

STATE OF NEW MEXICO ADULT PAROLE BOARD

Michelle Lujan Grisham, Governor

Members

Caryn Apodaca
Dorothy Pouges
Amy Lopez
Roberta Lucero-Ortega
Kristine Ring
Colleen McCarney



Roberta Cohen, Executive Director

Abram Anaya, Chair

Members

Janet Chandler
Anne Murray
Mary Jaramillo-Barraza
Carol Slavens
Whitney Steinmetz
Charles Tully

September 1, 2026

Wayne Propst, Secretary
Department of Finance and Administration
Bataan Memorial Building, Room 190
Santa Fe, NM 87501

Charles Sallee, Director
Legislative Finance Committee
325 Don Gaspar, Suite 101
Santa Fe, NM 87501

RE: New Mexico Adult Parole Board – FY2028 Appropriation Request

Dear Mr. Propst and Director Sallee:

The New Mexico Adult Parole Board (NMAPB) is pleased to submit its agency appropriation request for fiscal year 2028 (FY2028).

The NMAPB is a 15-member volunteer board responsible for conducting parole hearings for individuals incarcerated within New Mexico's statewide correctional system. Currently, the Board has 13 members, with two vacancies, and is supported by six full-time employees. Although the Board members are volunteers, the administrative responsibilities necessary to support the Board's statutory duties are substantial and require significant staff coordination, preparation, review, documentation, and follow-through.

NMAPB staff are responsible for victim notification; processing parole certifications; creating, maintaining, and updating electronic records; preparing case files for Board member review; and managing approximately 20,000 active inmate and parolee files. Staff also administer the Board's financial operations, including processing purchases and payments, reimbursing Board members for authorized per diem and mileage, managing the agency's day-to-day budget, preparing annual appropriation and operating budget requests, and coordinating the annual audit.

A significant portion of the NMAPB staff's workload involves the comprehensive preparation and administration of cases presented to the Board. Staff are responsible for ensuring that case files are complete, organized, accurate, and available to Board members sufficiently in advance of hearings. This work requires coordination with the New Mexico Corrections Department (NMCD), Probation and Parole Division, Public and Private Prison facilities, courts, district attorneys' offices, victim advocates, law enforcement agencies, treatment providers, attorneys, and other stakeholders as appropriate.

Staff responsibilities extend across all hearing types conducted or reviewed by the Board, including Lifer and Indeterminate Sentence Hearings, Youthful Offender Hearings, Sex Offender Review Hearings, Parole Violation Hearings, Executive Clemency Hearings, Administrative Hearings and Reconsideration Hearings.

In addition to preparing individual case files, NMAPB staff coordinate the extensive administrative work necessary to conduct hearings statewide. This includes scheduling cases; coordinating hearing calendars and facilities; communicating with Board members and correctional facilities; preparing and distributing hearing materials; coordinating hearing logistics; maintaining hearing records; documenting Board decisions; preparing parole certificates and other official documents; and ensuring that decisions are properly transmitted to the appropriate agencies and individuals.

Staff must also monitor statutory and administrative deadlines, track pending cases, identify cases requiring additional documentation, respond to inquiries regarding case status, maintain confidentiality and record integrity, and ensure that Board actions are accurately reflected in the agency's electronic and physical records.

The Board's work also requires substantial victim services coordination. Communicating with victim advocates regarding the Board's hearing process and decisions as permitted by law.

These responsibilities are in addition to the ongoing management and maintenance of approximately 20,000 active inmate and parolee files. The volume and complexity of these records require continual quality control, document management, data entry, file review, and coordination with partner agencies.

NMAPB staff are also responsible for the agency's daily financial and administrative operations. These duties include processing purchases and payments, reimbursing volunteer Board members for authorized per diem and mileage, monitoring expenditures, managing the agency's operating budget, preparing annual appropriation requests, preparing annual operating budget requests, coordinating required financial documentation, and assisting with the annual audit.

The Board's administrative workload has increased as staffing has become fully operational and as the agency continues to address the volume and complexity of cases requiring Board review. Maintaining adequate staffing and funding is essential to ensuring that the Board can meet its responsibilities in a timely, accurate, and consistent manner pursuant to State law.

For the past three fiscal years, NMAPB has experienced significant annual increases in employee liability insurance premiums associated with civil rights coverage. Premiums increased from \$10.7 thousand in FY2025; \$33.3 thousand in FY2026; \$58.2 thousand in FY2027, and FY2028 being \$99.4 thousand per GSD FY28 rate sheet.

As a result of these increases, NMAPB anticipates a shortfall in FY2027 in the salaries category and intends to request a supplemental increase. Increases were requested in the FY2027 Appropriation Request but were not awarded.

For FY2028, NMAPB is therefore requesting an increase of \$103.9 thousand in salaries to address the increased insurance premium costs and modest salary adjustments. Because the agency is currently fully staffed and does not anticipate significant vacancy savings during FY2028, adequate salary funding is necessary to maintain current staffing levels.

NMAPB is also requesting an increase of \$2.6 thousand in Contracts to address increased costs associated with human resources and audit services.

For Other Expenditures, NMAPB is requesting an additional \$21.7 thousand. Beginning in FY2026, the agency assumed responsibility for legal settlements required under the Risk Management MOU and anticipates additional settlement-related expenditures during FY2027 and FY2028.

	FY2027	FY2028	Increase
Salaries	\$697.5K	\$801.4K	\$103.9K
Contracts	\$15.7K	\$18.3K	\$2.6K
Other	\$150.1K	\$171.8K	\$21.7K
Total	\$863.3K	\$989.9K	\$128.2K

The New Mexico Adult Parole Board continues to monitor statewide public safety trends and remains committed to working collaboratively with its criminal justice partners and community stakeholders to support successful reentry and reduce recidivism.

Adequate staffing and funding are critical to the Board's ability to fulfill its responsibilities. The work performed by NMAPB staff extends well beyond the administration of individual hearings. Staff provide case management, records management, victim notification, hearing preparation, scheduling, documentation, financial administration, and post-hearing processing necessary for the Board to carry out its responsibilities effectively.

The requested FY2028 funding will assist NMAPB in maintaining sufficient staffing and administrative capacity to support the Board's statewide responsibilities, manage its substantial caseload and records, meet required timelines, and continue providing accurate and consistent case preparation for all individuals appearing before the Board.

Thank you for your consideration of the New Mexico Adult Parole Board's FY2028 appropriation request. Please contact me at (505) 386-6873 if you have any questions or require additional information.

Sincerely,



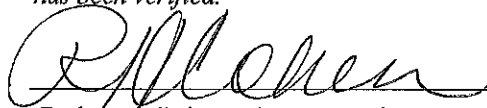
Roberta Cohen
Executive Director
New Mexico Adult Parole Board

**APPROPRIATION REQUEST
CERTIFICATION
FORM S-1**

Agency Name: Adult Parole Board

Business Unit: 76000

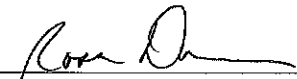
I hereby certify that the accompanying summary and detailed statements are true and correct to the best of my knowledge and belief and that the arithmetic accuracy of all numeric information has been verified.



Roberta Cohen, Agency Director



Abram Anaya, Chair of the Adult Parole Board



Rosan Duran, Contact, Financial Analyst Specialist, CFO, CPO

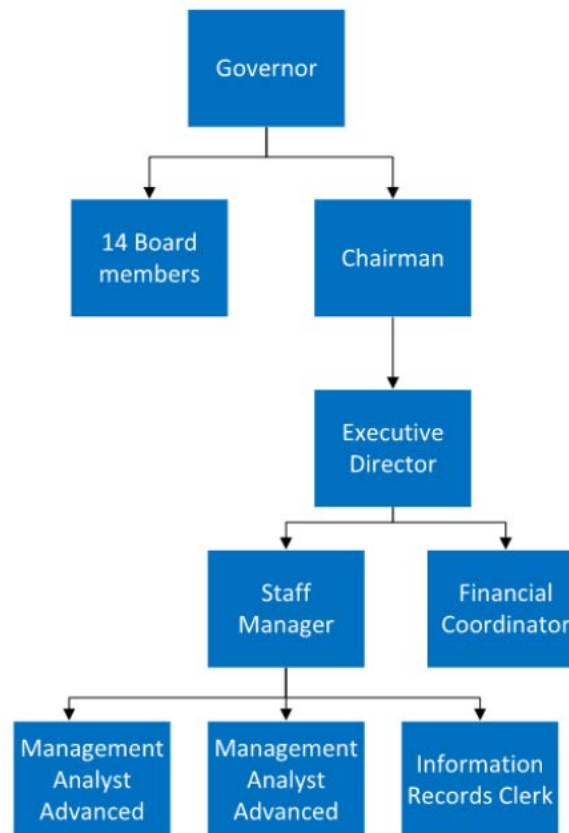
4337 State Road 14
PO Box 27116
Santa Fe, NM 87502
(505) 827-8916

Note: Appropriation Requests for agencies headed by a board or commission must be approved by the board or commission by official action and signed by the chair person. Operating Budget of other agencies must be signed by the director or secretary. Appropriation Requests not properly signed will be returned.

Agency Name: Adult Parole Board
Program Name: _____

Business Unit: 76000
Program Code: P704

**APPROPRIATION REQUEST
ORGANIZATION CHART
FORM S-2**



☐ Check Box if this form is a revision

Revision no: _____

Revision Date: 6/30/2011

Page _____

State of New Mexico
S-8 Financial Summary
(Dollars in Thousands)

BU **PCode** **Department**
76000 P704 000000

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	Base	----- FY 2028 Agency Request ----- Expansion	Total
REVENUE								
111	General Fund Transfers	830.0	812.9	863.3	0.0	991.5	0.0	991.5
112	Other Transfers	0.0	65.7	0.0	0.0	0.0	0.0	0.0
REVENUE, TRANSFERS		830.0	878.6	863.3	0.0	991.5	0.0	991.5
REVENUE		830.0	878.6	863.3	0.0	991.5	0.0	991.5
EXPENSE								
200	Personal services and employee benefits	664.2	634.5	697.5	716.0	801.4	0.0	801.4
300	Contractual services	15.7	17.2	15.7	0.0	18.3	0.0	18.3
400	Other	150.1	137.8	150.1	0.0	171.8	0.0	171.8
EXPENDITURES		830.0	789.5	863.3	716.01	991.5	0.0	991.5
500	Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
OTHER FINANCING USES		0.0	0.0	0.0	0	0.0	0.0	0.0
EXPENSE		830.0	789.5	863.3	716.01	991.5	0.0	991.5
FTE POSITIONS								
810	Permanent	6.00	6.00	6.00	7.00	6.00	0.00	6.00
830	Temporary	0.00	0.00	1.00	0.00	1.00	0.00	1.00
FTEs		6.00	6.00	7.00	7.00	7.00	0.00	7.00
FTE POSITIONS		6.00	6.00	7.00	7.00	7.00	0.00	7.00

CATEGORY TOTALS MUST RECONCILE WITH THE GENERAL FUND COLUMN OF THE **BFM REV EXP COMPARISON AGENCY REPORT**

TYPE IN GREEN CELLS ONLY

ADULT PAROLE BOARD (76000)					
FY28 RECURRING GENERAL FUND: AGENCY APPROPRIATION REQUEST					
CHANGES BY PROGRAM AND CATEGORY					
Adult Parole (P704)	Salaries and Benefits (200's)	Contractual Services (300's)	Other (400's)	Other Financing Uses (500's)	TOTAL
FY27 Operating Budget: General Fund	\$697.5	\$15.7	\$150.1	\$0.0	\$863.3
Increases (Decreases)					
Increase - Employee Liablity Increase to \$99.4K	\$103.9				\$103.9
Increase - Normal increases for HR/Audit services		\$2.6			\$2.6
Increase - Legal settlement payouts			\$21.7		\$21.7
General fund increase/decrease #4 description					\$0.0
General fund increase/decrease #5 description					\$0.0
General fund increase/decrease #6 description					\$0.0
General fund increase/decrease #7 description					\$0.0
General fund increase/decrease #8 description					\$0.0
General fund increase/decrease #9 description					\$0.0
General fund increase/decrease #10 description					\$0.0
General fund increase/decrease #11 description					\$0.0
General fund increase/decrease #12 description					\$0.0
General fund increase/decrease #13 description					\$0.0
General fund increase/decrease #14 description					\$0.0
General fund increase/decrease #15 description					\$0.0
FY28 Request: General Fund	\$801.4	\$18.3	\$171.8	\$0.0	\$991.5
\$ increase over FY27	\$103.9	\$2.6	\$21.7	\$0.0	\$128.2
% increase over FY27	14.9%	16.6%	14.5%	#DIV/0!	14.8%

Parole Board

State of New Mexico

BU PCode Department
76000 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	----- FY 2028 Agency Request -----		
						Base	Expansion	Total
499105	General Fd. Appropriation	830.0	812.9	863.3	0.0	991.5	0.0	991.5
111	General Fund Transfers	830.0	812.9	863.3	0.0	991.5	0.0	991.5
499905	Other Financing Sources	0.0	65.7	0.0	0.0	0.0	0.0	0.0
112	Other Transfers	0.0	65.7	0.0	0.0	0.0	0.0	0.0
TOTAL REVENUE		830.0	878.6	863.3	0	991.5	0.0	991.5
520100	Exempt Perm Positions P/T&F/T	112.8	112.8	120.0	114.0	120.0	0.0	120.0
520300	Classified Perm Positions F/T	260.1	286.3	295.6	401.9	336.8	0.0	336.8
520500	Temporary Positions F/T & P/T	21.9	0.0	5.0	0.0	0.0	0.0	0.0
520700	Overtime & Other Premium Pay	0.0	5.2	0.0	0.0	0.0	0.0	0.0
520710	Longevity Pay	0.0	0.0	0.0	0.0	5.0	0.0	5.0
520800	Annl & Comp Paid At Separation	9.7	0.0	3.0	0.0	0.0	0.0	0.0
521100	Group Insurance Premium	62.7	66.5	71.2	59.6	96.0	0.0	96.0
521200	Retirement Contributions	99.2	77.8	86.0	98.3	86.3	0.0	86.3
521300	F I C A	39.5	29.9	34.0	31.7	34.3	0.0	34.3
521400	Workers' Comp Assessment Fee	0.2	0.1	0.1	0.0	0.1	0.0	0.1
521410	GSD Work Comp Insur Premium	0.4	0.4	0.3	0.0	0.4	0.0	0.4
521500	Unemployment Comp Premium	14.1	14.1	14.1	0.0	14.1	0.0	14.1
521600	Employee Liability Ins Premium	33.3	33.3	58.2	0.0	99.4	0.0	99.4
521700	RHC Act Contributions	10.3	8.1	10.0	10.4	9.0	0.0	9.0
200	Personal services and employee benef	664.2	634.5	697.5	716.0	801.4	0.0	801.4
535309	Other Services - Interagency	6.1	6.4	6.5	0.0	6.9	0.0	6.9
535400	Audit Services	9.6	10.8	9.2	0.0	11.4	0.0	11.4
300	Contractual services	15.7	17.2	15.7	0.0	18.3	0.0	18.3
542100	Employee I/S Mileage & Fares	0.9	1.1	1.1	0.0	1.1	0.0	1.1
542200	Employee I/S Meals & Lodging	0.0	0.8	0.1	0.0	0.1	0.0	0.1
542300	Brd & Comm Mbr Meals & Lodging	85.1	60.4	71.8	0.0	71.8	0.0	71.8
542310	Brd & Comm Mbr Mileage & Fares	21.0	13.5	18.0	0.0	18.0	0.0	18.0
542700	Transp - Transp Insurance	0.0	0.0	0.0	0.0	2.8	0.0	2.8
542800	State Transp Pool Charges	0.5	0.0	0.3	0.0	0.1	0.0	0.1
543200	Maint - Furn, Fixt, Equipment	1.0	0.8	1.0	0.0	0.8	0.0	0.8
543300	Maint - Buildings & Structures	0.8	0.0	0.0	0.0	0.0	0.0	0.0
543400	Maint - Property Insurance	0.5	0.0	0.0	0.0	0.0	0.0	0.0
543500	Maint - Supplies	0.4	0.0	0.0	0.0	0.0	0.0	0.0

Parole Board

State of New Mexico

BU PCode Department
76000 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

		2025-26 Opbud	2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	----- FY 2028 Agency Request -----		
						Base	Expansion	Total
543830	IT HW/SW Agreements	0.2	0.2	0.2	0.0	0.2	0.0	0.2
544000	Supply Inventory IT	5.0	3.5	12.6	0.0	3.7	0.0	3.7
544100	Supplies-Office Supplies	5.0	2.1	3.0	0.0	2.2	0.0	2.2
544200	Supplies-Medical, Lab, Personal	0.0	0.1	0.0	0.0	0.0	0.0	0.0
544700	Supplies-Clothing, Uniforms, Linen	0.0	0.0	1.7	0.0	0.0	0.0	0.0
544900	Supplies-Inventory Exempt	0.8	2.5	4.7	0.0	2.6	0.0	2.6
545600	Reporting & Recording	0.3	0.3	1.0	0.0	0.3	0.0	0.3
545700	ISD Services	4.9	6.5	8.0	0.0	14.8	0.0	14.8
545710	DOIT HCM Assessment Fees	2.5	2.1	2.3	0.0	2.5	0.0	2.5
545900	Printing & Photo Services	1.0	0.0	0.1	0.0	0.1	0.0	0.1
546100	Postage & Mail Services	2.0	0.3	0.7	0.0	0.7	0.0	0.7
546500	Rent Of Equipment	1.7	7.4	8.0	0.0	7.5	0.0	7.5
546600	Communications	3.6	0.0	0.0	0.0	0.0	0.0	0.0
546610	DOIT Telecommunications	6.0	4.3	4.6	0.0	5.0	0.0	5.0
546700	Subscriptions/Dues/License Fee	0.6	0.6	0.0	0.0	0.6	0.0	0.6
546800	Employee Training & Education	1.2	0.8	0.6	0.0	0.8	0.0	0.8
546810	Board Member Training	0.6	1.4	2.0	0.0	1.5	0.0	1.5
546900	Advertising	0.3	0.2	0.2	0.0	0.2	0.0	0.2
547000	Legal Settlements	0.0	12.5	0.0	0.0	25.0	0.0	25.0
547300	Care & Support	0.1	0.0	0.0	0.0	0.0	0.0	0.0
547900	Miscellaneous Expense	0.1	0.2	0.1	0.0	0.2	0.0	0.2
548300	Information Tech Equipment	0.0	8.9	0.0	0.0	2.0	0.0	2.0
549600	Employee O/S Mileage & Fares	1.0	0.5	1.0	0.0	0.5	0.0	0.5
549700	Employee O/S Meals & Lodging	1.0	1.4	2.0	0.0	1.5	0.0	1.5
549800	Brd & Comm O/S Mileage & Fares	1.0	1.5	2.0	0.0	1.5	0.0	1.5
549900	Brd & Comm O/S Meals & Lodging	1.0	3.7	3.0	0.0	3.7	0.0	3.7
400	Other	150.1	137.8	150.1	0.0	171.8	0.0	171.8
555100	Other Financing Uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
500	Other financing uses	0.0	0.0	0.0	0.0	0.0	0.0	0.0
TOTAL EXPENSE		830.0	789.5	863.3	716.01	991.5	0.0	991.5
810	Permanent	6.00	6.00	6.00	7.00	6.00	0.00	6.00
810	Permanent	6.00	6.00	6.00	7.00	6.00	0.00	6.00
830	Temporary	0.00	0.00	1.00	0.00	1.00	0.00	1.00

Parole Board

State of New Mexico

BU PCode Department
76000 0000 0000000000

S-9 Account Code Revenue/Expenditure Summary
(Dollars in Thousands)

830	Temporary	0.00	0.00	1.00	0.00	1.00	0.00	1.00
TOTAL FTE POSITIONS		6.00	6.00	7.00	7.00	7.00	0.00	7.00

State of New Mexico
S-13 Line Items by Business Unit Expenditures
(Dollars in Thousands)

					2025-26	2026-27	Request		Recommendation		
BusUnit	Line Item				Actuals	Opbud	Base	Expansion	Base	Expansion	Opbud
76000	P704-R	Adult Parole	521410	GSD Work Comp Insur Premium	0.39	0.3	0.4	0	0	0	0.0
			521500	Unemployment Comp Premium	14.06	14.1	14.1	0	0	0	0.0
			521600	Employee Liability Ins Premium	33.25	58.2	99.4	0	0	0	0.0
			535400	Audit Services	10.76	9.2	11.4	0	0	0	0.0
			542800	State Transp Pool Charges	0	0.3	0.1	0	0	0	0.0
			545700	ISD Services	6.49	8	14.8	0	0	0	0.0
			545710	DOIT HCM Assessment Fees	2.1	2.3	2.5	0	0	0	0.0
			546610	DOIT Telecommunications	4.32	4.6	5	0	0	0	0.0
Subtotal for:	76000	P704-R	Adult Parole		71.37	97	147.7	0	0	0	0.0
76000					71.37	97	147.7	0	0	0	0.0

Totals by Line Item

			2025-26	2026-27	Request		Recommendation		
BusUnit	Line Item		Actuals	Opbud	Base	Expansion	Base	Expansion	Opbud
76000	521410	GSD Work Comp Insur Premium	0.39	0.3	0.4	0	0	0	0.0
	521500	Unemployment Comp Premium	14.06	14.1	14.1	0	0	0	0.0
	521600	Employee Liability Ins Premium	33.25	58.2	99.4	0	0	0	0.0
	535400	Audit Services	10.76	9.2	11.4	0	0	0	0.0
	542800	State Transp Pool Charges	0	0.3	0.1	0	0	0	0.0
	545700	ISD Services	6.49	8	14.8	0	0	0	0.0
	545710	DOIT HCM Assessment Fees	2.1	2.3	2.5	0	0	0	0.0
	546610	DOIT Telecommunications	4.32	4.6	5	0	0	0	0.0
Grand Total			71.37	97	147.7	0	0	0	0.0

Program Description:

The New Mexico Adult Parole Board (NMAPB) is an independent state agency responsible for making parole and conditional release decisions for eligible individuals under New Mexico law. The Board balances public safety, accountability, rehabilitation, victim interests, and successful community reintegration. Through individualized case review and evidence-informed decision-making, the Board determines whether an individual is suitable for release and establishes appropriate parole conditions when release is granted.

The Board's primary goals are to:

- Protect public safety through informed, consistent, and legally compliant parole decisions.
- Ensure eligible individuals receive timely and meaningful consideration for parole.
- Promote successful reentry and reduce recidivism by considering rehabilitation, risk, accountability, release planning, and community resources.
- Provide DA's office appropriate notification and opportunities for victims and their families to participate in the parole process.
- Maintain fair, transparent, and consistent hearing and decision-making practices.
- Ensure compliance with New Mexico statutes, administrative rules, and Board policies.
- Effectively manage a statewide caseload while maintaining the quality and integrity of the parole process.

The NMAPB conducts parole and conditional release hearings for eligible individuals throughout New Mexico. Primary activities include:

- Conducting parole, parole-violation, revocation, and reconsideration hearings.
- Conducting specialized statutory reviews, including lifer/indeterminate, sex offender, youthful offender, and medical/geriatric parole cases.
- Reviewing criminal history, institutional conduct, risk and needs assessments, rehabilitation, accountability, victim input, release plans, and community resources.
- Issuing parole certificates, conditions of release, decisions, and related documentation.
- Providing victim notification and facilitating victim participation in accordance with law.
- Maintaining inmate and parolee records and case files.
- Coordinating with the New Mexico Corrections Department, Probation and Parole Division, courts, prosecutors, law enforcement, treatment providers, community organizations, and other stakeholders.
- Developing and maintaining policies, procedures, forms, and case-processing systems to support consistent and efficient Board operations.
- Conducting Board meetings, staff and member training, correctional facility visits, and stakeholder engagement to improve the parole and reentry process.

The Board provides:

1. Parole decision-making: Individualized review and determination of whether eligible individuals are suitable for release.
2. Parole conditions: Establishment of conditions designed to promote accountability, compliance, treatment, and successful community supervision.
3. Parole-violation adjudication: Review of alleged violations and determination of appropriate action, including continuation, modification, or revocation of parole as authorized by law.
4. Victim services: Notification and opportunities for victims to provide information and participate in the parole process.
5. Specialized statutory reviews: Required hearings for populations governed by specific statutory provisions.
6. Reentry-focused decision-making: Consideration of housing, employment, treatment, programming, family support, and other factors that may contribute to successful reintegration.

The Board's services benefit:

- The public, through parole decisions designed to protect public safety and reduce recidivism.
- Victims and victims' families, through notification, participation, and consideration of victim concerns.
- Eligible incarcerated individuals, through timely hearings and individualized consideration for release.
- Parolees and their families, through structured release decisions and conditions supporting successful reentry.
- Communities, through informed release decisions and reentry planning intended to promote stable, lawful community integration.
- The criminal justice system, through an independent parole decision-making function that works with

The NMAPB provides statewide services across New Mexico's correctional system and maintains approximately 20,000 active inmate and parole-related files. The Board conducts hearings at correctional facilities throughout the state and processes parole, parole-violation, specialized statutory, and review cases on an ongoing basis.

The Board consists of 15 volunteer members, supported by a six-person administrative staff responsible for case preparation, hearing coordination, records management, certifications, victim notification support, and administrative operations.

Recent operational improvements include clearing a significant sex-offender review backlog, improving compliance with statutory timelines for parole-violation hearings, strengthening case-packet and documentation procedures, increasing facility and stakeholder engagement, and advancing efforts to modernize and digitize records.

Overall, the New Mexico Adult Parole Board provides an essential statewide public safety and reentry function by ensuring parole decisions are made independently, consistently, transparently, and in accordance with New Mexico law while considering the interests of victims, incarcerated individuals, parolees, and the communities to which individuals may return.

Major Issues and Accomplishments:

Current Year Accomplishments

During the current fiscal year, the New Mexico Adult Parole Board (NMAPB) continued to strengthen the statewide parole process while managing a significant and complex caseload. Key accomplishments include:

- Maintained timely parole-violation hearings and continued efforts to ensure compliance with the 30-day hearing requirement.
- Continue to clear any overdue sex-offender review cases and continued to maintain required review schedules.
- Continued timely processing of parole certifications and parole decisions.
- Strengthened case preparation through standardized checklists and procedures for lifer, parole-plan, sex-offender review, and other specialized cases.
- Improved coordination with the New Mexico Corrections Department (NMCD), Probation and Parole Division, facilities, courts, prosecutors, victims' representatives, and community partners.
- Continued statewide facility visits and direct engagement with incarcerated individuals, including lifers and long-term offenders, to better understand concerns and communicate Board expectations.
- Improved victim-notification procedures and coordination with NMCD and victim-service partners.
- Continued development and implementation of Board policies, administrative rules, and standardized procedures.
- Received funding to digitize approximately 1.58 million records/images, allowing the Board to move forward with a major records modernization initiative that will improve records preservation, accessibility, efficiency, and case preparation.
- Continued Board and staff training related to risk assessment, parole decision-making, reentry, and statutory responsibilities.
- Maintain current staffing levels within NMAPB to coordinate the daily review of eligible inmates for parole hearings, and sex offender review hearings.

Major Issues and Challenges

The primary challenge remains the volume and complexity of the Board's statewide caseload compared with available staffing and resources. The Board maintains approximately 20,000 active inmate and parole-related files and processes multiple types of hearings with different statutory requirements.

Additional challenges include:

- Incomplete, inaccurate, or improperly organized case packets received from facilities, requiring additional staff time to correct and prepare cases.
- Continued transition and coordination related to the NMCD OMNI information system.
- Maintaining compliance with statutory timelines while managing increasing administrative and documentation requirements.
- Implementing the newly funded digitization project while continuing day-to-day records and hearing operations.
- Increasing demands for victim notification, communication, and participation.
- Complex statutory requirements involving lifers, sex offenders, youthful offenders, medical/geriatric parole, and parole violations.
- Limited staffing capacity for records management, case preparation, administrative support, and technology modernization.
- Continued need for clarification and coordination among the Board, NMCD, Probation and Parole, and other justice-system partners regarding parole-violation processes and cases involving new parole terms.

Overall Program Performance

Overall, the NMAPB continues to perform its statutory responsibilities effectively despite significant workload and resource challenges. The Board has made measurable progress in reducing backlogs, improving timeliness, standardizing case preparation, strengthening victim services, and improving coordination with partner agencies.

The Board previously addressed a substantial sex-offender review backlog of approximately 280 cases and has worked to maintain compliance with the statutory 30-day requirement for parole-violation hearings. The Board continues to process a large volume of parole certifications and specialized hearings while providing individualized review of each case.

Performance improvements have focused on consistency, timeliness, accountability, public safety, and ensuring Board members have accurate and complete information when making parole decisions.

Funding Levels and FTE

The NMAPB currently operates with a budget of approximately \$858,100 and has received the previously requested funding to move forward with the digitization of approximately 1.58 million records/images. This investment will significantly improve long-term records management, case accessibility, efficiency, and preservation.

The Board is supported by six full-time equivalent (FTE) administrative staff and a 15-member volunteer Board. Board members are not salaried employees and provide statewide parole decision-making services as volunteers.

In prior fiscal years, the Board was able to revert a portion of its appropriation due to vacant positions and realize vacancy savings. Those savings previously provided some flexibility to absorb unexpected costs and operational increases. Going forward, those vacancy savings will no longer be available as a recurring resource to offset increasing operational costs, including increases in Risk Management premiums and related expenditures. As a result, the Board will require sufficient recurring funding to absorb these increases without reducing staffing, services, or compliance with statutory responsibilities.

The Board will continue to monitor its personnel, operating, technology, records, travel, training, and Risk Management costs to ensure available funding is aligned with actual program requirements.

Future Projections

The NMAPB anticipates continued high demand for parole and review services as the incarcerated and parole populations generate a substantial number of hearings and case reviews, and IPRA requests. The Board expects continued growth in the complexity of cases, documentation, victim services, statutory reviews, and administrative requirements.

Future priorities include:

- Maintaining timely parole and parole-violation hearings.
- Preventing the reoccurrence of case backlogs.
- Implementing and completing the funded records digitization project.
- Improving integration and coordination with NMCD's OMNI system.
- Strengthening data collection and performance measurement.
- Continuing standardized and evidence-informed decision-making practices.
- Expanding facility and stakeholder engagement.
- Improving victim notification and participation processes.
- Providing continued training for Board members and staff.
- Evaluating staffing needs as workload and statutory responsibilities increase.
- Ensuring recurring appropriations are sufficient to absorb increased operating costs, including Risk Management, without relying on vacancy savings.

The Board's receipt of funding for records digitization represents a significant investment in the long-term efficiency and modernization of the agency. However, continued funding stability will be necessary to sustain service levels. With only six FTE supporting a statewide caseload of approximately 20,000 active files, maintaining adequate staffing and recurring operational funding is essential to meeting statutory requirements and protecting the Board's ability to provide timely, accurate, and

independent parole decisions.

Overall, the NMAPB remains committed to providing an independent, accountable, and public-safety-focused parole function for New Mexico. Continued investment in staffing, technology, records modernization, and recurring operational funding will be critical to maintaining and improving program performance in future years.

Overview of Request:

Budget Request Methodology and Programmatic Focus

The New Mexico Adult Parole Board (NMAPB) developed its budget request based on current operating costs, statutory responsibilities, actual workload, staffing requirements, and anticipated increases in essential agency expenditures. The request is intended to maintain current service levels while providing the resources necessary to improve efficiency, modernize operations, and meet growing administrative and statutory demands.

The Board's budget request is primarily focused on maintaining adequate staffing and operational capacity, absorbing increased recurring costs, modernizing records, and sustaining timely and legally compliant parole services.

Basis for Requested Funding

Funding levels were derived by reviewing the Board's current appropriation, actual expenditures, personnel costs, operational requirements, and projected increases in fixed and essential costs. The Board also considered its current workload, which includes approximately 20,000 active inmate and parole-related files, parole hearings, parole-violation and revocation hearings, specialized statutory reviews, victim notification, parole certifications, records management, and other required administrative functions.

The Board currently operates with six FTE supporting a 15-member volunteer Board and statewide parole operations. Because the agency is fully staffed, the Board can no longer rely on vacancy savings as a recurring source of funding flexibility. In previous years, vacancies generated savings that were reverted and temporarily helped offset unexpected expenditures. Those savings are no longer available as a sustainable funding source.

The Board is also experiencing increased Risk Management costs, along with continuing increases in other operating expenses. Additional recurring funding is therefore necessary to maintain existing staffing and service levels without reducing essential services.

Primary Programmatic and Policy Focus

The primary focus of the request is to ensure the Board has sufficient resources to:

- Maintain timely parole, parole-violation, revocation, and specialized statutory hearings.
- Maintain compliance with statutory deadlines and requirements.
- Preserve the Board's ability to provide individualized, informed parole decisions.
- Support victim notification and participation.
- Maintain accurate and accessible case records.
- Continue standardized case preparation and policy implementation.
- Support staff training and professional development.

Modernize records and improve administrative efficiency.
Respond to increased operating costs without reducing program capacity.

A significant modernization priority is the digitization of approximately 1.58 million records/images. The Board has received funding for this initiative, allowing the agency to move forward with converting its historical paper records into an accessible electronic format. This investment is expected to reduce staff time associated with locating, organizing, and maintaining paper files while improving case preparation and records preservation.

Relationship to Program Performance and Service Levels

The requested funding directly supports the Board's ability to maintain and improve measurable service levels. The Board processes a substantial statewide caseload while maintaining approximately 20,000 active files. Adequate funding allows the six-member staff to prepare cases, coordinate hearings, maintain records, process certifications, support victim notification, and provide administrative support to the volunteer Board.

The Board has demonstrated improved performance by addressing a significant sex-offender review backlog, improving compliance with the statutory 30-day parole-violation hearing requirement, strengthening case-packet procedures, and improving victim notification processes. Maintaining these performance improvements requires sufficient recurring resources.

The digitization project is also expected to produce measurable efficiency gains by reducing reliance on physical files, improving access to case information, reducing administrative processing time, and allowing staff to devote more time to statutory and programmatic responsibilities.

Rationale for Funding Priorities

The Board's funding priorities are based on public safety, statutory compliance, service continuity, operational efficiency, and responsible stewardship of state resources. Maintaining adequate FTE and recurring operating funding is the highest priority because insufficient staffing or operating resources could result in delays in case preparation, hearings, certifications, records management, and other required services.

The Board's request also recognizes that recurring expenditures must be supported with recurring funding. Reliance on vacancy savings is no longer appropriate because the Board is fully staffed and those savings are not consistently available.

Programmatic Changes: During the next fiscal year, the New Mexico Adult Parole Board (NMAPB) will continue implementing operational, policy, and technology improvements designed to increase efficiency, strengthen statutory compliance, improve consistency in decision-making, and enhance public safety. These changes are intended to modernize Board operations while maintaining or improving current service levels.

Records Digitization and Modernization:

The Board will implement the funded project to digitize approximately 1.58 million historical records and images. This initiative will transition the Board from reliance on large volumes of paper files to a more accessible electronic records environment. The project is expected to improve case preparation, records preservation, information accessibility, staff efficiency, and the Board's ability to manage its approximately 20,000 active inmate and parole-related files. The Board will also establish procedures for maintaining and accessing digitized records and reducing future dependence on paper documentation.

Continued Policy and Procedural Standardization:

The Board will continue reviewing and updating policies, administrative rules, forms, checklists, and standard operating procedures to ensure consistency with current New Mexico statutes and Board practices. Particular attention will be given to parole-violation procedures, sex-offender reviews, life and indeterminate cases, parole planning, victim notification, and case-packet requirements. Standardized procedures will improve the quality and consistency of information presented to Board members and reduce delays caused by incomplete or inaccurate documentation.

Improved Case Preparation and Information Management:

The Board will strengthen coordination with the New Mexico Corrections Department and other partners to improve the completeness, accuracy, and timeliness of information provided for hearings. The continued implementation of NMCD's OMNI system will require ongoing coordination to ensure information necessary for Board decisions is available and reliable. The Board will continue identifying opportunities to reduce duplicate data entry and administrative processing.

Enhanced Victim Notification and Participation:

The Board will continue improving victim notification procedures and coordination with NMCD victim services and other stakeholders. The goal is to provide timely and accurate notification while ensuring victims have appropriate opportunities to provide information and participate in the parole process.

Strengthened Parole and Reentry Practices:

The Board will continue to incorporate individualized condition setting, rehabilitation, risk and needs information, accountability, treatment, housing, employment, and community support into parole decision-making. Facility visits and direct engagement with incarcerated individuals will continue to improve communication regarding Board expectations and identify barriers to successful reentry.

Workforce and Training:

The Board will continue training Board members and staff on statutory changes, risk assessment, decision-making frameworks, reentry practices, victim services, records management, and other areas affecting parole operations. As workload and administrative requirements increase, the Board will continue evaluating whether its existing six FTE staffing level is sufficient to maintain statutory compliance and service levels.

Budget and Resource Management:

The Board will transition away from reliance on vacancy savings as a source of recurring budget flexibility. In previous years, savings resulting from vacant positions were reverted and provided temporary capacity to absorb unexpected expenditures. With the Board now maintaining a fully staffed operation and facing increased costs, including higher Risk Management expenditures, these savings will no longer be available to offset recurring operating cost increases. The Board will therefore require adequate recurring funding to sustain staffing and essential operations without reducing services or compromising statutory responsibilities.

Overall, the next fiscal year will focus on modernization, standardization, efficiency, statutory compliance, and maintaining service capacity. The funded digitization initiative will be a major operational change, while continued policy development, improved information sharing, enhanced victim services, and workforce development will position the Board to manage future workload demands more effectively.

Base Budget Justification The New Mexico Adult Parole Board's most significant base budget increase requests are focused on maintaining current statutory service levels, absorbing unavoidable increases in recurring operating costs, and ensuring the Board has sufficient resources to continue providing timely and effective parole services statewide.

1. Risk Management and Other Recurring Operating Cost Increases

Amount: \$41,200 increase from FY27

Funding Source: General Fund

The Board is requesting this additional General Fund support to address skyrocketing Risk Management costs and other unavoidable increases in operating expenses. In prior years, the Board was able to absorb increases through vacancy savings generated by vacant positions. The Board is now fully staffed, and those vacancy savings are no longer available as a sustainable funding source.

This funding is necessary to maintain the Board's current staffing and service capacity without reducing essential operations. Maintaining adequate resources directly supports timely parole hearings, parole-violation hearings, specialized statutory reviews, case preparation, victim notification, records management, and parole certifications.

2. Personnel and Staffing Capacity

Amount: \$24,800 increase from FY27

Funding Source: General Fund

Group insurance rates have increased dramatically compared to previous years due to the increase in health insurance premium rates paid by APB from 60/40 to 80/20 as mandated by the State of NM Group Benefits Plan. Also, APB's DFA budget analyst has suggested to the APB CFO to plan on requesting an extra 10% increase for FY28 for said group insurance rates.

Personnel is the Board's primary operational resource. The NMAPB currently operates with six FTE supporting a 15-member volunteer Board and a statewide caseload of approximately 20,000 active inmate and parole-related files.

Funding sufficient to maintain current FTE and compensation levels is necessary to preserve existing service levels and prevent delays in case preparation and hearings. The Board has made significant progress in reducing backlogs and improving statutory compliance, including addressing the sex-offender review backlog and improving compliance with the statutory 30-day parole-violation hearing requirement. Maintaining adequate staffing is essential to preventing these improvements from being reversed as workload and statutory requirements continue to increase.

The Board's funding priorities are supported by its current workload and service requirements. The agency maintains approximately 20,000 active inmate and parole-related files while providing statewide services with only six FTE. The Board must simultaneously manage parole hearings, parole-violation and revocation hearings, specialized statutory reviews, victim notification, parole certifications, records management, and administrative requirements.

The Board has demonstrated improved performance despite these resource constraints, including clearing a significant sex-offender review backlog, improving timeliness of parole-violation hearings, strengthening case-packet requirements, and improving coordination with partner agencies. Maintaining these performance improvements requires stable recurring funding.

The Board previously relied in part on vacancy savings to offset operating costs. Because the agency is now fully staffed, those savings will no longer be available to absorb increases in Risk Management and other recurring expenditures. Without additional recurring General Fund support, these unavoidable increases would place pressure on the Board's ability to maintain existing staffing and service levels.

Overall, the requested base increases are intended to protect current service levels, maintain statutory compliance, preserve recent performance improvements, and improve operational efficiency. The Board's highest priority is ensuring that funding is sufficient to support the personnel and recurring operating costs necessary to provide timely, accurate, independent, and legally compliant parole services statewide.

3. Other expenditures increase

Amount: \$21,700.

Funding Source: General Fund

In FY2026 APB has begun paying legal settlement payments to Risk Management as their portion of IPRA lawsuits against APB. We project 2 possible payment requests for FY28.

REV EXP COMPARISON

(Dollars in Thousands)

76000 - Parole Board					
P704 - Adult Parole					
	General Fund	Other Funds	Other Transfers	Federal Funds	Total
SOURCES Totals	991.5	0.0	0.0	0.0	991.5
Personal services and employee benefits	801.4	0.0	0.0	0.0	801.4
Contractual services	18.3	0.0	0.0	0.0	18.3
Other	171.8	0.0	0.0	0.0	171.8
USES Total:	991.5	0.0	0.0	0.0	991.5
Net:	0.0	0.0	0.0	0.0	0.0

Adult Parole

BU PCode
76000 P704

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26	2026-27	2027-28	FY 2028 Agency Request				Justification
			Actuals	Opbud	PCF Proj	GF	OSF	ISF/IAT	FF	
00000	520300	Classified Perm Positions F/T	0.0	0.0	44.7	0.0	0.0	0.0	0.0	0.0
00000	521100	Group Insurance Premium	0.0	0.0	7.41	0.0	0.0	0.0	0.0	0.0
00000	521200	Retirement Contributions	0.0	0.0	8.5	0.0	0.0	0.0	0.0	0.0
00000	521300	F I C A	0.0	0.0	2.74	0.0	0.0	0.0	0.0	0.0
00000	521700	RHC Act Contributions	0.0	0.0	1.11	0.0	0.0	0.0	0.0	0.0
90500	520100	Exempt Perm Positions P/T&F/T	112.8	120.0	114.04	120.0	0.0	0.0	0.0	120.0
90500	520300	Classified Perm Positions F/T	286.3	295.6	357.23	336.8	0.0	0.0	0.0	336.8
90500	520500	Temporary Positions F/T & P/T	0.0	5.0	0	0.0	0.0	0.0	0.0	0.0
90500	520700	Overtime & Other Premium Pay	5.2	0.0	0	0.0	0.0	0.0	0.0	0.0
90500	520710	Longevity Pay	0.0	0.0	0	5.0	0.0	0.0	0.0	5.0
90500	520800	Annl & Comp Paid At Separation	0.0	3.0	0	0.0	0.0	0.0	0.0	0.0
90500	521100	Group Insurance Premium	66.5	71.2	52.22	96.0	0.0	0.0	0.0	96.0
90500	521200	Retirement Contributions	77.8	86.0	89.8	86.3	0.0	0.0	0.0	86.3
90500	521300	F I C A	29.9	34.0	28.94	34.3	0.0	0.0	0.0	34.3
90500	521400	Workers' Comp Assessment Fee	0.1	0.1	0	0.1	0.0	0.0	0.0	0.1
90500	521410	GSD Work Comp Insur Premium	0.4	0.3	0	0.4	0.0	0.0	0.0	0.4
90500	521500	Unemployment Comp Premium	14.1	14.1	0	14.1	0.0	0.0	0.0	14.1
90500	521600	Employee Liability Ins Premium	33.3	58.2	0	99.4	0.0	0.0	0.0	99.4 Per GSD Consolidated Rate Sheet
90500	521700	RHC Act Contributions	8.1	10.0	9.33	9.0	0.0	0.0	0.0	9.0
	200	Personal services and employee benef	634.5	697.5	716.01	801.4	0.0	0.0	0.0	801.4
90500	542100	Employee I/S Mileage & Fares	1.1	1.1	0	1.1	0.0	0.0	0.0	1.1
90500	542200	Employee I/S Meals & Lodging	0.8	0.1	0	0.1	0.0	0.0	0.0	0.1
90500	542300	Brd & Comm Mbr Meals & Lodging	60.4	71.8	0	71.8	0.0	0.0	0.0	71.8
90500	542310	Brd & Comm Mbr Mileage & Fares	13.5	18.0	0	18.0	0.0	0.0	0.0	18.0
90500	542700	Transp - Transp Insurance	0.0	0.0	0	2.8	0.0	0.0	0.0	2.8 Per GSD Rate Consolidation Rate Sheet
90500	542800	State Transp Pool Charges	0.0	0.3	0	0.1	0.0	0.0	0.0	0.1
90500	543200	Maint - Furn, Fixt, Equipment	0.8	1.0	0	0.8	0.0	0.0	0.0	0.8
90500	543830	IT HW/SW Agreements	0.2	0.2	0	0.2	0.0	0.0	0.0	0.2
90500	544000	Supply Inventory IT	3.5	12.6	0	3.7	0.0	0.0	0.0	3.7
90500	544100	Supplies-Office Supplies	2.1	3.0	0	2.2	0.0	0.0	0.0	2.2
90500	544200	Supplies-Medical,Lab,Personal	0.1	0.0	0	0.0	0.0	0.0	0.0	0.0
90500	544700	Supplies-Clothng,Unifrms,Linen	0.0	1.7	0	0.0	0.0	0.0	0.0	0.0
90500	544900	Supplies-Inventory Exempt	2.5	4.7	0	2.6	0.0	0.0	0.0	2.6

Adult Parole

BU PCode
76000 P704

State of New Mexico

E4 PCode Detail
(Dollars in Thousands)

Fund	Account		2025-26 Actuals	2026-27 Opbud	2027-28 PCF Proj	FY 2028 Agency Request				Total	Justification
						GF	OSF	ISF/IAT	FF		
90500	545600	Reporting & Recording	0.3	1.0	0	0.3	0.0	0.0	0.0	0.3	
90500	545700	ISD Services	6.5	8.0	0	14.8	0.0	0.0	0.0	14.8	Extra IT space required for scanned inmate files.
90500	545710	DOIT HCM Assessment Fees	2.1	2.3	0	2.5	0.0	0.0	0.0	2.5	Per GSD Consolidated Rate Sheet
90500	545900	Printing & Photo Services	0.0	0.1	0	0.1	0.0	0.0	0.0	0.1	
90500	546100	Postage & Mail Services	0.3	0.7	0	0.7	0.0	0.0	0.0	0.7	
90500	546500	Rent Of Equipment	7.4	8.0	0	7.5	0.0	0.0	0.0	7.5	
90500	546610	DOIT Telecommunications	4.3	4.6	0	5.0	0.0	0.0	0.0	5.0	
90500	546700	Subscriptions/Dues/License Fee	0.6	0.0	0	0.6	0.0	0.0	0.0	0.6	
90500	546800	Employee Training & Education	0.8	0.6	0	0.8	0.0	0.0	0.0	0.8	
90500	546810	Board Member Training	1.4	2.0	0	1.5	0.0	0.0	0.0	1.5	
90500	546900	Advertising	0.2	0.2	0	0.2	0.0	0.0	0.0	0.2	
90500	547000	Legal Settlements	12.5	0.0	0	25.0	0.0	0.0	0.0	25.0	Expecting two more settlements in FY28
90500	547900	Miscellaneous Expense	0.2	0.1	0	0.2	0.0	0.0	0.0	0.2	
90500	548300	Information Tech Equipment	8.9	0.0	0	2.0	0.0	0.0	0.0	2.0	
90500	549600	Employee O/S Mileage & Fares	0.5	1.0	0	0.5	0.0	0.0	0.0	0.5	
90500	549700	Employee O/S Meals & Lodging	1.4	2.0	0	1.5	0.0	0.0	0.0	1.5	
90500	549800	Brd & Comm O/S Mileage & Fares	1.5	2.0	0	1.5	0.0	0.0	0.0	1.5	
90500	549900	Brd & Comm O/S Meals & Lodging	3.7	3.0	0	3.7	0.0	0.0	0.0	3.7	
	400	Other	137.8	150.1	0	171.8	0.0	0.0	0.0	171.8	
90500	555100	Other Financing Uses	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
	500	Other financing uses	0.0	0.0	0	0.0	0.0	0.0	0.0	0.0	
TOTAL EXPENSE			772.4	847.6		973.2	0.0	0.0	0.0	973.2	

State of New Mexico
Contract by PCode Detail
(Dollars in Thousands)

Fund	Account	#	Contract Purpose	Actuals	FY 2028 Agency Request				Total	Justification
					GF	OSF	ISF/IAT	FF		
90500	535309	Other Services - Interagency	1000	6.4	6.9	0.0	0.0	0.0	6.9	
90500	535400	Audit Services	1000	10.8	11.4	0.0	0.0	0.0	11.4	
TOTAL EXPENSE				17.2	18.3	0.0	0.0	0.0	18.3	

DFA Performance Based Budgeting Data System

Annual Performance Report

Agency: 76000 Parole Board

Program: P704 Adult Parole

The purpose of the adult parole program is to provide and establish parole conditions and guidelines for inmates and parolees so they may reintegrate back into the community as law-abiding residents.

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Efficiency	Percent of revocation hearings held within thirty days of a parolee's return to the corrections department	95%	66%	No	The FY-end total of 65.75 percent represents a 23.4 percentage-point increase. NMAPB collaborated with NMCD to establish a process for tracking individuals returned to NMCD custody and ensuring they are placed on a parole violation docket within 30 days of their return.
Explanatory	Number of applications for medical or geriatric parole granted	N/A	3	N/A	The year-end total reflects the number of individuals who met all applicable eligibility criteria and whose cases demonstrated appropriate consideration of medical need unable to be addressed in a prison setting, public safety and a viable parole plan. These factors supported the Board's determination that the individuals were suitable for release to parole supervision.
Explanatory	Number of applications for medical or geriatric parole received	N/A	48	N/A	The year-end results reflect the current statutory provisions governing the eligibility of individuals to apply for a medical geriatric parole hearing . NMCD continues to provide eligible individuals with information regarding the parole application process and their eligibility requirements. NMAPB continues to work collaboratively with NMCD to ensure that eligible individuals are informed of the process and have the opportunity to exercise their statutory right to apply for parole.
Explanatory	Number of hearings canceled due to insufficient information	N/A	46	N/A	The FY-end total of 46 hearings represents a decrease of four hearings from the previous fiscal year. This continued reduction reflects the ongoing collaboration and communication between NMAPB, NMCD, and the correctional facilities to ensure timely processing and placement of individuals eligible for parole supervision. The continued decrease in hearings demonstrates the effectiveness of these collaborative efforts and supports NMAPB and NMCD in meeting statutory requirements for the timely release of eligible individuals to parole supervision.

DFA Performance Based Budgeting Data System

Annual Performance Report

Program: P704 Adult Parole

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Explanatory	Number of parole hearings conducted for serious youthful offenders and youthful offenders sentenced as adults	N/A	2	N/A	The year end number reflects the total number of youthful offender that met eligibility based on completion of sentence guidelines per statute.
Explanatory	Number of serious youthful offenders and youthful offenders sentenced as adults granted parole	N/A	2	N/A	The year end totals reflect total number of youthful juveniles eligible.
Explanatory	Percent of applications for medical or geriatric parole granted	N/A	6	N/A	The year-end total reflects the percentage of individuals who met all applicable eligibility criteria and whose cases demonstrated appropriate consideration of medical need unable to be addressed in a prison setting, public safety and a viable parole plan. These factors supported the Board's determination that the individuals were suitable for release to parole supervision.
Outcome	Percent of parole certificates not issued within ten days of hearing due to insufficient information	10.00%	6.25%	Yes	The FY-end total reflects a stable percentage and does not indicate a negative impact on performance. Variations in this measure are primarily attributable to circumstances that arise prior to an individual's release, including changes in housing availability or supervision plans that may no longer provide a stable or appropriate placement. NMAPB will continue to monitor these circumstances and work collaboratively with NMCD and other stakeholders to identify suitable housing and supervision plans to support successful transitions to parole supervision.
Outcome	Percent of regular parole hearings that result in a parole certificate being issued	90.0%	94.0%	No	The FY-end total reflects a stable number for the year and does not represent a negative performance outcome. The lack of an increase is primarily attributable to circumstances identified during the Board's review of release plans, including changes in housing availability or support plans that may no longer be appropriate or sustainable at the time of release. NMAPB continues to evaluate each plan to ensure that individuals are provided with a safe, stable, and appropriate transition plan prior to release to parole supervision.

DFA Performance Based Budgeting Data System

Annual Performance Report

Program: P704 Adult Parole

Performance Measures:		2025-26 Target	2025-26 Result	Met Target	Year End Result Narrative
Output	Number of hearings conducted with victim or victim family member participation	140	157	Yes	This is the 2nd year tracking this measure this shows an increase in number of victim participants whether it was by in person hearings, victim statements or collaboration with the victim and the board member prior to hearings. Communication and collaboration with the DAs for notification as well as with NMCD Victim services ensures proper notification as required by statue
Output	Number of informational meetings held with victims, victims' families or victim advocacy groups	Discont	0	No	
Output	Number of parole hearings conducted	2,600	2,309	No	The year-end total reflects the number of individuals identified by the New Mexico Corrections Department (NMCD) as meeting the applicable eligibility requirements, for regular hearings including lifer hearings , PV hearings within the 30 days of return to custody, sex offender review hearings, and executive clemencies . The increase reflects the total number of eligible hearing working collaboratively with NMCD and scheduled per eligibility time requirements.
Output	Number of parole hearings conducted in person	Discont	0	No	

Performance Measures Summary

P704		Adult Parole				
Purpose:		The purpose of the adult parole program is to provide and establish parole conditions and guidelines for inmates and parolees so they may reintegrate back into the community as law-abiding residents.				
Performance Measures:		2024-25 Actual	2025-26 Actual	2026-27 Budget	2027-28 Request	2027-28 Recomm
Output	Number of parole hearings conducted	1,492	2,309	1,500	2,300	
Output	Number of hearings conducted with victim or victim family member participation	173	157	140	140	
Outcome	Percent of parole certificates not issued within ten days of hearing due to insufficient information	.3%	6.3%	5.0%	5.0%	
Outcome	Percent of regular parole hearings that result in a parole certificate being issued	95.0%	94.0%	95.0%	95.0%	
Explanatory	Number of hearings canceled due to insufficient information	84	46	N/A	N/A	
Explanatory	Number of applications for medical or geriatric parole received	35	48	N/A	N/A	
Explanatory	Percent of applications for medical or geriatric parole granted	11	6	N/A	N/A	
Explanatory	Number of parole hearings conducted for serious youthful offenders and youthful offenders sentenced as adults	1	2	N/A	N/A	
Explanatory	Number of serious youthful offenders and youthful offenders sentenced as adults granted parole	3	2	N/A	N/A	
Explanatory	Number of applications for medical or geriatric parole granted	4	3	N/A	N/A	
Efficiency	Percent of revocation hearings held within thirty days of a parolee's return to the corrections department	17%	66%	70%	70%	

NEW MEXICO

ADULT PAROLE BOARD STRATEGIC PLAN

FY2026–2027

PURPOSE

A practical roadmap for fair, timely, consistent and transparent parole decision-making that supports public safety, victims, eligible individuals, and New Mexico communities.

Prepared August 2026

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Message from the Executive Director

The New Mexico Adult Parole Board serves an important public function at the point where eligible individuals may transition from incarceration to parole supervision. The Board's work requires careful attention to public safety, statutory eligibility, the quality of information presented at hearings, the needs and participation of victims, and the availability of stable release plans.

FY2025–26 demonstrated both the volume and complexity of that responsibility. The Board conducted 2,309 parole hearings, including regular hearings, parole-violation hearings, lifer hearings, sex-offender review hearings, and other eligible matters. The Board also continued to strengthen coordination with the New Mexico Corrections Department (NMCD), facilities, statewide District Attorneys' Offices, NMCD Victim Services, and other partners.

The year also highlighted areas where continued improvement is necessary. The Board's year-end performance for revocation hearings held within 30 days was 65.75 percent, compared with a 95 percent target. At the same time, the number of hearings canceled because of insufficient information decreased to 46, and 94 percent of regular parole hearings resulted in a parole certificate being issued. These results show both progress and a clear opportunity to improve timeliness, information quality, and interagency workflow.

This Strategic Plan establishes a focused framework for FY2026–27. It is designed to preserve the Board's independence in decision-making while strengthening the systems, partnerships, data, training, records, victim services, and release-planning processes that support sound decisions.

The plan is intentionally practical. Each priority identifies the outcome we seek, the strategic actions that will move the Board toward that outcome, and the performance indicators that will help us measure progress.

OUR COMMITMENT

Fair process. Timely action. Informed decisions. Respect for victims. Public safety. Accountability.

Mission, Vision and Values

MISSION

Provide for public safety, to assist in the probability of adult offenders becoming law-abiding citizens to assist the New Mexico Corrections Department in reducing recidivism. The agency accomplished its mission through balance of parole conditions, supervised enforcement, program services and interaction with the judiciary by working closely with the Corrections Department.

VISION

The New Mexico Adult Parole Board commits to public safety by operating a professional parole system that is fair and equitable to all affected parties and that provides assistance to New Mexico Department of Corrections whereby offenders have opportunities to become law-abiding and productive members of society and to help NMCD reduce recidivism through appropriate sanctions and conditions of parole.

Values

VALUE	WHAT IT MEANS IN PRACTICE
Integrity	We make decisions based on law, accurate information, established criteria and professional judgment.
Public Safety	We place public safety at the center of release and supervision decisions.
Fairness	We provide consistent processes and meaningful opportunities to be heard.
Respect	We treat victims, families, incarcerated individuals, parolees, staff, Board members and partners with dignity.
Accountability	We measure performance, address gaps and communicate results.
Collaboration	We work with NMCD, prosecutors, victims' services and community partners to improve the parole process.
Service	We provide responsive, professional service to the people of New Mexico.

About the New Mexico Adult Parole Board

The New Mexico Adult Parole Board (NMAPB) is an independent state board responsible for conducting parole hearings and making parole decisions within the authority established by New Mexico law. The Board conducts hearings at correctional facilities statewide and maintains the records and administrative processes necessary to support those hearings.

At a Glance

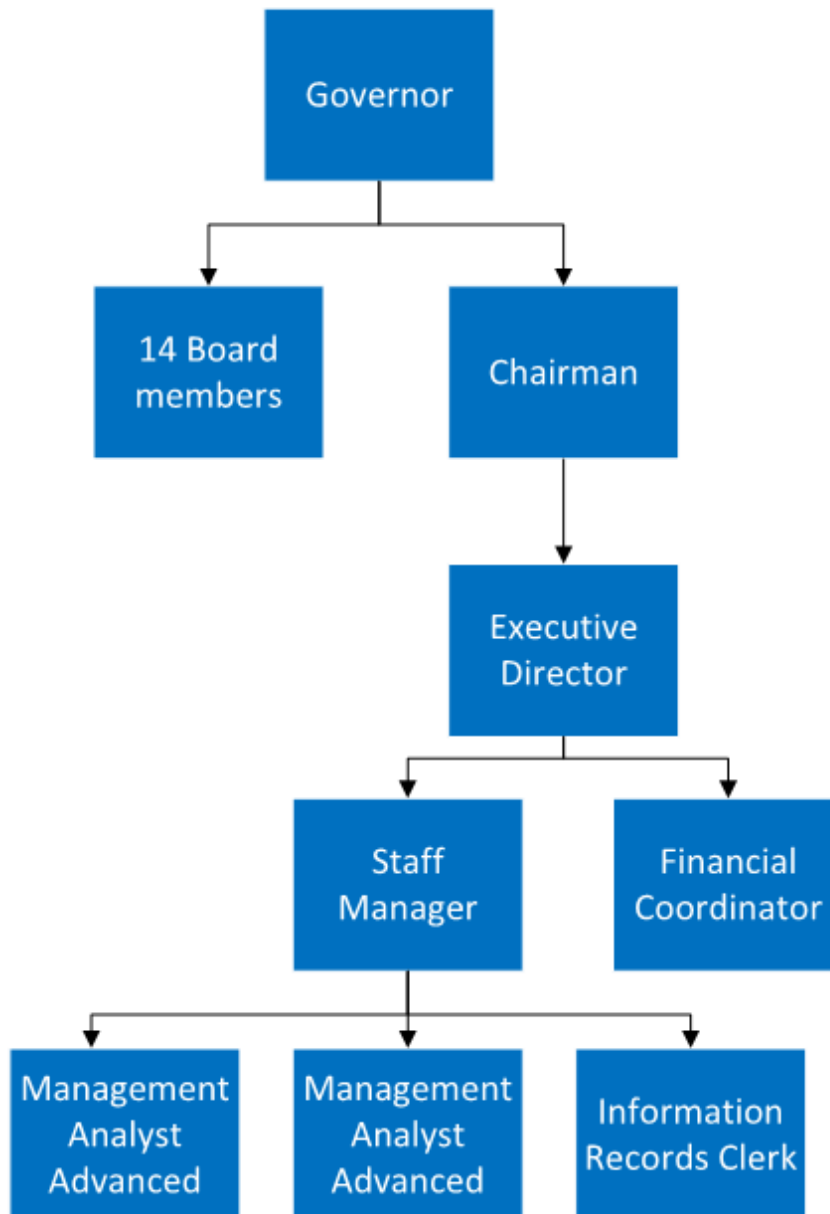
Board	15-member, non-salaried Board
Staff support	6 FTE supporting Board operations; fully staffed as of March 3, 2026
Hearing locations	Virtual and Board meeting locations statewide
Core responsibilities	Parole hearings, parole certifications, parole-violation hearings, victim notification/participation, records, hearing preparation and Board administration
Records	Approximately 20,000 active inmate/parolee files
Primary partners	NMCD, facility staff, statewide District Attorneys' Offices, NMCD Victim Services, law enforcement, courts, community and reentry partners

Public Value

- Provides a structured, lawful process for parole consideration and release decisions.
- Supports public safety through careful review of eligibility, case information and release plans.
- Provides opportunities for victims and victim family members to participate in the manner that best meets their needs.
- Coordinates with NMCD and other partners to improve the timeliness and completeness of information needed for hearings.
- Maintains accountability through performance measures and continuous review of hearing and release data.

Organizational Structure

The Board's operating model combines volunteer decision-makers with a professional administrative staff. Board members serve without salary and rely on staff to prepare hearing materials, maintain records, coordinate schedules, support victim participation, process certifications, administer travel and per diem, and manage the Board's budget and operational needs.



Operating Principles

- Board independence: administrative coordination supports, but does not replace, the Board's independent decision-making authority.
- Clear roles: NMCD provides eligibility and correctional information; NMAPB evaluates matters presented to it under applicable law, rules and Board procedures.
- Documented processes: checklists, hearing packets, review forms and standard operating procedures should produce consistent work products.
- Continuous improvement: performance data are used to identify workflow problems and guide corrective action.
-

Strategic Framework

The FY2026–27 plan is organized around six priorities. Together they create a cycle of preparation, decision-making, release planning, victim engagement, data review and organizational improvement.

PRIORITY	FOCUS	DESIRED RESULT
01	Timely and Accurate Parole Hearings	Improve docket readiness, reduce avoidable cancellations and strengthen the 30-day parole-violation hearing process.
02	Victim-Centered Participation and Communication	Improve notification, coordination and flexible participation opportunities for victims and victim family members.
03	Consistent, Evidence-Informed Decision-Making	Strengthen review tools, hearing preparation, policy guidance and training so decisions are informed by complete and reliable information.
04	Strong Release Planning and Successful Transition	Improve housing, supervision and support-plan readiness before release to parole supervision.
05	Data, Technology and Records Modernization	Improve data quality, OMNI coordination, records access, digitization and performance reporting.
06	Workforce, Governance and Professional Development	Build a stable, trained and accountable staff and strengthen Board governance, training and communication.

Priority 1 — Timely and Accurate Parole Hearings

NMAPB will improve the timeliness and readiness of parole-violation and other eligible hearings by strengthening case tracking, facility communication, docket preparation and review of incomplete information.

Strategic Actions

- Maintain a shared process with NMCD for identifying individuals returned to custody and tracking the date they become eligible for a parole-violation hearing.
- Monitor the 30-day revocation hearing measure monthly and identify the causes of cases that fall outside the required timeframe.
- Continue coordination with facilities to reduce hearings canceled because required information is incomplete.
- Use hearing-readiness checklists and escalation procedures when packets are incomplete or delayed.
- Review monthly trends and report corrective actions to Board leadership.

Performance Indicators

INDICATOR	FY2025-26 / TARGET
30-day revocation hearings	65.75% FY26 actual; 70% FY27 target; 70% FY28 target
Canceled hearings due to insufficient information	46 FY26 actual; 50 FY27 target; 50 FY28 target

Priority 2 — Victim-Centered Participation and Communication

NMAPB will strengthen victim notification and participation through consistent coordination with statewide District Attorneys’ Offices and NMCD Victim Services.

Strategic Actions

- Maintain regular communication with statewide District Attorneys’ Offices regarding victim notification and hearing information.
- Continue coordination with NMCD Victim Services to ensure timely notification and meaningful participation opportunities.
- Offer participation options that reflect the individual needs and preferences of victims and victim family members.
- Track victim participation and review trends to identify barriers to participation.
- Strengthen internal processes for distribution lists and notification-related communications.

Performance Indicators

INDICATOR	FY2025-26 / TARGET
Victim/victim family participation	130 FY26 actual; 140 FY27 target; 140 FY28 target

Priority 3 — Consistent, Evidence-Informed Decision-Making

NMAPB will continue to strengthen the quality and consistency of information available to Board members while maintaining individualized review and independent decision-making.

Strategic Actions

- Maintain and refine hearing packet, lifer packet, parole-plan and sex-offender review checklists.
- Continue professional development for Board members in risk analysis, parole decision-making and applicable legal/policy requirements.
- Use consistent review standards for release plans, public safety factors and case information.
- Continue policy and manual updates to reflect current law, Board practice and operational needs.
- Evaluate performance data for trends that can inform process improvements without substituting metrics for individualized decision-making.

Performance Indicators

INDICATOR	FY2025-26 / TARGET
Regular hearings resulting in a parole certificate	94% FY26 actual; 95% FY27 target; 95% FY28 target
Certificates not issued within 10 days due to insufficient information	6.25% FY26 actual; 5% FY27 target; 5% FY28 target

Priority 4 — Strong Release Planning and Successful Transition

NMAPB will improve the readiness of release plans by identifying changes in housing, supervision and support before an individual is released to parole supervision.

Strategic Actions

- Review proposed housing and supervision plans for stability and appropriateness before release.
- Work with NMCD, facility staff and other stakeholders when previously approved plans become unavailable or unsuitable.
- Monitor cases in which release plans require changes and evaluate recurring causes.
- Strengthen communication between hearing preparation, Board decisions and post-hearing release planning.
- Support coordination with community supervision and reentry partners when appropriate.

Performance Indicators

INDICATOR	FY2025-26 / TARGET
Regular hearings resulting in certificate	94% FY26 actual
Certificates delayed due to insufficient information	6.25% FY26 actual

Priority 5 — Data, Technology and Records Modernization

NMAPB will modernize information management to improve accuracy, accessibility, timeliness and accountability.

Strategic Actions

- Continue coordination with NMCD during the OMNI transition and related training.
- Improve data validation and reconciliation between Board records and NMCD eligibility information.
- Advance the digitization of approximately 1.58 million images through the FY27 appropriation request of \$150,000.
- Strengthen records-management practices for approximately 20,000 active files.
- Develop routine dashboards or management reports for key performance measures and workflow indicators.
- Use data to identify bottlenecks in docket preparation, hearing cancellations, certificates and victim participation.

Performance Indicators

INDICATOR	FY2025-26 / TARGET
Parole hearings conducted	2,309 FY26 actual; 1,500 FY27 target; 2,300 FY28 target
Canceled hearings due to insufficient information	46 FY26 actual

Priority 6 — Workforce, Governance and Professional Development

NMAPB will maintain a capable, stable and professional workforce while strengthening Board governance and institutional knowledge.

Strategic Actions

- Maintain full staffing and continue cross-training to reduce operational dependency on individual employees.
- Provide targeted training for Board members and staff, including risk analysis, OMNI, records, victim services and policy updates.
- Continue scenario-based and role-specific professional development.
- Maintain clear administrative procedures for Board meetings, per diem, mileage, hearing preparation and records.
- Strengthen internal communication and accountability for assigned work.
- Continue efforts to align staff compensation and classification with responsibilities and statewide workforce needs.

Performance Indicators

INDICATOR	FY2025-26 / TARGET
Staffing	6 FTE; fully staffed as of March 3, 2026
Board capacity	15 volunteer Board members

FY2025–26 Performance Snapshot

The Board's year-end performance measures provide the baseline for this Strategic Plan. The measures show a high volume of hearings, strong certificate issuance for regular hearings, a continuing reduction in hearing cancellations, and a significant opportunity to improve the timeliness of parole-violation hearings.

MEASURE	FY26 TARGET	FY26 ACTUAL	FY27 TARGET
Revocation hearings within 30 days	95%	65.75%	70%
Hearings canceled—insufficient information	50	46	50
Certificates not issued within 10 days—insufficient information	10%	6.25%	5%
Regular hearings resulting in certificate	90%	94%	95%
Medical/geriatric applications received	85	48	30
Medical/geriatric applications granted	6%	6.25%	6%
Parole hearings conducted	2,600	2,309	1,500
Victim/victim family participation	140	130	140
Youthful offender hearings	2	2	4
Youthful offenders granted parole	1	2	1

Note: The spreadsheet contains two medical/geriatric parole measures—one percentage-based and one count-based. Both are retained here to preserve the agency's submitted performance-measure structure.

FY2026–27 Performance Targets

The following targets are drawn directly from the Board’s submitted performance-measure workbook. The targets should be treated as management commitments and reviewed periodically as data quality, statutory requirements and operating conditions evolve.

PERFORMANCE MEASURE	FY26 ACTUAL	FY27 TARGET	FY28 TARGET
Percent of revocation hearings held within thirty days of a parolee's return to the corrections department	65.75	70	70
Number of hearings canceled due to insufficient information	46.0	50	50
Percent of parole certificates not issued within ten days of hearing due to insufficient information	6.25	5	5
Percent of regular parole hearings that result in a parole certificate being issued	94.0	95	95
Number of applications for medical or geriatric parole received	48.0	30	30
Percent of applications for medical or geriatric parole granted	6.25	6	6
Number of parole hearings conducted	2309.0	1500	2300
Number of hearings conducted with victim or victim family member participation	130.0	140	140
Number of parole hearings conducted for serious youthful offenders and youthful offenders sentenced as adults	2.0	4	2
Number of serious youthful offenders and youthful offenders sentenced as adults granted parole	2.0	1	1
Number of applications for medical or geriatric parole granted	3.0	5	5

Implementation Roadmap

Implementation will occur through quarterly review, monthly performance monitoring and annual assessment. The objective is to create a management cycle in which data lead to action and action is evaluated for results.

PHASE	KEY ACTIONS
Q1 — Establish & Baseline	Confirm FY26 baseline data; assign owners; validate definitions; finalize hearing-readiness and victim-service workflows; establish OMNI/data-transition priorities.
Q2 — Implement & Train	Deliver targeted Board/staff training; launch routine performance dashboards; review cancellations and 30-day cases; strengthen release-plan review.
Q3 — Evaluate & Correct	Analyze trends; identify recurring causes of delays; adjust workflows; review victim participation; assess records digitization progress.
Q4 — Measure & Report	Complete year-end validation; document results and corrective actions; establish next-year targets; publish/update the strategic plan.

Management Review Cadence

- Monthly: review hearing timeliness, incomplete information, cancellations, certificates and victim participation.
- Quarterly: review progress on all six strategic priorities and document corrective actions.
- Semiannually: assess policy/SOP needs, training needs, technology and records priorities.
- Annually: validate performance measures, assess outcomes, update targets and publish a progress report.

FY2025–26 Year in Review — Operational Highlights

In addition to the formal performance measures, FY2025–26 included operational work that strengthens the Board’s capacity for the coming year.

Workforce stabilization: The Board reached full staffing of six FTEs on March 3, 2026, providing a stronger foundation for records, hearing preparation, victim services and administrative continuity.

Policy and procedure development: The Board continued development and refinement of checklists and review tools for lifer packets, parole plans and sex-offender review materials to promote consistency and completeness.

OMNI transition: The Board continued coordination and training related to NMCD’s transition to OMNI, with an emphasis on accurate information flow and operational readiness.

Victim services coordination: The Board continued work with statewide District Attorneys’ Offices and NMCD Victim Services to improve notification and provide participation options that meet individual victim needs.

Records modernization: The Board advanced planning for digitization of approximately 1.58 million images, including a FY2027 appropriation request of \$150,000, to improve access to historical records and reduce reliance on paper files.

Professional development: Board and staff training priorities included risk analysis, parole decision-making, OMNI and other operational subjects necessary to support consistent and informed hearings.

Performance management: The Board used FY26 performance results to identify strengths and improvement areas, particularly the 30-day revocation hearing measure and hearing-packet completeness.

Appendix — Performance Measures and Definitions

This appendix preserves the performance-measure framework used in the FY2025–26 year-end workbook and connects each measure to the strategic priority it supports.

CODE	MEASURE	TYPE	STRATEGIC LINK
76000P704002	Percent of revocation hearings held within thirty days of a parolee's return to the corrections department	Efficiency	Priority 1
76000P704003	Number of hearings canceled due to insufficient information	Explanatory	Priority 1
76000P704004	Percent of parole certificates not issued within ten days of hearing due to insufficient information	Outcome	Priorities 1 & 4
76000P704006	Percent of regular parole hearings that result in a parole certificate being issued	Outcome	Priorities 3 & 4
76000P704007	Number of applications for medical or geriatric parole received	Explanatory	Priority 3
76000P704008	Percent of applications for medical or geriatric parole granted	Explanatory	Priority 3
76000P704010	Number of parole hearings conducted	Output	Priorities 1 & 5
76000P704011	Number of hearings conducted with victim or victim family member participation	Output	Priority 2
76000P704012	Number of parole hearings conducted for serious youthful offenders and youthful offenders sentenced as adults	Explanatory	Priority 3
76000P704013	Number of serious youthful offenders and youthful offenders sentenced as adults granted parole	Explanatory	Priority 3
76000P704014	Number of applications for medical or geriatric parole granted	Explanatory	Priority 3

Source note: Performance figures and year-end narratives in this publication are based on the New Mexico Adult Parole Board FY2025–26 Performance Measures and Year-End Narratives workbook. The structure and strategic-plan presentation are modeled on the organization and style of the New Mexico Corrections Department FY2025 Strategic Plan.

Planning note: Strategic priorities and FY2025–26 operational highlights incorporate current-year Board information supplied in the working context for this publication. Where a point is not contained in the performance workbook, it is presented as an operational planning item rather than as a performance-measure result.

Closing Commitment

A STRONGER PAROLE PROCESS

The New Mexico Adult Parole Board will continue to improve the systems that support fair hearings, timely action, informed decisions, meaningful victim participation and successful transitions to parole supervision.

The Board's strategic direction is grounded in a simple principle: every hearing should be prepared with reliable information, conducted with respect and fairness, and resolved in a manner consistent with New Mexico law and the Board's responsibility to protect public safety.

FY2026–27 will focus on converting the lessons of FY2025–26 into measurable improvements—especially in parole-violation hearing timeliness, hearing readiness, release-plan stability, victim communication, data quality, records modernization and workforce development.

NEW MEXICO ADULT PAROLE BOARD