

FY 2028 APPROPRIATION
REQUEST



New Mexico Board of Licensure for
Professional Engineers and Professional Surveyors

Agency 46400

FY28 Appropriation Request Checklist

Agency Name: State Board of Licensure for Engineers & L

Business Unit: 46400

Reports to Include in PDF Submission

Form #	Title	
☒ X	Cvr Ltr	Cover Letter <i>Agency Level</i>
☒ X	S-1	Certification <i>Agency Level</i>
☒ X	S-2	Organizational Chart <i>Agency/Program Level</i>
☒ X	S-8	Financial Summary (BFM) <i>Agency/Program Level</i>
☐ N/A	GF	General Fund Budget Change Log <i>Agency/Program Level</i>
☒ X	S-9	Account Code Revenue / Expenditure Report <i>Agency/Program Level</i>
☒ X	S-10	Fund Balance Projection <i>Fund Level</i>
☒ X	S-13	Detail of Rate Line Items (see instructions) <i>Agency Level</i>
☒ X	P-1	Program Narrative <i>Program Level</i>
☒ X	R-2	Transfer Report <i>Agency Level</i>
☒ X	REV/EXP	Revenue-Expenditure Comparison Report <i>Agency/Program Level</i>
☐ N/A	FFRW	Detail of Federal Funds Revenue Worksheet <i>Agency/Program Level</i>
☐ N/A	EB-1	Expansion Justifications <i>Program Level</i>
☐ N/A	EB-2	Expansion Fiscal Summary <i>Program Level</i>
☐ N/A	EB-3	Expansion Line Item Detail <i>Program Level</i>
☐ N/A	LFR	Legislating for Results Expansion Tool <i>Program Level</i>
☒ X	E4	Pcode Detail <i>Program Level</i>
☒ X	E5	Contract by Pcode <i>Program Level</i>
☐ N/A	SAR	Special Appropriation Request Report <i>Agency Level</i>
☒ X	APR	Annual Performance Report <i>Program Level</i>
☒ X	Table 2	Table 2 Performance Measure Summary <i>Program Level</i>
☒ X	SP	Strategic Plan <i>Agency Level</i>
☒ X	ITP	Information Technology Plan <i>Agency Level</i>
☐ N/A	C-1	Base Operating Budget <i>Agency Level</i>
☐ N/A	C-2	IT Request Plan <i>Agency Level</i>
☐ N/A	Perf Audit	Update to LFC Performance Audits (within last 2 year) <i>Agency Level</i>

Documents to Attach in BFM (PDF Optional)

Where to Attach

☒ X	Board Cert	Board or Commission Budget Certification <i>Form 9900</i>
☒ X	E-6B	Leased Passenger-Related Vehicles <i>Form 3300/4300</i>



New Mexico State Board of Licensure for Professional Engineers and Professional Surveyors

PO Box 1967 ▪ Santa Fe, New Mexico 87504
Information (505) 476-4565 ▪ Fax (505) 476-4802
www.sblpes.state.nm.us

September 1, 2026

Michelle Lujan Grisham
Governor

Perry Valdez
Executive Director

Elizabeth McNally, PE
Board Chair

Benjamin Aragon, PS
Board Vice-Chair

Gabriel Flores, PE
Board Secretary

Professional Engineering Committee

Emilie Dohleman, PE
PEC Chair

Karen Nichols, Public Member

Ahmed Elaksher, PhD, PE, PS

Elizabeth McNally, PE

Gabriel Flores, PE

Michael Lane, PE

Professional Surveying Committee

John D. Wayne, PS
PSC Chair

Robert Gromatzky, PS

Benjamin Aragon, PS

**Maxine McReynolds, Esq.,
Public Member**

TO: Department of Finance and Administration, Legislative Finance Committee,
and New Mexico Legislature

FROM: Perry Valdez,
Executive Director

SUBJECT: FY28 Appropriation Request - New Mexico Board of Licensure for
Professional Engineers and Professional Surveyors (BLPEPS)

The New Mexico Board of Licensure for Professional Engineers and Professional Surveyors (BLPEPS) respectfully submits its FY28 appropriation request, which reflects a base budget increase of \$321,500.00. BLPEPS is a non-General Fund agency that is fully supported through licensing fee revenue and is charged with protecting the public by licensing qualified engineers and surveyors across the state.

The requested increase is necessary to cover the increase of GSD and DoIT rate assessments, projected cost for the lease of an office space and for the Software as a Service (SaaS) costs for the Board's new online licensing system.

BLPEPS is amid its Certified Professional Licensure Application Project. The Board plans to utilize available Fund Balance to complete the project and begin the SaaS portion of the project during FY27.

BLPEPS currently has 12,083 active licenses and continues to experience steady growth, with an increase of 1,422 new licenses issued. To meet the growing demand and ensure long-term financial sustainability, the Board implemented a temporary increase in the biannual license renewal fee from \$155 to \$220 (effective FY26). This adjustment will be reevaluated during FY28 and will be based on the project completion status and future funding needs.

200 Category/Personal Services and Employee Benefits: Increased by \$1,000.00 for employee longevity pay.

300 Category/Contractual Services: Increased by \$162,200 for SaaS costs relating to the Board's new online licensing system and additional professional engineer investigative services.

400 Category/Other Costs: Increased by \$158,300.00 to accommodate higher GSD and DoIT rates, Board member travel and for the cost of leased office space.

BLPEPS is committed to fiscal responsibility, self-sufficiency, and excellence in public service. We appreciate your consideration of this request.

Sincerely,

Perry Valdez,
Executive Director
Board of Licensure for Professional Engineers and Professional Surveyors

APPROPRIATION REQUEST CERTIFICATION FORM S-1

Agency Name: State Board of Licensure for Professional Engineers and Professional Surveyors Business Unit: 46400

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.

DocuSigned by:

Perry Valdez

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Perry Valdez, Executive Director

Signed by:

Benjamin Aragon

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Benjamin M. Aragon, Board Vice-Chair

DocuSigned by:

Juan Torres

B7C70B8F4F6E43D...

Juan Torres, CFO

2550 Cerrillos Road,
Santa Fe, NM 87505

505-476-4681

perry.valdez@blpeps.nm.gov

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

Certificate Of Completion

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Crystal Bustamante

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Benjamin Aragon

Benjamin.Aragon@wilsonco.com

Survey Operations Manager

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Benjamin Aragon
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Juan Torres

Juan.Torres@RLD.nm.gov

ASD Director

RLD

Security Level: Email, Account Authentication
(None), Login with SSO

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Juan Torres
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Perry Valdez

Perry.Valdez@BLPEPS.nm.gov

Executive Director

State of New Mexico, Dept of Information

Technology

Security Level: Email, Account Authentication
(None), Login with SSO

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Perry Valdez
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In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

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Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	9/1/2026 1:58:56 PM
Certified Delivered	Security Checked	9/1/2026 2:38:52 PM
Signing Complete	Security Checked	9/1/2026 2:39:22 PM
Completed	Security Checked	9/1/2026 2:39:22 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

A. ELECTRONIC RECORD AND SIGNATURE DISCLOSURE (ERSD)

From time to time, New Mexico Department of Information Technology (DoIT), on behalf of the State of New Mexico (SONM), may be required by law to provide you with certain written notices or disclosures. Stated below are the terms and conditions for DoIT's providing you such notices and disclosures electronically through the DocuSign system. Please read this information carefully. If you are able to access this information electronically and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the checkbox next to "I agree to use electronic records and signatures" before clicking "CONTINUE" within the DocuSign system.

B. Obtaining paper copies

At any time up to twenty (20) calendar days following your use of DocuSign to electronically sign a document, you may request a paper copy of any record provided or made available electronically to you by DoIT. You will have the ability to download and print documents SONM sends you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a twenty (20) calendar day period after such documents are first sent to you. Following the twenty (20) day period, if you want DoIT to send you paper copies of any such documents from DoIT's office, you will be charged a \$1.00 per-page fee plus postage. You may request delivery of such paper copies from DoIT by following the procedure stated in Section H, below.

C. Withdrawing your consent

If you decide to receive notices and disclosures from DoIT electronically, you may at any time change your mind and inform DoIT you want to receive required notices and disclosures only in paper format. The procedure concerning how you may inform DoIT of your decision to receive future notices and disclosures in paper format as well as withdraw your consent to receive notices and disclosures electronically is stated in Section D, immediately below.

D. Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed with which DoIT will be able to complete certain steps in specific transactions and deliver paper copies to you. DoIT will need: (1) to send the required notices or disclosures to you in paper format; and (2) wait until DoIT receives your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from SONM or to electronically sign documents generated and sent to you from SONM.

E. All notices and disclosures will be sent to you electronically

Unless you inform DoIT otherwise according to these procedures, DoIT will electronically provide you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements and other documents that are required to be provided or made available to you during the course of your electronic signature relationship with SONM. To reduce the possibility of inadvertent non-receipt, DoIT prefers to provide all required notices and disclosures by the same method and to the same email or physical address that you furnish to DoIT. Thus, you may receive the disclosures and notices electronically or in paper form. If you do not agree with this procedure, please inform DoIT according to the procedures stated in Section I, below. Please also refer to Section D, immediately above, which states the consequences resulting from your declination of electronic delivery of notices and disclosures.

F. How to contact DoIT:

You may inform DoIT of any changes you select regarding SONM's electronic communications with you, to request paper copies of certain information from DoIT, and to withdraw your prior consent to receive notices and disclosures electronically by emailing your request(s) to DoIT at: esig.withdraw@state.nm.us

G. To advise DoIT of your new email address

To inform DoIT of a change in the email address to which DoIT sends you notices and disclosures electronically, you must send an email to DoIT at esig.change@state.nm.us and in the body of such request you must include your previous and new email addresses.

If you have already created a SONM DocuSign account, you may update your new email address and other preferences within the DocuSign system by updating your SONM DocuSign account preferences.

H. To request paper copies from DoIT

To request delivery of paper copies of electronic notices and disclosures that DocuSign and/or DoIT have previously provided to you, you must send an email to DoIT at esig.copy@state.nm.us and in the body of your email request state your email address, full name, mailing address, and telephone number. DoIT will charge you a \$1.00 per page copy fee plus postage.

I. To withdraw your consent with DoIT

To inform DoIT that you no longer wish to receive notices and disclosures in electronic format you may:

- (1) Decline to sign a document from within a signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may:
- (2) Send DoIT an email to esig.withdraw@state.nm.us and in the body of your request state your email address, full name, mailing address, and telephone number.

J. Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current DocuSign system requirements may be found at:
<https://support.docusign.com/guides/signer-guide-signing-system-requirements>

K. Acknowledging your access and consent to receive and sign documents electronically

To confirm that you are able to electronically access the information contained in this Electronic Record and Signature Disclosure (ERSD), please confirm that you have: (1) read this ERSD, and either: (2) you are able to print on paper or electronically save this ERSD for your future reference and access; or (3) you are able to email this ERSD to an email address where you will be able to print this ERSD on paper and/or save this ERSD for your future reference and access. Further, if you consent to receiving notices and disclosures from DocuSign and/or DoIT exclusively in electronic format, then select the check-box next to “I agree to use electronic records and signatures,” before you click “CONTINUE” within the DocuSign system.

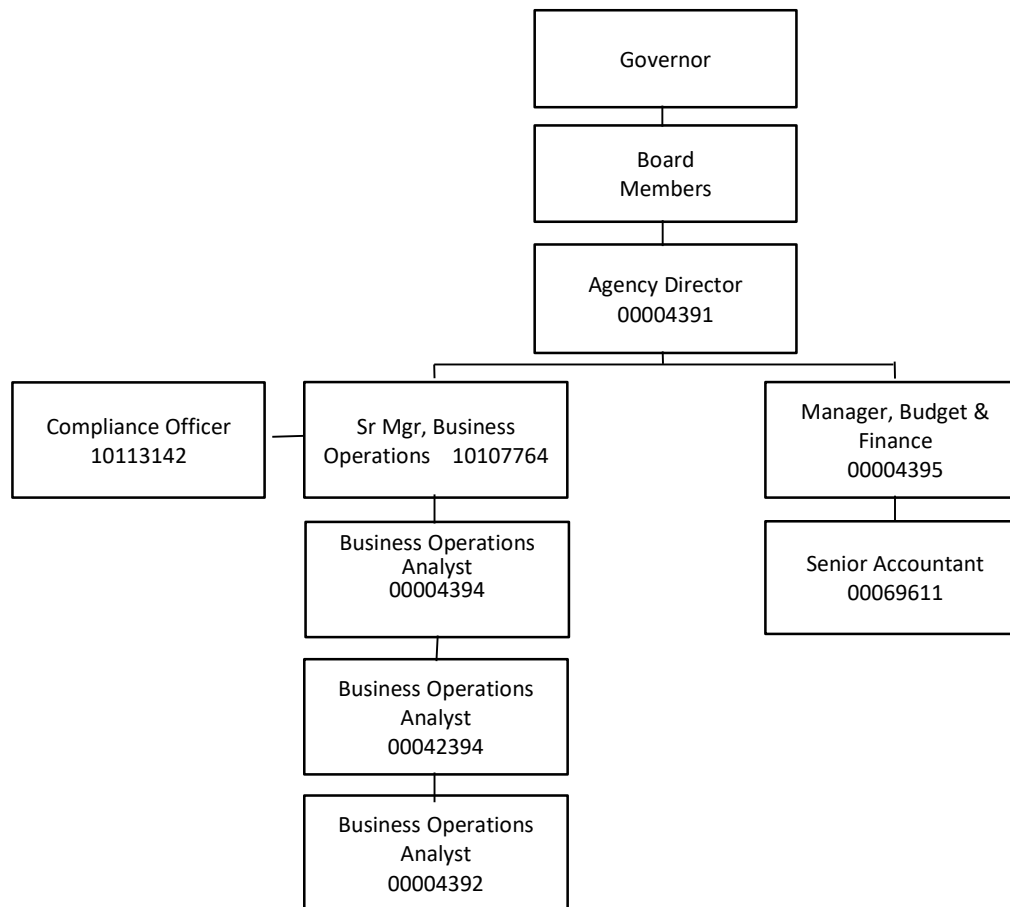
By selecting the check-box next to “I agree to use electronic records and signatures,” you confirm that:

- You have read this Electronic Record and Signature Disclosure (ERSD); and
- You can print this ERSD on paper, or you can save and/ or send this ERSD to a location where you can print this ERSD, for your future reference and access; and
- Until or unless you notify DoIT as stated in this ERSD, you consent to exclusively receive through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by DoIT during the course of your electronic signature relationship with SONM.

Agency Name: NM Board of Licensure for Professional Engineers & Professional Surveyors
Program Name: State Board of Licensure for Engineers and Surveyors

Business Unit: 46400
Program Code: P679

**APPROPRIATION REQUEST
ORGANIZATION CHART
FORM S-2**



☒ Check Box if this form is a revision

Revision no:

2

Revision Date: 3/26/2026

Page

1 of 1

State Board of Licensure for Engineers and

State of New Mexico
S-8 Financial Summary
(Dollars in Thousands)

BU PCode Department
46400 P679 000000

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	Base	----- FY 2028 Agency Request ----- Expansion	Total
REVENUE								
112	Other Transfers	0.0	13.6	250.0	0.0	250.0	0.0	250.0
130	Other Revenues	1,210.1	1,689.8	1,314.4	0.0	1,644.9	0.0	1,644.9
150	Fund Balance	250.0	0.0	250.0	0.0	250.0	0.0	250.0
REVENUE, TRANSFERS		1,460.1	1,703.4	1,814.4	0.0	2,144.9	0.0	2,144.9
REVENUE		1,460.1	1,703.4	1,814.4	0.0	2,144.9	0.0	2,144.9
EXPENSE								
200	Personal services and employee benefits	794.8	871.9	990.0	954.6	991.0	0.0	991.0
300	Contractual services	296.5	392.2	192.4	0.0	363.6	0.0	363.6
400	Other	368.8	340.5	382.0	0.0	540.3	0.0	540.3
EXPENDITURES		1,460.1	1,604.5	1,564.4	954.55	1,894.9	0.0	1,894.9
500	Other financing uses	0.0	0.0	250.0	0.0	250.0	0.0	250.0
OTHER FINANCING USES		0.0	0.0	250.0	0	250.0	0.0	250.0
EXPENSE		1,460.1	1,604.5	1,814.4	954.55	2,144.9	0.0	2,144.9
FTE POSITIONS								
810	Permanent	8.00	8.00	8.00	8.00	8.00	0.00	8.00
FTEs		8.00	8.00	8.00	8.00	8.00	0.00	8.00
FTE POSITIONS		8.00	8.00	8.00	8.00	8.00	0.00	8.00

BU PCode Department
46400 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	----- FY 2028 Agency Request ----- Base Expansion Total	
416509	Trade & Pro Perm & Licen-Inter	0.0	2.2	0.0	0.0	0.0	0.0
499905	Other Financing Sources	0.0	11.4	0.0	0.0	0.0	0.0
499906	OFS - INTRA-Agency	0.0	0.0	250.0	0.0	250.0	250.0
112	Other Transfers	0.0	13.6	250.0	0.0	250.0	250.0
416402	Trade & Professions Licenses	885.1	1,095.8	1,181.8	0.0	1,181.8	1,181.8
421402	Trades & Prof. Exam. Fees	0.8	2.4	0.8	0.0	2.4	2.4
424302	Printing & Reproduction	0.3	0.8	0.3	0.0	0.8	0.8
425202	Printing & Reproduction	0.5	0.3	0.5	0.0	0.5	0.5
425902	Other Services	235.5	246.8	21.4	0.0	350.4	350.4
429902	Other Current Services	0.5	0.0	0.5	0.0	0.0	0.0
431802	Forms	0.1	0.0	0.1	0.0	0.0	0.0
441201	Interest On Investments	31.3	41.7	53.0	0.0	53.0	53.0
461402	Other Penalties	56.0	52.1	56.0	0.0	56.0	56.0
496901	Miscellaneous Revenue	0.0	250.0	0.0	0.0	0.0	0.0
130	Other Revenues	1,210.1	1,689.8	1,314.4	0.0	1,644.9	1,644.9
325900	Restricted FB - Gov	250.0	0.0	250.0	0.0	250.0	250.0
150	Fund Balance	250.0	0.0	250.0	0.0	250.0	250.0
TOTAL REVENUE		1,460.1	1,703.4	1,814.4	0	2,144.9	2,144.9
520100	Exempt Perm Positions P/T&F/T	122.0	135.4	135.7	137.4	135.7	135.7
520300	Classified Perm Positions F/T	442.6	469.8	547.8	520.7	547.8	547.8
520600	Paid Unused Sick Leave	3.1	0.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	0.0	6.3	6.9	0.0	0.0	0.0
520710	Longevity Pay	0.0	0.0	0.0	0.0	7.8	7.8
520800	Annl & Comp Paid At Separation	0.0	0.9	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	63.8	81.7	117.0	117.4	117.0	117.0
521200	Retirement Contributions	109.4	117.6	124.0	125.6	124.0	124.0
521300	F I C A	39.5	45.4	41.0	40.5	41.0	41.0
521400	Workers' Comp Assessment Fee	0.1	0.1	0.1	0.0	0.1	0.1
521410	GSD Work Comp Insur Premium	0.4	0.2	0.4	0.0	0.4	0.4
521600	Employee Liability Ins Premium	2.3	2.2	4.0	0.0	4.1	4.1
521700	RHC Act Contributions	11.6	12.2	13.1	13.1	13.1	13.1
200	Personal services and employee benef	794.8	871.9	990.0	954.6	991.0	991.0
535200	Professional Services	155.6	111.3	155.6	0.0	165.6	165.6

BU PCode Department
46400 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26	2025-26	2026-27	2027-28	----- FY 2028 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
535300	Other Services	22.1	0.0	0.0	0.0	0.0	0.0	0.0
535309	Other Services - Interagency	10.0	15.0	18.8	0.0	9.0	0.0	9.0
535400	Audit Services	12.5	12.8	13.0	0.0	13.0	0.0	13.0
535500	Attorney Services	63.3	0.0	0.0	0.0	0.0	0.0	0.0
535600	IT Services	33.0	253.0	5.0	0.0	176.0	0.0	176.0
300	Contractual services	296.5	392.2	192.4	0.0	363.6	0.0	363.6
542100	Employee I/S Mileage & Fares	1.4	0.0	0.0	0.0	0.0	0.0	0.0
542200	Employee I/S Meals & Lodging	2.0	0.1	0.0	0.0	0.0	0.0	0.0
542300	Brd & Comm Mbr Meals & Lodging	20.0	6.2	0.0	0.0	7.0	0.0	7.0
542310	Brd & Comm Mbr Mileage & Fares	1.0	3.4	0.6	0.0	3.5	0.0	3.5
542500	Transp - Fuel & Oil	1.3	0.7	1.3	0.0	1.3	0.0	1.3
542600	Transp - Parts & Supplies	0.2	0.1	0.2	0.0	0.2	0.0	0.2
542800	State Transp Pool Charges	3.2	3.2	3.2	0.0	3.5	0.0	3.5
543200	Maint - Furn, Fixt, Equipment	0.9	0.0	0.9	0.0	0.9	0.0	0.9
543830	IT HW/SW Agreements	1.5	0.8	50.0	0.0	50.0	0.0	50.0
544000	Supply Inventory IT	4.9	11.1	4.9	0.0	4.9	0.0	4.9
544100	Supplies-Office Supplies	5.0	4.3	5.0	0.0	5.0	0.0	5.0
544700	Supplies-Clothing, Uniforms, Linen	0.0	0.1	0.0	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	1.0	2.5	1.0	0.0	1.0	0.0	1.0
545600	Reporting & Recording	5.0	0.0	5.0	0.0	5.0	0.0	5.0
545700	ISD Services	7.5	7.7	10.7	0.0	11.7	0.0	11.7
545710	DOIT HCM Assessment Fees	2.8	2.8	3.0	0.0	3.0	0.0	3.0
545900	Printing & Photo Services	6.1	5.0	6.1	0.0	6.1	0.0	6.1
546100	Postage & Mail Services	7.4	11.7	7.4	0.0	7.4	0.0	7.4
546400	Rent Of Land & Buildings	0.0	0.0	0.0	0.0	150.0	0.0	150.0
546500	Rent Of Equipment	0.8	0.8	0.8	0.0	0.8	0.0	0.8
546610	DOIT Telecommunications	10.0	9.8	20.6	0.0	10.3	0.0	10.3
546700	Subscriptions/Dues/License Fee	10.3	10.5	10.3	0.0	10.3	0.0	10.3
546800	Employee Training & Education	1.0	0.1	1.0	0.0	1.0	0.0	1.0
546810	Board Member Training	1.5	0.0	0.0	0.0	0.0	0.0	0.0
546900	Advertising	4.0	0.0	0.0	0.0	0.0	0.0	0.0
547420	Grants -Higher Ed (in CAFR)	250.0	249.1	250.0	0.0	250.0	0.0	250.0
547900	Miscellaneous Expense	0.0	7.4	0.0	0.0	7.4	0.0	7.4

BU PCode Department
46400 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26	2025-26	2026-27	2027-28	----- FY 2028 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
549600	Employee O/S Mileage & Fares	2.0	0.5	0.0	0.0	0.0	0.0	0.0
549700	Employee O/S Meals & Lodging	3.0	2.4	0.0	0.0	0.0	0.0	0.0
549800	Brd & Comm O/S Mileage & Fares	7.0	0.0	0.0	0.0	0.0	0.0	0.0
549900	Brd & Comm O/S Meals & Lodging	8.0	0.0	0.0	0.0	0.0	0.0	0.0
400	Other	368.8	340.5	382.0	0.0	540.3	0.0	540.3
555106	OFU - INTRA-Agency	0.0	0.0	250.0	0.0	250.0	0.0	250.0
500	Other financing uses	0.0	0.0	250.0	0.0	250.0	0.0	250.0
TOTAL EXPENSE		1,460.1	1,604.5	1,814.4	954.55	2,144.9	0.0	2,144.9
810	Permanent	8.00	8.00	8.00	8.00	8.00	0.00	8.00
810	Permanent	8.00	8.00	8.00	8.00	8.00	0.00	8.00
TOTAL FTE POSITIONS		8.00	8.00	8.00	8.00	8.00	0.00	8.00

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: State Board of Licensure for Professional Engineers and Professional Surveyors Business Unit: 46400
Fund Name: Profess Eng & Land Surv Fund Number: 07300
Legal Auth. _____

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet
Report at close of FY26 1,305,100

ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD
Reports at close of FY26 95,400
Other (explain in detail) 0

Deduct:

Liabilities not reflected in FCD Reports at close of FY26 0
Fund balance designated by law for future expenditure (non-reverting funds) 0
Amount due to State General Fund or other fund designated by statute 0
Other (explain in detail) 0
FY26 revision not reflected in liabilities 0

Total Adjustments 95,400

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26 1,400,500

Add:

Projected revenue/sources (less fund balance budgeted) for FY27 1,564,400

Deduct:

Projected total expenditures for FY27 (2,475,400)

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27 489,500

Add:

Projected revenue/sources (less fund balance requested) for FY28 1,644,900

Deduct:

Total expenditures budgeted in appropriation request (1,894,900)

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28 239,500

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: State Board of Licensure for Professional Engineers and Professional Surveyors Business Unit: 46400
Fund Name: Scholarship Program Fund Number: 20970
Legal Auth. _____

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet
Report at close of FY26 2,100

ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD
Reports at close of FY26 900
Other (explain in detail) 0

Deduct:

Liabilities not reflected in FCD Reports at close of FY26 0
Fund balance designated by law for future expenditure (non-reverting funds) 0
Amount due to State General Fund or other fund designated by statute 0
Other (explain in detail) 0
FY26 revision not reflected in liabilities 0

Total Adjustments 900

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26 3,000

Add:

Projected revenue/sources (less fund balance budgeted) for FY27 250,000

Deduct:

Projected total expenditures for FY27 (250,000)

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27 3,000

Add:

Projected revenue/sources (less fund balance requested) for FY28 250,000

Deduct:

Total expenditures budgeted in appropriation request (250,000)

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28 3,000

State of New Mexico
S-13 Line Items by Business Unit Expenditures
(Dollars in Thousands)

					2025-26	2026-27	Request		Recommendation		
BusUnit	Line Item				Actuals	Opbud	Base	Expansion	Base	Expansion	Opbud
46400	P679-R	State Board of Licensure for En	521400	Workers' Comp Assessment Fee	0.07	0.1	0.1	0	0	0	0.0
			521410	GSD Work Comp Insur Premium	0.22	0.4	0.4	0	0	0	0.0
			521600	Employee Liability Ins Premium	2.22	4	4.1	0	0	0	0.0
			542800	State Transp Pool Charges	3.2	3.2	3.5	0	0	0	0.0
			545700	ISD Services	7.68	10.7	11.7	0	0	0	0.0
			545710	DOIT HCM Assessment Fees	2.8	3	3	0	0	0	0.0
			546610	DOIT Telecommunications	9.84	20.6	10.3	0	0	0	0.0
Subtotal for:	46400	P679-R	State Board of Licensure for En		26.04	42	33.1	0	0	0	0.0
46400					26.04	42	33.1	0	0	0	0.0

Totals by Line Item

BusUnit	Line Item		2025-26	2026-27	Request		Recommendation		Opbud
			Actuals	Opbud	Base	Expansion	Base	Expansion	
46400	521400	Workers' Comp Assessment Fee	0.07	0.1	0.1	0	0	0	0.0
	521410	GSD Work Comp Insur Premium	0.22	0.4	0.4	0	0	0	0.0
	521600	Employee Liability Ins Premium	2.22	4	4.1	0	0	0	0.0
	542800	State Transp Pool Charges	3.2	3.2	3.5	0	0	0	0.0
	545700	ISD Services	7.68	10.7	11.7	0	0	0	0.0
	545710	DOIT HCM Assessment Fees	2.8	3	3	0	0	0	0.0
	546610	DOIT Telecommunications	9.84	20.6	10.3	0	0	0	0.0
Grand Total			26.04	42	33.1	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

Program Description:**Program Description:**

The Agency is funded solely by revenue collected from licensing fees and doesn't require the use of any General Funds and is responsible for regulating and licensing professional engineers and professional surveyors, as authorized under the Engineering and Surveying Practice Act (NMSA 1978, Sections 61-23-1 through 61-23-36). As of July 2025, the Agency had an increase of 1,100 licensed Professional Engineers and Surveyors, since July 2024, bringing our current license total to 11,520.

The Board regulates the engineering and surveying professions by (1) licensing only qualified engineers and surveyors to practice in these professions; (2) promulgating rules of professional conduct and professional standards of practices for licensees to follow; (3) monitoring the performance of its licensees biennially by renewing licenses of those engineers and surveyors who meet professional development requirements; (4) by investigating and disciplining, if appropriate, all known or reported complaints against its licensees, interns, applicants or individuals who may be practicing engineering and surveying in violation of the statutes and rules; (5) interpretation of the statutes and rules; (6) public outreach to promote licensure for engineers and surveyors; and (7) established a Scholarship initiative to provide direct educational and training scholarships through qualified New Mexico educational institutions to candidates for the engineering and surveying professions willing to reside and practice in New Mexico. The scholarship was established to enhance career and educational opportunities, foster interaction with the engineering and surveying professions, and promote collaboration with institutions of higher education, ultimately benefiting the citizens of New Mexico. In conjunction with the Scholarship initiative, a University Support Program was also established to aid New Mexico higher education institutions with funding for equipment and related materials to support the education of engineering and surveying students.

During the 54th legislative session in 2019, the Board introduced legislation to establish a scholarship program. Lawmakers passed and the governor signed the legislation on April 3, 2019. The Board created the scholarship program to enhance and promote engineering and surveying licensure in New Mexico. In FY20, the Board made the initial disbursements to universities.

Building on this progress, during the 56th legislative session in 2023, the Board expanded the scholarship program to include a university support initiative. The legislation was passed by lawmakers and signed by the governor on March 30, 2023. The Board developed this initiative to provide funding for equipment and related materials at qualified New Mexico educational institutions, supporting the education of engineering and surveying students.

P-1 Program Overview

Major Issues and Accomplishments:

The Agency had the following accomplishments and major issues:

- Increased licensed professionals in the State of New Mexico as a result of the streamlined licensure pathway and additional initiatives.
- Reduced the time between the application and initial license procedures by combining first time application and licensing fees into one initial fee.
- Implementing additional waived fees for EI/SI certification fees for Comity applicants that do not have an intern certification from another jurisdiction. The Board waived a total of \$29,440 in fees for FY26, compared to \$26,830 in FY25, and \$13,975 in FY24.
- Increased availability to qualified professionals and retain the educational investment in state universities, by waiving all first time application fees for Engineering Intern (EI)/Surveying Intern (SI) Certification, Professional Surveyor by Examination, Professional Engineer by Examination, the Professional Surveyor – NM State Specific Examination, and initial license fee if the applicant can attest that they are a NM resident and have graduated with a bachelor's, master's, or doctorate degree from a NM institute of higher learning within the immediate five years prior to submitting their application.
- Outreach efforts to promote licensure, the Engineering & Surveying scholarship, and the university support program.
- Presentations at universities, professional societies, and associations to encourage exams and licensure.
- Promoting the scholarship and licensure pathway for surveying with a related science degree at Eastern New Mexico University (ENMU) and Western New Mexico University (WNMU).
- Promoting scholarships, participation in the scholarship and honor cord program with Northern New Mexico College.
- Promoting licensure at Navajo Technical University through presentations and the honor cord program.
- In communication with ENMU on the importance of obtaining ABET-accreditation of their Engineering Technology program and professional licensure for those students.
- BLPEPS has taken responsibility for its Procurement, Accounts Payable, Accounts Receivable, and General Ledger functions, resulting in savings for these services in the amount of an estimated \$115k annually. These services were originally provided through an MOU with RLD.
- The Board initiated the BLPEPS Professional Licensure Application Project to acquire a new online licensing system designed to streamline application processing, license renewals, and online payment acceptance. The project was certified by the DoIT Project Certification Committee in 2023. In FY25, the Board terminated the original implementation contract, resulting in a significant delay to the project timeline. A new contract for implementation services was procured in FY26, with system completion projected for February 2027.

Overview of Request:

The FY28 Budget Appropriation Request was derived from the plan to maintain a new licensing system, move the Agency to a new location, and increase the percentage of cases resolved through compliance or legal action within one year.

P-1 Program Overview

Programmatic Changes:

The Agency has implemented several programmatic changes that influence the FY28 Budget Appropriation Request. These changes support modernization of licensing operations, expanded educational initiatives, and improvements in administrative efficiency.

The Agency continues development of the Certified Professional Licensure Application Project, a major modernization effort to replace the existing licensing system with a fully online platform supporting streamlined application processing, license renewals, and electronic payments. The project completion is anticipated in February 2027. Annual Software-as-a-Service costs associated with the new system are now incorporated into the Agency's ongoing operational needs.

To support workforce entry into the engineering and surveying professions, the Agency has implemented changes to its fee structure. This includes a temporary increase in biannual license renewal fees beginning in FY26, which will be reevaluated in FY28. Additionally, the Agency has expanded fee waivers for qualified New Mexico applicants, including waived first-time application and initial license fees for individuals who are New Mexico residents and who have graduated from a New Mexico institution of higher learning within the previous five years. These fee adjustments support greater accessibility to licensure and align with the Agency's strategic goals to increase the number of qualified professionals in New Mexico.

The Agency continues to expand and strengthen its scholarship and university support initiatives. Originally established in 2019, the scholarship program was broadened in 2023 to include funding for equipment and educational materials at qualifying New Mexico institutions. The Agency has increased outreach activities with universities and professional organizations to promote licensure pathways, scholarship opportunities, and the participation of students in honor cord programs.

Operational changes have also contributed to program efficiencies. The Agency assumed responsibility for its Procurement, Accounts Payable, Accounts Receivable, and General Ledger functions, previously managed through an agreement with the Regulation and Licensing Department. This transition has resulted in an estimated annual savings of 115,000 dollars and enhanced agency control over financial operations. Additionally, the Agency is preparing to relocate to a new office space, and lease costs are incorporated into the FY28 budget request.

Finally, the Agency has strengthened compliance and enforcement efforts by establishing a goal to increase the percentage of cases resolved through compliance or legal action within one year. Steady growth in licensing volume and ongoing updates to operational procedures require enhanced capacity to maintain timely case resolution. These programmatic changes ensure the Agency's continued ability to support public safety, maintain professional standards, and sustain the Scholarship Program while implementing the technological and operational improvements necessary for long-term effectiveness.

P-1 Program Overview

Base Budget Justification: FY28 Appropriation Request Overview

BLPEPS is a self-sustaining agency funded exclusively through licensing fee revenue. The agency does not rely on General Fund support. The FY28 appropriation request includes a base budget increase of \$321,500.00.

This increase is necessary to support:

- Increased employee health insurance premiums and longevity pay.
- Higher rates assessed by the General Services Department (GSD) and the Department of Information Technology (DoIT).
- Annual Software as a Service cost for the new licensing system.
- Office space lease.

Key Initiatives and Fund Balance Utilization

- The agency is amid its Certified Professional Licensure Application Project.
- The project was delayed following the termination of the initial implementation services contract. The current implementation contract is on schedule and due for completion in February 2027.
- BLPEPS plans to utilize the remaining available Fund Balance to complete the project.

Licensure and Revenue Trends

- The number of active licenses continues to grow steadily, especially in the engineering sector.
- BLPEPS currently oversees 12,803 active licenses, with an annual increase of 1,400 licenses issued.
- A temporary increase in the biannual license renewal fee (from \$155 to \$220) was implemented and will begin generating additional revenue in FY26. This increase will be reevaluated in FY28, based on project completion status and future funding needs.

Conclusion

BLPEPS remains committed to fiscal responsibility while ensuring that licensing operations and public safety standards are upheld. The requested appropriation will allow the agency to sustain service levels and the Agency's Scholarship Program, complete critical modernization efforts, and manage increased operational costs without relying on General Fund dollars.

Prov PCode	Prov Fund	Prov Account	Prov Account Name	Rec PCode	Rec Fund	Rec Account	Rec Account Name	2025-26 Actual Transfers	2026-27 Adopted Transfers	2027-28 Agency GF	2027-28 Agency OSF	2027-28 Agency ISF/IAT	2027-28 Agency FF	2027-28 Total Request	Justification
P679	07300	535309	Other Service	P602	43300	425909	Other Service	0	0	0	0	0	0	0	
P679	07300	535309	Other Service	P643	18100	425909	Other Service	8.6	0	0	9	0	0	9	
P679	07300	555106	OFU - INTRA	P679	20970	499906	OFS - INTRA	0	250	0	250	0	0	250	
Sum:									250	0	259	0	0	259	

REV EXP COMPARISON

(Dollars in Thousands)

46400 - State Board of Licensure for Professional Engineers and Professional Surveyors					
P679 - State Board of Licensure for Engineers and Surveyors					
	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	0.0	1,894.9	250.0	0.0	2,144.9
Personal services and employee benefits	0.0	991.0	0.0	0.0	991
Contractual services	0.0	363.6	0.0	0.0	363.6
Other	0.0	540.3	0.0	0.0	540.3
Other financing uses	0.0	250.0	0.0	0.0	250
USES Total:	0.0	2,144.9	0.0	0.0	2,144.9
Net:	0.0	(250.0)	250.0	0.0	0.0

State Board of Licensure for Engineers and

BU PCode
46400 P679

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26	2026-27	2027-28	FY 2028 Agency Request				Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF	
07300	520100	Exempt Perm Positions P/T&F/T	135.4	135.7	137.38	0.0	135.7	0.0	0.0	135.7
07300	520300	Classified Perm Positions F/T	469.8	547.8	520.69	0.0	547.8	0.0	0.0	547.8
07300	520700	Overtime & Other Premium Pay	6.3	6.9	0	0.0	0.0	0.0	0.0	0.0 Amount moved to account code 520710
07300	520710	Longevity Pay	0.0	0.0	0	0.0	7.8	0.0	0.0	7.8 Increased FTE longevity pay
07300	520800	Annl & Comp Paid At Separation	0.9	0.0	0	0.0	0.0	0.0	0.0	0.0
07300	521100	Group Insurance Premium	81.7	117.0	117.37	0.0	117.0	0.0	0.0	117.0
07300	521200	Retirement Contributions	117.6	124.0	125.59	0.0	124.0	0.0	0.0	124.0
07300	521300	F I C A	45.4	41.0	40.47	0.0	41.0	0.0	0.0	41.0
07300	521400	Workers' Comp Assessment Fee	0.1	0.1	0	0.0	0.1	0.0	0.0	0.1
07300	521410	GSD Work Comp Insur Premium	0.2	0.4	0	0.0	0.4	0.0	0.0	0.4
07300	521600	Employee Liability Ins Premium	2.2	4.0	0	0.0	4.1	0.0	0.0	4.1 Increase in GSD rates
07300	521700	RHC Act Contributions	12.2	13.1	13.06	0.0	13.1	0.0	0.0	13.1
	200	Personal services and employee benef	871.9	990.0	954.55	0.0	991.0	0.0	0.0	991.0
07300	542200	Employee I/S Meals & Lodging	0.1	0.0	0	0.0	0.0	0.0	0.0	0.0
07300	542300	Brd & Comm Mbr Meals & Lodging	6.2	0.0	0	0.0	7.0	0.0	0.0	7.0 Increase needed due to Board member travel reimbursements to attend meetings.
07300	542310	Brd & Comm Mbr Mileage & Fares	3.4	0.6	0	0.0	3.5	0.0	0.0	3.5 Increase needed due to Board member travel reimbursements to attend meetings.
07300	542500	Transp - Fuel & Oil	0.7	1.3	0	0.0	1.3	0.0	0.0	1.3
07300	542600	Transp - Parts & Supplies	0.1	0.2	0	0.0	0.2	0.0	0.0	0.2
07300	542800	State Transp Pool Charges	3.2	3.2	0	0.0	3.5	0.0	0.0	3.5 Increase in GSD rates
07300	543200	Maint - Furn, Fixt, Equipment	0.0	0.9	0	0.0	0.9	0.0	0.0	0.9
07300	543830	IT HW/SW Agreements	0.8	50.0	0	0.0	50.0	0.0	0.0	50.0
07300	544000	Supply Inventory IT	11.1	4.9	0	0.0	4.9	0.0	0.0	4.9
07300	544100	Supplies-Office Supplies	4.3	5.0	0	0.0	5.0	0.0	0.0	5.0
07300	544700	Supplies-Clothing, Uniforms, Linen	0.1	0.0	0	0.0	0.0	0.0	0.0	0.0
07300	544900	Supplies-Inventory Exempt	2.5	1.0	0	0.0	1.0	0.0	0.0	1.0
07300	545600	Reporting & Recording	0.0	5.0	0	0.0	5.0	0.0	0.0	5.0
07300	545700	ISD Services	7.7	10.7	0	0.0	11.7	0.0	0.0	11.7 Increase in DoIT Rates
07300	545710	DOIT HCM Assessment Fees	2.8	3.0	0	0.0	3.0	0.0	0.0	3.0
07300	545900	Printing & Photo Services	5.0	6.1	0	0.0	6.1	0.0	0.0	6.1
07300	546100	Postage & Mail Services	11.7	7.4	0	0.0	7.4	0.0	0.0	7.4
07300	546400	Rent Of Land & Buildings	0.0	0.0	0	0.0	150.0	0.0	0.0	150.0 Anticipated rent expense for office space.
07300	546500	Rent Of Equipment	0.8	0.8	0	0.0	0.8	0.0	0.0	0.8

State Board of Licensure for Engineers and

BU PCode
46400 P679

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
07300	546610	DOIT Telecommunications	9.8	20.6	0	0.0	10.3	0.0	0.0	10.3	Decreased request is based on FY26 Actuals instead of FY27 OpBud.
07300	546700	Subscriptions/Dues/License Fee	10.5	10.3	0	0.0	10.3	0.0	0.0	10.3	
07300	546800	Employee Training & Education	0.1	1.0	0	0.0	1.0	0.0	0.0	1.0	
07300	547900	Miscellaneous Expense	7.4	0.0	0	0.0	7.4	0.0	0.0	7.4	Amount needed for the purchase of promotional items. The Board attends several events through out the fiscal year to promote the Boards Scholarship and University Support Program and to promote Professional Engineer & Surveyor licensure for the State of NM.
07300	549600	Employee O/S Mileage & Fares	0.5	0.0	0	0.0	0.0	0.0	0.0	0.0	
07300	549700	Employee O/S Meals & Lodging	2.4	0.0	0	0.0	0.0	0.0	0.0	0.0	
20970	547420	Grants -Higher Ed (in CAFR)	249.1	250.0	0	0.0	250.0	0.0	0.0	250.0	
	400	Other	340.5	382.0	0	0.0	540.3	0.0	0.0	540.3	
07300	555106	OFU - INTRA-Agency	0.0	250.0	0	0.0	0.0	0.0	0.0	0.0	
	500	Other financing uses	0.0	250.0	0	0.0	0.0	0.0	0.0	0.0	
TOTAL EXPENSE			1,212.4	1,622.0		0.0	1,531.3	0.0	0.0	1,531.3	

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2028 Agency Request					Total	Justification
					GF	OSF	ISF/IAT	FF			
07300	535200	Professional Services	1000 Professional Engineer Investigative Services	51.4	0.0	65.1	0.0	0.0	65.1		
07300	535200	Professional Services	1001 Professional Engineer Investigative Services	15.3	0.0	35.9	0.0	0.0	35.9	Amount needed for additional Professional Engineer Investigative Services.	
07300	535200	Professional Services	1002 Professional Surveyor Investigative Services	44.6	0.0	64.6	0.0	0.0	64.6		
07300	535309	Other Services - Interagency	1000	15.0	0.0	0.0	0.0	0.0	0.0		
07300	535309	Other Services - Interagency	1001	0.0	0.0	0.0	0.0	0.0	0.0		
07300	535309	Other Services - Interagency	1003 RLD MOU - ASD Services	0.0	0.0	0.0	0.0	0.0	0.0		
07300	535309	Other Services - Interagency	1004 SPO MOU - HR Services	0.0	0.0	0.0	0.0	0.0	0.0		
07300	535400	Audit Services	1000	0.0	0.0	0.0	0.0	0.0	0.0		
07300	535400	Audit Services	1005 Audit Services	12.8	0.0	13.0	0.0	0.0	13.0		
07300	535600	IT Services	1000	(0.0)	0.0	0.0	0.0	0.0	0.0		
07300	535600	IT Services	1006 Project Management Services	25.2	0.0	0.0	0.0	0.0	0.0		
07300	535600	IT Services	1007 Independent Verification & Validation Services	24.9	0.0	0.0	0.0	0.0	0.0		
07300	535600	IT Services	1008 Implementation Services	197.5	0.0	0.0	0.0	0.0	0.0		
07300	535600	IT Services	1009 Website Maintenance & Support	5.4	0.0	5.0	0.0	0.0	5.0		
07300	535600	IT Services	1010 Software as a Services (SaaS)	0.0	0.0	171.0	0.0	0.0	171.0	SaaS expenses for the Boards new Licensing System. Implementation to be completed in FY27.	
TOTAL EXPENSE				392.2	0.0	354.6	0.0	0.0	354.6		

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 46400 State Board of Licensure for Professional Engineers and Professional Surveyors

Program: P679 State Board of Licensure for Engineers and Surveyors

The purpose of the regulation and licensing program is to regulate the practices of engineering and surveying in the state as they relate to the welfare of the public in safeguarding life, health and property and to provide consumers with licensed professional engineers and licensed professional surveyors.

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Efficiency	Number of days from receipt of a complaint to delivery to the respective professional committee of the board	90	90	Yes	The Agency met this performance goal.
Efficiency	Percent of cases resolved through compliance or legal action within one year	50%	45%	No	Within this fiscal year, the Board has seen a significant rise in engineering cases, many of which are increasingly complex. Several required expedited review due to safety concerns, while others remain under active evaluation.
Outcome	Percent of consumers requesting information who are provided with information	100%	100%	Yes	The Agency met this performance goal.
Output	Number of licenses or certifications issued within one year	700	1,422	Yes	The Agency exceeded this performance goal.

P679	State Board of Licensure for Engineers and Surveyors					
Purpose:	The purpose of the regulation and licensing program is to regulate the practices of engineering and surveying in the state as they relate to the welfare of the public in safeguarding life, health and property and to provide consumers with licensed professional engineers and licensed professional surveyors.					
Performance Measures:		2024-25 Actual	2025-26 Actual	2026-27 Budget	2027-28 Request	2027-28 Recomm
Output	Number of licenses or certifications issued within one year	1,164	1,422	1,100	1,100	
Outcome	Percent of consumers requesting information who are provided with information	100%	100%	100%	100%	
Efficiency	Percent of cases resolved through compliance or legal action within one year	64%	45%	67%	67%	
Efficiency	Number of days from receipt of a complaint to delivery to the respective professional committee of the board	94	90	90	90	

NEW MEXICO BOARD OF LICENSURE
FOR
PROFESSIONAL ENGINEERS AND PROFESSIONAL SURVEYORS



STRATEGIC PLAN

2022-2024

STRATEGIC PLAN for 2022-2024

Executive Summary

The Board of Licensure for Professional Engineers and Professional Surveyors has developed this Strategic Plan for its Professional Engineering and Professional Surveying (PEPS) Regulation & Licensing Program, which includes four major activities/functions:

- 1) Regulation/Management (Administration/Finance)/Public Information
- 2) Applications and Examinations
- 3) Certifications/Licensure
- 4) Compliance and Enforcement (Complaints/Violations/Discipline)

The Executive Director of the Board initiates the plan, or its update, with input from other staff members. The plan is then presented to the Executive Committee of the Board. Once the Committee completes its review, it is presented to the Board for adoption or revision.

The purpose of this plan is to provide a framework and thought process to guide the Board through the next few years. It should be reviewed every year and updated as necessary to address any changes mandated by State law. It is a multi-year effort to promote quality management that focuses on results. The plan should be a guiding light for the Board and its staff as well as its Committees. Individual Committee charges should be assessed against this plan. Individual Committees may not address every issue in the plan, obviously, but any particular charge of a Committee must fall within the guidelines set forth herein.

I. Mission Statement

The mission of the Engineering and Surveying Licensing Program is to regulate the practices of engineering and surveying in the State as they relate to the welfare of the public in safeguarding life, health and property.

The purpose of the Board is to provide licensed professional engineers and licensed professional surveyors to consumers of engineering and surveying services so they may be assured that only qualified licensees are permitted to provide these services. This is done by effectively administering the Engineering and Surveying Practice Act and Rules through its Program and its major activities.

II. Overview

The Board of Licensure for Professional Engineers and Professional Surveyors was created under Chapter 61, Article 23 NMSA 1978 known as the New Mexico Engineering and Surveying Practice Act (Act). Through this Act, the legislature declared that it is a matter of public safety, interest and concern that the practice of engineering and surveying merit and

receive the confidence of the public and that only qualified persons are permitted to engage in the practices of engineering and surveying. It is the Board's responsibility with the authority to 1) ensure that all applicants meet the specific requirements for licensure as set forth in the Act; 2) to promulgate rules, regulations, and professional standards of practice to be applied to all applicants, and/or licensees; 3) to ensure violators of the statutes, rules, regulations and professional standards are prosecuted to the extent of the law; 4) the Act now requires filing a signed and notarized affidavit designating the authorized company officer and professional surveyor for all business entities offering professional surveying services operating in the State of New Mexico. This affidavit must be kept on file with the Board of Licensure.

The public and the public's well-being are of the greatest concern and the foremost important constituency served by the Board; the second most important constituency is the Board's applicants and licensees.

III. Vision Statement

The vision of the Board is that only those individuals who have met the rigorous requirements for licensure as professional engineers and professional surveyors will be allowed to practice their profession, and will do so only to the highest technical and ethical standards.

IV. Philosophy

That it is in the interest in the health, safety, and welfare of the public and the environment that only individuals duly licensed by the State under the Engineering and Surveying Act to practice engineering and surveying will be allowed to serve as engineers and surveyors, and that professional proficiency will be maintained and enhanced through continuing education.

V. Internal and External Assessments

In accordance with the Engineering and Surveying Act, the Board is a semi-independent agency consisting of ten Governor-appointed board members (five professional engineers, three professional surveyors and two public members). The Board's staff consists of eight positions, headed by an Executive Director, serving at the discretion of the Board. The positions include: a Deputy Director, Bus Ops Spec-Supervisor, Account Auditor, Two Bus Ops Specs, a Compliance Officer, and an Executive Secretary. The Board derives its entire funding from application, license and penalties and fines collected. The State Legislature, however, establishes the yearly budget appropriations. The Department of Finance sets the board's accounting procedures. The Board's personnel fall within the jurisdiction of the State Personnel Office and its Statutes.

VI. Engineering and Surveying Regulation and Licensing Program

The Board's program consists of four major program activities:

A. Regulation/Management (Administration/Finance)/Public Information – These functions include management, administration (promulgation of rules, policies & procedures), budgeting, accounting, administrative support, and public information to ensure the provisions of the Engineering and Surveying Practice Act are implemented.

Goals and Objectives:

1. Maintain a self-reliant and self-sufficient agency which meets the needs of the public it protects, the licensees/applicants it serves and its employees.
 - a. Develop and submit by the statutory deadline a performance-based annual budget in accordance with this Strategic Plan and which allows for the implementation of the Board's licensing and regulation program and preserves an appropriate fund balance.
 - b. Review of Scholarship program criteria which requires monitoring of the Fund balance to ensure the disbursement amounts are distributed to the New Mexico Institutions approved by the Board.
 - c. Submit to the Department of Finance and Administration and the Legislative Finance Committee an annual operating budget and regularly review operations and monitor revenues and expenditures.
 - d. Review periodically licensing fees to ensure they are appropriate in supporting the necessary expenses in carrying out the provisions of the New Mexico Engineering and Surveying Practice Act.
 - e. Ensure Board's operations are efficient and self-sufficient
 - (1) Review and update annually this document to ensure compliance with pertinent laws and rules.
 - (2) Complete regularly a performance review.
 - (3) Document any problems with State procedures that affect the functions of the Board.
 - (4) Maintain and enhance the agency's computer databases.
 - (a) Incorporate and implement Information Technology (IT) goals and objectives, including the upgrading of computing equipment approximately every five years and software as necessary.
 - (b) Contract an IT expert to maintain and enhance the agency's information systems and its applications.
 - (c) Implement a database that would enhance the agencies technical

abilities to process online applications and provide streamlining which provides accurate record keeping and reporting ability.

- (5) Hire other professional services providers when, due to the lack of resources and/or expertise within the agency's staff, it is more cost-effective than funding a new full time or part-time employee.
2. Provide accurate and timely information to applicants, licensees, and the public.
- (1) Promote public awareness and provide for consumer protection information.
 - (2) Be available to institutions, professional societies and the general public to exchange information and participate for awareness of the engineering and surveying professions including regulations and technical advancements as applied to those practices.
 - (3) Post information on the Board's internet website home page describing the responsibilities of licensees and informing consumers of the process of filing valid complaints against licensees.
 - (4) Regularly update and upgrade the searchable roster of professional engineers and professional surveyors on the Board's internet website.
 - (5) Contact at least one university each year regarding the licensure process. Provide outreach to all Universities and Institutions on the licensure process and the BLPEPS scholarship program.
- a. Enhance communication efforts with applicants and licensees.
- (1) Publish regularly the Board's newsletter.
 - (2) Prepare an annual report.
 - (3) Use news releases when necessary.
 - (4) Hold at least one public meeting outside the Santa Fe/Albuquerque area.
 - (5) Hold virtual meetings when in-person meetings are not possible.
- b. Promote public awareness and provide for consumer protection information in cooperation with the law enforcement staff.
- (1) Post information on the Board's internet website home page describing the responsibilities of licensees and informing consumers of the process of filing valid complaints against licensees
 - (2) Regularly update and upgrade the searchable roster of professional engineers and professional surveyors on the Board's internet website.
 - (3) Contact at least one university or institution each year regarding the licensure process. (Output)
 - (4) Provide outreach to all Universities on the licensure process and importance of professional licensure in protection of the public

- c. Enhance communication efforts with applicants and licensees.
 - (1) Publish regularly the Board's newsletter.
 - (2) Prepare an annual report.
 - (3) Use news releases when necessary.
 - (4) Hold at least one public meeting annually outside the Santa Fe/Albuquerque area.
 - (5) Hold virtual meetings when in person meetings are not possible.
- 3. Ensure compliance with all State statutes, rules and regulations.
 - a. Review regularly State Personnel Office (SPO) rules and regulations for agency compliance.
 - b. Review and update agency policies and procedures as they relate to SPO rules.
 - c. Develop and/or update annual Information Technology Plan, ADA plan, and Loss Control Plan as required by State rules or policy.
 - d. Review annually the Open Meetings Act and the Public Records Act and adopt an annual Open Meetings Resolution.
 - e. Review regularly the Engineering and Surveying Practice Act for compliance.
 - f. Review/comply with all financial statutes & rules.
 - g. Create, administer and oversee an affidavit designating the authorized company officer and professional surveyor for all business entities. Keep current files on responding business entities and update as necessary.
- 4. Promulgate Rules and Regulations to Clarify the Engineering & Surveying Practice Act and Provide Procedure.
 - a. Establish appropriate Board task forces and subcommittees to address problem areas.
 - (1) Amend the Administrative Code to comply with the Act. Work with the Rules and Regulations Committee on needed amendments.
 - (2) Assist Rules and Regulations Committee in proposing amendments, revisions, or new rules to the Board.
 - (3) Prepare proposed rules for adoption by Board.
 - (4) Schedule public rule hearings.
 - (5) File new amendments with the State Records Center and Archives.
 - b. Review and amend if necessary the Minimum Standards for Surveying [2016 version].

5. Hire and promote qualified staff members when appropriate and provide adequate training.

Required Performance Measures and Performance Standards:

1. Provide access to required information to 100% of consumers.

B. Application and Examinations – Functions include: 1) processing of applications, 2) review of qualifications, and 3) administration of examinations to qualified candidates.

Goals and Objectives:

1. Process applications and review qualifications for minimum competency to ensure qualified individuals are licensed in the State of New Mexico.
 - a. Provide updated application forms and licensing information via the internet.
 - b. Provide the ability to apply for licensure via online.
 - c. Present complete applications with recommendations to the appropriate committee (engineering or surveying) of the Board at each regular Board meeting.
 - (1) Process/review daily application files using checklists to ensure documentation establishing qualifications is being received.
 - (2) Review each application file for compliance with the education, experience, and testing requirements as set forth in the Act.
 - d. Expedite the review of Professional Engineering comity, reinstatement, additional discipline, and exam applications.
2. Administer valid and defensible national and state examinations for engineering and surveying.
 - a. Contract with the National Council of Examiners for Professional Engineers and Surveyor (NCEES) for usage & administration of exams.
 - b. Minimize examination breaches and liability to the Board.
 - c. Participate in the formulation of policies and development of national examinations.
 - (1) Promote participation of Board Members on NCEES national committees & NM registrants on NCEES examination writing committees.
 - (2) Participate in NCEES Zone and National Meetings.
 - (3) Authorize at least five members of the Board (two PEC members & two PSC members and one staff member to attend national and zone meetings.

(Output)

- d. Develop and maintain a valid NM state specific surveying examination.
 - (1) Enhance examination item writing and review procedures.
 - (2) Recruit, periodically, examination item writers.
 - (3) Increase the NM state specific surveying examination database by five new questions periodically following the effective date of changes to the statute and/or rules. (Output)
- 3. Promote strong education and experience background for applicants.
 - a. Develop specific rule on what constitutes a surveying board-approved related science degree.
 - b. Develop guidelines and policies for the review and approval of engineering and surveying experience.
- 4. Promote licensure and fundamentals examinations to engineering and surveying graduates.
 - a. Provide presentations on the licensing process.
 - (1) Utilize NCEES literature/tools (pamphlets, posters and presentation kits) to promote the Fundamentals of Engineering and Surveying requirements, final testing and attaining licensure.
 - (2) Increase outreach opportunities to NM Universities.
 - b. Collaborate with NMSPE & NMPS in promoting licensure.
 - (1) Provide Board representation at NMSPE and NMPS board meetings.
 - (2) Endorse/assist NMPS efforts in promoting the surveying profession to increase the number of qualified future professional surveyors.
 - (3) Hold licensure ceremony for interns and newly licensed professionals

Required Performance Measures and Performance Standards:

- 1. Number of licenses or certifications issued within one year and the number of licensees in active practice.
- 2. Number of retired, expired and revoked licenses.
- 3. Number of days from receipt of application to in-house approval.
- 4. Number of days from receipt of application to Board approval.
- 5. Average number of days from receipt of application to in-house and Board approval.

C. Intern Certification/Professional Licensure - These program activities include: 1) issuance of initial licenses as professional engineers and professional surveyors, 2) issuance of certifications for engineer interns and surveyor interns, 3) renewal of licenses biennially, and 4) monitoring of professional development requirements for each licensee.

Goals and Objectives:

1. Certify and license only qualified individuals.
 - a. Establish and maintain accurate intern and licensee databases.
 - (1) Issue certification/license number and a wall certificate to each qualified intern and professional promptly.
 - (2) Ensure licensing system is capable of providing the license electronically.
 - (3) Ensure all information on qualified and approved professional engineers; professional surveyors and engineer and surveyor interns are correctly key-entered into databases.
 - (4) Ensure engineer/surveyor of record affidavit information is correctly key-entered into database.
 - b. Renew licenses biennially if renewal requirements are met.
 - (1) Prepare/develop online renewal and hardcopy renewal statements and professional development reporting forms.
 - (2) E-Mail renewal reminder in October of each year to the appropriate licensees, with a penalty renewal reminder later in the fiscal year to all who fail to renew licenses by the statutory date.
 - (3) Update licensees' records for the next two years by recording professional development information, fees, and other general information such as changes of address, etc.
 - (4) Prepare/develop license pocket cards and mail to all qualified licensees.
 - c. Conduct a minimum 1% audit on professional development submittals for compliance with rules.
 - (1) Train staff to review professional development activities submitted by licensees being audited.
 - (2) Review professional development activities submitted with renewal forms for compliance with the rules and regulations.
 - d. Enhance communication efforts with licensees.
 - e. Streamline procedures for the renewal and issuance of licenses.
 - f. Incorporate emerging forces of change.
 - (1) Incorporate technology and tools of technology as they affect the implementation of the Act and the practices of engineering and surveying, such as the renewal of licenses.

- g. Acceptance of credit card payments. In an effort to become more efficient and identify more cost-effective way to better serve the public and possibly improve the revenue collection process. Section 6-10-1.2NMSA 1978 provides the state agency may accept payment by credit card or electronic means of any amount due the state under any law or program administered by the state agency and that the state board of finance shall adopt rules on the terms and conditions of accepting.

Required Performance Measures and Performance Standards:

- 1. Number of licenses or certifications issued within one year.
- 2. Number and nature of business affidavits on file for engineer/surveyor-of-record responsibilities

D. Compliance and Enforcement – These functions include: 1) processing of complaints, 2) refer for prosecuting violators of the of the New Mexico Engineering and Surveying practice Act, and any pertinent rules, codes, regulations, standards, 3) promoting education for licensees regarding their obligations as licensed professionals, and 4) making the public aware of their right to file complaints against licensees and non-licensed individuals who may be placing their life, health, property, and welfare in danger.

Goals and Objectives:

- 1. Provide an efficient process for timely and appropriate adjudication of complaints against licensees.
 - a. Obtain appropriate resources for prosecuting violators (licensees & non-licensees).
 - (1) Contract with complaint investigator for technical engineering or surveying cases.
 - (2) Set up advisory committees in appropriate engineering disciplines??.
 - b. Process complaints and alleged violations in accordance with set procedure, the Engineering and Surveying Practice Act and the Uniform Licensing Act.
 - (1) Conduct preliminary conferences and disciplinary hearings.
 - (2) Work with Attorney General's Officevg6, District Attorney's Office and other jurisdictions in the enforcement of the "Act".
 - c. Establish guidelines for the disposition of disciplinary cases involving specific types of violations.
 - d. Provide guidance to licensees, applicants, general public, and business and governmental entities regarding the statute, rules, and standards.
 - (1) Continue to develop & publish clarifications regarding the statutes

- rules/regulations by issuing advisory opinions when appropriate.
 - (2) Promote presentations, workshops, panel discussions on Act, rules/regulations and standards of practice.
- e. Promote enforcement of the New Mexico Engineering and Surveying Practice Act by other government agencies.
 - (1) Educate building officials regarding the practice of engineering and surveying in cooperation with other technical state boards.
 - (a) Provide information through handbooks, listings of current licensees, and other appropriate means.
 - (b) Participate in joint meetings and/or seminars to share information and discuss issues of mutual interest.
 - (2) Inform federal entities regarding exemptions & limitations.
- f. Assist in the development and distribution of informational material to include guidance on licensees' professional obligations, the Board's function, and procedures for filing consumer complaints.

Required Performance Measures and Performance Standards:

1. The number of days, upon receipt of a complaint, to process and investigate a complaint and present it to the respective professional committee of the Board.
2. Percent cases resolved through compliance or legal action or settlement within current year and previous three years (running totals or portions). (Internal Measurement)
3. Percentage of cases resolved through compliance or legal action within one year. (Internal Measurement)

VII. Legislative Liaison

A. Administrative and Legislative assistance. This provision is meant for the Board's committees and staff to be "on—call" when requested for technical assistance or to initiate or promote programs within the Legislature and state agencies that benefits efficient governmental action as well as benefitting our licensees and their businesses.

These functions include:

- 1) monitoring and interpreting provisions of the NMSA and NMAC law and issuing advisory opinions to our licensees.
- 2) providing Legislative committee testimony when requested,
- 3) participating in ethical and professional seminars and, to the best of professional Board member abilities, monitor the evolution of professional and engineering and surveying practice in New Mexico and other States (including through NCEES membership),
- 4) monitoring changes proposed by the Federal Government (e.g. NGS/NOAA) which may require revising adopted NM Statutes (e.g. New Mexico State Plane Coordinate

System(s)),

- 5) continuing liaison with NM professional societies, whose composition and membership includes our licensees,
- 6) review of the Engineering and Surveying Scholarship Program including effectiveness, proration of scholarship disbursement and monitoring the progress within the selected colleges and universities selected, and
- 7) continuing educational outreach to potential surveying candidates through Board and Surveying Committee members.

Goals and Objectives:

1. If requested, or if immediate necessity, provide a professional pool of engineers and surveyors to assist in State activities related to our regulated professions:
 - a. Provide or obtain resources for technical assistance, if requested.
 - (1) Maintain liaison with professional societies for technical engineering or surveying issues impacting licensees,
 - (2) Set up advisory committees in appropriate engineering and surveying disciplines,
 - (3) Continue NCEES participation to monitor regulations and concerns in other States.
 - (4) Post website references to certain surveying conventions, such as Low Distortion Surveying systems being adopted and employed by counties and municipalities within the State,
 - b. Annually review the Engineering and Surveying Scholarship Program including effectiveness, proration of scholarship disbursement and monitor the progress within the selected colleges and universities selected
 - c. Provide outreach to licensees, applicants, general public, and business and governmental entities regarding changes to the statute, rules, and standards.
 - (1) Continue to post advisories, schedules and information on the Board's website,
 - (2) Promote presentations, workshops, panel discussions on Act, rules/regulations and standards of practice.
 - d. Initiate, when possible, education, testimony and provide Legislative and State Agency assistance for amending existing statutes regarding the Federal (NGS/NOAA) changes for the new federal datums and surveying standards (now called "terrestrial reference frames") impacting our current Statutes.
 - (1) include NOAA's North American Terrestrial Reference Frame (NATRF 2022), State Plane Coordinate Systems (SPCS 2022) and height

modernization (changes in benchmark elevations) in the statute(s) referencing allowed NM datum(s) for State Plane Coordinates and their zones and standards,

- (2) include references to other NM statutes impacted by the new surveying conventions as adopted by the state or federal agencies (e.g. change from the U.S. Standard foot to the International foot as a measurement basis).

Suggested Performance Measures and Performance Standards: Board and Executive/Legislative reports on:

1. The number and nature of technical requests asked of the respective professional committee of the Board for Statute and Code interpretation or education.
2. The progress of Statute and Admin. Code amendments reviewed as an educational program for legislators and their staff, including committee testimony. This would include draft language and editing if requested.



Fiscal Year 2028

**New Mexico Board of Licensure for
Professional Engineers & Professional Surveyors
IT STRATEGIC PLAN**

September 1, 2026

**Perry Valdez, Executive Director
IT Lead**

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I. EXECUTIVE SUMMARY

The New Mexico Board of Licensure for Professional Engineers and Professional Surveyors (NMBLPEPS) is responsible for the regulation and licensing of professional engineers and professional surveyors as authorized under the Engineering and Surveying Practice Act (NMSA 1978, 61-23-1 through 61-23-36). The Board regulates the engineering and surveying professions by (1) licensing only qualified engineers and surveyors to practice in these professions; (2) promulgating rules of professional conduct and professional standards of practices for licensees to follow; (3) monitoring the performance of its licensees biennially by renewing licenses of those engineers and surveyors who meet professional development requirements; (4) by investigating and disciplining, if appropriate, all known or reported complaints against its licensees, interns, applicants or individuals who may be practicing engineering and surveying in violation of the statutes and rules; (5) interpretation of the statutes and rules; (6) public outreach to promote licensure for engineers and surveyors; and (7) established a Scholarship initiative to provide direct educational and training scholarships through qualified New Mexico educational institutions to candidates for the engineering and surveying professions willing to reside and practice in New Mexico.

The NMBLEPS has historically operated without an online licensing system, creating accessibility challenges and burdensome manual processes. A key IT goal is the implementation of a secure SaaS licensing system that will enable applicants, licensees, and the public to conduct licensing activities online. IT has made significant progress by establishing the system framework, coordinating with the vendor, completing cybersecurity reviews, and beginning workflow integration. Remaining challenges include data migration, staff readiness, and managing project timelines. IT continues to lead project management, cybersecurity, and system integration to ensure a smooth transition and long-term sustainability of the new licensing platform.

The NMBLPEPS priorities focus on delivering efficient public services, improving transparency, and strengthening operational performance. Through project planning, technology upgrades, and cybersecurity improvements, NMBLPEPS ensures that technical capabilities align with and enable the agency's core mission and long-term goals.

II. AGENCY OVERVIEW

A. Agency Mission

The mission of the Engineering and Surveying Licensing Program is to regulate the practices of engineering and surveying in the State as they relate to the welfare of the public in safeguarding life, health and property.

The purpose of the Board is to provide licensed professional engineers and licensed professional surveyors to consumers of engineering and surveying services so they may be assured that only qualified licensees are permitted to provide these services. This is done by

effectively administering the Engineering and Surveying Practice Act and Rules through its Program and its major activities.

The agency IT Plan supports the agency mission by having a new professional licensing software system. The new system will allow applicants for exams and licensure to apply, renew licenses, update address information, and verify their status online. The public may also file a complaint online. The new SaaS software will allow the Agency's staff to monitor the progress of each application and complaint. It will also allow the agency to be financially responsible in tracking licensure revenue and meeting financial audit requirements.

B. Agency Goals

The agency's goal is to replace the current legacy licensing management system with a solution that provides online functionality for the staff as well as current and future licensees. This functionality will include:

- ability for clients to renew a professional license on-line;
- ability for prospective licensees to apply for a license on-line;
- staff ability to track licenses and the activity associated with a license such as transaction payments, continuing education and complaints;
- ability for public to review a professional's license; and
- ability for public to file a complaint.

The IT Plan and project objective is complete the implementation of a software as a service (SaaS) application that will be a complete online licensure application and registration system and will encompass the business requirements defined by NMBLPEPS.

C. Vision and Priorities

The New Mexico Board of Licensure for Professional Engineers & Professional Surveyors (NMBLPEPS) is mandated under the New Mexico Engineering and Surveying Practice Act to protect public safety by ensuring that only qualified, licensed individuals practice engineering and surveying in the state. The Board fulfills this responsibility by verifying licensure qualifications, establishing and enforcing rules and professional standards, prosecuting violations, and maintaining required affidavits for business entities offering professional engineering and surveying services.

The Board's vision is that all practitioners meet rigorous licensure standards and uphold the highest technical and ethical principles. The public's well-being is the Board's primary concern, followed by the needs of applicants and licensees.

The Agency IT Plan supports this vision by:

- Expanding online applications, renewals, and complaint filing.
- Enhancing customer service through accessible online tools.
- Increasing staff efficiency and responsiveness.
- Modernizing IT infrastructure through cloud adoption.
- Implementing cybersecurity capabilities within the new licensing system.

D. Agency Description and IT Organization Structure

The agency operates from a single location in Santa Fe, New Mexico, with a staff of eight full-time employees. Its primary mission is to protect public safety by ensuring that only qualified and properly licensed individuals practice engineering and surveying in the state. The Board carries out this responsibility by verifying licensure qualifications, establishing and enforcing professional standards, prosecuting violations, and maintaining required affidavits for business entities offering engineering and surveying services. The agency’s organizational structure is detailed in Appendix A-I, and the IT organizational structure is provided in Appendix A-II.

III. IT ENVIRONMENT

A. Major Applications

TABLE 1.1: Major Applications

Application Name	Purpose / What It Does	Mission Critical? (Yes/No)	Data Types Handled	Hosting Type (On-Prem / Cloud / SaaS)	Vendor or Internal
Evoke	Online Professional Licensing Software as a Service (SaaS)	Yes	Personal Identifiable Information (PII)	<i>SaaS</i>	Prime Contractor: Carahsoft Technology Corporation Subcontractor: System Automation
Microsoft Excel	Database for Professional License processing.	Yes	Personal Identifiable Information (PII)	Cloud	Internal

B. Security

The NMBLPEPS annual security assessment was completed with the help of the DoIT Office of Cybersecurity and has initiated the Cybersecurity Awareness training through KnowB4.

NMBLPEPS is implementing a SaaS application (Evoke™) that will be hosted and backed up in accordance with FedRAMP security requirements by Microsoft Azure US GovCloud. This implementation is expected to culminate in 2027. The vendor of Evoke, System Automation, has a current audit report specifying SOC 2 (Type 1) compliance for the application.

The security specifications provided include the following:

- Data encryption – Evoke encrypts sensitive data at rest and in transit using industry-standard encryption algorithms.
- Access control – Evoke has robust access controls to protect against unauthorized access.
- Security audits – a security audit and penetration test will be scheduled after full implementation.
- PCI compliance – Evoke will work with Wells Fargo through a PCI-compliant gateway that will be audited by a third-party firm prior to implementation.

C. Agency IT Certified Projects

The purpose of NMBLPEPS is to provide licensed professional engineers and licensed professional surveyors to consumers of engineering and surveying services so they may be assured that only qualified licensees are permitted to provide these services. This is done by effectively administering the Engineering and Surveying Practice Act and Rules through its Program and its major activities.

The project supports the agency mission by having a new professional licensing software system. The new system will allow applicants for exams and licensure to apply, renew licenses, update address information, and verify their status online. The public may also file a complaint online. The new SaaS software will allow the Agency’s staff to monitor the progress of each application and complaint. It will also allow the Agency to be financially responsible in tracking licensure revenue and meeting financial audit requirements.

TABLE 1.2: Current Certified IT Projects

NMBLPEPS Professional Licensure Application Project	
Project Description	Implement a licensing management system with a SaaS solution that provides online functionality for the staff as well as current and future licensees.
Estimated Project Costs	\$1,712,999.87
Current Funding	Laws of 2026 Chapter 67, Section 4
Certified Project Phase	Implementation
Estimated Completion	FY27
Strategic Priority	Implement a new online licensing system for license applications, compliance and renewals.

D. Workforce

i. Full-Time Internal IT Employees

NMBLPEPS procured IT services through NM DoIT. The Agency’s Executive Director serves as the IT point of contact.

ii. IT Professional Services Contractors

The NMBLPEPS utilizes the following contractors to support its IT systems and applications:

Contract Name	Description of Services
Real Time Solutions Inc.	Website Maintenance & Support
Ralph W. Vincent dba Vincent & Associates	Project Management Services
Carahsoft Technology Corp.	Application Implementation Services
One Technology Corporation	Independent Verification & Validation Services

E. Challenges

Currently, the agency operates without a dedicated licensing system, relying on spreadsheets and word documents to manage essential business processes. This manual approach is labor-intensive, prone to inefficiencies, and places a significant burden on staff time and resources. These limitations hinder the agency’s ability to carry out its mission effectively and provide timely, high-quality service to applicants, licensees, and the public. Implementing an online licensure system will reduce this operational burden, streamline workflows, and significantly improve overall efficiency and customer service.

IV. FY26 KEY ACCOMPLISHMENTS

The NMBLPEPS staff and the Project Steering Committee conducted extensive research into online licensing applications and developed a plan to issue a Request for Quotations (RFQ) to selected vendors with demonstrated experience implementing similar systems in other states.

The solicitation resulted in five vendor responses, each of which was carefully evaluated and researched. Following the evaluation process, a vendor was selected, and contract negotiations began. After several months of planning and negotiations, the contract was finalized, and the project officially kicked off in April 2026.

At the project kickoff, a detailed project plan was developed, establishing the framework, schedule, and activities necessary to move the project forward. Work on the implementation then began with a planned go-live date in early 2027.

A. FY26 Strategic IT Accomplishments

TABLE 1.3a: Priority 1

STRATEGIC PRIORITY 1 – Modernize Licensing Technology	
Establish the foundation for successful implementation, modernization, and long-term technology management to support NMBLPEPS licensure functions.	
FY26 Strategy 1	Modernize licensure function with on-line tools
Accomplishments	Selected a SaaS licensing platform (Evoke); completed vendor evaluation and contract negotiations; established implementation partnership and project governance; initiated implementation planning and requirements validation.
Outcomes/Metrics	Established the foundation for replacing legacy/manual licensing processes with a modern, scalable, secure, and cloud-based platform capable of supporting future operational and service-delivery needs.
FY26 Strategy 2	Provide NMBLPEPS clients with on-line tools to streamline licensure process
Accomplishments	Began design of online licensing processes, including applications, renewals, payments, status tracking, and communications.
Outcomes/Metrics	Should reduce time and effort for licensure processes (initial and renewals).
FY26 Strategy 3	Provide NMBLPEPS staff with back-office functionality to create efficiencies in licensure management.
Accomplishments	Began design of back-office functionality and identified opportunities to reduce paper-based and manual processes.
Outcomes/Metrics	Should improve operational efficiency of staff and improve staff productivity.
FY26 Strategy 4	Provide licensure information to the public.
Accomplishments	Began design of online tools to provide licensure information upon request.
Outcomes/Metrics	Should not only provide the public access to licensure data but also lessen the staff time required to answer inquiries.

B. FY26 Other Key IT Accomplishments

The NMBLPEPS staff have handled licensure functions completely with spreadsheets for the past few years because of the lack of licensure software. The implementation of an on-line licensure application will not only provide significant benefit for NMBLPEPS clients, the staff can work more effectively.

TABLE 1.4: Other FY26 Key IT Accomplishments

APPLICATION	
Accomplishment	Began the implementation project that will result in a streamlined online licensing process.
Value or Impact	Application tailored to the NMBLPEPS business functions
DATA	
Accomplishment	Plan to migrate current spreadsheet data
Value or Impact	Application will house legacy data and well as secure future data
PROCESS IMPROVEMENT	
Accomplishment	Began design and implementation of the pieces of a complete application with workflow processes for the licensure business function
Value or Impact	Will improve effectiveness and efficiency of staff
WORKFORCE	
Accomplishments	Began design of back-office and accounting functionality
Value or Impact	Staff efficiency and effectiveness
CUSTOMER SERVICE	
Accomplishments	Began design of client and public interface
Value or Impact	Client service enhanced; public information readily available
SECURITY	
Accomplishments	Laid foundation for SaaS application hosted in Azure GovCloud environment
Value or Impact	Continuity and security of application and data

V. FY28 IT STRATEGIC GOALS AND STRATEGIES

The agency is modernizing its licensing operations with a secure, cloud-based system to improve efficiency and service. The priority below outlines the goals and expected outcomes of this effort.

TABLE 1.5a: Strategic Goals Priority 1

STRATEGIC PRIORITY 1 – IMPLEMENT A SECURE SaaS APPLICATION LICENSING SYSTEM	
Goal Statement	
FY28 Strategy 1	Go live with a secure SaaS application licensing system for the public's and customer's use.
Outcomes/Metrics	Outcome: Have an online system ready for license renewals. Metric: Receive a favorable outcome from the initial PCI audit and receive the PCC approval to go live with the SaaS application.

VI. IT FISCAL AND BUDGET MANAGEMENT

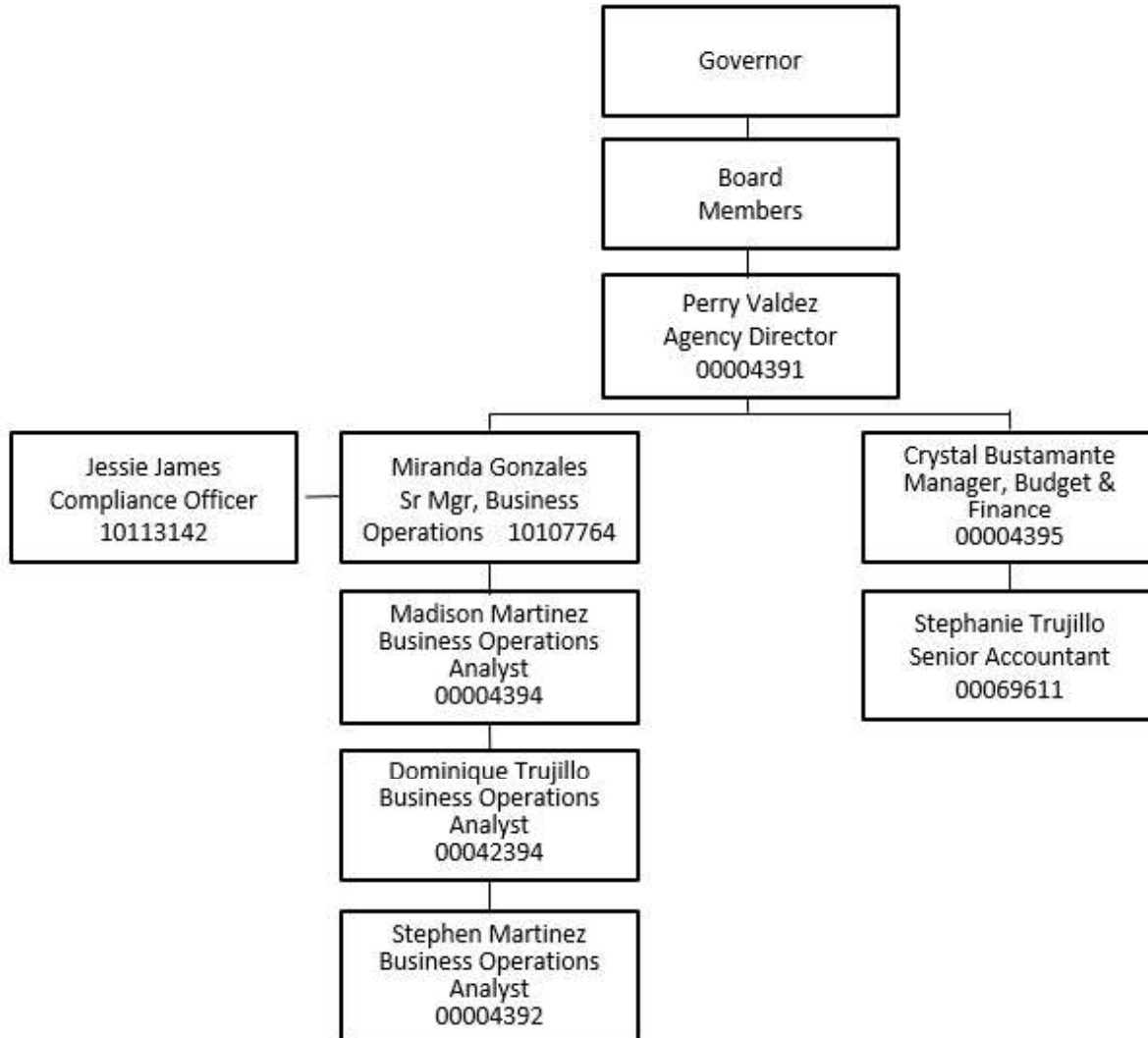
Information Technology (IT) Operating Budget (C1)

To update this table, please double click on the embedded spreadsheet and add the required information.
Before exiting the spreadsheet, please make sure to scroll up. Otherwise, the entries of this table will not be fully previewed.

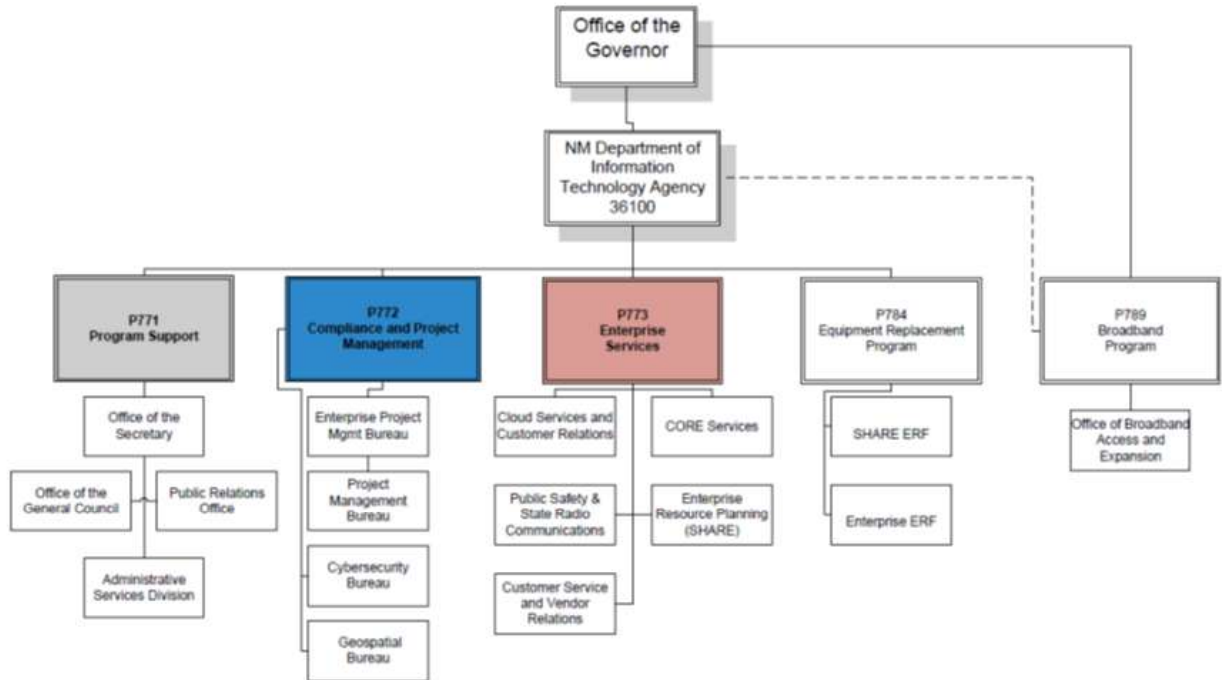
Agency Name				Agency Code	
Board of Licensure for Professional Engineers and Professional Surveyors				46400	
Base Request Operational Support of IT. Check one of the options below:				Flat Budget	Expansion from previous year
Yes				No	No
Revenue IT Base Budget (dollars in thousands)					
Appropriation Funding Type	FY25 Actual	FY26 Actual	FY27 OpBud	FY28 Request	FY29 Estimate
General Fund	0.0	0.0	0.0	0.0	0.0
Other State Funds	1,306.0	1,689.8	1,314.4	1,644.9	1,644.9
Federal Funds	0.0	0.0	0.0	0.0	0.0
Internal Svc Funds/Interagency Transfer	0.0	13.6	500.0	500.0	500.0
Total	1,306.0	1,703.4	1,814.4	2,144.9	2,144.9
Expenditure Categories (dollars in thousands)					
Category or Account Description	FY25 Actual	FY26 Actual	FY27 OpBud	FY28 Request	FY29 Estimate
Personal Services & Employee Benefits	748.1	871.9	990.0	991.0	991.0
Contractual & Professional Services	264.1	392.2	192.4	363.6	363.6
Other Services	0.0	0.0	382.0	540.3	540.3
Other Financing Uses	93.9	340.5	250.0	250.0	250.0
Total	1,106.1	1,604.6	1,814.4	2,144.9	2,144.9

APPENDICES

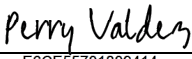
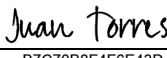
APPENDIX I: AGENCY ORGANIZATION CHART



APPENDIX II: IT ORGANIZATION CHART



Strategic Plan Approval

	Signature	Date
Perry Valdez, NMBLPEPS Executive Director	DocuSigned by: 	9/1/2026
Perry Valdez, NMBLPEPS IT Lead	E6CE55701809414... DocuSigned by: 	9/1/2026
Juan Torres, NMBLPEPS Chief Finance Officer	E6CE55701809414... DocuSigned by:  B7C70B8F4F6E43D...	9/1/2026

**FY28 APPROPRIATION REQUEST
FORM E-6B LEASED PASSENGER-RELATED VEHICLES**

Account code 542800

LEASED VEHICLE INFORMATION @ 7/1/26

Agency Name: Board of Licencure for Professional Engineers & Professional Surveyors
Program Name: State Board of Licensure for Engineers & Surveyors

Business Unit: 46400
Program Code: P679

Item No.	LONG TERM LEASES ONLY						Lease Type Operational (O) or Standard (S)	Long Term Only			SHORT TERM ONLY		
								A	B	A x B = C	D	E	D x E = F
			Vehicle	A** R	License Plate	Mileage As of		FY28 Monthly Rate	Number of months	Total cost Rate	Daily Rate Based On	No. of	Total Lease
	Year	Make/Model	Type	C	Number	7/1/26		S= Rate Schedule	to lease	FY28	Vehicle Type	Days	Rate
1	2019	Ford Explorer	06A	C	007375SG	22,701	O	293	12	3,518.6			-
2										-			-
3										-			-
4										-			-
5										-			-
6										-			-
7										-			-
8										-			-
9										-			-
10										-			-
11										-			-
12										-			-
13										-	-		-
14										-			-
15										-			-
16										-			-
17										-			-
18										-			-
19										-			-
								TOTAL LONG TERM: 3,518.6			TOTAL SHORT TERM:		-

Operational(O) rate for FY28 will be

** Code A = additional leased vehicle request C = vehicle currently leased R = request to replace previously purchased vehicle