website access	1,000,000	102,633	No	Written requests amounted to 574 and verification of licensure requests amounted to 2,059.00 In FY26 the website hits amounted to 100,000.00. The Board continues to be proactive in providing information

DFA Performance Based Budgeting Data System

Annual Performance Report

Program: P676 Licensing & Certification

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Output	Number of participants in monitored treatment programs	60	36	No	In FY26 14 Physicians, 1 Physician Assistant and 3 Doctor of Osteopathy voluntarily entered into a monitored treatment program. In addition, 11 Physicians, 4 Physician Assistants, 2 Doctor of Osteopathy and 1 Genetic Counselor were mandated into a monitored treatment program by the Board. 10 or 27.8% successfully completed their monitoring treatment program. In FY26 there was 0 relapse.
Output	Number of triennial physician licenses issued or renewed	6,500	6,821	Yes	The number of physician licenses renewed was higher in FY26 in comparison to FY25. The number of licenses issued was higher in FY26 in comparison to FY25. Not all physician licenses renew their licenses; the targets established are estimated numbers. The Board issued the following license: 1,360-Physicians, 310-Resident, 140-Telemedicine, 28-Temp Camp, 0-Temp Teaching, and 242- Doctor of Osteopathy. The Board issued the following renewals: 3,378 Physician, 569-Resident, 381-Telemedicine and 413-Doctor of Osteopathy

P676	Licensing & Certification					
Purpose:	The purpose of the licensing and certification program is to provide regulation and licensure to healthcare providers regulated by the New Mexico medical board and to ensure competent and ethical medical care to consumers.					
Performance Measures:		2024-25 Actual	2025-26 Actual	2026-27 Budget	2027-28 Request	2027-28 Recomm
Output	Number of entities provided with information through written license verification and website access	86,783	102,633	95,000	100,000	
Output	Number of triennial physician licenses issued or renewed	6,240	6,821	6,435	6,805	
Output	Number of biennial physician assistant licenses issued or renewed	696	787	715	780	
Output	Number of complaints closed within the fiscal year	257	285	260	285	
Output	Number of participants in monitored treatment programs	67	36	65	40	
Outcome	Number of days to issue a physician license	51	33	30	30	
Explanatory	Number of licensees contacted regarding high-risk prescribing and prescribing monitoring program compliance, based on the board of pharmacy prescription monitoring program reports	0	0	N/A	N/A	



STATE OF NEW MEXICO

MEDICAL BOARD

STRATEGIC PLAN

FY2028 TO FY2032

August 2026

EXECUTIVE SUMMARY

The Board consists of eleven (11) governor-appointed members, eight (8) MD/DO physicians, two (2) public members and one (1) physician assistant. In addition, the Polysomnography Practice Advisory Committee consists of five (5) board-appointed members, the Naturopathic Doctor Advisory Council consists of three (3) board-appointed members, and the Podiatric Physician Advisory Committee consists of three (3) board-appointed members.

The Board is responsible for making policy decisions about licensing, discipline, and practice-related issues. The New Mexico Medical Board was established by the State Legislature "in the interest of the public health, safety and welfare and to protect the public from the improper, unprofessional, incompetent and unlawful practice of medicine."

The Board holds four (4) regular meetings per year. The Board also holds interim and special meetings during the year as determined by the board, in addition to dedicating many hours reviewing licensing issues and complaints, participating as hearing officers in administrative hearings, and developing rules and policies.

The Medical Board is a relatively small agency, with an authorized staff of twenty-two (22.0) in FY26.

AGENCY PURPOSE STATEMENT, USERS, AUTHORITY

The NMMB is the state agency responsible for the regulation and licensing of physicians (MD's and DO's), physician assistants, anesthesiologist assistants, genetic counselors, polysomnographic technologists, naprapaths, naturopathic doctors and podiatric physicians. It is an executive agency supported solely by self-generated fees. It is one of five (5) independent licensing agencies that exist outside the Regulation and Licensing Department (RLD).

The main services provided by the agency include:

- the licensing of qualified applicants;
- enforcement of the Medical Practice Act through the investigation of complaints against license holders, with the subsequent discipline of those found to be in violation of the Medical Practice Act or rules;
- promoting the rehabilitation of impaired health care providers regulated by the Board;
- providing information to interested consumers.

These services are delivered most frequently in writing, but also by telephone, in person, and through electronic means, including the agency website.

The Board holds quarterly meetings in February, May, August, and November, with interim and special meetings held during the year as determined by the board. The Board is responsible for making policy decisions about licensing, discipline, and practice related issues. Staff members use established statutes, regulations, policies, guidelines, and guidance from the Board to perform required tasks.

The Medical Practice Act (Section 61-6-1 NMSA 1978) specifically defines the purpose of the Board:

B. In the interest of the public health, safety and welfare and to protect the public from the improper, unprofessional, incompetent and unlawful practice of medicine, it is necessary to provide laws and rules controlling the granting and use of the privilege to practice medicine and to establish a Medical Board to implement and enforce those laws and rules.

C. The primary duties and obligations of the Medical Board are to issue licenses to qualified health care practitioners, including physicians, physician assistants and anesthesiologist assistants, to discipline incompetent or unprofessional physicians, physician assistants or anesthesiologist assistants and to aid in the rehabilitation of impaired physicians, physician assistants and anesthesiologist assistants for the purpose of protecting the public.

Our key stakeholders are applicants for licensure, current license holders, individuals requesting license reinstatement, patients, insurance companies, hospitals, clinics, attorneys, and other boards and agencies.

AGENCY VISION/MISSION/GOALS

The “mission” of the Board is to promote excellence in the practice of medicine through licensing, discipline, and rehabilitation.

The “vision” of the Board is:

- to improve information portability;
- to achieve efficient licensing, investigation, and discipline;
- to provide helpful, knowledgeable, and responsive staff;
- to maintain an agency that is accessible and visible; and
- to promote increased public awareness of services provided by the Board.

ACTIVITY: *Licensing/re-licensing of qualified applicants/licensees*

Goal: The New Mexico Medical Board strives to continually make improvements to the licensing processes to assure applicants for licensure/re-licensure are qualified and that licenses are issued in a timely manner.

Objectives:

- Maximize the use of new licensing software.
 - On April 18, 2023 the NMMB went live with its new Salesforce licensing system. This system has already proven to be more efficient for licensing, speeding up processing times and allowing applicants and current licensees to have real time application and license statuses at their fingertips.
- Partnering with other credentialing verification organizations (CVOs) to provide primary source verification services for all New Mexico Medical Board applicants.
- The New Mexico Medical Board partners with Hospital Services Corporation (HSC) to help streamline the physician application process. They obtain most of the required documentation on behalf of the physician. This has helped with licensing time frames and has taken the burden off the physicians.

- Continue developing strategies for improving the processing time for initial licensure and re-licensure through increased accessibility or sharing of source documents.

*Performance Measures: (** indicates DFA Performance Based Budget Measure)*

- Number of tri-annual physician licenses and renewals. **
- Number of physicians who requested Inactive, Retired or Voluntarily Lapsed status.
- Number of days to issue a physician license, ** from the receipt of a complete application (form and fee only, not required documentation) until a license is issued.
- Number of days from complete application, including documentation, until a license is issued.
- Number of biennial anesthesiologist assistant licenses issued and renewals.
- Number of biennial physician assistant licenses and renewals. **
- Number of applications received by type.
- Customer satisfaction survey of licensing process.
- Number of first permanent physician licenses issued in New Mexico.
- Number of biennial genetic counselor, polysomnographic, naprapathic, naturopath and podiatric physician licenses and renewals.

Achievements:

- Since November of 2012, the New Mexico Medical Board has offered the Federation of State Medical Board's Uniform Application as an option to applicants. This is an online application that allows a physician applicant to apply to many different states using one application. This option is in addition to our original online application hosted by Hospital Services Corporation and our Salesforce online application
- Since 2022 the New Mexico Medical Board has used Hospital Services Corporation (HSC) to process and solicit all required verifications for all physician applications
- On April 18, 2023 the NMMB went live with its new Salesforce licensing system. This system has already proven to be more efficient for licensing, speeding up processing times and allowing applicants and current licensees to have real time application and license statuses at their fingertips.
- As of May 2023, the Board no longer accepts paper applications, as we are now fully accessible online for all services.
- In July of 2023 the NMMB promulgated emergency rules to implement expedited licensure pursuant to HB384 (2023 Regular Session of the New Mexico Legislature), these rules will be made permanent in November 2023.
- As of June 25, 2025, the New Mexico Medical Board has integrated Tableau with Salesforce to enhance its data analytics capabilities. This initiative is supported by a \$50,000 grant from the Federation of State Medical Boards (FSMB) to advance a data-driven project focused on the Board's investigative processes. The project aims to analyze key factors such as decision-making practices, case durations, obstacles contributing to delays, and the time required to complete and close various types of cases. The resulting insights are intended to improve operational efficiency, increase public transparency, and foster greater consistency in the Board's decision-making.

- The New Mexico Medical Board has taken steps toward expediting the licensing process by eliminating redundancy and passing rule changes to reduce the amount of years of work experience verifications required from five years to two years.
- The average number of application processing days for physicians has gone down approximately 31 days since the new rules were put in place.
- In January 2026, Senate Bill 1, the Interstate Medical Licensure Compact, was officially signed into law. Rules are currently being promulgated to implement the Compact, with a rule hearing scheduled for November 2026.
- In FY26, 4,741 physician licenses were renewed, and 2,080 new physician licenses were issued. The number of new physician licenses issued in FY26 reflects an increase when compared to FY18-1,018, FY19-1,015, FY20-1,166, FY21-1,232, FY22-1,563, FY23-1,819, FY24-2,002 and a slight decrease in FY25-2,116. The increase in FY18 – FY26 may be due in part to the Board’s expedited licensing process.
- In FY26, 600 physician assistant licenses were renewed, and 187 new physician assistant licenses were issued.
- In FY26, 3 anesthesiologist assistant licenses were renewed (renewed every odd # year) and 8 new anesthesiologist assistant licenses were issued.
- In FY26, 60 polysomnographic technologist licenses were renewed, and 38 new polysomnographic licenses were issued.
- In FY26, 130 genetic counselor licenses were renewed, and 30 new genetic counselor licenses were issued.
- In FY26, 32 doctor of naprapathy licenses were renewed and 7 new doctor of naprapathy licenses were issued.
- In FY26, 20 naturopathic doctor licenses were renewed and 1 was issued. The Board began licensing this profession as of April 2020.
- In FY26, 116 podiatric doctor licenses were renewed and 19 were issued. The Board began licensing this profession as of July 2023.
- In FY26, the average number of days from Board receipt of a physician application to licensure was 33 days.
 - An important aspect of the licensing process that often affects the time of licensure is the amount of time it takes to gather all the necessary documentation. For example, during FY26 the average time from application to licensure was, as noted, 33 days, however, the average time from receipt of all necessary documentation to issuance of the license was 5 days.
- Responses to the Board’s customer satisfaction survey continue to be very high with 99% rating their experience as either “good” or “excellent.”
- In FY26, 2,757 criminal background checks were successfully processed.

ACTIVITY: *Performance of timely and thorough investigations of complaints against applicants/licensees*

Goal: Continue to improve the complaint processes to identify licensees who are found to be incompetent, unprofessional, unethical, and/or are in violation of statutory or regulatory requirements.

Objectives:

- Set case load measures for investigators of the Medical Board to ensure that cases are processed and submitted to the Board for timely decision making.
- Prioritize complaints received by identifying allegations that may result in immediate harm to the public and thoroughly investigate in a timely manner to submit to the Board for timely resolution.
- Continue to work collaboratively with other state and federal agencies, healthcare entities, and other licensing boards, etc., in identifying licensees who may be in violation of the Medical Practice Act and ensure an open flow of information to ensure public safety.
- Continue to improve communication with the public to increase awareness regarding the Board's jurisdiction over complaints against licensees and the process for same.
- Continue to work collaboratively with Department of Health, Board of Pharmacy, law enforcement and other licensing boards and healthcare entities in identifying and investigating licensees who may be inappropriately prescribing controlled substances, placing patients at risk for harm, and monitor compliance with PMP use.
- New Mexico Medical Board is in the process of implementing an application programming interface between the NMMB licensing system and the Interstate Medical Licensure Compact to streamline the licensure compact process.

Measures and Achievement: Refer to next activity "Discipline incompetent or unprofessional licensees, and to aid in the rehabilitation of impaired licensees for the purpose of protecting the public"

ACTIVITY: Discipline *incompetent or unprofessional licensees/rehabilitate impaired licensees*

Goal: Ensure that the disciplinary process that sanctions a licensee is fair, consistent and addresses the specific violation(s) committed by that licensee. For licensees who are impaired by substance abuse, physical disability, or mental health disability, refer those practitioners to the appropriate entities for care and rehabilitation. Both processes are prioritized to ensure protection of the public.

Objectives:

- Ensure that complaints that have been prioritized and categorized as "immediate harm to the public" are thoroughly investigated in a timely manner and submitted to the Board for timely resolution.
- Ensure complaint committees are making fair and consistent recommendations on investigation cases they are reviewing.
- Refer any licensee for the appropriate evaluation for any physical, mental or substance abuse impairment and make appropriate recommendations from the results of same to ensure safety to the public and rehabilitation of licensee.

- Refer licensees who have substance abuse/dependency issues to NMHPWP for an evaluation, the Board's experts in this specialty field. NMHPWP determines necessity of treatment monitoring for these individuals.
- Refer licensees who have been diagnosed or are suspected as being "impaired" by substance use, physical or mental health impairment, to an Impaired Physician Committee for an evaluation and determination on safety to practice.
- Track, through data analysis, all decisions made by the Board relating to sanctions against licensees to maintain consistent decision-making.
- Continue to develop processes to assure fair and consistent actions that protect the public while not unduly restricting licensee practices.
- Timely report licensure actions to the national databanks to ensure public safety and open communication with other healthcare entities and other state boards.

*Measures: (** indicates DFA Performance Based Budget Measure)*

- Average length of time for complaint resolution, from date of receipt to date of closure or formal action.
- Percent of complaints received within 12 months.
- Percent of board complaints resulting from alcohol/substance-related allegations.
- Percent of formal actions taken within 12 months.
- Percent of complaints closed within the fiscal year.**

Achievements:

- In FY25, the Board eliminated mental and physical health questions on all licensing applications as the presence of illnesses and conditions does not predict clinical competency. Additionally, the answers to these questions would likely result in unwarranted disciplinary scrutiny and exclusion. These questions will not improve patient safety or protect future patients because of the presence of a physical or mental illness, condition or disability is not a predictor of incompetence or unethical behavior.
- In FY26, the Board resolved 285 complaint cases within the fiscal year (which includes carryovers from the previous fiscal year).
- In FY26, the Board received 796 complaints for investigation.
- In FY26, 35.8% of complaints were resolved in less than six (6) months.
- In FY26, 15 investigations of complaints led to the Board initiating licensure actions against licensees who were found to have violated the Medical Practice Act.
- In FY26, investigations of complaints led to the Board immediately or summarily suspending the licenses of 6 licensees based on them being an imminent danger to the public or violating a Board Order.
- In FY26, the investigations into licensees who had substance abuse issues led to 7 stipulations of licensure requiring mandatory participation in the state's physician health program.

ACTIVITY: *Aid in the rehabilitation of impaired practitioners*

Goal: Continuously improve the process for identification and monitoring of licensees who may be impaired by reason of habitual or excessive use or abuse of drugs or alcohol.

Objectives:

- Work with the New Mexico Health Professionals and Wellness Program (“NMHPWP”) to provide additional outreach to physicians through hospitals and other organizations located through-out the state.
- Continue to develop strategies to improve the process of identifying practitioners who have been diagnosed with an impairment making them unfit for practice.
- Develop strategies to identify and treat disruptive practitioners or those exhibiting behaviors that may impact the health care provider’s effectiveness as part of a health care team.
- Continue to develop ways the Board can assist and support the recovery of impaired practitioners.

*Measures: (** indicates DFA Performance Based Budget Measure)*

- Number of participants in Monitored Treatment Program. ** (note, agency has no control over this measure)
- Percent of participants who relapse.

Achievements:

- In FY26, 36 physicians, physician assistants, genetic counselors and polysomnographic technologists participated in the Health Professional Wellness Program. Eighteen (18) were mandated by the Board, 11 physician’s, 4 PA’s, 2 DO, and 1 GC and 0 polysomnographic technologist); (18) were voluntary (14 physician’s, 1 PA, and 3 DO’s). This was an decrease from FY25 (49 in FY25); twenty-four (24) were mandatory participants and twenty-five (25) were voluntary participants.
- In FY26, there were 0 participants that relapsed.
- The contract with HPWP requires statewide outreach. HPWP has also worked cooperatively with other state monitoring programs to monitor practitioners licensed by the NM Medical Board but residing in other states, whom the Board requires to be monitored. HPWP networks throughout the state via newsletters, onsite visits, telephone consultations, and presentations when requested.

ACTIVITY: *Public information and education*

Goal: Fulfill the Board’s primary purpose to protect the public by continuing to improve the quality, quantity, and appropriate distribution of available information to the public, including the NM legislature.

Objectives:

- In FY27/FY28, to recruit and hire part-time PIO, to alleviate public media requests.
- Continue to have the Public Information Officer communicate effectively with consumers, licensees, and the media. This position is currently being fulfilled by the Interim Executive Director and volunteer Board Chair.

- Provide accurate and timely information on the Board's website.
- Continue to update our website for more user-friendly website as needed.
- Provide the most frequently requested information in Spanish as well as English
- Promptly respond to requests for information, including verbal and electronic license verification.
- Use paperless technology more efficiently to provide requested information.
- Assure all actions are promptly and appropriately reported to the American Medical Association (AMA), National Practitioner Data Bank (NPDB), Healthcare Integrity & Protection Data Bank (HIPDB), and Federation of State Medical Boards (FSMB).
- Continue to deliver electronic Newsletters to all licensees to notify them of statutory requirements, regulation changes, and other noteworthy issues.
- In FY27/FY28, Implement CivicPlus to streamline the inspection of public records request as well as assist in the ADA accommodations of the agency to include documents posted to the NMMB website.

*Measures: (** indicates DFA Performance Based Budget Measure)*

- Number of entities provided with information through written license verification and website access.**
- Number of licensees contacted regarding high risk prescribing and PMP compliance, based on the board of pharmacy prescription monitoring program reports. **(Explanatory measure has been approved for deletion in FY27 as this is no longer an issue).

Achievements:

- On April 18, 2023 the NMMB went live with its new Salesforce licensing system. Not only has this allowed our agency to become paperless, and license healthcare providers more efficiently, it gives the public real-time updates on all the NMMB's license statuses, allowing for quicker and more effective public information.
- In FY26 there were approximately 100,000 visits to our website, hosted by Xynergy, Inc.
- License verifications continued to be provided in written format as well. In FY26, 2,633 written verifications (from the Board and from VeriDoc) were provided to consumers and others.
- In FY26 the agency sent 0 letters to licensees regarding the use of the Prescription Monitoring Program (PMP) through the NM Pharmacy Board and compliance with the requirement to use the PMP when prescribing. In FY25 this explanatory measure was no longer an issue and in FY26 the agency requested the deletion of this explanatory measure.
- The Board's Public Information Officer continued to work with the media and consumers, primarily regarding requests for information about Board actions and public licensing information.
- Information concerning complaints against physicians, including the complaint form, is now available in Spanish, as well as English.
- Statewide newspapers and television news programs routinely cover actions taken by the Board.

- The website and our new Salesforce system also allows consumers to file complaints online which are automatically uploaded into our system.
- Quarterly Board Actions, containing information on all board actions, are now published exclusively on the Board website (www.nmmb.state.nm.us/).
- All formal actions against licensees continue to be available on the website linked directly to the individual practitioner's name.
- All formal Board actions are reported to the National Practitioner Data Bank (NPDB), Federation of State Medical Boards (FSMB), and American Medical Association (AMA) as appropriate. Procedures are in place to ensure that reporting is consistent within the official guidelines.
- All [in-state] hospitals on our distribution list receive notification quarterly when the Board takes formal, reportable action against a licensee.
- The Board's Compliance department continues to work with the media and consumers, primarily regarding requests for information about Board actions and public licensing information.

ACTIVITY: *Licensing Software Modernization*

Goal: Replace the current Licensing Software named "My License Office" (MLO) with new Software named "Salesforce".

Objectives:

- Improve information portability and data accessibility.
- Achieve efficient licensing, investigation, and discipline information transference.
- Maximize the use of new licensing software in order to allow applicant online access to check the status of the application, significantly reducing the NMMB staff's time in responding to inquiries, and the time it takes for the applicant who has to wait for staff to provide a status, by obtaining real-time application status.
- Reduce and/or eliminate paper documentation submittal by applicants and maintenance by the NMMB.
- Meet Payment Card Industry (PCI) requirements.
- Ability to add new license categories without substantial cost to the agency.
- Improve response times, system reliability and functionality.
- Ability to modify code in-house to meet legislative requirements.
- Have a licensing platform that extends to other State Agencies.
- Have analytics that can be accessed through any device.

Measures: (NMMB does not expect this project to require a phased approach, however the measures below are the State's suggested project management phases of IT project development.)

- Initiate planning (including identifying requirements) in FY21-FY23.
- System development and testing was completed in FY23.
- Implementation was completed in FY23/FY24. Closeout was completed in FY25.

Achievements:

- In April 2023 using the FY22-24 C2 Funding granted to the Board (\$1,811.2) by Department of Finance & Administration (DFA), Legislative Finance Committee (LFC), and the Department of Information Technology (DoIT), the Salesforce Licensing System went live.
- The NMMB transitioned from MyLicenseOffice (MLO) licensing database to the Salesforce platform utilizing the Salesforce Licensing Permitting and Inspection (LPI) software as a service (Saas) and no longer share systems with the Regulation and Licensing Department (RLD). The Salesforce platform allows a much greater bi-directional user interface to allow the agency to communicate and document communication directly with applicants regarding deficiencies in the application documents. Applicants can check application status online and allows the applicant to provide deficient documents without having staff contact them individually. The result of this upgrade has reduced burden on staff and allows healthcare providers to be licensed quicker in New Mexico.
- In May of 2024 the Board was awarded a \$50,000 grant from the Federation of State Medical Boards for IT modernization projects. The Board has purchased a “Data Analytics” package to add to our new Salesforce system in order to augment and inform the Board’s current disciplinary decision making processes by using data. A contract was initiated in FY25 for this project. The addition of the analytical package to Salesforce has resulted insights intended to improve operational efficiency, increase public transparency, and foster greater consistency in the Board’s decision-making. Thus far, cases closed from 2023-onward have been integrated into Tableau to look at such statistics.
- In addition, the data has provided a more comprehensive understanding of caseload distribution across the agency. This enhanced visibility allows the Investigations Division to better concentrate its efforts on matters presenting greater severity and urgency. As a result, investigative resources are being aligned more effectively with cases that warrant heightened attention, further strengthening the Board’s overall disciplinary processes. Looking ahead, the Board intends to use these data tools to establish formal benchmarking across case categories and investigative timelines. These benchmarks will support the identification of trends and areas where performance can be optimized, guiding continuous quality improvement efforts. Over time, this work is expected to enhance overall accountability and further refine the Board’s ability to make informed, data-driven decisions."



Fiscal Year 2028
New Mexico Medical Board
IT STRATEGIC PLAN
September 1, 2026

(N/A – Agency Does not have a Chief Information Officer)
Chief Information Officer

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The New Mexico Medical Board's Priorities

Licensing and re-licensing of qualified applicants and licensees:

The New Mexico Medical Board strives to continuously make improvements to the licensing processes to assure that applicants for licensure and re-licensure are qualified and that licenses are issued in an expedited manner.

- On April 18, 2023 the NMMB went live with its new Salesforce licensing system (NMPlus). This system has already proven to be more efficient for licensing, speeding up processing times and allowing applicants and current licensees to have real time application and license statuses at their fingertips.

Timely and appropriate investigation of complaints against applicants/licensees:

Continuously improve the complaint processes for timely investigation of, health care practitioners who are alleged to be incompetent, unprofessional, unethical, or are in violation of statutory or regulatory requirements, in order to protect public safety.

- The Salesforce system has allowed the Investigations Department to go completely paperless, allowing for automatic requests for information regarding investigations and easy submission of information to the Board from the public. The whole investigative process is now automated and much faster for quicker review by the Board and timely discipline when warranted.

Consistent discipline of individuals in violation of law and rules:

Continuously improve the disciplinary process to sanction, in a timely manner, and monitor health care practitioners who are found to be incompetent, unprofessional, unethical, or are in violation of statutory or regulatory requirements, in order to protect public safety.

- The Salesforce system has allowed the Investigations Department to go completely paperless, allowing for automatic requests for information regarding investigations and easy submission of information to the Board from the public. The whole investigative process is now automated and much faster for quicker review by the Board and timely discipline when warranted.

Aid in the rehabilitation of impaired practitioners:

Continuously improve the processes for identification and monitoring of licensees who may be impaired by reason of mental illness, physical illness, the habitual or excessive use or abuse of drugs or alcohol, or other potentially remediable infirmities.

- The Salesforce system allows the Compliance Department to track all feed back from the New Mexico Health Professional Wellness Program regarding the Board's mandatory participants in monitoring. It also automates the scheduling of the Board's meetings with licensees who are under stipulation, sends notices to our licensees to download their Affidavit of Compliance sign it and submit it electronically. Additionally, the system notifies licensees who are required to pay a fine to go into their Portal and view their balances and due dates. This has significantly taken a lot of burden off of staff and has allowed Compliance to become a paperless department.

Public information and education:

Fulfill the Board's primary purpose to protect the public through efforts to improve the quality, quantity, and distribution of available information.

- The NMMB went live with a new and rebranded website in June of 2024. The website is more professional, user friendly, adaptable, organized and informative. The website links directly to our Salesforce system to allow for up-to-date license verifications for the public and consumers. It also allows consumers to go directly to on online portal to submit complaints about the care they have received. Licensees are able to log directly into their profiles to renew, check the status of their license and download copies of their license.

I. AGENCY OVERVIEW

A. AGENCY MISSION

The “mission” of the Board is to promote excellence in the practice of medicine through licensing, discipline, and rehabilitation.

B. AGENCY GOALS

ACTIVITY: *Licensing/re-licensing of qualified applicants/licenses*

Goal: The New Mexico Medical Board strives to continually make improvements to the licensing processes to assure applicants for licensure/re-licensure are qualified and that licenses are issued in a timely manner.

ACTIVITY: *Performance of timely and thorough investigations of complaints against applicants/licenses*

Goal: Continue to improve the complaint processes to identify practitioners who are found to be incompetent, unprofessional, unethical, and/or are in violation of statutory or regulatory requirements.

ACTIVITY: *Discipline incompetent or unprofessional licensees/rehabilitate impaired licensees*

Goal: Ensure that the disciplinary process that sanctions a licensee is fair, consistent and addresses the specific violation(s) committed by that licensee. For licensees who are impaired by substance abuse, physical disability, or mental health disability, refer those practitioners to the appropriate entities for care and rehabilitation. Both processes are prioritized to ensure protection of the public.

ACTIVITY: *Aid in the rehabilitation of impaired practitioners*

Goal: Continuously improve the process for identification and monitoring of licensees who may be impaired by reason of habitual or excessive use or abuse of drugs or alcohol.

ACTIVITY: *Public information and education*

Goal: Fulfill the Board’s primary purpose to protect the public by continuing to improve the quality, quantity, and appropriate distribution of available information to the public, including the NM legislature.

ACTIVITY: *Licensing Software Modernization*

Goal: Replace the current Licensing Software named “My License Office” (MLO) with new Software named “Salesforce”.

C. VISION AND PRIORITIES

The “vision” of the Board is:

- to improve information portability;
- to achieve efficient licensing, investigation, and discipline;
- to provide helpful, knowledgeable, and responsive staff;
- to maintain an agency that is accessible and visible; and
- to promote increased public awareness of services provided by the Board.

D. AGENCY DESCRIPTION AND ORGANIZATION STRUCTURE

The NMMB is a relatively small agency, with an authorized staff of twenty-two (22.0) in FY26.

II. IT ENVIRONMENT

1. Major Applications

Internal Applications

SALESFORCE – A Cloud-Based Licensing tracking system utilized by multiple State agencies for “professions”.

External Applications

SHARE – A Statewide Financial and Human Capital Management tracking system for State agencies.

2. Infrastructure

The NMMB is 100% supported by DoIT for its infrastructure.

3. Security

The NMMB is 100% supported by DoIT, including the security requirements established within DoIT’s security plan.

4. Agency IT Certified Projects

The NMMB Licensing Software Modernization Project replaced the previous licensing system, “My License Office” (MLO), used to manage physicians and other medical licensees, with a new cloud-based Salesforce licensing system. Prior to the end of FY23, MLO license was shared with the Regulation and Licensing Department (RLD) and

covered basic maintenance and support services for the MLO application. Upon implementation of the new solution, NMMB intends to license the Salesforce product independently from RLD, eliminating the reliance and coordination with RLD for any future and/or ongoing system modifications, maintenance, and support.

Licensing Software Modernization	
Project Description	Prior to the implementation of the Licensing Software Modernization Project, the NMMB used “My License Office” (MLO), as its only licensing system to manage physicians and other medical licensees. To use MLO, NMMB paid a portion to the Regulation and Licensing Department (RLD); the NMMB currently does not have its own licensing system. RLD is planning to phase out MLO with the implementation of a new Salesforce system. The NMMB transitioned from MLO to the Salesforce platform utilizing the Salesforce Licensing Permitting and Inspection LPI and no longer share systems with RLD. The time frame for completion of the project concluded on June 30, 2024. The agency received \$500,000 in its first request and additional \$1,311,200 in its second request to fund the entire project. The Salesforce platform allows much greater bi-directional user interface to allow the agency to communicate and document communication directly with applicants regarding deficiencies in the application documents. NMMB’s goal is to allow applicants the ability to check application status online and to allow the applicant to provide deficient documents without having staff contact them individually. Salesforce has assured NMMB that this is possible, even with their standard LPI platforms. The goal is allowing quicker licensing of individuals who apply for licensure with a more user-friendly online system such as Salesforce. The result of such an upgrade is reducing the burden on staff and allowing healthcare providers to be licensed quicker in New Mexico thus increasing overall numbers of healthcare workers in the state.
Estimated Project Costs	\$1,827.3
Current Funding	\$1,827.3
Certified Project Phase	Close-Out
Estimated Completion	June 30, 2024
Strategic Priority	1
PROJECT NAME	
Project Description	
Estimated Project Costs	

Current Funding	
Certified Project Phase	
Estimated Completion	
Strategic Priority	
PROJECT NAME	
Project Description	
Estimated Project Costs	
Current Funding	
Certified Project Phase	
Estimated Completion	
Strategic Priority	
Strategic Priority	
PROJECT NAME	
Project Description	
Estimated Project Costs	
Current Funding	
Certified Project Phase	
Estimated Completion	
Strategic Priority	

TABLE II.1: Current Certified IT Projects

5. Workforce

A. Full Time Employees

The NMMB does not have dedicated IT Staff.

B. IT Professional Services Contractors

The NMMB contracts with DoIT for desktop support, Kyra Solutions for Salesforce Support and with XYNERGY, Inc. for website support.

6. Challenges

None

III. FY25 KEY ACCOMPLISHMENTS

A. FY25 STRATEGIC IT ACCOMPLISHMENTS

STRATEGIC PRIORITY 1 – Licensing Software Modernization Project	
The NMMB is responsible for issuing licenses to practice medicine in the State of New Mexico. NMMB was using My License Office (MLO) to issue and manage licenses for physicians and other medical licensees. MLO was licensed and shared with the Regulation and Licensing Department (RLD) and they covered basic maintenance and support services for the MLO application. The MLO code was written before the year 2000, is highly proprietary and could not be modified to adapt to the modern needs of the NMMB. Additionally, RLD was also in the process of replacing MLO with a new cloud-based Salesforce licensing system. The NMMB-LSM Project replaced MLO with a new cloud-based Salesforce licensing system and is a licensed product under the RLD Licensing umbrella and was setup to eliminate the reliance and coordination with RLD for any future and/or ongoing system modifications, maintenance, and support. NMMB used and modified a Salesforce Licensing, Permitting, and Inspection (LPI) Commercial Off the Shelf (COTS) solution. The NMMB selected Kyra Solutions to implement the system and develop and deploy our Salesforce-LPI solution to include the core licensing functionality as well such as key supporting functionalities such as Inspections, Prosecution, Compliance, Finance, etc.	
FY24 Strategy 1	Moved from My License Office Database to Salesforce Licensing System
Accomplishments	Went live with Salesforce on April 18, 2023
Outcomes/Metrics	The implementation of the Salesforce Licensing System has significantly improved workflow efficiency across all departments within the agency. Its user-friendly interface has facilitated ease of use and increased productivity. Ongoing support and potential system enhancements continue to be managed in partnership with Kyra Solutions, ensuring the database remains optimized and responsive to agency needs.
FY25 Strategy 2	Addition of Analytical Package to Salesforce
Accomplishments	Went live with Tableau software platform on June 26, 2025
Outcomes/Metrics	The resulting insights are intended to improve operational efficiency, increase public transparency, and foster greater consistency in the Board's decision-making. Thus far, cases closed from 2023-onward have been integrated into Tableau to look at such statistics.
FY25 Strategy 3	
Accomplishments	
Outcomes/Metrics	

FY25 Strategy 4	
Accomplishments	
Outcomes/Metrics	

STRATEGIC PRIORITY 2 – Addition of Analytical Package to Salesforce	
[STRATEGY STATEMENT – WHAT DOES THE STRATEGY ACCOMPLISH]	
FY25 Strategy 1	Create Tableau Data Analytics Report
Accomplishments	Completed Report Configuration, Dashboard Configuration, and Deployed to User Acceptance Testing environment (UAT)
Outcomes/Metrics	Successfully completed
FY25 Strategy 2	User Acceptance Testing (UAT)
Accomplishments	Conducted UAT, Addressed UAT identified items, and UAT Acceptance
Outcomes/Metrics	Successfully completed
FY25 Strategy 3	Deployment to Production/Go-Live
Accomplishments	Deployed to Production, conducted Go-Live Demo, and completed training.
Outcomes/Metrics	Successfully completed
FY25 Strategy 4	Review and Acceptance
Accomplishments	Deliverable Acceptance
Outcomes/Metrics	Successfully completed

TABLE III.1: FY25 Strategic IT Accomplishments

B. OTHER KEY IT ACCOMPLISHMENTS – FY25

APPLICATION	
Accomplishment	As of June 25, 2025, Tableau has been successfully implemented in a live environment to collect and analyze data related to closed investigation cases. This analysis focuses on identifying key factors such as decision-making practices, case durations, barriers contributing to delays, and the time required to complete and

Value or Impact	close various types of cases. The insights gained from this data are intended to enhance operational efficiency, promote greater transparency for the public, and support consistency in the Board’s decision-making processes.
DATA	
Accomplishment	
Value or Impact	
PROCESS IMPROVEMENT	
Accomplishment	
Value or Impact	
WORKFORCE	
Accomplishments	
Value or Impact	
CUSTOMER SERVICE	
Accomplishments	
Value or Impact	
TELEWORK	
Accomplishments	
Value or Impact	
SECURITY	
Accomplishments	
Value or Impact	

TABLE III.2: Other Key IT Accomplishments – FY25

IV. FY28 IT STRATEGIC GOALS AND STRATEGIES

STRATEGIC PRIORITY 1 –

FY28 Strategy 1	Extend Capacity of Salesforce Licensing Software Modernization to Incorporate Interstate Medical Licensure Compact and related API integrations.
Outcomes/Metrics	In Process
FY28 Strategy 2	Incorporate CivicPlus to streamline the inspection of public records requests well as assist in the ADFA accommodation of the agency to include documents posted to the NMMB website.
Outcomes/Metrics	In Process
FY28 Strategy 3	
Outcomes/Metrics	
FY28 Strategy 4	
Outcomes/Metrics	

STRATEGIC PRIORITY 2 – Strategy Name	
Goal Statement	
FY28 Strategy 1	
Outcomes/Metrics	
FY28 Strategy 2	
Outcomes/Metrics	
FY28 Strategy 3	
Outcomes/Metrics	

FY28 Strategy 4	
Outcomes/Metrics	

STRATEGIC PRIORITY 3 – Strategy Name	
Goal Statement	
FY28 Strategy 1	
Outcomes/Metrics	
FY28 Strategy 2	
Outcomes/Metrics	
FY28 Strategy 3	
Outcomes/Metrics	
FY28 Strategy 4	

TABLE IV.1. FY28 IT Strategic Goals and Strategies

IT FISCAL AND BUDGET MANAGEMENT

Information Technology (IT) Operating Budget (C1)

(To update this table, please double click on the embedded spreadsheet and add the required information. Before exiting the spreadsheet, please make sure to scroll up. Otherwise, the entries of this table will not be fully previewed.)

Agency Name		Agency Code			
New Mexico Medical Board		44600			
Base Request Operational Support of IT. Check one of the options below:		Flat Budget	Expansion from previous year		
Yes/No					
Revenue IT Base Budget (dollars in thousands)					
Appropriation Funding Type	FY22 Actual	FY23 Actual	FY24 Actual	FY25 Request	FY26 Estimate
General Fund	0.0	0.0	0.0	0.0	0.0
Other State Funds	1,827.3	0.0	0.0	0.0	0.0
Federal Funds	0.0	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	0.0	0.0	0.0	0.0
Total	1,827.3	0.0	0.0	0.0	0.0
Expenditure Categories (dollars in thousands)					
Category or Account Description	FY22 Actual	FY23 Actual	FY24 Actual	FY25 Request	FY26 Estimate
Personnel Services & Employee Benefits	0.0	0.0	0.0	0.0	0.0
Contractual & Professional Services	254.9	760.8	312.6	0.0	0.0
IT Other Services	0.0	117.0	129.7	0.0	0.0
Other Financing Uses	0.0	0.0	0.0	0.0	0.0
Total	254.9	877.8	442.3	0.0	0.0
	Print Name	Phone	Email Address	Date	
Agency Cabinet Secretary/ Director (Mandatory)					
Chief Information Officer or IT Lead(Mandatory)					
Chief Finance Officer (Mandatory)					