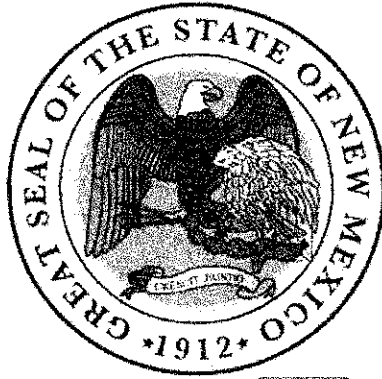


State of New Mexico
Board of Veterinary Medicine



FY 28 APPROPRIATION REQUEST

AGENCY CODE: 47900



**7301 Jefferson Street, N.E., Suite H
Albuquerque, New Mexico 87109
(505) 553-7021**

www.bvm.nm.gov

State of New Mexico
Board of Veterinary Medicine

MICHELLE LUJÁN GRISHAM
Governor



Lawrence D. Young, DVM
Chair

Deborah L. Schenk
Executive Director and CFO

August 10, 2026

Noah Montano, LFC Budget Analyst
Legislative Finance Committee
Suite 101
325 Don Gaspar
Santa Fe, New Mexico 87501

Dear Noah:

Please find enclosed the PDF Version of the Board of Veterinary Medicine's FY-28 Appropriation Request.

Thank you,

A handwritten signature in cursive script, reading "Deborah L. Schenk".

Deborah Schenk
Executive Director and CFO

Enclosures



State of New Mexico
Board of Veterinary Medicine

MICHELLE LUJÁN GRISHAM
Governor



Lawrence D. Young, DVM
Chair

Deborah L. Schenk
Executive Director and CFO

August 10, 2026

Monica Tapia, Senior Analyst
DFA-State Budget Division
407 Galisteo Street
Santa Fe, New Mexico 87501

Dear Monica:

Please find enclosed the PDF Version of the Board of Veterinary Medicine's FY-28 Appropriation Request. The Electronic copy was submitted to BFM.

Thank you,

A handwritten signature in cursive script, reading "Deborah L. Schenk".

Deborah Schenk
Executive Director and CFO

Enclosures

7301 Jefferson Street, N.E., Suite H
Albuquerque, NM 87109-4363

Telephone 505.553.7021



www.bvm.nm.gov

Agency Name: Board of Veterinary Medicine

Business Unit: 47900

**APPROPRIATION REQUEST
CERTIFICATION
FORM S-1**

I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.

☐ Yes, department level budgets will be used this fiscal year.

☒ No, department level budgets will not be used this fiscal year.

Deborah L. Schenk

AGENCY HEAD

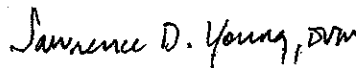


Executive Director/CFO

TITLE

Lawrence D. Young DVM

APPROVED (Board/Commission Chairperson)



Board Chair

TITLE

Deborah L. Schenk

AGENCY CONTACT (CFO)

7301 Jefferson Street, N. E., Suite H

Albuquerque, New Mexico 87109

ADDRESS



Executive Director/CFO

TITLE

505-553-7021

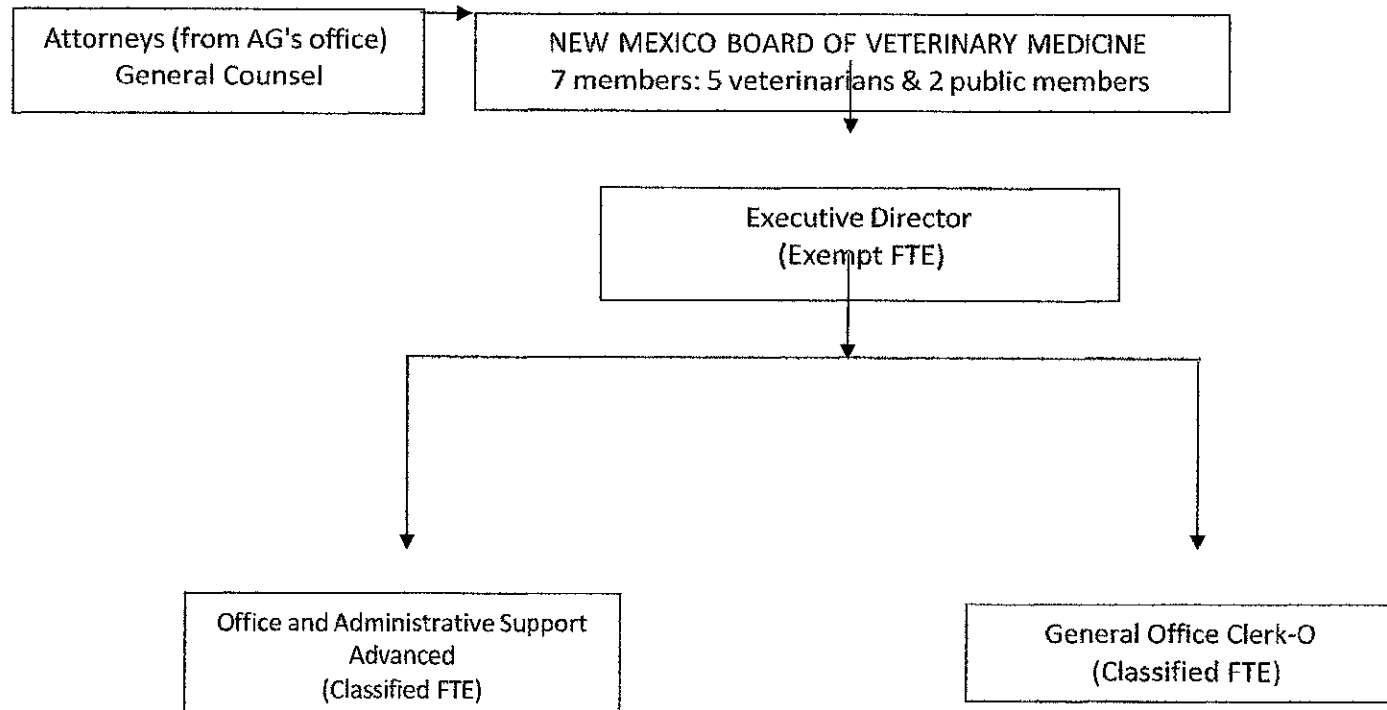
PHONE NUMBER

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chairperson. Operating Budgets of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

Agency Name: Board of Veterinary Medicine
Program Name: NMBVM

Business Unit: 479000
Program Code: P683

**FY26 OPERATING BUDGET
ORGANIZATION CHART
FORM S-2**



3.1 request
cycle

FY28 Appropriation Request Checklist

Agency Name: Board of Veterinary Medicine

Business Unit: 47900

Reports to Include in PDF Submission

Form #	Title	
☒ Cvr Ltr	Cover Letter	Agency Level
☒ S-1	Certification	Agency Level
☒ S-2	Organizational Chart	Agency/Program Level
☒ S-8	Financial Summary (BFM)	Agency/Program Level
☐ N/A GF	General Fund Budget Change Log	Agency/Program Level
☒ S-9	Account Code Revenue / Expenditure Report	Agency/Program Level
☒ S-10	Fund Balance Projection	Fund Level
☒ S-13	Detail of Rate Line Items (see instructions)	Agency Level
☒ P-1	Program Narrative	Program Level
☐ N/A R-2	Transfer Report	Agency Level
☒ REV/EXP	Revenue-Expenditure Comparison Report	Agency/Program Level
☐ N/A FFRW	Detail of Federal Funds Revenue Worksheet	Agency/Program Level
☐ N/A EB-1	Expansion Justifications	Program Level
☐ N/A EB-2	Expansion Fiscal Summary	Program Level
☐ N/A EB-3	Expansion Line Item Detail	Program Level
☐ N/A LFR	Legislating for Results Expansion Tool	Program Level
☒ E4	Pcode Detail	Program Level
☒ E5	Contract by Pcode	Program Level
☒ SAR	Special Appropriation Request Report	Agency Level
☒ APR	Annual Performance Report	Program Level
☒ Table 2	Table 2 Performance Measure Summary	Program Level
☒ SP	Strategic Plan	Agency Level
☐ N/A ITP	Information Technology Plan	Agency Level
☐ N/A C-1	Base Operating Budget	Agency Level
☐ N/A C-2	IT Request Plan	Agency Level
☐ N/A Perf Audit	Update to LFC Performance Audits (within last 2 years)	Agency Level

Documents to Attach in BFM (PDF Optional)

Where to Attach

☐ Board Cert	Board or Commission Budget Certification	S1
☐ N/A E-6B	Leased Passenger-Related Vehicles	

Form 9900

Form 3300/4300

State of New Mexico
S-8 Financial Summary
(Dollars in Thousands)

BU **PCode** **Department**
47900 P683 000000

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	Base	----- FY 2028 Agency Request ----- Expansion	Total
REVENUE								
111	General Fund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0
112	Other Transfers	6.1	3.5	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	1,475.0	605.2	488.3	0.0	497.4	0.0	497.4
150	Fund Balance	0.0	868.0	1,800.0	0.0	500.0	0.0	500.0
REVENUE, TRANSFERS		1,481.1	1,476.7	2,288.3	0.0	997.4	0.0	997.4
REVENUE		1,481.1	1,476.7	2,288.3	0.0	997.4	0.0	997.4
EXPENSE								
200	Personal services and employee benefits	281.1	262.3	266.7	265.9	277.9	0.0	277.9
300	Contractual services	128.4	69.3	118.1	0.0	147.5	0.0	147.5
400	Other	1,071.6	1,091.0	1,903.5	0.0	572.0	0.0	572.0
EXPENDITURES		1,481.1	1,422.6	2,288.3	265.86	997.4	0.0	997.4
EXPENSE		1,481.1	1,422.6	2,288.3	265.86	997.4	0.0	997.4
FTE POSITIONS								
810	Permanent	3.00	3.00	3.00	3.00	0.00	0.00	0.00
FTEs		3.00	3.00	3.00	3.00	0.00	0.00	0.00
FTE POSITIONS		3.00	3.00	3.00	3.00	0.00	0.00	0.00

BU PCode Department
47900 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	----- FY 2028 Agency Request -----		
						Base	Expansion	Total
499105	General Fd. Appropriation	0.0	0.0	0.0	0.0	0.0	0.0	0.0
111	General Fund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0
499905	Other Financing Sources	6.1	3.5	0.0	0.0	0.0	0.0	0.0
112	Other Transfers	6.1	3.5	0.0	0.0	0.0	0.0	0.0
416402	Trade & Professions Licenses	278.5	315.4	342.2	0.0	320.0	0.0	320.0
416502	Trade & Professions Permits	50.0	60.3	48.5	0.0	59.0	0.0	59.0
417402	Reg for Trades & Prof	1.5	3.6	2.9	0.0	3.6	0.0	3.6
421402	Trades & Prof. Exam. Fees	43.0	49.3	46.3	0.0	50.0	0.0	50.0
422902	Other Fees	1,000.0	0.0	0.0	0.0	0.0	0.0	0.0
429902	Other Current Services	13.0	12.8	11.7	0.0	12.8	0.0	12.8
433102	License Plates	23.0	19.2	0.0	0.0	20.0	0.0	20.0
441201	Interest On Investments	22.0	87.3	0.0	0.0	4.0	0.0	4.0
461402	Other Penalties	22.0	27.9	36.7	0.0	28.0	0.0	28.0
475150	Contributions	22.0	29.4	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	1,475.0	605.2	488.3	0.0	497.4	0.0	497.4
325900	Restricted FB - Gov	0.0	868.0	1,800.0	0.0	500.0	0.0	500.0
150	Fund Balance	0.0	868.0	1,800.0	0.0	500.0	0.0	500.0
TOTAL REVENUE		1,481.1	1,476.7	2,288.3	0	997.4	0.0	997.4
520100	Exempt Perm Positions P/T&F/T	100.5	83.5	86.1	84.7	87.1	0.0	87.1
520300	Classified Perm Positions F/T	88.2	91.5	94.9	92.8	97.9	0.0	97.9
520700	Overtime & Other Premium Pay	0.0	0.0	0.0	0.0	0.0	0.0	0.0
520710	Longevity Pay	0.0	0.0	0.0	0.0	6.0	0.0	6.0
521100	Group Insurance Premium	41.7	34.8	35.9	40.1	35.9	0.0	35.9
521200	Retirement Contributions	32.9	34.6	33.7	33.9	33.7	0.0	33.7
521300	F I C A	13.1	13.1	10.9	10.9	12.0	0.0	12.0
521400	Workers' Comp Assessment Fee	0.0	0.0	0.0	0.0	0.0	0.0	0.0
521410	GSD Work Comp Insur Premium	0.2	0.2	0.2	0.0	0.2	0.0	0.2
521600	Employee Liability Ins Premium	1.0	1.0	1.5	0.0	1.5	0.0	1.5
521700	RHC Act Contributions	3.5	3.6	3.5	3.5	3.6	0.0	3.6
200	Personal services and employee benef	281.1	262.3	266.7	265.9	277.9	0.0	277.9
535200	Professional Services	109.4	47.8	94.4	0.0	94.4	0.0	94.4
535309	Other Services - Interagency	0.0	3.2	3.2	0.0	3.2	0.0	3.2
535400	Audit Services	9.0	10.0	10.5	0.0	10.9	0.0	10.9

BU PCode Department
47900 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26	2025-26	2026-27	2027-28	----- FY 2028 Agency Request -----		
		Opbud	Actuals	Opbud	PCF Proj	Base	Expansion	Total
535600	IT Services	10.0	8.3	10.0	0.0	39.0	0.0	39.0
300	Contractual services	128.4	69.3	118.1	0.0	147.5	0.0	147.5
542100	Employee I/S Mileage & Fares	0.2	0.0	0.1	0.0	0.1	0.0	0.1
542300	Brd & Comm Mbr Meals & Lodging	7.5	1.3	1.0	0.0	1.3	0.0	1.3
542310	Brd & Comm Mbr Mileage & Fares	0.0	2.5	7.0	0.0	4.0	0.0	4.0
543200	Maint - Furn, Fixt, Equipment	0.7	0.4	0.7	0.0	0.5	0.0	0.5
543500	Maint - Supplies	0.0	0.2	0.1	0.0	0.2	0.0	0.2
543830	IT HW/SW Agreements	20.1	37.8	39.0	0.0	10.0	0.0	10.0
544000	Supply Inventory IT	1.0	0.0	0.4	0.0	0.1	0.0	0.1
544100	Supplies-Office Supplies	0.5	0.3	0.5	0.0	0.5	0.0	0.5
545600	Reporting & Recording	0.5	0.0	0.5	0.0	0.4	0.0	0.4
545700	ISD Services	0.3	4.4	7.2	0.0	7.2	0.0	7.2
545710	DOIT HCM Assessment Fees	1.1	1.1	1.1	0.0	1.1	0.0	1.1
545900	Printing & Photo Services	0.1	0.3	0.1	0.0	0.3	0.0	0.3
546100	Postage & Mail Services	1.0	1.0	1.0	0.0	1.0	0.0	1.0
546320	Utilities - Electricity	1.5	1.4	1.5	0.0	2.0	0.0	2.0
546340	Utilities - Natural Gas	0.7	0.5	0.7	0.0	0.7	0.0	0.7
546400	Rent Of Land & Buildings	25.4	26.4	26.4	0.0	26.4	0.0	26.4
546500	Rent Of Equipment	0.8	0.8	0.8	0.0	0.8	0.0	0.8
546610	DOIT Telecommunications	8.0	12.1	12.7	0.0	12.7	0.0	12.7
546700	Subscriptions/Dues/License Fee	0.5	0.5	0.5	0.0	0.5	0.0	0.5
546800	Employee Training & Education	0.0	0.0	0.5	0.0	0.5	0.0	0.5
546900	Advertising	1.5	0.0	1.5	0.0	1.5	0.0	1.5
547440	Grants To Other Entities	1,000.0	1,000.0	1,800.0	0.0	500.0	0.0	500.0
547900	Miscellaneous Expense	0.2	0.0	0.2	0.0	0.2	0.0	0.2
400	Other	1,071.6	1,091.0	1,903.5	0.0	572.0	0.0	572.0
TOTAL EXPENSE		1,481.1	1,422.6	2,288.3	265.86	997.4	0.0	997.4
810	Permanent	3.00	3.00	3.00	3.00	0.00	0.00	0.00
810	Permanent	3.00	3.00	3.00	3.00	0.00	0.00	0.00
TOTAL FTE POSITIONS		3.00	3.00	3.00	3.00	0.00	0.00	0.00

BU Fund
47900 07400

S-8 Financial Summary by Fund Level

(Dollars in Thousands)

	2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	Base	----- FY 2028 Agency Request ----- Expansion	Total
REVENUE							
111 General Fund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0
112 Other Transfers	6.1	3.5	0.0	0.0	0.0	0.0	0.0
130 Other Revenues	475.0	473.3	488.3	0.0	477.4	0.0	477.4
REVENUE, TRANSFERS	481.1	476.8	488.3	0	477.4	0.0	477.4
REVENUE	481.1	476.8	488.3	0	477.4	0.0	477.4
EXPENSE							
200 Personal services and employee benefits	281.1	262.3	266.7	265.9	277.9	0.0	277.9
300 Contractual services	128.4	69.3	118.1	0.0	147.5	0.0	147.5
400 Other	71.6	91.0	103.5	0.0	72.0	0.0	72.0
EXPENDITURES	481.1	422.6	488.3	265.86	497.4	0.0	497.4
EXPENSE	481.1	422.6	488.3	265.86	497.4	0.0	497.4
FTE POSITIONS							
810 Permanent	3.00	3.00	3.00	3.00	0.00	0.00	0.00
FTEs	3.00	3.00	3.00	3.00	0.00	0.00	0.00
FTE POSITIONS	3.00	3.00	3.00	3.00	0.00	0.00	0.00

State of New Mexico
S-8 Financial Summary by Fund Level
(Dollars in Thousands)

BU Fund
47900 20890

	2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	Base	----- FY 2028 Agency Request ----- Expansion	Total
REVENUE							
130 Other Revenues	1,000.0	132.0	0.0	0.0	20.0	0.0	20.0
150 Fund Balance	0.0	868.0	1,800.0	0.0	500.0	0.0	500.0
REVENUE, TRANSFERS	1,000.0	1,000.0	1,800.0	0	520.0	0.0	520.0
REVENUE	1,000.0	1,000.0	1,800.0	0	520.0	0.0	520.0
EXPENSE							
400 Other	1,000.0	1,000.0	1,800.0	0.0	500.0	0.0	500.0
EXPENDITURES	1,000.0	1,000.0	1,800.0	0	500.0	0.0	500.0
EXPENSE	1,000.0	1,000.0	1,800.0	0	500.0	0.0	500.0

S-8 Financial Summary by Fund Level

(Dollars in Thousands)

BU PCode Department Fund
47900 P683 000000 07400

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	Base	----- FY 2028 Agency Request ----- Expansion	Total
REVENUE								
111	General Fund Transfers	0.0	0.0	0.0	0.0	0.0	0.0	0.0
112	Other Transfers	6.1	3.5	0.0	0.0	0.0	0.0	0.0
130	Other Revenues	475.0	473.3	488.3	0.0	477.4	0.0	477.4
REVENUE, TRANSFERS		481.1	476.8	488.3	0.0	477.4	0.0	477.4
REVENUE		481.1	476.8	488.3	0.0	477.4	0.0	477.4
EXPENSE								
200	Personal services and employee benefits	281.1	262.3	266.7	265.9	277.9	0.0	277.9
300	Contractual services	128.4	69.3	118.1	0.0	147.5	0.0	147.5
400	Other	71.6	91.0	103.5	0.0	72.0	0.0	72.0
EXPENDITURES		481.1	422.6	488.3	265.86	497.4	0.0	497.4
EXPENSE		481.1	422.6	488.3	265.86	497.4	0.0	497.4
FTE POSITIONS								
810	Permanent	3.00	3.00	3.00	3.00	0.00	0.00	0.00
FTEs		3.00	3.00	3.00	3.00	0.00	0.00	0.00
FTE POSITIONS		3.00	3.00	3.00	3.00	0.00	0.00	0.00

State of New Mexico
S-8 Financial Summary by Fund Level
(Dollars in Thousands)

BU PCode Department Fund
47900 P683 000000 20890

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	Base	----- FY 2028 Agency Request ----- Expansion	Total
REVENUE								
130	Other Revenues	1,000.0	132.0	0.0	0.0	20.0	0.0	20.0
150	Fund Balance	0.0	868.0	1,800.0	0.0	500.0	0.0	500.0
REVENUE, TRANSFERS		1,000.0	1,000.0	1,800.0	0.0	520.0	0.0	520.0
REVENUE		1,000.0	1,000.0	1,800.0	0.0	520.0	0.0	520.0
EXPENSE								
400	Other	1,000.0	1,000.0	1,800.0	0.0	500.0	0.0	500.0
EXPENDITURES		1,000.0	1,000.0	1,800.0	0	500.0	0.0	500.0
EXPENSE		1,000.0	1,000.0	1,800.0	0	500.0	0.0	500.0

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: Board of Veterinary Medicine Business Unit: 47900
Fund Name: NM Bd/Veterinary Exam Fund Number: 07400
Legal Auth. _____

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet
Report at close of FY26 137,200

ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD
Reports at close of FY26 0
Other (explain in detail) 0

Deduct:

Liabilities not reflected in FCD Reports at close of FY26 0
Fund balance designated by law for future expenditure (non-reverting funds) 0
Amount due to State General Fund or other fund designated by statute 0
Other (explain in detail) 0
FY26 revision not reflected in liabilities 0

Total Adjustments 0

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26 137,200

Add:

Projected revenue/sources (less fund balance budgeted) for FY27 486,000

Deduct:

Projected total expenditures for FY27 (486,000)

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27 137,200

Add:

Projected revenue/sources (less fund balance requested) for FY28 0

Deduct:

Total expenditures budgeted in appropriation request 0

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28 137,200

APPROPRIATION REQUEST

FORM S-10 FUND BALANCE PROJECTION

(In Whole Dollars)

Agency: Board of Veterinary Medicine Business Unit: 47900
Fund Name: ANIMAL CARE & FACILITY FUND Fund Number: 20890
Legal Auth. _____

BEGINNING BALANCE

Unreserved, undesignated fund balance (not cash balance) from SHARE NMS006GL Balance Sheet
Report at close of FY26 2,944,600

ADJUSTMENTS

Add:

Interfund receivables, accounts receivables, and other assets not reflected in fund balance from FCD
Reports at close of FY26 0

Other (explain in detail) 0

Deduct:

Liabilities not reflected in FCD Reports at close of FY26 0

Fund balance designated by law for future expenditure (non-reverting funds) 0

Amount due to State General Fund or other fund designated by statute 0

Other (explain in detail) 0

FY26 revision not reflected in liabilities 0

Total Adjustments 0

ADJUSTED UNRESERVED, UNDESIGNATED FUND BALANCE at close of FY26 2,944,600

Add:

Projected revenue/sources (less fund balance budgeted) for FY27 750,000

Deduct:

Projected total expenditures for FY27 (1,800,000)

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY27 1,894,600

Add:

Projected revenue/sources (less fund balance requested) for FY28 500,000

Deduct:

Total expenditures budgeted in appropriation request (500,000)

ADJUSTED UNRESERVED/UNDESIGNATED FUND BALANCE at close of FY28 1,894,600

State of New Mexico
S-13 Line Items by Business Unit Expenditures
(Dollars in Thousands)

BusUnit		Line Item		2025-26	2026-27	Request		Recommendation		Opbud	
				Actuals	Opbud	Base	Expansion	Base	Expansion		
47900	P683-R	Veterinary Licensing & Regulation	520100	Exempt Perm Positions P/T&F/T	83.47	86.1	87.1	0	0	0	0.0
			520300	Classified Perm Positions F/T	91.47	94.9	97.9	0	0	0	0.0
			520710	Longevity Pay	0	0	6	0	0	0	0.0
			521100	Group Insurance Premium	34.82	35.9	35.9	0	0	0	0.0
			521200	Retirement Contributions	34.64	33.7	33.7	0	0	0	0.0
			521300	F I C A	13.12	10.9	12	0	0	0	0.0
			521400	Workers' Comp Assessment Fee	0.03	0	0	0	0	0	0.0
			521410	GSD Work Comp Insur Premium	0.2	0.2	0.2	0	0	0	0.0
			521600	Employee Liability Ins Premium	1	1.5	1.5	0	0	0	0.0
			521700	RHC Act Contributions	3.6	3.5	3.6	0	0	0	0.0
			535200	Professional Services	47.79	94.4	94.4	0	0	0	0.0
			535309	Other Services - Interagency	3.21	3.2	3.2	0	0	0	0.0
			535400	Audit Services	9.96	10.5	10.9	0	0	0	0.0
			535600	IT Services	8.34	10	39	0	0	0	0.0
			542100	Employee I/S Mileage & Fares	0	0.1	0.1	0	0	0	0.0
			542300	Brd & Comm Mbr Meals & Lodgin	1.32	1	1.3	0	0	0	0.0
			542310	Brd & Comm Mbr Mileage & Fares	2.49	7	4	0	0	0	0.0
			543200	Maint - Furn, Fixt, Equipment	0.39	0.7	0.5	0	0	0	0.0
			543500	Maint - Supplies	0.17	0.1	0.2	0	0	0	0.0
			543830	IT HW/SW Agreements	37.84	39	10	0	0	0	0.0
			544000	Supply Inventory IT	0	0.4	0.1	0	0	0	0.0
			544100	Supplies-Office Supplies	0.33	0.5	0.5	0	0	0	0.0
			545600	Reporting & Recording	0	0.5	0.4	0	0	0	0.0
			545700	ISD Services	4.35	7.2	7.2	0	0	0	0.0
			545710	DOIT HCM Assessment Fees	1.05	1.1	1.1	0	0	0	0.0
			545900	Printing & Photo Services	0.25	0.1	0.3	0	0	0	0.0
			546100	Postage & Mail Services	1	1	1	0	0	0	0.0
			546320	Utilities - Electricity	1.38	1.5	2	0	0	0	0.0
			546340	Utilities - Natural Gas	0.52	0.7	0.7	0	0	0	0.0
			546400	Rent Of Land & Buildings	26.4	26.4	26.4	0	0	0	0.0
			546500	Rent Of Equipment	0.84	0.8	0.8	0	0	0	0.0
			546610	DOIT Telecommunications	12.13	12.7	12.7	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

			546700	Subscriptions/Dues/License Fee	0.53	0.5	0.5	0	0	0	0.0
			546800	Employee Training & Education	0	0.5	0.5	0	0	0	0.0
			546900	Advertising	0	1.5	1.5	0	0	0	0.0
			547440	Grants To Other Entities	1,000	1,800	500	0	0	0	0.0
			547900	Miscellaneous Expense	0	0.2	0.2	0	0	0	0.0
Subtotal for:	47900	P683-R	Veterinary Licensing & Regulatc		1,422.62	2,288.3	997.4	0	0	0	0.0
47900					1,422.62	2,288.3	997.4	0	0	0	0.0

Totals by Line Item

BusUnit	Line Item		2025-26	2026-27	Request		Recommendation		Opbud
			Actuals	Opbud	Base	Expansion	Base	Expansion	
47900	520100	Exempt Perm Positions P/T&F/T	83.47	86.1	87.1	0	0	0	0.0
	520300	Classified Perm Positions F/T	91.47	94.9	97.9	0	0	0	0.0
	520710	Longevity Pay	0	0	6	0	0	0	0.0
	521100	Group Insurance Premium	34.82	35.9	35.9	0	0	0	0.0
	521200	Retirement Contributions	34.64	33.7	33.7	0	0	0	0.0
	521300	F I C A	13.12	10.9	12	0	0	0	0.0
	521400	Workers' Comp Assessment Fee	0.03	0	0	0	0	0	0.0
	521410	GSD Work Comp Insur Premium	0.2	0.2	0.2	0	0	0	0.0
	521600	Employee Liability Ins Premium	1	1.5	1.5	0	0	0	0.0
	521700	RHC Act Contributions	3.6	3.5	3.6	0	0	0	0.0
	535200	Professional Services	47.79	94.4	94.4	0	0	0	0.0
	535309	Other Services - Interagency	3.21	3.2	3.2	0	0	0	0.0
	535400	Audit Services	9.96	10.5	10.9	0	0	0	0.0
	535600	IT Services	8.34	10	39	0	0	0	0.0
	542100	Employee I/S Mileage & Fares	0	0.1	0.1	0	0	0	0.0
	542300	Brd & Comm Mbr Meals & Lodging	1.32	1	1.3	0	0	0	0.0
	542310	Brd & Comm Mbr Mileage & Fares	2.49	7	4	0	0	0	0.0
	543200	Maint - Furn, Fixt, Equipment	0.39	0.7	0.5	0	0	0	0.0
	543500	Maint - Supplies	0.17	0.1	0.2	0	0	0	0.0

State of New Mexico

S-13 Line Items by Business Unit Expenditures

(Dollars in Thousands)

543830	IT HW/SW Agreements	37.84	39	10	0	0	0	0.0
544000	Supply Inventory IT	0	0.4	0.1	0	0	0	0.0
544100	Supplies-Office Supplies	0.33	0.5	0.5	0	0	0	0.0
545600	Reporting & Recording	0	0.5	0.4	0	0	0	0.0
545700	ISD Services	4.35	7.2	7.2	0	0	0	0.0
545710	DOIT HCM Assessment Fees	1.05	1.1	1.1	0	0	0	0.0
545900	Printing & Photo Services	0.25	0.1	0.3	0	0	0	0.0
546100	Postage & Mail Services	1	1	1	0	0	0	0.0
546320	Utilities - Electricity	1.38	1.5	2	0	0	0	0.0
546340	Utilities - Natural Gas	0.52	0.7	0.7	0	0	0	0.0
546400	Rent Of Land & Buildings	26.4	26.4	26.4	0	0	0	0.0
546500	Rent Of Equipment	0.84	0.8	0.8	0	0	0	0.0
546610	DOIT Telecommunications	12.13	12.7	12.7	0	0	0	0.0
546700	Subscriptions/Dues/License Fee	0.53	0.5	0.5	0	0	0	0.0
546800	Employee Training & Education	0	0.5	0.5	0	0	0	0.0
546900	Advertising	0	1.5	1.5	0	0	0	0.0
547440	Grants To Other Entities	1,000	1,800	500	0	0	0	0.0
547900	Miscellaneous Expense	0	0.2	0.2	0	0	0	0.0
Grand Total		1,422.62	2,288.3	997.4	0	0	0	0.0

Program Description:

The Board's primary function of licensing individuals practicing in the veterinary medical field is to ensure those individuals maintain the highest level of competency and are operating in compliance with all laws and rules. Individuals who practice without a license or certificate could pose a health risk, not only to the animals they treat, but to the general public.

The regulatory/discipline function of the Board is imperative to public safety by holding individuals within the veterinary medical field accountable for violating the NM Veterinary Practice Act and those rules related to veterinary practice. It allows for NM citizens to file complaints against those in the field for alleged malpractice, negligence or any other violations.

The Board also regulates animal shelters. Recently the Board was able to adopt a set of Minimum Standards for animal shelters, something that had long been overdue in New Mexico. These standards help to ensure the safety and humane treatment of animals in the shelters. These standards also ensure that animals adopted from shelters are safe for adoption.

Finally, the Board serves as the administrative agency for the NM Animal Care and Facility Fund. This fund was created by statute to address the overpopulation of dogs and cats in the State by providing funding to low-income individuals to have their pets spayed or neutered. This will be the second year that we have opened the spay/neuter grant application. This year we have \$1.8 million budgeted.

Major Issues and Accomplishments:

The Board has realized some cost savings by making our processes more efficient and streamlined. The agency has made all license renewals and license applications electronic, making the licensing process easier and more timely. The new client data system rolled out April 2025 for the licensee renewals and we are in the process of having all new applications being on-line. A member of the public can now file a complaint against a veterinarian by submitting their information on-line.

The agency is currently with NM Dept. Of Information Technology (DoIT) system for it's IT and communication needs. We can now move forward with accepting ACH payments in the future.

The Shelter Committee is very engaged and diligent in their efforts to create and fund New Mexico's Spay and Neuter Program. The Committee accepted applications from organizations in FY27 and there will be \$1,800,000 of the grant money awarded to the organizations that sent in their applications once they are graded by the committee. The Committee will then make the recommendations to the Board for the awarding of grants from the Animal Care and Facility Fund. We were able to use some of the supplemental money to hire a Dr to inspect 12 shelters in FY26. Up until then, shelters had never been inspected.

Overview of Request:

This year's request includes the \$500,000 in the Grants to other entities, as the Board is hoping give out that money through the NM Spay and Neuter program in FY28. 08/19/2026, I have been informed from the AG's office and the Dept of Agriculture that the \$1.8million we were to disburse in FY27 has now been put on-hold.

Programmatic Changes:

The fee structure for the Board of Veterinary Medicine was increased by 25%, and took effect in January 2025, but even with this increase, we are still at a shortfall. We have 315+ facilities that have to be inspected bi-annually, and we have to hire 2 inspectors to complete the inspections annually.

Base Budget Justification:

This year's request includes the \$500,000.00 in Grants to Other Entities as the Board is hoping to award that amount in FY28 to organizations applying through the Spay and Neuter Program. The combined requested amount exceeded \$2,700,000.00 for the FY27 Grant application period, which is now halted due to a motion that was filed. The AG's office is working on this situation.

REV EXP COMPARISON

(Dollars in Thousands)

47900 - Board of Veterinary Medicine

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES	0.0	997.4	0.0	0.0	997.4
Personal services and employee benefits	0.0	277.9	0.0	0.0	277.9
Contractual services	0.0	147.5	0.0	0.0	147.5
Other	0.0	572.0	0.0	0.0	572
USES Total:	0.0	997.4	0.0	0.0	997.4
 Net:	 0.0	 0.0	 0.0	 0.0	 0.0

REV EXP COMPARISON

(Dollars in Thousands)

47900 - Board of Veterinary Medicine

P683 - Veterinary Licensing & Regulatory

	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	0.0	997.4	0.0	0.0	997.4
Personal services and employee benefits	0.0	277.9	0.0	0.0	277.9
Contractual services	0.0	147.5	0.0	0.0	147.5
Other	0.0	572.0	0.0	0.0	572
USES Total:	0.0	997.4	0.0	0.0	997.4
Net:	0.0	0.0	0.0	0.0	0.0

Veterinary Licensing & Regulatory

State of New Mexico

BU PCode
47900 P683E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
07400	520100	Exempt Perm Positions P/T&F/T	83.5	86.1	84.36	0.0	87.1	0.0	0.0	87.1	
07400	520300	Classified Perm Positions F/T	91.5	94.9	93.15	0.0	97.9	0.0	0.0	97.9	
07400	520700	Overtime & Other Premium Pay	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
07400	520710	Longevity Pay	0.0	0.0	0	0.0	6.0	0.0	0.0	6.0	Longevity Pay
07400	521100	Group Insurance Premium	34.8	35.9	40.06	0.0	35.9	0.0	0.0	35.9	
07400	521200	Retirement Contributions	34.6	33.7	33.88	0.0	33.7	0.0	0.0	33.7	
07400	521300	F I C A	13.1	10.9	10.92	0.0	12.0	0.0	0.0	12.0	
07400	521400	Workers' Comp Assessment Fee	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
07400	521410	GSD Work Comp Insur Premium	0.2	0.2	0	0.0	0.2	0.0	0.0	0.2	
07400	521600	Employee Liability Ins Premium	1.0	1.5	0	0.0	1.5	0.0	0.0	1.5	
07400	521700	RHC Act Contributions	3.6	3.5	3.52	0.0	3.6	0.0	0.0	3.6	
	200	Personal services and employee benef	262.3	266.7	265.89	0.0	277.9	0.0	0.0	277.9	
07400	542100	Employee I/S Mileage & Fares	0.0	0.1	0	0.0	0.1	0.0	0.0	0.1	
07400	542300	Brd & Comm Mbr Meals & Lodging	1.3	1.0	0	0.0	1.3	0.0	0.0	1.3	
07400	542310	Brd & Comm Mbr Mileage & Fares	2.5	7.0	0	0.0	4.0	0.0	0.0	4.0	
07400	543200	Maint - Furn, Fixt, Equipment	0.4	0.7	0	0.0	0.5	0.0	0.0	0.5	
07400	543500	Maint - Supplies	0.2	0.1	0	0.0	0.2	0.0	0.0	0.2	
07400	543830	IT HW/SW Agreements	37.8	39.0	0	0.0	10.0	0.0	0.0	10.0	In FY27 DFA instructed us to use a 300 category for our client data system, so we will move \$29K from 543830 to 535600.
07400	544000	Supply Inventory IT	0.0	0.4	0	0.0	0.1	0.0	0.0	0.1	
07400	544100	Supplies-Office Supplies	0.3	0.5	0	0.0	0.5	0.0	0.0	0.5	
07400	545600	Reporting & Recording	0.0	0.5	0	0.0	0.4	0.0	0.0	0.4	
07400	545700	ISD Services	4.4	7.2	0	0.0	7.2	0.0	0.0	7.2	
07400	545710	DOIT HCM Assessment Fees	1.1	1.1	0	0.0	1.1	0.0	0.0	1.1	
07400	545900	Printing & Photo Services	0.3	0.1	0	0.0	0.3	0.0	0.0	0.3	
07400	546100	Postage & Mail Services	1.0	1.0	0	0.0	1.0	0.0	0.0	1.0	
07400	546320	Utilities - Electricity	1.4	1.5	0	0.0	2.0	0.0	0.0	2.0	
07400	546340	Utilities - Natural Gas	0.5	0.7	0	0.0	0.7	0.0	0.0	0.7	
07400	546400	Rent Of Land & Buildings	26.4	26.4	0	0.0	26.4	0.0	0.0	26.4	
07400	546500	Rent Of Equipment	0.8	0.8	0	0.0	0.8	0.0	0.0	0.8	
07400	546610	DOIT Telecommunications	12.1	12.7	0	0.0	12.7	0.0	0.0	12.7	
07400	546700	Subscriptions/Dues/License Fee	0.5	0.5	0	0.0	0.5	0.0	0.0	0.5	
07400	546800	Employee Training & Education	0.0	0.5	0	0.0	0.5	0.0	0.0	0.5	

Veterinary Licensing & Regulatory

State of New Mexico

BU PCode
47900 P683

E4 PCode Detail
(Dollars in Thousands)

Fund	Account	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
07400	546900 Advertising	0.0	1.5	0	0.0	1.5	0.0	0.0	1.5	
07400	547900 Miscellaneous Expense	0.0	0.2	0	0.0	0.2	0.0	0.0	0.2	
20890	547440 Grants To Other Entities	1,000.0	1,800.0	0	0.0	500.0	0.0	0.0	500.0	
	400 Other	1,091.0	1,903.5	0	0.0	572.0	0.0	0.0	572.0	
TOTAL EXPENSE		1,353.3	2,170.2		0.0	849.9	0.0	0.0	849.9	

Veterinary Licensing & Regulatory

BU PCode
47900 P683State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2028 Agency Request					Total	Justification
					GF	OSF	ISF/IAT	FF			
07400	535200	Professional Services	1000	Complaint Investigator and inspectors	47.8	0.0	94.4	0.0	0.0	94.4	
07400	535309	Other Services - Interagency	1000		3.2	0.0	3.2	0.0	0.0	3.2	
07400	535400	Audit Services	1000	Annual Audit	10.0	0.0	10.9	0.0	0.0	10.9	
07400	535600	IT Services	1000		8.3	0.0	39.0	0.0	0.0	39.0	We took \$29k from 543830 as DFA instructed us that we were using the incorrect code in FY27.
TOTAL EXPENSE					69.3	0.0	147.5	0.0	0.0	147.5	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 47900 Board of Veterinary Medicine

Program: P683 Veterinary Licensing & Regulatory

The purpose of the veterinary licensing and regulatory program is to regulate the profession of veterinary medicine in accordance with the Veterinary Practice Act and to promote continuous improvement in veterinary practices and management to protect the public.

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Outcome	Number of inspected shelters meeting minimum standards	45	12	Yes	We had the inspector inspect 12 shelters, and they all passed.
Outcome	Percent of inspected facilities meeting minimum standards	98%	98%	Yes	We had approximately 145 facilities inspected in FY26, and only 1 failed.
Output	Number of bovine artificial insemination or bovine pregnancy diagnosis permits issued annually	25	23	No	This is not a very popular category, so if we can maintain the number we have, that would be very good.
Output	Number of facilities inspected annually	150	145	No	Because we received \$125,000 in supplemental money, we were able to hire 2 facility inspectors.
Output	Number of facility licenses issued annually	315	332	Yes	We are hoping to retain close to 100% of the facilities this renewal period (09/30/2026).
Output	Number of licenses issued to shelters	32	39	Yes	No shelters closed in FY26, and we had 1 new one open up in Tucumcari.
Output	Number of months to resolution of disciplinary matter	7	7	Yes	We have only 1 investigator, and the complaints have risen in FY26 and so far in FY27.
Output	Number of registered veterinary technician licenses issued annually	260	283	Yes	Annually we gain approximately 20 new RVT's, and we try to retain as many as possible during the annual renewal which is December 31st of every year.
Output	Number of veterinarian licenses issued annually	1,160	1,134	Yes	Annually, we gain approximately 40-60 new Dr's, but we also lose some annually, as they move out of state and do not renew.

Board of Veterinary Medicine

Performance Measures Summary

P683 Veterinary Licensing & Regulatory

Purpose: The purpose of the veterinary licensing and regulatory program is to regulate the profession of veterinary medicine in accordance with the Veterinary Practice Act and to promote continuous improvement in veterinary practices and management to protect the public.

Performance Measures:		2024-25 Actual	2025-26 Actual	2026-27 Budget	2027-28 Request	2027-28 Recomm
Output	Number of facility licenses issued annually	329	332	335	340	
Output	Number of facilities inspected annually	70	145	150	150	
Output	Number of registered veterinary technician licenses issued annually	259	283	260	290	
Output	Number of veterinarian licenses issued annually	1,135	1,134	1,140	1,144	
Output	Number of bovine artificial insemination or bovine pregnancy diagnosis permits issued annually	23	23	25	25	
Output	Number of months to resolution of disciplinary matter	10	7	7	7	
Output	Number of licenses issued to shelters	32	39	33	42	
Outcome	Percent of inspected facilities meeting minimum standards	98%	98%	98%	98%	
Outcome	Number of inspected shelters meeting minimum standards	0	12	33	12	

State of New Mexico
Board of Veterinary Medicine

MICHELLE LUJÁN GRISHAM
Governor

Lawrence D. Young, DVM
Chair



Deborah L. Schenk
Executive Director and CFO



New Mexico Board of Veterinary Medicine
Veterinary Licensing and Regulation

STRATEGIC PLAN
FY 28

**State of New Mexico
Board of Veterinary Medicine**



MISSION

To protect the public by promoting quality veterinary care through regulation of the practice of veterinary medicine in the state of New Mexico. To be a resource in aiding and disseminating current information affecting the public, applicants, licensees, and permittees.

PHILOSOPHY

- **Holding the offices and the actions as a board to a higher standard as we endeavor to fairly and judiciously enforce the Veterinary Practice Act, Animal Sheltering Act and rules promulgated by the board.**
- **Striving to improve the practice and management of veterinary medicine to benefit the Board's constituency comprised of the public, licensed veterinarians, registered veterinary technicians, bovine artificial insemination technicians, bovine pregnancy diagnosis technicians, and veterinary facilities.**
- **Initiating jurisdiction over sheltering providers comprised of euthanasia technicians, euthanasia instructors, and animal shelters.**
- **Expecting excellence in the quality of services extended by the Executive Director and staff in the daily operations of the board office.**

**State of New Mexico
Board of Veterinary Medicine**



GOALS:

I. EXAMINATION, LICENSURE & PRACTICE STANDARDS:

All veterinarians, veterinary technicians, euthanasia instructors, and euthanasia technicians working in New Mexico will be tested and licensed to work according to established minimum standards for quality and professionalism as set forth in the Veterinary Practice Act and the board promulgated rules. All bovine artificial insemination technicians and/or bovine pregnancy diagnosis technicians working in New Mexico will be permitted as set forth in the Board rules.

Effecting minimum standards for New Mexico animal shelters.

II. COMPLIANCE & CORRECTIVE ACTION/ DISCIPLINE:

Each formal written complaint filed and other incidents of alleged violations of the Veterinary Practice Act will be investigated thoroughly. Appropriate action will be taken to reach a resolution to ensure compliance with the Veterinary Practice Act and the Board rules.

III. FACILITIES MANAGEMENT STANDARDS & EDUCATION:

All veterinary facilities in New Mexico will be operated and managed according to established minimum standards of the rules for services provided by veterinary medical facilities.

All animal shelters will be operated and managed according to established sheltering minimum standards for sheltering services.

IV. OFFICE ADMINISTRATION AND COMMUNICATIONS:

Provide licensees, permittees, applicants, and members of the public with prompt service and accurate responses to inquiries and requests.

**State Of New Mexico
Board of Veterinary Medicine**



**I. GOAL - EXAMINATION, LICENSURE & PRACTICE
STANDARDS:**

All veterinarians and veterinary technicians will be licensed; all bovine artificial insemination and bovine pregnancy diagnosis technicians will be permitted; all veterinary facilities will be licensed. Services shall be provided according to established standards for quality and professionalism as set forth in the Veterinary Practice Act and Board rules.

All euthanasia technicians will be licensed, and all euthanasia instructors will be certified while working in New Mexico. All animal sheltering facilities will be licensed. All services shall be provided according to established standards for quality and professionalism as set forth in the Veterinary Practice Act and Board rules.

Key Objectives:

- A. Ensure all veterinarians and veterinary technicians are qualified and licensed to practice in accordance with the New Mexico Veterinary Practice Act and Board rules.
- B. Ensure all bovine artificial insemination and bovine pregnancy diagnosis technicians are qualified and permitted to provide services in accordance with the New Mexico Veterinary Practice Act and Board rules.
- C. Ensure that all euthanasia technicians are qualified and licensed to practice in accordance with the Veterinary Practice Act and Board rules.
- D. Ensure that all euthanasia instructors are qualified and certified in accordance with the Veterinary Practice Act and Board rules.
- E. Ensure that all veterinary facilities are licensed to provide veterinary medical services.
- F. Ensure that all animal shelters are licensed to provide sheltering services.
- G. Maintain a high level of awareness of current licensure, permit and certification requirements and other key state and federal laws and regulations that pertain to veterinary medicine and euthanasia for the veterinary and animal sheltering communities of New Mexico.

- H. Uphold the Board's regulatory functions in accordance with New Mexico Laws; the Veterinary Practice Act; the Animal Sheltering Act; the Uniform Licensing Act; and New Mexico Administrative Code.
-

Strategies and Activities

- A. Maintain efficient and effective examination, licensing and renewal systems.
- Regularly review and improve the application and licensing requirements; application and renewal forms; as well as state examination content.
 - Assist applicants and licensees telephonically, electronically, and through written correspondence.
 - Conduct state examinations for veterinarians and veterinary technician applicants.
 - Conduct state examinations for certification of euthanasia instructors.
 - Conduct state written examinations for prospective bovine artificial insemination technicians and/or bovine pregnancy diagnosis technicians.
 - Continually improve methods of delivery to promote awareness of current licensure requirements, laws, regulations and other guidelines to the general public, the veterinary and animal sheltering communities.
 - Continue to send blast emails to licensees pertaining to important information.
 - Continue improving and expanding board website to enable dissemination of information impacting the public, licensees, permittees, and applicants.
 - Update and maintain the Board website links to the Veterinary Practice Act, Board rules, Livestock Code, Criminal Offenses Against Animals, Rabies rules as well as other information links regarding the practice of veterinary medicine.
- B. Maintain clearly written, regularly updated board rules that augment the Veterinary Practice Act and advance quality veterinary services.
- Review the Veterinary Practice and Animal Sheltering Act and Board rules on a regular basis, noting areas that require clarification or modification. Conduct public hearings as required to make changes to the Board rules.
 - Work with New Mexico Veterinary Medical Association and the Legislature to achieve any changes in the Veterinary Practice and Animal Sheltering Acts.
 - Keep current on national and state laws and other state agencies' regulations that pertain to the practice of veterinary medicine by subscribing to professional journals, maintaining membership with the American Association of Veterinary State Boards (AAVSB). Attend AAVSB annual conference and other professional conferences, meetings and seminars.
-

PERFORMANCE MEASURES:

- Number of veterinarian licenses issued annually.
- Number of veterinary technician licenses issued annually.
- Number of euthanasia technician licenses issued annually.
- Number of bovine artificial insemination permits issued annually.

- Number of bovine pregnancy diagnosis permits issued annually.
 - Number of facility licenses issued annually.
 - Number of animal shelter licenses issued annually.
-

**State of New Mexico
Board of Veterinary Medicine**



II. GOAL – FACILITY MANAGEMENT STANDARDS

All veterinary facilities and animal shelters in New Mexico will be operated and managed in accordance with established standards as set forth in the board's rules.

Key Objectives:

- A. All New Mexico fixed and mobile veterinary facilities and animal shelters will conduct business in accordance with minimum standards and best practices.
- B. Inform and promote understanding of established standards and best practices to ensure compliance.

Strategies and Activities:

- A. Develop and maintain facility inspection processes and tracking system to ensure that all veterinary and sheltering provider facilities are inspected in a timely manner, all findings are recorded, and all required corrections are made.
 - Establish a work plan to conduct inspections of all veterinary facilities and animal shelters biennially, documenting all findings and notifying the facility at the time of inspection of the findings.
 - At the time of inspection, we offer on-site counseling and training to correct and improve facility management.
 - Facilities cited for violations of the minimum standards will be required to submit, by a specified date, a written plan of correction which fully rectifies the needed corrections.
 - Conduct follow-up inspection of facilities with serious violations of the minimum standards.
 - B. Regularly assess the general performance and quality of standards of facilities statewide and ascertain the most common issues and concerns related to compliance with minimum standards and best practices.
 - Gather data from inspections, communications with licensees, and other entities, i.e., general public, board, etc. to determine best methods to address issues and concerns.
 - Develop information materials and guidelines for dissemination to licensees.
-

PERFORMANCE MEASURES:

- Number of veterinary facilities inspected annually
 - Number of animal shelters inspected annually
 - Number of veterinary facilities meeting minimum standards
 - Number of animal shelters meeting minimum standards
-

**State of New Mexico
Board of Veterinary Medicine**



III. GOAL – OFFICE ADMINISTRATION AND COMMUNICATIONS

Provide excellent customer service to the public, licensees, permittees, and applicants.

Key Objective:

- A. Provide overall customer service and administrative support to promote excellence in the quality of veterinary services to the public and their animals; and sheltering services in animal shelters as well as excellence in administrative services to the public, licensees, permittees, and applicants.

Strategy and Activities:

- A. Provide timely, efficient, accurate, and constructive support to all constituents.
 - Regularly review and update processes for sending routine communications and information, including renewal notices, license certificates, facility licenses etc. As a streamlining measure, continually make improvements and/or modifications to those documents as necessary.
 - Regularly implement improvements to the database for a better experience for all licensees.
 - Update, improve and maintain electronic communications via website and email transmission for faster, more efficient service to general public, licensees, permittees, applicants, and other professional entities.
 - Update website weekly to provide access to the most current information available to constituents.
 - Provide prompt and courteous service verbally and/or in writing concerning renewals. Process and e-mail license certificates in a timely manner.
 - Update and maintain electronic licensee database with current licensee information.
 - Perform complete internal audit verifying accuracy of database and paper files.

- Provide a process to enable the public to file written complaints concerning veterinary services provided by licensees of the board.
-

PERFORMANCE MEASURES:

- Number of license renewal checks processed next day of receipt
 - Number of applications processed next day of receipt
 - Number of complaints filed
 - Length of time to full resolution of a complaint
-

State of New Mexico
SPECIALS, SUPPLEMENTALS AND DEFICIENCIES DFA

(Prepare separate forms for each request)

BU: 47900
Agency: Board of Veterinary Medicine
Program:
Analyst: Deborah Schenk
Phone: 505-553-7021

Request Type: Special (FY 28)

Rank: 1

TOTAL SOURCES MUST EQUAL TOTAL USES

(Dollars in Thousands)

Sources		Uses	
Revenue Account	Amount	Uses Account	Amount
General Fund Transfers	75.0	Contractual Services	75.0
Total Sources	75.0	Total Uses	75.0
Full Time Equivalents (FTE)			
Type	Amount of FTE	Request is related to a recurring expense	Yes
	0.00	Request is related to a capital request	No
Total FTE	0.00	Request is related to proposed legislation	No

Language requested for inclusion in General Appropriations Act (Please Follow Legislative Bill Drafting Conventions - See Instructions)

For veterinary and shelter inspections.

Justification Quantitative Data (Description)

The inspections of facilities are an important part of what we do at our agency. It is important to make sure all facilities are in compliance with the Practice Act and all rules and regulations. We hope to inspect approximately 150 facilities in FY28.

Request: Provide a brief description of what the request does, how the dollars will be spent and explain why it is a nonrecurring need.

Our agency requires the \$75,000 to be able to contract two facility inspectors for FY28.

Request: How the dollars will be spent.

We will spend the money on two facility inspectors.

Request: Explain why request is nonrecurring need.

We were hopeful to bring in the funding to run our agency for FY28, but we still appear to be short. In FY22, our new Director fired the facility inspector, which freed up over \$59,000. Until the new Director took over, we did not have any inspections for over 3 years, plus during covid (2020), they slowed down to almost nil. We could put in for another license fee increase, but I don't believe we could do so for maybe a year or 2.

Consequences: Provide a brief description of consequences of not funding a performance and accountability task.

We would not be able to hire inspectors for the facilities, and that would be doing a disservice to the general public, our agency, the veterinary clinics and the board members.

Performance: How will agency performance be affected.

It is very important for our agency to be in compliance regarding the facility and shelter inspections. It is in the policy that every facility and shelter must be inspected bi-annually.

Performance: How will agency performance will be improved.

Just knowing that we can run our agency as expected by the State and the public, would take a lot of stress off our shoulders. We always want to be in compliance, but without proper and adequate funding, it is very hard to do so.

Brief description of problem agency is addressing.

Being a self funded agency, it is difficult to keep the agency running with the amount that is currently brought in annually. We raised the fees 25% on most licenses in January 2025, but it is still not enough to fund everything required. We still have to do our own cleaning and shredding, and we pay for our own hand soap as to try and save money. I would like to raise the salary of the Director and change the band pay for the Executive Assistant/CPO, but the funds are just not in the budget. We try our best to retain licensees and do our best to bring in new applicants.